

Grant News – November 2011

Save the Date! Grants Application Workshop Set for January

On January 25, RCO will host an online application workshop to discuss the recreation and conservation grants available in 2012. Grant applicants will be able to connect to the workshop via the Internet. RCO staff will discuss the details of the grant programs and the application process.

Grant Program Applications due May 1, 2012:

- Aquatic Lands Enhancement Account
- Boating Infrastructure Grants
- Land and Water Conservation
- Washington Wildlife and Recreation Program
 - Local Parks, State Lands Development and Renovation, State Parks, Trails, Water Access
 - Critical Habitat, Natural Areas, State Lands Restoration and Enhancement, Urban Wildlife Habitat
 - Riparian Protection
 - Farmland Preservation

Grant Program Applications due July 2, 2012:

- Boating Facilities Program
- Firearms and Archery Range Recreation
- Nonhighway and Off-road Vehicle Activities
- Recreational Trails Program

A detailed agenda for the workshop will be provided later this year. RCO plans to start accepting grant applications in early February.

Stream Habitat Restoration Guidelines Training

The Aquatic Habitat Restoration Guideline Program has scheduled training for the updated 2011 Stream Habitat Restoration Guidelines (SHRG) for November 16-17 in Padilla Bay and December 14-15 in Vancouver.

The 2011 guidelines used lessons learned during the past seven years to complete, update, and expand upon the 2004 guidelines. Agenda topics include:

- Stream processes and habitat
- Developing a restoration strategy
- Designing and implementing restoration projects
- Climate change
- Public safety associated with large wood projects
- Geomorphology
- Sediment transport
- Techniques, such as side channel, levee removal, large wood, in-stream structures, and riparian plantings.

Instructors include Peter Skidmore (consultant), Paul Bakke (U.S. Fish and Wildlife Service), Interfluve, Susan Buis (Washington State Department of Transportation), Gina McCoy

(Washington State Department of Fish and Wildlife), George Pess (National Oceanic and Atmospheric Administration) and Phil Roni (National Oceanic and Atmospheric Administration).

Information and registration: www.coastaltraining-wa.org/Scheduled-Classes/5.aspx

Classes fill up fast. The cost is \$125 for two days. Lunch and refreshments are provided.

Billing Paperwork Requirements Change

RCO is changing requirements for backup documentation that must accompany reimbursement requests. **Beginning November 1, 2011, grant recipients will be required to submit expanded backup documentation only when specifically requested.** You still must maintain all documentation at your offices, as required in your grant contract agreement.

RCO will continue to conduct random inspections to review billing documents and other fiscal processes. If your organization is selected, we will notify your fiscal contact and the primary project contact.

RCO also is changing how fiscal staff processes bills. Fiscal staff will be assigned specific grant recipients and will track the invoices from receipt through payment. By assigning specific staff to specific grant recipients, staff will become more familiar with the organizations and staff receiving grants and can be faster in resolving issues. Here are the fiscal staff that will be handling your bills.

Grant recipients A-N [Amie Weeks](#) (Fowler), 360-725-3939, TDD 360-902-1996
Grant recipients O-Z [Sarah Baker](#), 360-725-3938, TDD 360-902-1996

Frequently Asked Questions, reference documents, and examples:
www.rco.wa.gov/doc_pages/reimbursement.shtml

Questions? Contact [Mark Jarasitis](#) at 360-902-3006, TDD 360-902-1996.

Is Your Property Secured?

If you plan to apply for a grant to develop, renovate, or restore property, please remember that you must have adequate control and tenure of the land. Control and tenure means that you must own the land or have a long-term lease, use agreement, or easement on it.

Recreation and Conservation Funding Board applicants must document control and tenure when they submit grant applications. Salmon Recovery Funding Board applicants must submit the landowner acknowledgement form when they apply for a grant and then document control and tenure, using the landowner agreement form in Manual 18, before they begin any restoration activities.

The minimum duration of control and tenure differs by grant program. Please review the grant policy manuals for specific requirements:
www.rco.wa.gov/doc_pages/manuals_by_number.shtml.

If you have questions please contact a RCO grants manager.