

- I. Opening of the Meeting, determination of quorum, introductions, etc.
Approval of Minutes

December 9th meeting "cancelled" due to schedules of Committee members
Deletion of "Evaluation Criteria" from agenda - put forward to March, 1976 meeting.

- II. A. Fiscal Status Reports

1. Disbursement Report - Local Agencies 8-1-75 thru Nov. 30, 1975
2. Initiative 215 Distribution - Report
4. Federal Land and Water Conservation Fund Report - Cumulative
5. Fund Summary - November 30, 1975
6. Report of Operating Costs, IAC 1973-1975 Biennium
 - a. Out-of-state/in-state travel report requested from Administrator
7. Land and Water Conservation Fund Report - Administrator.
 - a. S-327 - Congressional bill
 - b. HR 2763 - House Congressional bill

- B. Project Status Reports

1. Title X - Not approved - therefore project contracts on 13 local agency projects were on alternative one - SEE APPENDIX A to minutes.
Project Closures report
Administrative Actions:
 - a. City of Kent, Garrison Creek Park #72-075D - cost increase denied
 - b. State Parks and Rec. Commission - Scenic Beach State Park -
Cost increase of 1% \$4,800 approved.
2. Project Status Reports - Local
Project Status Reports - State
3. Cost Increase Report - Requested by Committee
(1973 - 1975 thru August)

- C. Planning Status Reports

1. Planning Graph
2. Demand Survey
3. Inventory of Existing Outdoor Recreation Lands and Facilities
5. Technical Reports I - Outdoor Rec. Survey Description
Technical Report II - Forecasting Recreation Participation: A Theoretical Model
Technical Report III- Geocode Computer Modeling in Outdoor Recreation Planning
4. Trails Workshop Report - October 16-17, 1975
7. ATV Guidelines Review
6. Local Action Program 1977-79 - Change in priorities APPROVED.
Priority I - Acquisition of Shorelines

- III. A PROCEDURAL GUIDELINES

Status Report - Historical - Lemcke
Guidelines for approval of the Committee
(see next page)

(All under APPENDIX B)

- 02.07.000 Elig. under Principal Agency's Plan (Local) APPROVED ✓
- 03.03.020 Application Limitations (Local) DISAPPROVED
- 07.09.000 Extent of Eligibility (Local) APPROVED ✓
- 05.09.000 Control and Tenure (Local and State) APPROVED ✓
- 04.05.000 Acquisition of Structures (Local and State) APPROVED ✓
- 07 - State - Application Processing APPROVED ✓
- 05.03.010 Eligible Dev. Projects (State and Local) - Employee residences now eligible - APPROVED ✓

Administratively approved guidelines - APPROVED ✓ (See APPENDIX B)

IAC Meeting Schedule - resolved - three regular meetings per year.
1975, 1977 - one local funding session

III. B. Evaluation System - deferred to March 1976 meeting

III. C. IAC Budgets

(1)	<u>1975-77 Supplemental Budget Report</u>		\$ 1,675,000
(2)	<u>1977-79 Capital Budget Report</u>		
	Init. 215	\$ 750,000)
	Ref. 28	5,800,000)
	LWCF	3,000,000)
			\$ 9,550,000

IV. A. Bicentennial Bond Issue - Report on - Milt Martin
\$100 million - arts/cultural/historic/recreation areas, etc.

IV. B. Senate Park and Recreation Committee - Senate Resolution 1975-48
Report of Administrator

IV. C. Project Changes:

1. City of Seattle, Waterfront Park 72-070D - Reduction in Scope/ and Cost Increase
 - a. Reduction in Scope approved Deletion floating modules
 - b. Cost increase DISapproved
2. City of Seattle, Central Freeway Park, Cost Increase, 73-001D
\$137,506 10% APPROVED
3. King County, Maplewood Heights 70-041A, Request to Grant Sanitary Sewer Easement APPROVED.

IV. D. 1. Capital Budget Implementation - Adoption of Master List APPROVED.
Parks, Fisheries, Game, and DNR

2. Parks - Green River Gorge, Black Diamond Watershed 76-503A
\$ 37,750 Ref. 28 APPROVED

3. Dept. Nat. Res. - Mima Mounds, Stage I - \$120,000 APPROVED
\$ 60,000 Ref. 28 \$ 60,000 LWCF

4. Dept. Game - Nisqually River Fishing Site for Handicapped \$ 29,244 Ref. 28
APPROVED

V. Administrator's Report

1. Flexibility in funding demonstrated at this meeting.
2. NASORLO - Admin. elected as Sec. - September 1975 meeting
3. Stewards of River - March 1976 - to present program at IAC meeting
4. Hells Canyon - Recreation Area - passed/approved by CONGRESS.
5. Washington State Ports Association - HB 455 and HB 204= will assist IAC.
6. Marine Fuel Tax Study - MOTION - whether costs of producing study
are justifiable and reasonable.
7. Capitol Lake Task Force - Report

VI. Committee members reports - None.

VII. 1976 IAC Meetings

March 22-23	Regular meeting	Wenatchee
June 28-29	Regular meeting	Olympia 9 re budgets)
Sept. 27-28	Regular Meeting	Seattle area

Funding Session for Local Agencies at Sept. meeting.

Resolution - Carl Crouse - honored for Service on Committee - past five years (1970)

Adjourned

INTERAGENCY COMMITTEE FOR OUTDOOR RECREATION
OLYMPIA, WASHINGTON

REGULAR MEETING

December 8, 1975
Monday

10:00 a.m.

Black Angus Motor Inn
Walla Walla, Washington

INTERAGENCY COMMITTEE MEMBERS PRESENT: Dr. Adele Anderson; Warren A. Bishop, Chairman; Micaela Brostrom; Madeline Lemere; Michael Ross; W. A. Bulley, Director, Department of Highways; Charles H. Odegaard, Director, Parks and Recreation Commission; Donald Moos, Director, Department of Fisheries.

IAC MEMBERS ABSENT: John A. Biggs, Director, Department of Ecology; Carl H. Crouse, Director, Department of Game; Honorable Bert L. Cole, Commissioner of Public Lands; John S. Larsen, Director, Commerce and Economic Development Department.

STAFF OF TECHNICAL ADVISORY COMMITTEE AND MEMBER AGENCIES PRESENT:

Assistant Attorney General
Murphy, Charles

Commerce and Economic Development
Smith, Merlin

Ecology, Department of
Snipes, Beecher Laurence, Rick

Fisheries, Department of
Costello, Richard

Game, Department of
Brigham, James Barnett, Dan

Highways, Department of
Mylroie, Willa

Interagency Committee for Outdoor Recreation
Burk, Larry, RRS
Cole, Kenn, Agency Accounts Officer
Francis, Stanley E., Administrator
Frazier, Marjorie M., Admin. Secretary
Grant, J. David, RRS
Lemcke, Robert S., Coordinator
Moore, Glenn, RRS
Pelton, Gerald, Chief, Planning and Coordination
Taylor, Ron, RRS
Martin, Milton H., Assistant Administrator
Leach, Eugene, RRS

Natural Resources, Department of
Bell, Lloyd

Park and Recreation Commission
Martin, Lynn

Appendix A - Local Projects
Funded August, 1975

Appendix B - I Procedural Guideline
Approved by Committee
II Procedural Guideline
Approved by
Administrator

Program Planning and Fiscal Management
None

LOCAL AGENCY TECHNICAL ADVISORY COMMITTEE MEMBERS PRESENT:

Webster, James, King County Park and Recreation Dept., Seattle
(Wilder, Robert, alternate for Dave Towne, Supt., Parks and Recreation, Seattle)
Fearn, William S., Park and Recreation Director, City of Spokane

I. Meeting called to order, determination of quorum, introductions: Chairman Warren Bishop convened the IAC meeting at 10:05 a.m. Due to weather conditions, several committee members were unable to be present until that time. The following introductions were made:

Honorable Arlo James	Mayor, City of Walla Walla
Mr. Sam Maxson	Superintendent, Park and Recreation, City of Walla Walla
Dr. Adele Anderson	IAC Committee member, City of Walla Walla
Mr. Ralph Mackey	Member, Parks and Recreation Commission
Mr. William Bulley	Director, Department of Highways

Mr. Bishop mentioned the retirement of Mr. Carl Crouse effective in February, 1976. Also it was noted that the terms of Mrs. Lemere and Mr. Bishop would expire January 1, 1976 (or until successors are appointed).

The Chairman then suggested to the Committee members the deletion of the agenda item III V., Evaluation System Criteria, for discussion at the March 1976 meeting of the IAC. Several Committee members were unable to be present at a continued IAC meeting Tuesday, December 9th, because of their other commitments. Mr. Moos, on behalf of the Committee, accepted the Chairman's suggestion. Though Dr. Anderson felt disappointed the discussion could not be held, she noted there would be two or three new members of the Committee by March, and it would be invaluable for them to participate in the deliberations. Therefore, on suggestion of the Committee members, Mr. Bishop stated the IAC meeting would be held to one day - Monday, December 8th.

Minutes - August 25-26, 1975: IT WAS MOVED BY DR. ANDERSON, SECONDED BY MRS. LEMERE THAT THE MINUTES OF AUGUST 25-26, 1975, BE APPROVED BY THE COMMITTEE. MOTION WAS CARRIED.

Additions/Deletions to Agenda: There were no further deletions or additions to the agenda.

II A. Fiscal Status Reports: Mr. Kenn Cole, Agency Accounts Officer, reported on the following Fiscal Status Reports:

1. Disbursement Record - Local Agencies - August 1, 1975 thru November 30, 1975:
A total of \$2,074,141 had been reimbursed to local agencies for the period August 1, 1975 thru to November 30, 1975. Four hundred thirteen (413) local agency projects have been approved, with 289 closed and 124 on current basis. Within a sixteen month spread (8-1-74 thru 11-30-75) the IAC expended \$9,932,935.50 to local agencies from IAC administered funds, processing 261 vouchers, of which 70 were final/total payments.

2. Initiative 215 Distribution: During the four month period, \$350,451.48 had been transferred to the Outdoor Recreation Account from the Department of Motor Vehicles, \$137,489.51 of which was used for the agency operating expense. The remainder was apportioned to the State Agencies and Local Agencies. Mr. Cole noted that all the money going to the state agencies from Init. 215 will be placed in the Department of Fisheries' portion until that agency has reached its appropriation of \$200,000. At present, the agency has \$101,000 yet to be apportioned to it.

3. Federal Land and Water Conservation Fund Cumulative Report: Since 1965 \$19,735,624.00 has been cumulatively available for state and local agencies.

4. Fund Summary - November 30, 1975: Mr. Bishop referred to the grand total of \$94,292,309 available for expenditure from all sources of the Outdoor Recreation Account since 1965, and the project approval from that amount of \$90,259,237. He felt this reflected very commendably on staff and IAC Committee members' endeavors. Mr. Francis then noted there were other federal sources which had been used on various outdoor recreation projects approved by the IAC, but which did not show on the report -- HUD, Corps of Engineers, etc. Local agency monies expended also are not indicated. Taking all of these into consideration, a total of approximately \$126,000,000 has been expended for acquisition and development of outdoor recreation facilities since 1965 as a result of the IAC program.

Mr. Bulley noted the Land and Water Conservation Fund was over-committed, and asked whether this was due to anticipation of federal funding for 1976 for those projects approved within that source. Mr. Cole stated the additional money from LWCF will be received soon, and that the agency receives approximately \$200,000 per month under the continuing resolution. When the apportionment for December is received, most of the over-commitment will be covered, and the balance of the 1976 apportionment will be available within a few months.

