

Appendix O: SRFB Amendment Request Authority Matrix¹

Sponsors may appeal any decision to the SRFB.

Consult means the lead entity obtains a decision from its technical and citizens committees. Puget Sound lead entities also must consult the Puget Sound Partnership for cost increases using Puget Sound Acquisition and Restoration funds.

Amendment Request	Lead Entity	RCO Director	SRFB Subcommittee	SRFB Technical Review	SRFB	Example
All Project Types						
Increase project funds due to project overruns ²	Consult	May approve or recommend	May approve or recommend	Available to review change	May approve	The site had different soil types than expected and it cost more than anticipated to do the geotechnical analysis, design, and install the culvert. Sponsor now requests an increase in SRFB funds.
Increase/decrease project scope (no funding change)	Consult	May approve or recommend	May approve or recommend	Available to review change	May approve	Sponsor planted 3,000 trees and shrubs on 3 acres of riparian habitat, as outlined in the contract. Funds remain and the sponsor want to plant an additional 100 trees and shrubs on adjacent acres.

¹Adopted June 9, 2005, revised December 8, 2011

²Cost increases may be granted only if funding is available.

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						Sponsor plans to replace two barrier culverts. After designing the project, sponsor only has funds to install one culvert. Sponsor requests a scope reduction, but still need to use all the funds.
Change project type	Consult	May approve or recommend	May approve or recommend	Available to review change	May approve	Sponsor proposed to purchase floodplain or riparian habitat and reconnect a side channel on a portion of the site. Sponsor now propose to purchase the land only.
Transfer sponsorship	Consult	May approve				Original sponsor is unable to start or complete the work and requests a different sponsor finish the project.
Reduce match	Consult	May approve or recommend	May approve or recommend	Available to review change	May approve	Sponsor received \$75,000 from SRFB and provided \$33,000 (30 percent) in match for a total project cost of \$108,000. Later, the sponsor could only raise a match of \$14,000 (15 percent) for a total project cost or \$89,000. Sponsor requests a match reduction of 57 percent (\$19,000/\$33,000) and corresponding scope reduction.
Acquisition Projects						
Change site to a contiguous site	Consult	May approve site add/change		Available to review change		Sponsor proposed to purchase six parcels. One of the parcels is not available, and sponsor asks to buy a different contiguous site.
Change site to a non-contiguous site	Consult	May approve or recommend	May approve or recommend	Available to review change	May approve	Sponsor proposed to purchase four parcels. One of the parcels is not available, and sponsor aska to buy a different site on a different part of the river.

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Pay more than fair market value (no increase in funding)		May approve up to 10 percent	May approve over 10 percent		May approve over 20 percent	Sponsor and landowner negotiate a purchase price above the fair market value.
Restoration Projects						
Significant change in the project location	Consult	May approve or recommend	May approve or recommend	Available to review change	May approve	Sponsor are unable to replace a culvert at the proposed location and ask to replace a culvert on another river, WRIA, or to benefit different fish.
Studies/Assessments Projects						
Significant change in the location of study	Consult	May approve or recommend	May approve or recommend	Available to review change	May approve	Sponsor proposed to inventory barriers on a specific river and later ask to inventory another river, WRIA, or to benefit different fish.
Change type of study	Consult	May approve or recommend	May approve or recommend	Available to review change	May approve	Sponsor proposed to do an assessment on forage fish but after more research determines an inventory of barriers is more important.