5. Report of Operating Costs, IAC - 1973-1975 Biennium: This report indicated the cost within each division of the IAC for administering the agency during the 1973-75 biennium. \$743,099 was the approved allotment, with \$730,932 being expended; thus approximately \$12,000 will revert to the Init. 215 fund source for state and local agencies' projects.

Mr. Ross inquired concerning the expenditure for Personal Service Contracts. Mr. Cole stated these monies had been expended for the use of individuals or companies in lieu of agency personnel. In Administration Division, there were students from the Evergreen State College assisting with legislation and other matters; a portion of these monies were paid by the College. In the Project Administration Division, expenditures were for review appraisers in connection with project review work. In the Planning and Coordination Section, the Demand Study contract was signed and the Office of Program Planning and Fiscal Management had suggested this be considered a Personal Service Contract.

Mr. Ross inquired concerning travel within each division -- out-of-state and in-state, and specifically inquired why Administration Section had over-expended in this category. Mr. Cole stated monies for salaries had been saved through vacant positions and had been used for travel and other considerations throughout the agency operations. The fact that all out-of-state travel is reported (submitted and reviewed) by OPPFM was brought out by Mr. Bishop. Mr. Cole replied this was not the case any more and that the agency had flexibility to spend within categories without further adjustment of the allotment procedure. Mrs. Brostrom noted that the

IAC Administrator had been asked during 1975-77 budget discussions to cut down on travel and she asked for an explanation. Mr. Francis stated this particular category was being carefully watched; however, there were meetings which it was necessary the Administrator and Assistant Administrator attend during the past year. Mrs. Brostrom felt the agency was going to a higher figure in its Operating Budget and that operating expenses were about 35% of the total Init. 215 funds.

Mr. Francis then stated he would be pleased to give the Committee a breakdown on the travel costs. He pointed out that the agency was operating with only nine people at one time and was then unable to do an adequate job for state and local agencies. If compared with the total amount of money administered by the IAC (\$20 million per biennium), the operating costs are very minimal. He explained RCW 43.99 which had set up the IAC and the fact that it called for "necessary administrative and coordinative costs" for the Interagency Committee to emanate from Initiative 215 funds. Therefore, this could be and has been the basic authorization. In the last budget for the current biennium, the IAC had broaden that base so that it is now obtaining LWCF monies for surcharges. Plus, beginning this biennium, "necessary administrative and coordinative expenditures of the IAC" from All-Terrain Vehicle monies are available for administering the ATV program.

Mr. Ross expressed his concern that the agency might be in violation of the statute (RCW 43.99) if it continued to use Init. 215 funds for operating and those monies were raised to over half of that particular fund source going into administration of the IAC. Mr. Francis said this was recognized by staff when it considered surcharges and the All-Terrain Vehicle additional funds. He said that at some future time, the IAC may need to consider other funds, and perhaps the General Fund, for the operation of the agency.

Following further discussion, Mr. Odegaard asked that the Administrator supply the Committee members with a break-out of the travel performed by the agency -- both in-state and out-of-state -- for the past biennium (1973-75). Chairman Bishop agreed this should be done and circulated to all members. Mr. Bulley then suggested it might be well to know what the total budget of the IAC is for the biennium -- total costs versus administrative costs -- giving a clear picture to all IAC members.

Mr. Cole noted that since 1965 the IAC had received \$8.5 million from Initiative 215 and had expended \$2,490,000 to date to operate the agency. However, this \$2.49 million administrative expense represents only 2% of the total funds administered by the agency; that is, \$94.3 million from the Outdoor Recreation Account plus the local and federal sources (HUD, DACE, etc.) for a total of almost \$126 million in projects.

Mr. Ross said the question is: How much monies should be used to operate the agency and still remain within the authority of the statute? Mr. Cole stated at the time the enabling legislation was enacted, there was a \$10,000,000 bond issue, plus Initiative 215, and monies from the Land and Water Conservation Fund. Continuing bonds were perhaps not contemplated, but because of these later bond proceeds and the restriction that these are not usable for operating expenses, the agency must continue to use Initiative 215 funds for operating expenses. Mr. Ross felt this should be made very clear, and that the agency should advise state and local agencies, legislators, etc., of the funding problem faced by the IAC. Mr. Moos suggested the General Fund for operating the IAC. Mr. Bishop replied this had been attempted on four different occasions, but each time was defeated and the IAC was informed by OPPFM that RCW 43.99.080 was its legal authority for operating expenses.

Land and Water Conservation Fund Report: Mr. Francis referred to memorandum of staff dated December 8, 1975, "Land and Water Conservation Fund Report", reporting on the following:

- (1) LWCF appropriation has not yet been passed by Congress. It is estimated that Washington's apportionment will be \$3,033,240 (approximately) and notification will be received by the states sometime in mid-January following action of Congress.
- (2) Delay has caused problems in funding of the thirteen local projects approved by the IAC for BOR funding in August, 1975; four are approved, seven await approval.
- (3) S-327 - Congress: Would raise LWCF authorized level to \$1 billion; raise the maximum allowable for any state from 7% to 10% of the state's share (60%); change the acquisition participation ratio from 50/50 to 70/30; allow up to 25% for state's apportionment to be used for certain sheltered facilities; and would set aside \$150 million per annum for historic preservations purposes.
- (4) HR-2763 - Congress: Currently pending before full House Interior and Insular Affairs Committee. Contains some 15 different amendments to LWCF organic act, ranging from raising the authorization level to \$800 million for LWCF plus \$100 million for Historic Preservation to various requirements such as identifying projects with signs, etc.

Mr. Francis stated he was available to discuss these bills or any information concerning the Land and Water Conservation Fund with any Committee member if so desired. Mr. Ross and Mrs. Brostrom expressed their concern with the BOR funding as approved at the August 1975 meeting. Advance commitments for BOR funds were then discussed.

Following Mr. Francis' report, introductions were made re:

Mr. Ron Taylor - Assistant Division Chief to the Project Administration Section
Mr. Eugene Leach - Project Manager I - new staff member

II B. Project Status Reports: Mr. Glenn Moore referred to memorandum of staff dated December 8, 1975, entitled "(1) Title X- (2) Project Closures - and (3) Administrative Action".

- (1) Title X: By letter of November 14, 1975, the IAC was informed that the projects recommended for Title X funding by the Committee in August, 1975, had not been approved. Therefore, project contracts on only the thirteen projects listed on alternative one at the August, 1975 meeting were being executed (SEE APPENDIX A of these minutes.) The Clark County, Salmon Creek Acquisition/Development application (#76-023A) approved by the IAC at its August meeting subject to receipt of Secretary of Interior Contingency Funds monies from the Land and Water Conservation Fund was reviewed by BOR Regional Directors on October 2, 1975. The IAC expects a decision to be made in early 1976.
- (2) Project Closures: During August 1, 1975 to November 21, 1975, nine local agency projects were closed.

(3) Administrative Actions: During August 27 to November 21, 1975, two cost increase requests were acted upon by the Administrator:

- (a) City of Kent, Garrison Creek Park, #72-075D: City's request for a cost increase was denied because prior approval for use of 15% had already been given to the City under amendment to the contract, and it was understood there would be no over-runs.
- (b) State Parks and Recreation Commission - Scenic Beach State Park, #72-508D: A request of 1% (\$4,800) cost increase was approved in order to complete the project within the terms of the contract.

II B 2. Project Status Reports - Local: Mr. Moore referred to memorandum of staff dated December 8, 1975, "Project Status Reports - Local", with attached summary report of the 122 current local projects. Mr. Bulley noted five projects were listed as "exceeding approved total cost". Mrs. Brostrom inquired about the three Everett projects which were over four years old. Staff responded and stated the estimates coming in on new projects over the past few years have been more closely reviewed, thus the newer projects are closing out more rapidly than some of the older projects. Staff is reviewing the older projects and is working with the communities to resolve the problems so that eventually the projects may be closed.

Project Status Reports - State: Mr. Moore commented on staff memorandum dated December 8, 1975, "Project Status Reports-State", with attached listings of projects for the departments of Game, DNR, Parks and Fisheries.

II B 3. Project Cost Increases: Mr. Francis referred to memorandum of staff dated December 8, 1975, "Project Cost Increases" -- a report which had been requested by the Interagency Committee members from the Administrator. Reference was made also to two charts: (1) Cost Increases - Gross - Local Agencies, and (2) Cost Increases - State Agencies" -- from June 1973 through August 1975.

Mr. Francis reviewed the report for both state and local agencies:

Local: He noted that while the total number of projects requested/approved for cost increases did represent approximately 30% of the total projects approved within the local agency projects, the funds involved amounted to only 3.5% of the total funds available during the study period, and only 14% of the total for the projects on which they were requested. It was felt cost increases had been reasonable in relation to the present market conditions. He recommended that the present policy of granting justifiable cost increases be continued and the present Procedural Guideline remain unchanged.

State: Following the report on state agencies cost increases, Mr. Francis recommended that (1) the state agencies should exercise greater expertise in projection of estimated construction costs at the time of both capital budget preparation and presentation to the IAC at time of project approval; and (2) state agencies should exercise more diligence in assessing and analyzing conditions and circumstances which preclude more timely completion of projects.

Based on the analysis of the cost increases, Mr. Francis recommended that the existing policy of granting justifiable cost increases be continued and that the present procedural guideline remain unchanged. He also suggested IAC staff continue

to exercise evaluation of the need and justification of any cost increase request to determine its validity. Also, he recommended state agencies place greater emphasis and effort upon ascertaining more accurate cost estimates and completion of their projects within the project period.

Following discussion, Mr. Ross suggested that the Committee recommend to the Administrator that he continue to exercise his authority in those cases of a request for a 10% or less cost increase but that he become more austere in granting these increases to state and local agencies. It was the CONSENSUS OF THE COMMITTEE MEMBERS THAT THIS RECOMMENDATION BE APPROVED.

Mr. Ross also mentioned there should be more inter-agency cooperation within the state agencies, that they could exchange their professional expertise in some of the IAC projects proposed by them.

II C. Planning Status Reports: Mr. Gerald Pelton reported on the following planning status reports:

1. Planning Graph: Demand Survey anticipated completion date: June 1976 - 50% complete.
Inventory of existing outdoor recreation lands and facilities: 50% complete - on schedule
2. Demand Survey: The Demand Survey was initiated May 15, 1975, and will continue through June 1976. A total of 7,287 questionnaires (for the summer season) had been distributed to a randomly selected sample and as of November 11, 1975, return of 4,032 or 55% was achieved. The fall questionnaires are now being coded. By March IAC meeting, staff will have a more complete report.

Mr. Ross asked if there were questions on the survey form which related to energy-- cost, availability, etc. Mr. Pelton replied there were about five questions directly related to energy and several others which supply information which will be helpful in analyzing energy related impacts.

3. Inventory of Existing Outdoor Recreation Lands and Facilities: The inventory of private sector (profit and non-profit) outdoor recreation enterprises is completed. The inventory of public operated outdoor recreation lands and facilities is almost complete in regard to federal holdings. For state and local agencies, a task force will be organized at the beginning of 1976 to devise a standardized inventory form and a continuing inventory data collection system. Mr. Bulley noted the need to update and maintain the inventories once they are completed.

5. Technical Reports I, II & III: Mr. Pelton advised of the availability of certain technical reports (I and II) prepared by the Planning Division:

Technical Report I - "Outdoor Recreation Survey Description". Report describes the procedures used to conduct the state outdoor recreation survey. (Cost: \$1.50)

Technical Report II - "Forecasting Recreation Participation: A Theoretical Model." A report by Dr. Gerard Schreuder, University of Washington, concerning the methodology used to forecast future participation rates utilizing the state recreation survey. (Cost: \$1.50)

Technical Report III: This report is entitled "Geocode Computer Modeling in Outdoor Recreation Planning" - and outlines an investigation done for the IAC by Huxley College of Environmental Studies, of a computer based method to integrate and display in map form the diverse data files of the IAC. Mr. Pelton advised that this report was at the printers but not yet ready for distribution.

6. Trails Workshop: A Trails Workshop conducted October 16-17, 1975, was organized primarily to begin the implementation process necessary to establish Washington's connecting cross-state trails system. Forty (40) invitees from federal, state, local and private agencies attended the workshop, discussing rights-of-way, acquisition and development, standards and terminology, and legislation and funding. A symposium will be conducted through the Washington State University's Extension Service sometime in April 1976 at which time recommendations from the Trails Workshop will be presented and discussed. The symposium will be open to all agencies and individuals interested in trail activities for all types of users.

7. ATV Guideline Review: An All-Terrain Vehicle Special Committee has been formed to review and make recommendations regarding desirable changes in the "Guidelines for All-Terrain Vehicle Funds". The Committee met on November 17, 1975. Determination was made that the ATV funding program should have two separate identifiable elements: (1) benefiting users of non-highway roads; and (2) benefiting users of off-road trails and areas. A study group was established to examine these two uses and to develop acceptable terminology and methods for distributing funds to each use. A second study group was formed to examine a funding distributions system based on a block grant and/or project grant concepts.

Findings and recommendations of the committees will be prepared and reviewed as possible changes to the existing guidelines.

Discussion followed. Dr. Anderson asked for information on ATV funding in the Walla Walla area, and Mr. Pelton was asked to supply this to her on his return to Olympia.

5. Local Action Program 1977-79: Mr. Pelton outlined proposed changes to the Local Action Program and the priority order for acquisition and development of recreational areas. The following new directions were suggested:

- (a) That no dollars be programmed for acquisition and development of regional recreation areas and that any local projects which might otherwise have been included in this priority be included as large urban areas and prioritized accordingly.
- (b) That the 1977-79 Local Action Program estimated dollar allocations to each priority be programmed on a descending scale in the following priority order:
 - (1) Priority 2 - Development of Local Recreation Areas
 - (2) Priority 3 - Development of Shorelines
 - (3) Priority 1 - Acquisition of Shorelines.
 - (4) Priority 4 - Acquisition of Local Recreation Areas
 - (5) Priority 5 - Acquisition and Development of Trails

Mr. Pelton pointed out the justification for the change and called attention to the Local Action Program tables attached to the memorandum.

IT WAS MOVED BY MR. ROSS, SECONDED BY MRS. BROSTROM, THAT THE STAFF RECOMMENDATION BE ACCEPTED AND THAT WITHIN PRIORITY II, "DEVELOPMENT OF LOCAL RECREATION AREAS", THERE BE A HEAVY EMPHASIS PLACED UPON THE DESIRE FOR LOCAL INTER-AGENCY COOPERATION I.e, CITIES AND COUNTIES SHOULD COOPERATE WITH SCHOOL DISTRICTS, ETC., SINCE JOINT APPLICATIONS ARE DESIRABLE IN THE INTERESTS OF EFFICIENCY AND COST EFFECTIVENESS.

There followed discussion on the priority categories within the Local Action Program and their effectiveness. Mr. Odegaard asked if the category of a large urban area would derive a different set of evaluation points as adverse to a regional recreation area. Staff replied it would still carry the area type as a regional for the awarding of points through the Evaluation System. Mr. Odegaard was assured the change recommended by staff would have no detrimental effect on this type of proposed project. The proposal by staff moves Priority 2 "Development of Local Recreation Areas" into the Local Action Program as Priority 1. Mr. Odegaard noted "Acquisition of Shorelines" then becomes Priority 3 for local agencies.

Dr. Anderson pointed out that with "Acquisition of Shorelines" as Priority 1, it was necessary for the IAC to depend upon applications coming into it, and the acquisition projects were not enough to use the funds allocated. Therefore, she stated it was not a matter of relinquishing but adjusting the funds available to suit the needs of the local agencies coming in with applications for grants-in-aid.

Mrs. Lemere felt the Demand Study should be completed prior to changing any priorities. Mr. Pelton noted in Table II that he doubted that new demand data would cause any major changes in the broad concept -- that the priorities are stated as general areas of concern, not specific funding categories, i.e., local recreation areas, not swimming pools.

Mr. Pelton also said the Demand Study was more important to the Evaluation System than it is to the priority aspect of the Local Action Program.

Mr. Bulley asked whether SCORP priorities allowed for acquisition of desirable pieces of property becoming available which might not be included in the priorities for a specific area -- would these be deterred because of the priorities? Mr. Pelton stated these options were still available to the Committee and the priorities were guidelines for funding rather than rigid rules.

QUESTION WAS CALLED FOR ON THE MOTION AND IT WAS CARRIED.

Mr. Odegaard brought out the need for cooperative projects with the state agencies cooperating with city/county/etc., thus increasing the expenditure of funds in the acquisition of waterfront properties. He asked that this be kept in mind.

Procedural Guidelines Status Report: Following recess, Mr. Robert Lemcke, referred to memorandum of staff dated December 8, 1975, "Procedural Guidelines - Status Report", which outlined the history of the IAC's method of assisting state and local agencies to determine their eligibility for the IAC administered funding program and the ultimate publishing of the 1973 Procedural Guidelines (both state and local). Changes to the guidelines are made from time to time and issued as "Revisions".

Mr. Odegaard asked whether modifications to the guidelines constitute a process which must go through the Administrative Procedures Act regulations. Mr. Charles Murphy, Assistant Attorney General, stated the proposed guidelines before the Committee were not subject to the APA procedure but were subject to Committee review and approval as an administrative matter.

Mr. Lemcke referred to memorandum of staff dated December 8, 1975, "Procedural Guidelines - Revisions". The Committee suggested each be reviewed separately. The memoranda consisted of:

- (1) Guidelines for approval of the Interagency Committee members.
- (2) Guidelines administratively approved by the Administrator of the IAC.

Guidelines for approval of the Interagency Committee members:

(SEE APPENDIX B FOR PROCEDURAL GUIDELINES AS ADOPTED BY THE COMMITTEE)

02.07.000 Eligibility Under a Principal Agency's Plan (Local): New section dealing with planning requirements for local agencies. IT WAS MOVED BY MR. MOOS, SECONDED BY MR. ROSS, TO ADOPT 02.07.000 ELIGIBILITY UNDER A PRINCIPAL AGENCY'S PLAN, AS AN ADDITION TO THE LOCAL AGENCY PROCEDURAL GUIDELINES 1973 EDITION. MOTION WAS CARRIED.

03.03.020 Application Limitations (Local): To set a reasonable limit on the number of applications a local agency may submit at one time.

Mr. Ross asked that this guideline be struck. The Committee opted to discuss the issue first. Following discussion, it was agreed that the guideline would impose a hardship on some of the local agencies. The Committee asked the opinion of the Technical Advisory Committee members.

Mr. Beecher Snipes, Chairman of the TAC, stated he was personally not in favor of the guideline, but that other TAC members on the local side had agreed with it and the majority had ruled in favor. Mr. Snipes felt the Evaluation System was a sufficient safeguard for screening local agency projects without limiting the number of applications any one local agency could submit at any one time. Mr. James Webster, King County, stated the only opposition he had was in terms of limiting the smaller communities. Mr. William Fearn, Director, Park and Recreation, Spokane, stated he would rather submit one or two projects; however, the limit on staff time to review projects should also be taken into consideration. Robert Wilder, Assistant Superintendent, Parks and Recreation Dept., City of Seattle, stated he was sympathetic with the timing needs of the staff and Seattle had attempted to submit only one or two projects.

Mr. Bulley asked if staff had the authority to waive guidelines to compensate for special projects or special conditions which might arise. Mr. Francis replied staff had this prerogative. Mr. Odegaard commented on the number of funding sessions of the IAC. Whereupon, Mr. Snipes stated the Technical Advisory Committee had spent considerable time on the number of funding sessions -- and had agreed there should be one local agency funding session in 1976 with two thereafter.

MR. ROSS MOVED, SECONDED BY MRS. BROSTROM, TO ELIMINATE THE PROPOSED GUIDELINE 03.03.020 APPLICATION LIMITATIONS (LOCAL). FOUR MEMBERS APPROVED; TWO (MR. BULLEY AND DR. ANDERSON) VOTED IN THE NEGATIVE. MOTION WAS CARRIED.

07.09.000 Extent of Eligibility (Local): Revision would change the eligibility of local applications from three consecutive meetings to two consecutive meetings. IT WAS MOVED BY MR. ROSS, SECONDED BY DR. ANDERSON TO ADOPT 07.09.000 EXTENT OF ELIGIBILITY, AS REVISED WITHIN THE LOCAL AGENCY PROCEDURAL GUIDELINES 1973 EDITION. MOTION WAS CARRIED.

05.09.000 Control and Tenure (Local and State): States that for a development project the applicant must have title or adequate control and tenure to the property. IT WAS MOVED BY MR. MOOS, SECONDED BY DR. ANDERSON, THAT 05.09.000 CONTROL AND TENURE, BE ADOPTED AS A REVISION TO THE LOCAL AND STATE PROCEDURAL GUIDELINES. MOTION WAS CARRIED.

04.05.000 Acquisition of Structures (Local and State): Revision provides for more liberal interpretation of eligibility of certain structures. Structures which will be used for recreation related purposes, not just outdoor recreation related uses, may be considered as an eligible part of a total acquisition. IT WAS MOVED BY MR. MOOS, SECONDED BY MR. ROSS, THAT 04.05.000 ACQUISITION OF STRUCTURES, BE ADOPTED AS A REVISION TO THE LOCAL AND STATE PROCEDURAL GUIDELINES 1973 EDITION. MOTION WAS CARRIED.

Chapter 07 - Application Processing (State): Entire chapter revised for processing of state agencies applications to conform with new review program using a Master List of approved projects within the capital budgets of the state agencies. Mr. Odegaard inquired about line-itemmed projects within state agency general budgets, whether these would require Committee action. Mr. Lemcke stated this type of project would require Committee review and action; only those projects line-itemmed during the IAC Capital Budgeting process would qualify for approval through the Master List program. IT WAS MOVED BY MR. ODEGAARD, SECONDED BY MR. ROSS, THAT CHAPTER 07 APPLICATION PROCESSING AS REVISED, BE ADOPTED FOR INCLUSION WITHIN THE STATE AGENCY PROCEDURAL GUIDELINES 1973 EDITION. MOTION WAS CARRIED.

05.03.010 - Eligible Development Projects (State and Local): This guideline would provide for the construction of employee residences as an eligible project cost. Mr. Odegaard asked the Assistant Attorney General whether the proposed guideline could apply to a non-IAC funded area in special cases, i.e., a park partially funded by IAC at some time, but now encompassing a greater area, some portions not funded by IAC. Mr. Murphy, Assistant Attorney General, replied these would need to be examined very carefully on a case-by-case basis. Both Mrs. Brostrom and Dr. Anderson felt employee residences should not be considered as an outdoor recreation element, that monies would be taken away from other actual outdoor recreation aspects of the projects. MR. ODEGAARD MOVED, SECONDED BY MR. ROSS, TO ADOPT 05.03.010 ELIGIBLE DEVELOPMENT PROJECTS (STATE AND LOCAL), AS AN ADDITION TO THE LOCAL AND STATE AGENCY PROCEDURAL GUIDELINES 1973 EDITION.

Discussion followed. Mr. Bulley inquired whether the staff had any fiscal impact information should this guideline be adopted, and whether the staff would be developing additional guidelines as to type of buildings which could be built, their limitations regarding cost, size, etc. Mr. Lemcke replied there is a State Housing Committee under the State Personnel Board which is attempting to establish uniform standards for construction of residences, and uniformity could be obtained through that body rather than through the IAC. The fiscal impact had not been analyzed by staff, but the guideline would limit the consideration only to IAC-assisted facilities. There was discussion on whether the guideline would apply to projects now in progress and the consensus was that it would.

IT WAS MOVED BY MR. MOOS, SECONDED BY MR. ROSS, TO AMEND THE MOTION TO LIMIT THE STIPULATIONS WITHIN PROCEDURAL GUIDELINE 05.03.010 TO IAC PROJECTS THAT ARE PENDING FUNDING IN THE CURRENT BIENNIUM OR WHICH WILL BE FUNDED IN THE FUTURE, SUBJECT TO A RE-EVALUATION AFTER THE END OF THIS BIENNIUM TO DETERMINE HOW THE GUIDELINE PROPOSAL HAS FUNCTIONED.

Dr. Anderson pointed out federal funds could not be used for the purpose under discussion and therefore the most versatile funds of the IAC would need to be considered for any pending residences within current projects. Mr. Lemcke stated the proposal had been brought to the Committee for consideration since it is important for state agencies in preparing their capital budgets to know whether or not it would be possible to include costs for employee residences within their projects.

Dr. Anderson expressed concern that the impact for both state and local agencies would be great, and that funds needed for general outdoor recreation purposes would be used to construct caretakers' houses. These funds could and should be used in outdoor recreation related ways within the projects, not for residences. Mr. Martin observed that the Committee would be able to examine each project individually and determine whether or not the residences or buildings should be included as a legitimate cost to the project.

QUESTION WAS CALLED FOR ON THE MOTION AS AMENDED. DR. ANDERSON AND MRS. BROSTROM VOTED IN THE NEGATIVE; THE MOTION CARRIED BY MAJORITY VOTE.

Mr. Bishop instructed the Administrator and the staff to review the guideline carefully especially in relation to Dr. Anderson's concern, and should they feel the regulations would create a problem, to bring the matter before the Committee in March 1976 for review. Mr. Francis suggested IAC staff do a survey of both state and local projects over the last three biennia which might have had ranger residences or other residences within them, and attempt to assess the impact.

Mr. Odegaard stated the local agencies have the same kind of security problem as state parks and state recreational areas, and there is a need for providing facilities for their security people as well. Mrs. Brostrom felt providing security was an operational problem.

In response to an inquiry, Mr. Odegaard stated presently State Parks receives money for residences on existing parks through Referendum 28, that portion which the State Parks and Recreation Commission administers directly. However, he said these funds are presently being depleted and State Parks will need to revert to other capital funds for any residence construction. He pointed out the need for caretaker residences in rural area park facilities because of vandalism, etc., and the fact that rent received from employees using these facilities must revert to the General Fund by law.

Following further discussion by Mrs. Brostrom, Dr. Anderson and Mr. Odegaard, IT WAS MOVED BY MR. ROSS, SECONDED BY MRS. BROSTROM THAT THE MOTION AS AMENDED TO ADOPT 05.03.010 BE RECONSIDERED. FOUR MEMBERS VOTED IN THE NEGATIVE; THREE IN THE AFFIRMATIVE. THE MOTION TO RECONSIDER FAILED FOR LACK OF A MAJORITY VOTE.

Administratively Approved Procedural Guidelines: Mr. Lemcke briefly noted the guidelines which had been administratively approved, requiring no action of the Interagency Committee members, and welcomed any comments members might have on these guidelines at the next IAC meeting (March 1976). (SEE APPENDIX B.)

IAC Meeting Schedule: To clarify motions made at the August 1975 meeting concerning the number of meetings the IAC should hold during 1976-77, Mr. Francis asked for Committee consensus as to (1) how many regular meetings per year and (2) how many local funding sessions per year should be held by the IAC. Following

discussion, it was determined that the IAC should hold THREE REGULAR MEETINGS PER YEAR, two of which would be for local funding sessions, and the other a regular meeting pertaining to other agency business. However, in calendar year 1976 and calendar year 1977, there will be only one local funding session -- in September -- due to monies available for funding.

March 22-23, 1976	General
June 28-29, 1976	General
September 27-28, 1976	Local Agency funding
March 1977	General
September 1977	Local Agency funding
March 1978	Local Agency funding
June 1978	General
September 1978	Local Agency funding

III B. Evaluation System - deferred to March 22-23, 1976 IAC meeting.

III C. IAC Budgets:

(1) 1975-77 Supplemental Budget Report: Mr. Lemcke reported the 1975-77 IAC Supplemental Capital Budget had been prepared and submitted to the Office of Program Planning and Fiscal Management. The request was for appropriation of \$1,675,000 directly to the four participating state agencies (DNR, Game, Parks and Recreation, and Fisheries). This had been accomplished in concert with action taken by the Interagency Committee at the August 1975 meeting.

(2) 1977-79 Capital Budget: Mr. Lemcke referred to memorandum of staff dated December 8, 1975, and announced budget instructions were issued to the state agencies on November 10, 1975. A budget level of \$9,550,000 is anticipated for 1977-79:

Initiative 215	\$ 750,000)	
Referendum 28	5,800,000)	\$ 9,550,000
LWCF	3,000,000)	

State agencies have been asked to submit capital requests by April 1, 1976. Following staff review and preparation, an IAC Fiscal Sub-committee will review these requests approximately June 1st, and they will be presented to the IAC members for adoption at the June 28-29, 1976 IAC meeting.

IV A. Bicentennial Bond Issue: Mr. Milt Martin reported on the proposal for a Bicentennial Bond Issue. A citizens' group of approximately 18 persons has been formed to begin preliminaries. The proposal has been made that a bond issue be promoted and proposed to the 1976 Legislature which would carry a bicentennial theme and would provide funds for the planning, acquisition, preservation, development, improvement and re-development of arts and cultural facilities, historic sites, recreation areas and facilities and areas of statewide significance in this state. The citizens' task force will determine what should be included in the bond issue and the total dollar amounts. Mr. Martin read the names of the present task force persons. Draft legislation will be available by December 11, 1975, and will be reviewed by the Task Force Committee at a meeting in Seattle.

In response to Mr. Bishop's inquiry, Mr. Martin stated the task force was contemplating at the moment approximately \$20 million for cultural, \$45 million for acquisition of shorelands, and that other amounts would be determined for historic preservations and the IAC. The Governor has given his approval of the intent of the bond issue.

Following Mr. Martin's report, the Committee discussed the proposal and its implications to the IAC and the overall state historical preservations and arts and cultural programs. Mr. Moos suggested the Chairman discuss the bond issue with the Governor and insure all information is valid before proceeding further. Mr. Bishop agreed this should be done and will provide Mr. Francis with results of his discussions with the Governor.

IV. B. Senate Park and Recreation Committee - Senate Resolution 1975 - #48: Mr. Francis referred to memorandum "Senate Parks and Recreation Committee - SR-48", dated December 8, 1975. Since all committee members had received background materials and copies of the written comments submitted to the Park and Recreation Committee, Mr. Francis confined his report to the major concerns of the Committee as emanating from the two public meetings held October 18 and November 8, 1975. These concerns were:

- (1) Make-up of the Committee membership, and the various combinations of citizen members and state agency directors.
- (2) Distribution of the Outdoor Recreation Account funds.
- (3) A-95 review procedure.
- (4) Administrator appointed by Governor, subject to Senate confirmation.
- (5) Single-purpose recreation facilities and areas combined under one single agency.
- (6) Inventory of public lands for recreation use - with annual update.

The next meeting of the Senate Park and Recreation Committee takes place December 13th

Mr. Francis also noted that House Bill 455 and House Bill 204 presently in the Legislature for review will be brought to the attention of the Senate Parks and Recreation Committee at that time. (See page 26, Minutes June 16-17, 1975 III F. Legislation.)

Mr. Bishop suggested the IAC members attend the meeting on December 13th. Mrs. Lemere suggested informing those people who were formerly members of the IAC, and also keeping them informed of possible legislation pertaining to the IAC.

IV C. Project Changes:

1. City of Seattle, Waterfront Park (72-070D), Reduction in Scope/Cost Increase: Staff recommended in memorandum dated December 8, 1975, the floating modules be deleted from the scope of the project and that the total cost remain at \$1,466,211 with the IAC share at \$366,552.75. In light of the 15% contingency already contained in the original cost estimate and the scope reduction, the staff felt an additional cost increase of \$34,912 was not justified.

IT WAS MOVED BY MR. ROSS, SECONDED BY MRS. LEMERE, THAT

WHEREAS, THE CITY OF SEATTLE HAS REQUESTED A SIGNIFICANT REDUCTION IN SCOPE ALONG WITH A COST INCREASE FOR THE CENTRAL WATERFRONT PROJECT (72-070D), APPROVED BY THE INTERAGENCY COMMITTEE ON MAY 23, 1972, FOR A TOTAL COST OF \$1,466,211, WHICH TOTAL CONTAINED A 15% CONTINGENCY FACTOR, AND

WHEREAS, THE CITY OF SEATTLE DELETED THE FLOATING MODULES, A MAJOR AND UNIQUE ELEMENT OF THE PROJECT, AND CONTRACTED FOR A TOTAL AMOUNT OF \$1,501,123.50, AN AMOUNT IN EXCESS OF THE IAC APPROVED PROJECT TOTAL, AND

WHEREAS, THE CITY OF SEATTLE DID NOT COMPLY WITH IAC PROCEDURES IN MAKING SAID AC PROCEDURE

REDUCTION IN SCOPE, AND INCURRING ADDITIONAL COSTS, AND

WHEREAS, THE CITY OF SEATTLE HAS REQUESTED THE DELETION OF THE FLOATING MODULES AND REIMBURSEMENT OF 25% OF THE TOTAL PROJECT COST OF \$1,501,233.50, OR \$375,281 FROM THE IAC, AND

WHEREAS, THE PROBLEMS ENCOUNTERED BY THE CITY OF SEATTLE HAVE BEEN DETERMINED TO BE BASICALLY DUE TO INACCURATE COST ESTIMATES ON THE PART OF THE CITY, AND

WHEREAS, IT HAS BEEN DETERMINED THAT UNILATERAL DECISION OF THE CITY OF SEATTLE TO DELETE THE FLOATING MODULES REPRESENTED A MEANS TO ACHIEVE A PRACTICAL LEVEL OF TOTAL COST,

NOW, THEREFORE, BE IT RESOLVED BY THE INTERAGENCY COMMITTEE FOR OUTDOOR RECREATION THAT THE DELETION OF THE FLOATING MODULES FROM THE SCOPE OF THE PROJECT BE APPROVED, AND

FURTHER, WITH SUCH DELETION, AN INDIRECT COST INCREASE OF \$370,885 ACCRUES TO THE PROJECT; THAT THE COST INCREASE REQUESTED BE DENIED; WITH THE TOTAL PROJECT COST TO REMAIN AT \$1,466,211, AND THE IAC SHARE TO REMAIN AT \$366,552.75, AND

FURTHER, THAT THE ADMINISTRATOR IS DIRECTED TO EFFECT SUCH AMENDMENTS TO THE CENTRAL WATERFRONT DEVELOPMENT CONTRACT (72-070D) AS MAY BE NEEDED.

MOTION WAS CARRIED.

2. City of Seattle, Central Freeway Park, Cost Increase (73-001D): Seattle had requested a 10% cost increase (\$137,506) for the project, which was recommended by staff to help offset high bids cost received for the project. The unusually long delay between project approval date and bid acceptance had led to the extreme adverse inflationary impact on the project.

IT WAS MOVED BY MR. ROSS, SECONDED BY MRS. LEMERE THAT,

WHEREAS, THE CITY OF SEATTLE HAS REQUESTED A 10% COST INCREASE FOR CENTRAL FREEWAY PARK PROJECT 73-001D, AND

WHEREAS, THE UNUSUALLY LONG DELAY IN IMPLEMENTATION OF THIS PROJECT BETWEEN AUGUST 1972, AND MAY 1975, LED TO HIGHER INFLATIONARY COSTS, AND

WHEREAS, LOW BID RECEIVED FOR THE PROJECT IS \$2,743,065 OR 99% OVER THE ESTIMATED COST IN 1972, AND

WHEREAS, THE CITY OF SEATTLE WILL BE ASSUMING THE BALANCE OF THE COST WITH NO FUTURE REQUEST FOR COST INCREASES FOR THIS PROJECT, AND

WHEREAS, THE UNIQUENESS OF THE PROJECT IS RECOGNIZED AND THAT THE SCOPE OF THE PROJECT SHALL BE MAINTAINED AS DESCRIBED IN THE IAC CONTRACT AGREEMENT,

NOW, THEREFORE, BE IT RESOLVED BY THE INTERAGENCY COMMITTEE FOR OUTDOOR RECREATION THAT THE PROJECT CONTRACT FOR CENTRAL FREEWAY PARK PROJECT 73-001D, BE AMENDED AS FOLLOWS:

2. THE TOTAL COST IS INCREASED FROM \$1,375,060 TO \$1,512,566. THE IAC SHARE IS INCREASED FROM \$343,764.97 TO \$378,139.47.

MOTION WAS CARRIED.

3. King County, Maplewood Heights (70-041A), Request to Grant Sanitary Sewer Easement: Staff recommended, in memorandum dated December 8, 1975, that the IAC approve King County's request for a sanitary sewer easement over Maplewood Heights Park in accord with the plans submitted by the County.

IT WAS MOVED BY MR. ODEGAARD, SECONDED BY MRS. LEMERE, THAT

WHEREAS, KING COUNTY HAS REQUESTED INTERAGENCY COMMITTEE APPROVAL TO GRANT A SANITARY SEWER EASEMENT OVER MAPLEWOOD HEIGHTS PARK, AND

WHEREAS, IT HAS BEEN DETERMINED THAT THE GRANTING OF SAID EASEMENT OVER THE ABOVE-MENTIONED PARK SITE DOES NOT CONSTITUTE A CONVERSION OF USE INASMUCH AS THE EASEMENT IS LOCATED IN A PORTION OF THE SITE WHICH IS TO REMAIN UNDEVELOPED AND WILL PROVIDE LIMITED USE SUCH AS TRAILS,

NOW, THEREFORE, BE IT RESOLVED, BY THE INTERAGENCY COMMITTEE FOR OUTDOOR RECREATION THAT KING COUNTY'S REQUEST TO GRANT A SANITARY SEWER EASEMENT OVER MAPLEWOOD HEIGHTS PARK BE APPROVED.

MOTION WAS CARRIED.

IV D. 1. Capital Budget Implementation - Adoption of Master List: Mr. Lemcke referred to memorandum of staff dated December 8, 1975, "Capital Budget Implementation - Adoption of Master List", and stated the projects on the master list attached qualified for administrative processing and approval rather than going through the formal Interagency Committee review procedure at a meeting of the IAC. These projects were line-itemmed in the 1975-77 IAC Capital Budget and thus had been previously before the IAC, OPPFM, and the Legislature.

IT WAS MOVED BY MRS. LEMERE, SECONDED BY MR. MOOS, THAT

THE FOLLOWING LIST OF STATE AGENCY PROJECTS IS HEREBY ADOPTED BY THE INTERAGENCY COMMITTEE FOR OUTDOOR RECREATION AS A MASTER LIST OF THOSE PROJECTS WHICH QUALIFY FOR ADMINISTRATIVE PROCESSING AND APPROVAL THROUGH THE INTERAGENCY COMMITTEE ADMINISTRATOR;

THAT THESE PROJECTS ARE LINE-ITEMMED IN THE 1975-77 IAC CAPITAL BUDGET AND HAVE BEEN PREVIOUSLY APPROVED THROUGH THE INTERAGENCY COMMITTEE, THE OFFICE OF PROGRAM PLANNING AND FISCAL MANAGEMENT AND THE WASHINGTON STATE LEGISLATURE;

THEREFORE, IT IS HEREBY DETERMINED THESE PROJECTS MAY BE ADMINISTRATIVELY HANDLED BY THE INTERAGENCY COMMITTEE STAFF THROUGH THE IAC ADMINISTRATOR:

(See pages 17-18)

MASTER LIST - STATE AGENCY PROJECTS

I. PARKS AND RECREATION COMMISSION:

1. FORT EBEL - \$272,000, FOR THE DEVELOPMENT OF DAY-USE FACILITIES. SITE IS ON WHIDBEY ISLAND, THREE MILES WEST OF COUPEVILLE.
2. MANCHESTER - \$345,000, FOR THE DEVELOPMENT OF DAY-USE FACILITIES. THIS PROJECT IS IN KITSAP COUNTY.
3. FORT WARD - \$88,000, FOR INITIAL DEVELOPMENT AT THIS SITE ON BAINBRIDGE ISLAND.
4. CLALLAM BAY - \$280,000, FOR THE FIRST PHASE ACQUISITION OF AN ACCRETION BEACH AREA, NEAR THE TOWN OF SEKIU.
5. BIRCH BAY - \$200,000, FOR THE ACQUISITION OF AN ADDITIONAL 19.52 ACRES TO THE EXISTING PARK IN WHATCOM COUNTY.
6. CYPRESS ISLAND - \$40,000, FOR THE ACQUISITION OF A BOATING DESTINATION SITE, IN COOPERATION WITH THE DEPARTMENT OF NATURAL RESOURCES.
7. TWANOH - \$100,000, FOR THE ACQUISITION OF AN ADDITION TO THIS EXISTING PARK ON HOOD CANAL IN MASON COUNTY.
8. LOWER CROSSING - \$45,000 FOR AN ACQUISITION ALONG THE SNOQUALMIE HIGHWAY, EAST OF NORTH BEND.
9. WHATCOM COUNTY TRAIL - \$10,000 FOR ACQUISITION AND \$20,000 FOR DEVELOPMENT, IN COOPERATION WITH WHATCOM COUNTY, FOR A TRAIL BETWEEN LARABEE STATE PARK AND BELLINGHAM.

II. DEPARTMENT OF FISHERIES:

1. OUTDOOR TOUR - \$89,715 FOR THE DEVELOPMENT OF A SELF-GUIDED TOUR AT THE SOLEDUCK SALMON HATCHERY IN CLALLAM COUNTY.
2. PILLAR POINT - \$ 43,624 FOR IMPROVEMENTS TO THE BOAT LAUNCHING FACILITIES AT THIS EXISTING CLALLAM COUNTY PARK.
3. FISHING PIER - \$ 450,000, FOR THE DEVELOPMENT OF A FISHING PIER ON THE BREAK-WATER AT THE EDMONDS MARINA.

III. DEPARTMENT OF GAME:

CRITICAL RESOURCE ACQUISITION

1. TENNANT LAKE - \$17,375, FOR ACQUISITION OF 50 ACRES AS ADDITION TO EXISTING OWNERSHIP.

IV. DEPARTMENT OF NATURAL RESOURCES:

1. ED HAASE - \$14,741, FOR CONSTRUCTION OF A CAMP AND PICNIC SITE IN THE YACOLT MULTIPLE USE AREA, ADJACENT TO THE WASHOUGAL RIVER.

(MASTER LIST - STATE AGENCY PROJECTS - CONTINUED)

2. FALL CREEK - \$73,000, FOR DEVELOPMENT OF A CAMPGROUND IN THE CAPITOL FOREST MULTIPLE USE AREA.
3. TWIN LAKES - \$54,954, FOR DEVELOPMENT OF A CAMPGROUND IN THE TAHUYA MULTIPLE USE AREA.
4. TOONERVILLE - \$24,142, FOR DEVELOPMENT OF A CAMP AND PICNIC AREA IN THE TAHUYA MULTIPLE USE AREA.
5. LOWER METHOW - \$26,618, FOR DEVELOPMENT OF A CAMP AND PICNIC AREA ALONG THE METHOW RIVER, 30 MILES SOUTHWEST OF OMAK IN OKANOGAN COUNTY.
6. TREE PHONES - \$72,328, FOR DEVELOPMENT OF A CAMPGROUND IN THE AHTANUM MULTIPLE USE AREA.
7. MID-FORK SNOQUALMIE - \$89,000, FOR DEVELOPMENT OF A CAMP AND PICNIC AREA APPROXIMATELY 8 MILE N.E. OF NORTH BEND ON MIDDLE FORK OF THE SNOQUALMIE RIVER.
8. LONG LAKE INDIAN PAINTINGS - \$13,884 TO PROTECT, PRESERVE, AND INTERPRET INDIAN PAINTINGS ALONG LONG LAKE IN STEVENS COUNTY.
9. HOH-OXBOW - \$34,416, FOR DEVELOPMENT OF CAMPGROUND 12 MILES SO. OF FORKS, ALONG HOH RIVER.
10. UPPER CLEARWATER - \$22,328, FOR DEVELOPMENT OF CAMPGROUND 24 MILES S.E. OF FORKS ALONG CLEARWATER RIVER.
11. WELLS PROJECTS - \$23,00 FOR DEVELOPMENT WATER SYSTEMS: BIRD CREEK, ISLAND CAMP, SMITH ISLAND, HUTCHINSON CREEK, AND WAGNER BRIDGE.
12. MIMA MOUNDS - \$150,000 FOR THE ACQUISITION OF 280 ACRES OF GEOLOGICALLY UNIQUE LANDS ADJACENT TO THE CAPITOL FOREST MULTIPLE USE AREA.
13. SAH-KW-MEN-LW - \$15,000, FOR ACQUISITION OF 15 ACRES 25 MILES NE OF EVERETT, ALONG SKAGIT
14. SIOUXION #1 - \$7,500, FOR ACQUISITION OF 10 ACRES, 25 MILES N.E. OF VANCOUVER.
15. SIOUXION #2 - \$6,000, FOR ACQUISITION OF 10 ACRES, 20 MILES N.E. OF VANCOUVER.
16. BLANCHARD HILL - \$15,000 FOR ACQUISITION OF 10 ACRES, 15 MILES N.W. OF SEDRO WOOLLEY.
17. INDIAN CAMP - \$10,000, FOR ACQUISITION OF 10 ACRES, IN KITTITAS COUNTY, NEAR TEANAWAY.
18. PORTER CREEK EXPANSION - \$20,000, FOR ADDITIONAL DEVELOPMENT AT PORTER CREEK CAMPGROUND. SITE IS 20 MILES S.E. OF OLYMPIA.

MOTION WAS CARRIED.

2. State Parks and Recreation Commission, Green River Gorge, Black Diamond Watershed (75-503A): Mr. Taylor referred to memorandum of staff dated December 8, 1975, State

Parks and Recreation Commission, Black Diamond Watershed #76-503A, for the acquisition of 9.9 acres at the Hanging Gardens Site of the Green River Gorge. \$37,750.

IT WAS MOVED BY MR. ODEGAARD, SECONDED BY MRS. LEMERE THAT,

THE GREEN RIVER GORGE, BLACK DIAMOND WATERSHED ACQUISITION PROJECT (76-503A) SUBMITTED BY THE WASHINGTON STATE PARKS AND RECREATION COMMISSION IS FOUND TO BE CONSISTENT WITH THE STATEWIDE OUTDOOR RECREATION AND OPEN SPACE PLAN ADOPTED BY THE INTERAGENCY COMMITTEE ON FEBRUARY 26, 1973, AND

WHEREAS, THE PROJECT COST OF \$37,750 INCLUDES \$10,000 TO BE PAID TO THE CITY OF BLACK DIAMOND FOR CONSTRUCTION OF AN EIGHT FOOT FENCE APPROXIMATELY 1,000 FEET IN LENGTH, ALONG THE SOUTH EAST BOUNDARY OF THIS PROJECT TAKE, AS A COST TO CURE AGAINST PUBLIC TRESPASS INTO THE REMAINDER OF CITY PROPERTY WHICH IS MANAGED AS A WATERSHED; THIS CONDITION IS INCLUDED IN THE APPRAISAL AND CONCURRED WITH BY THE IAC REVIEW APPRAISER AS CONTRIBUTING TO THE FAIR MARKET VALUE FOR THE SITE, AND

WHEREAS, IT IS NECESSARY TO WAIVE THE IAC PROCEDURAL GUIDELINE 04.10.000 TO ACCOMMODATE THE SITE ACQUISITION SINCE THE CITY OF BLACK DIAMOND IS NOT WILLING TO SELL THE PROPERTY AT LESS THAN FAIR MARKET VALUE,

THEREFORE, THE INTERAGENCY COMMITTEE APPROVES THIS PROJECT AS RECOMMENDED, WITH THE ABOVE STIPULATIONS, AND AUTHORIZES THE ADMINISTRATOR TO EXECUTE THE INTERAGENCY COMMITTEE'S PROJECT CONTRACT INSTRUMENT WITH THE LISTED PROJECT'S SPONSOR AND TO DISBURSE FUNDS FROM THE OUTDOOR RECREATION ACCOUNT IN THE AMOUNT WHICH HAS BEEN LISTED, UPON EXECUTION OF THE PROJECT CONTRACT BY THE SPONSORING AGENCY AND UPON PERFORMANCE BY THE SPONSORING AGENCY OF THE TERMS AND CONDITIONS

STATE PARKS AND RECREATION COMMISSION

GREEN RIVER GORGE
BLACK DIAMOND WATERSHED \$ 37,750 REFERENDUM 28

MOTION WAS CARRIED.

3. Department of Natural Resources - Mima Mounds Stage I: Mr. Taylor referred to memorandum of staff dated December 8, 1975, Mima Mounds Stage I, Department of Natural Resources, proposing the acquisition of a 150.63 acre parcel of the 470 acre Mima Mounds site for the purpose of educational, scientific research and outdoor public enjoyment benefits. \$120,000.

IT WAS MOVED BY MRS. LEMERE, SECONDED BY DR. ANDERSON, THAT

THE FOLLOWING PROJECT SUBMITTED BY THE DEPARTMENT OF NATURAL RESOURCES IS FOUND TO BE CONSISTENT WITH STATEWIDE OUTDOOR RECREATION AND OPEN SPACE PLAN ADOPTED BY THE INTERAGENCY COMMITTEE ON FEBRUARY 26, 1973, AND

WHEREAS, THE INTERAGENCY COMMITTEE HAS DETERMINED THAT THE PROJECT SCOPE ADJUSTMENTS INVOLVING (1) ACREAGE REDUCTION FROM 280 ACRES TO 150 ACRES, AND (2) AN INCREASE IN THE PER ACRE COST OF THE SITE DUE TO A RECENT REVISION OF APPRAISALS REFLECTING A HIGHER FAIR MARKET LAND VALUE THAN ORIGINALLY ESTIMATED, IS WITHIN THE INTENT OF THE ORIGINAL

PROJECT PROPOSAL MADE FOR CAPITAL BUDGET PURPOSES, AND

WHEREAS, THE COMMITTEE HAS FURTHER DETERMINED THAT IN ORDER TO PRESERVE THE UNIQUE NATURAL PHENOMENON OF THIS SITE FOR EDUCATIONAL, SCIENTIFIC RESEARCH AND PUBLIC OUTDOOR RECREATION. ENJOYMENT, FUTURE DEVELOPMENT SHALL BE LIMITED TO BASIC SERVICES SUCH AS INTERPRETIVE TRAILS, INTERPRETIVE STRUCTURES, PARKING, SANITARY FACILITIES AND SMALL PICNIC AREAS, AND

THEREFORE, THE INTERAGENCY COMMITTEE HEREBY APPROVES THIS PROJECT AS RECOMMENDED FOR FUNDING AND AUTHORIZES THE ADMINISTRATOR TO EXECUTE THE INTERAGENCY COMMITTEE'S PROJECT CONTRACT AMENDMENT WITH THE LISTED PROJECT SPONSOR AND TO DISBURSE FUNDS FROM THE OUTDOOR RECREATION ACCOUNT UPON EXECUTION OF THE PROJECT CONTRACTS BY THE SPONSORING AGENCY OF THE TERMS AND CONDITIONS THEREIN.

DEPARTMENT OF NATURAL RESOURCES

MIMA MOUNDS STAGE I \$60,000 REF. 28 \$60,000 LWCF) \$ 120,000

MOTION WAS CARRIED.

4. Department of Game, Nisqually River Fishing Site for the Handicapped: Mr. Taylor referred to memorandum of staff concerning the Nisqually River Fishing Site for the Handicapped (76-610D), for the partial re-development of a flood damaged 0.5 acre site on the Nisqually River in Thurston County. The site was originally constructed in 1969 with IAC assistance. \$29,244.

IT WAS MOVED BY MR. ODEGAARD, SECONDED BY MR. MOOS, THAT

THE FOLLOWING PROJECT SUBMITTED BY THE WASHINGTON STATE DEPARTMENT OF GAME IS FOUND TO BE CONSISTENT WITH THE STATEWIDE OUTDOOR RECREATION AND OPEN SPACE PLAN ADOPTED BY THE INTERAGENCY COMMITTEE ON FEBRUARY 26, 1973, AND

THE INTERAGENCY COMMITTEE APPROVES THIS PROJECT AS RECOMMENDED, AND AUTHORIZES THE ADMINISTRATOR TO EXECUTE THE INTERAGENCY COMMITTEE'S PROJECT CONTRACT INSTRUMENT WITH THE PROJECT'S SPONSOR AND TO DISBURSE FUNDS FROM THE OUTDOOR RECREATION ACCOUNT IN THE AMOUNT WHICH HAS BEEN LISTED, UPON EXECUTION OF THE PROJECT CONTRACT BY THE SPONSORING AGENCY AND UPON PERFORMANCE BY THE SPONSORING AGENCY OF THE TERMS AND CONDITIONS THEREIN.

DEPARTMENT OF GAME

NISQUALLY RIVER
FISHING SITE FOR THE HANDICAPPED \$ 29,244 REFERENDUM 28

MOTION WAS CARRIED.

V. ADMINISTRATOR'S REPORT: In his Administrator's Report, Mr. Francis made the following comments:

1. It was demonstrated at this December 8 meeting that IAC does have greater flexibility in use of state monies than when LWCF monies are involved. Regarding the easement on the Maplewood Heights project, the IAC was able to take action to declare that no conversion was involved; whereas BOR would have stated it represented

a conversion. Also, in the State Parks' program, guidelines have been amended for the acquisition of property from other public agencies; and in BOR guidelines, this would not have been possible.

2. Attended National Association of State Outdoor Recreation Liaison Officers (NASORLO) in September, and Administrator was elected as secretary of that organization. Number of amendments (HR-2763 and S-327) are being suggested to the basic LWCF legislation and these bills are currently in Congress. Intent is for NASORLO to meet in Washington, D.C., in January 1976 to analyze and promote constructive LWCF legislation.

3. Paul Benson, Pacific NW River Basins Commission, has contacted the IAC and asked that the "Stewards of the River" presentation be made to the IAC at its March 1976 meeting. This will be on the March agenda.

4. Hells Canyon Bill - Has passed the Congress and is awaiting the President's signature. Upon this last, final action, the area will now be considered a National Recreation Area and the Asotin Dam deauthorized.

5. Washington State Ports Association: Met with legislative committee of this Association to promote House Bill #455 and House Bill #204 -- two IAC bills of the Committee is aware. The Port Association endorsed these and will lend its support to expedite them through the Special Session of the Legislature.

6. Marine Fuel Tax Study: The study will be conducted during 1976 using 1975 data -- Dept. of Motor Vehicles. Results are anticipated in December 1976. These results will reflect on deliberations for the 1977-79 biennial budget.

Mr. Odegaard and Mr. Ross inquired concerning the amount of money involved to conduct the study and from where these funds emanated. Mr. Francis stated approximately \$11,000 was anticipated and was being requested in the Supplemental Budget by the Department of Motor Vehicles for the study, but the monies would be deducted from the "215" revenue, prior to the remainder of the funds being transferred to the Outdoor Recreation Account.

IT WAS MOVED BY MR. ROSS, SECONDED BY MR. ODEGAARD, THAT THE CHAIRMAN OF THE INTER-AGENCY COMMITTEE FOR OUTDOOR RECREATION BE AUTHORIZED TO DETERMINE WHETHER THE COSTS OF PRODUCING THE MARINE FUEL TAX STUDY BY THE DEPARTMENT OF MOTOR VEHICLES ARE JUSTIFIABLE AND REASONABLE.

MOTION WAS CARRIED.

7. Capitol Lake Task Force: \$425,000 was appropriated for engineering drawings and specifications for dredging of the lake. The Environmental Impact Statement is underway, and the task force will soon be ready with a firm figure and information as to the method and alternatives best served for dredging of the lake and restoration thereof, along with concomitant recreational facilities on lands created in the middle basin.

VI. Committee Members Reports. None.

VII. 1976 IAC Meetings: Mr. Martin referred to memorandum of staff dated December 8, 1975, and noted the following meetings proposed for the IAC for 1976 (as noted on page 13 of these minutes):

March 22-23	Regular meeting	WENATCHEE
June 28-29	Regular meeting	OLYMPIA (Regarding Budget/fiscal)
Sept. 27-28	Regular meeting and Funding for Local Agencies	SEATTLE AREA

Mr. Bishop asked that the Evaluation System material distributed to the Committee members be brought by each member to the meeting in March, 1976.

Mr. Ralph Mackey thanked both Mrs. Lemere and Mr. Bishop for their past service on the Interagency Committee on behalf of the Washington State Parks and Recreation Commission.

RESOLUTION: The Committee passed the following Resolution honoring Carl Course:

WHEREAS, CARL N. CROUSE, DIRECTOR, DEPARTMENT OF GAME, IS RETIRING FROM STATE SERVICE IN FEBRUARY 1976, AND

WHEREAS, HE HAS SERVED ON THE INTERAGENCY COMMITTEE FOR OUTDOOR RECREATION THE PAST FIVE YEARS (SINCE 1970) AS A MEMBER OF THE COMMITTEE AND HAS ASSISTED THE CITIZENS OF THE STATE OF WASHINGTON IN THE ACQUISITION AND DEVELOPMENT OF OUTDOOR RECREATION SITES AND FACILITIES, AND

WHEREAS, THE SAID INTERAGENCY COMMITTEE FOR OUTDOOR RECREATION MEMBERS WOULD LIKE TO RECOGNIZE HIS DEDICATED AND OUTSTANDING SERVICES RENDERED TO THE INTERAGENCY COMMITTEE DURING THAT TIME, AND WISH HIM WELL IN HIS FUTURE WORK,

NOW, THEREFORE, BE IT RESOLVED THAT IN RECOGNITION OF HIS ASSISTANCE TO THE INTERAGENCY COMMITTEE IN PERFORMING HIS RESPONSIBILITIES AND DUTIES AS A MEMBER OF THE COMMITTEE, THE INTERAGENCY COMMITTEE FOR OUTDOOR RECREATION DOES HEREWITH EXTEND ITS THANKS AND APPRECIATION TO CARL N. CROUSE FOR HIS SERVICE IN THE FIELD OF OUTDOOR RECREATION WHILE SERVING ON THE INTERAGENCY COMMITTEE;

AND, RESOLVED, FURTHER, THAT A COPY OF THIS RESOLUTION BE SENT TO THE GOVERNOR OF THE STATE OF WASHINGTON, WITH A COPY AND LETTER OF APPRECIATION TO CARL CROUSE.

STANLEY E. FRANCIS, ADMINISTRATOR
 MADELINE LEMERE
 MICAELA BROSTROM
 CHARLES H. ODEGAARD
 JOHN A. BIGGS
 MICHAEL K. ROSS

WARREN A. BISHOP, CHAIRMAN
 ADELE ANDERSON
 JOHN S. LARSEN
 DONALD MOOS
 W. A. BULLEY
 BERT L. COLE

The meeting adjourned at 4:45 p.m.

RATIFIED BY THE COMMITTEE

Adele B. Anderson

3122176

WARREN A. BISHOP, Chairman

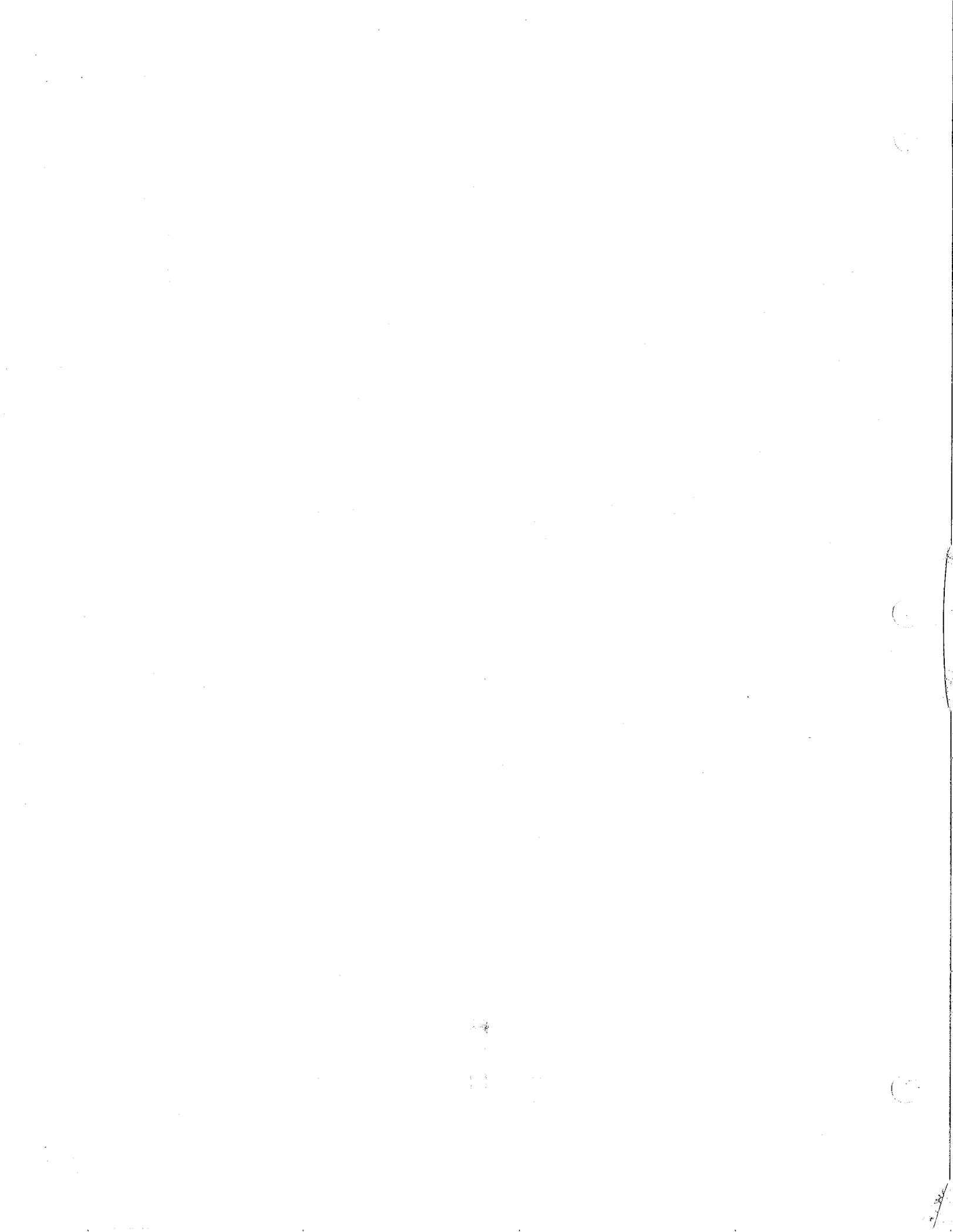
(Revised: 12-1975)

LOCAL PROJECTS - ACTION AT IAC MEETING AUGUST 25-26, 1975 WESTPORT

Sponsor	Project	Total	Ref. 28	LWCF	Init. 215	Local	Title X
City of Kent	Riverfront Pk.	\$ 481,950	\$ 120,487	\$ 240,975	-----	\$ 120,488	-0-
Royal City	Royal City Pk.	8,200	4,920	-0-	-----	3,280	-0-
Asotin County	Recreation Center	214,000	160,500	-0-	-----	53,500	-0-
Issaquah	Community Park	123,760	12,376	61,880	-----	49,504	-0-
Bellingham	Boulevard Park	127,250	28,312	63,625	\$ 3,500	31,813	-0-
Mountlake Terrace	Lake Ballinger	15,500	-0-	-0-	9,300	6,200	-0-
	Boat Launch						
SUB-TOTALS:		\$ 970,660	\$ 326,595	\$ 366,480	\$ 12,800	\$ 264,783	-0-

Wahkiakum Co.	Skamokawa Park	\$ 110,200	\$ 27,550	\$ 55,100	-----	\$ 27,550	
Port Dist. #2	Guerin Park	91,060	14,015	45,530	\$ 8,750	22,765	
Thurston Co.	Metaline Park	29,000	--	14,500	7,250	7,250	
Metaline	Abrams Park	229,848	57,462	114,924		57,462	
Ridgefield	Community Pk.	175,900	17,590	87,950		70,360	
Yakima, City	Discovery Pk.	425,800	319,350	-0-		106,450	
Seattle	Bothell Landing	237,788	59,447	118,894		59,447	
Bothell							
SUB-TOTALS:		\$ 1,299,596	\$ 495,414	\$ 436,898	\$ 16,000	\$ 351,284	

TOTAL:		2,270,256	\$ 822,009	\$ 803,378	\$ 28,800	\$ 616,067	
Clark County	Salmon Creek Proj.	Special \$100,000	Contingency Proposal				



I.

PROCEDURAL GUIDELINES APPROVED BY THE INTERAGENCY COMMITTEE

02.07.000 ELIGIBILITY UNDER A PRINCIPAL AGENCY'S PLAN

Applicant agencies such as towns of less than 5,000 population, school districts and port districts, may qualify for IAC funding under another agency's comprehensive park and recreation plan. This is possible only when the jurisdictional area of the applicant agency is totally within the jurisdictional area of the agency whose plan is being used (known here as the principal agency) and provided that:

1. The principal agency's plan has been approved in writing by the IAC within the last five years.
2. The applicant agency develops a six-year action plan as an addendum to the principal agency's comprehensive park and recreation plan. The action plan must include a six-year outdoor recreation capital improvement program (CIP) and a written justification of the projects listed in the CIP. The action plan should be based extensively upon and be consistent with the principal agency's comprehensive park and recreation plan.
3. The governing body of the applicant agency adopts (usually by resolution) both the comprehensive park and recreation plan under which the agency is seeking to qualify and the six-year action plan.
4. The applicant agency obtains a letter of confirmation from the principal agency, stating that the applicant agency's action plan and CIP are consistent with the comprehensive plan.
5. The applicant agency submits the above materials to the IAC planning Division at least 30 days prior to the submission of an application for project funding.

07.09.000 EXTENT OF ELIGIBILITY

A project is eligible for funding consideration at two consecutive IAC funding sessions, after which the same request will be ineligible for further consideration.

05.09.000 CONTROL AND TENURE

For development projects, the applicant must have title to or adequate control and tenure of the area to be developed. When the applicant holds less than fee title, copies of leases, easements, special use permits, or other appropriate documents must be provided.

The applicant shall list all outstanding rights or interest, held by others in the property to be developed. In the event that outstanding rights should later prove to be non-compatible with public outdoor recreation use of the site, the applicant assumes the risk and responsibility of having to replace the facilities developed with state and/or federal assistance with others of at least equal value and reasonable equivalent usefulness and location.

04.05.000 ACQUISITION OF STRUCTURES

In acquisition projects, structures which are incidental to the cost of the land are eligible for IAC matching funds at the same percentage as the remainder of the project if:

- A. They are to be used primarily for outdoor recreation or as support facilities for outdoor recreation activities.
- B. The use is recreation related, but not specifically outdoor recreation.*
- C. The structure is part of the recreation area to be acquired and shall be removed or demolished.

The anticipated use must be clearly identified in the project application so that the IAC may exercise reasonable judgement in determining the eligibility of the structure for funding assistance.

When interpreting what constitutes recreation support facilities, a separation of costs and identification of use must be made on that portion or portions of a building or buildings which provide restrooms, office, maintenance, resident caretaker, or other facilities necessary for a recreation activity. In addition, buildings acquired with IAC funds may be remodeled to provide outdoor recreation facilities such as open air picnic shelters, play areas or interpretive centers.

*Structures used for other than outdoor recreation related purposes will be ineligible for federal funding assistance from the Land and Water Conservation Fund.

07. APPLICATION PROCESSING

07.01.000 SCOPE OF CHAPTER

The purpose of this chapter is to explain application processing for state agencies from the time that capital funds are appropriated by the legislature until formal project approval is granted by the Committee and subsequent action is taken by the Administrator.

07.02.000 PROJECT IDENTIFICATION ON MASTER LIST

Following passage of the capital appropriations act, IAC staff will prepare a list of projects which comprises the outdoor recreation account share of each agency's capital budget. This list will display not only the line-itemed projects, but will reflect the individual projects included in lump sum appropriations, as evidenced by back-up budget documents. This list will be known as the Master List.

07.03.000 TECHNICAL ADVISORY COMMITTEE REVIEW

The Master List will be reviewed by the Technical Advisory Committee. This will provide the opportunity for the identification of potential areas of conflict and/or cooperation between the various state and local agencies.

07.04.000 MASTER LIST ADOPTION

At the first IAC meeting following passage of the capital appropriations act, the Committee shall adopt the Master List. This list will then be used to determine if projects subsequently initiated by the agencies are in conformance with the approved budget.

07.05.000 USE OF THE MASTER LIST

Project approvals are initiated by the submittal of an application. (See Chapter 06.) Projects which are consistent with the Master List, in scope, cost, and location, will be processed for administrative action. Projects which are not clearly identified on the Master List must be processed for Committee action.

07.06.000 ADMINISTRATIVE ACTION

Those projects which qualify for administrative action will be processed as follows:

1. Applications can be submitted any time after adoption of the Master List, without reference to specific IAC meeting dates or application submittal deadlines.
2. Conformance of the application with the Master List will be verified.
3. Upon receipt of a technically complete application (section 06.03.000) and all other pertinent information requested by the Administrator, and following a site inspection if deemed necessary, the Administrator may approve the application and proceed with the preparation of a project contract.
4. The Administrator will report to the Committee at the next IAC meeting on the capital projects which have been processed and approved.

07.07.000 COMMITTEE ACTION

Project applications not possible to identify on the Master List, projects subsequently identified within statewide programs, and projects which represent changes in scope, cost, location or otherwise represent a deviation from the approved capital budget, as determined by the Administrator, may not be administratively approved, but must be processed for Committee consideration.

These applications will be processed as follows:

1. Applications must be received prior to the submittal deadlines in Section 03.03.010.
2. Explanations as to how the project conforms with the intent of the approved capital budget, or justification for amending the capital budget to accommodate the project must be approved. This material will be reviewed by staffs of IAC, OPPFM, and the required legislative committees, if any, to determine the validity of the request. If acceptable, processing will continue. If found unacceptable, the application will be returned to the applicant.
3. The application will be reviewed for technical completeness, a site inspection may be scheduled, and a review by the Technical Advisory Committee will be scheduled.
4. Final project review and evaluations will be completed by staff, and funding recommendations will be prepared by the Administrator. These recommendations will be made to the Committee, and they will make the decision on which projects will receive grants and the amount of the grants.
5. If approved, project contracts will be prepared and executed.

07.08.000 WHEN FEDERAL FUNDS ARE INVOLVED

As the state's liaison for the Land and Water Conservation Fund, the IAC makes all decisions as to which projects will be submitted to the BOR and which will not. In the event that federal funds are recommended for a project, the IAC will prepare all of the forms necessary, transmit them to the participant for signature, and then submit them to BOR. If approved, a project agreement between BOR and the State will be executed, and the participant will be notified.

05.02.010 ELIGIBLE DEVELOPMENT PROJECTS

(14) The construction of residences for employees directly related to the operation and maintenance of an IAC assisted project may be an eligible project cost if adequate justification is provided based on the following requirements.

1. The provision of employee residences will provide for increased public service and protection of park facilities.
2. The duties and responsibilities of the employee utilizing the residence are such that the employee must generally be available in the park on a twenty-four hour basis, during the season the park is open to the public.
3. The sponsor has adopted standards for employee residences, relating to size, cost, and design.
4. The employee residence is one component of a comprehensive park development.

In submitting a development proposal which includes the construction of an employee residence, the sponsor must provide detailed plans and cost estimates for the proposed residence. The residence must be permanently fixed to the park. Portable residences will not be eligible for consideration.

Only the capital cost of the dwelling itself will be eligible. Furnishings, landscaping, fences and other outside appurtenances, with the exception of a driveway, garage/carport, and utilities, will be the sole responsibility of the sponsor.

Note: Only state (non-federal) funds can be utilized for residences.

02.03.000 STATE AGENCY PLANNING REQUIREMENTS

To be eligible for Outdoor Recreation Account Funds, a state agency must submit a capital improvement program and long-range capital plan.

The long-range plan will include a long-term (20 year) statement of agency goals and objectives encompassing "where the agency wants to go and what it must do to get there". Where possible, it shall include long-range costs. In all cases, it shall be in a context in which short-term (6 year) objectives may be related. The planning compliance requirements which apply to local agencies also apply to state agencies. The CIP shall identify budget needs and agency plans for the use of IAC funds. This information shall be summarized in terms of acquisition and development plans, and shall identify statewide priority category, planning districts and distribution and source of funds.

The CIP shall be prefaced with a transition statement relating long-range goals and objectives to short-term quantitative goals and objectives of the agency for a six-year period. Major emphasis shall be placed on the first two-year period, which constitutes the capital budget.

Development projects must identify specific areas and contain maps, functional schematic drawings, and cost estimates.

Acquisition projects must contain information to identify funding requests by statewide priority and show the relationship between agency and state goals.

A statement of assurance will be included as to agency capabilities to acquire, construct, operate and maintain additional areas and facilities as requested in the CIP. The remainder of the CIP will be composed of funding request with narrative justification.

Further specific budget preparation instructions will be issued by the IAC to the participating state agencies to assure compliance with current budget instructions from the Office of Program Planning and Fiscal Management (OPPFM).

Using the agency proposals, the IAC will formulate and adopt a specific capital improvement program and budget for each priority category and planning district. These documents will be submitted to the Office of Program Planning and Fiscal Management for consideration in the Governor's budget.

03.03.000 IAC Meeting Schedule

The IAC holds three public meetings per year, generally during the last week of the months of *March, June and September*. These meetings are held at various locations throughout the state. (Revised: 8-26-75)

Local agency applications for funding assistance will be considered *only at the September meetings in 1976 and 1977. Beginning in 1978, local agency funding assistance will be considered at the March and September meetings.* (Revised: 8-26-75)

03.03.010 Application Submittal Deadlines (Adopted: 8-26-75) (Revised)

To have projects considered at a September meeting, the application must be submitted to the IAC on or before the previous May 1 for development projects, and on or before the previous June 1 for acquisition projects.

Beginning in 1978, local agency funding assistance will also be considered at March meetings. To be considered at a March meeting, the application must be submitted to the IAC on or before the previous November 1 for development projects, and on or before the previous December 1 for acquisition projects.

07.08.000 PROJECT EVALUATION

Following the Technical Advisory Committee Review Meeting, all technically complete local project applications are evaluated and prioritized by the evaluation team.

The evaluation process is designed to demonstrate which applications best meet the goals and objectives of the outdoor recreation program. Projects are evaluated according to numerous criteria, all selected as important elements which a project should contain to insure that the project will be a viable part of the state's outdoor recreation inventory.

The criteria includes but is not limited to such considerations as:

1. Relationship to district needs identified in the Statewide Comprehensive Outdoor Recreation Plan.
2. Conformance with SCORP Action Program
3. Conformance with local comprehensive recreation plan and capital improvement program.
4. The degree to which the proposal meets immediate needs as compared to future needs.
5. The degree to which the project meets needs of the underprivileged, various age classes and the handicapped.
6. Current population within the jurisdiction of the project and sponsor.
7. Ability of the project to meet multiple needs.
8. Suitability of the site for the intended use.
9. Uniqueness of the resource.
10. Visual appeal of the site and surrounding area.
11. Accessibility of the site.
12. Appropriateness of the site location.
13. Adequacy of design.
14. Degree to which project provides for year-round use.
15. Degree of coordination and cooperation with other agencies and the public.
16. Applicants readiness to proceed.
17. Justification for cost of project.
18. Economic impact of project.
19. Access to boating and/or boating destination facilities.
20. Access to public-owned tidelands.
21. Preservation of natural estuaries.
22. Preservation of wildlife habitat areas.
23. Access to a large tract of public owned land.

Based on the results of this evaluation, the Administrator prepares funding recommendations. He presents the project proposals and staff recommendations to the Committee and they make the decision on which projects will receive grants and the amount of the grants.

09.04.000 INSTRUCTIONS FOR BILLING DEVELOPMENT PROJECTS (Continued)

- G. The voucher must be signed by a legally qualified representative of the local governmental entity. Enter the title of the person who signed and the date the voucher was signed.

(2) Documentation of Payments:

The payment documents that support of each of the expenditures claimed on the vouchers must be retained in the agency's files for inspection at time of audit. Payment documents for other than salaries, wages, and rental of agency-owned equipment normally consists of the standard form used by the agency to pay bills (identified variously as "Claim Voucher", "Voucher", "Claim", "Purchase Order", etc.) and the vendor's invoice to which the payment applies.

Documentation required in support of salaries and wages and rental of agency-owned equipment will be described under the heading of Force Account.

NOTE: One copy (machine reproduction acceptable) of the supporting documentation applicable to payments to construction contractors must accompany the IAC voucher on which reimbursement for such payments is claimed, to assist staff in evaluating progress on the project and to verify the existence and impact of change and/or extra work orders, if any.

(3) Force Account:

Force Account is defined by the National Committee on Governmental Accounting as "a method employed in the construction.... of fixed assets whereby a governmental unit's own personnel are used instead of an outside contractor. This method also calls for the purchase of materials by the governmental unit and the possible use of its own equipment, but the distinguishing characteristic of the force account method is the use of the unit's own personnel". Each individual expenditure for goods or services must be supported by the payment document and vendor's invoice and covered by a Check Sheet. In addition, adequate detailed records must be kept of labor and equipment time distribution and the cost accounting thereof, to establish the charges attributable to the project and support the payments reported on the voucher.

- a. Salaries and Wages: Required documentation for force account claims for salaries and wages include a summary report itemizing individual names, hours worked, span of time worked, rate of pay and extension of dollar amounts applicable to the project.

02. ELIGIBILITY REQUIREMENTS

02.01.000 SCOPE OF CHAPTER

This chapter explains that only public agencies may apply for grant-in-aid assistance, and to establish eligibility they must have an adopted park and recreation plan.

02.02.000 ONLY PUBLIC AGENCIES ARE ELIGIBLE FOR IAC GRANTS

Any agency may apply to the Committee for funding assistance provided that it is a public agency such as a county, city, town, port district, park and recreation district, metropolitan park district, school district, or other municipal corporation or state agency empowered by law to acquire and/or improve outdoor recreation areas and facilities, and Indian tribes now or hereafter recognized by the federal government for participation in the Land and Water Conservation Fund Program.

02.03.000 LOCAL AGENCY PLANNING REQUIREMENTS

AT LEAST 30 DAYS prior to submission of the agency's first project application for an IAC grant, the applicant must submit a comprehensive plan of the area within its jurisdiction, which includes a park and recreation element, or a separate park and recreation plan. Included with the plan must be A RESOLUTION OR ORDINANCE INDICATING that the plan and subsequent amendments INCLUDING PLAN UPDATES, have been officially adopted by the governing body of the governmental unit.

If a regional or county open space or park and recreation plan exists, the manner in which recreation elements of the agency's plan either complements or conflicts with the regional plan should be identified and discussed.

It is required that all project proposals submitted to the IAC be readily identified in the applicant's plan and the Capital Improvement Program (CIP) element of the plan. As the plan is revised, revised portions should be forwarded to the IAC with appropriate evidence of formal adoption of the revisions. (All plans are expected to be updated at least once every five years (Section 02.05.020, Sub. 8))

The Administrator will advise the applicant if the plan meets IAC requirements.

Project applications from local agencies will not be processed until this requirement is satisfied.

The cost of preparing and maintaining an agency park, recreation and open space plan is not eligible for an IAC grant.

02.04.000 LOCAL AGENCY PARTICIPATION IN THE COMPREHENSIVE PLANNING PROCESS

In addition to the IAC planning requirements, local agencies applying for certain acquisition and development funds administered by IAC may only be

eligible for these funds if they are actively participating in an on-going comprehensive planning process at the local level. IAC notifies the state local planning assistance agency (PCAA-OCD) when grant requests are made. PCAA-OCD then determines if the applicant meets this additional requirement. Agencies deemed ineligible will be contacted by PCAA-OCD to initiate the activities which may be necessary to establish their eligibility.

02.05.010 PLAN OUTLINE

Basically a park and recreation plan, or the recreation element of the comprehensive plan, is a systematic approach to determine and identify park, recreation and open space needs and the means of satisfying or meeting such needs.

The following Plan Outline sets for the minimum IAC requirements for establishing an agency's eligibility to participate in the IAC Grant-in-Aid Program.

The following NINE elements of this outline are required. They need not be in this order but should be set forth as separate elements or chapters in a logical order.

(1) Summary of Findings and Recommendations:

The findings and conclusions, based on information presented in the Plan, together with recommendations to satisfy the needs should be presented in brief narrative form.

(2) Goals and Objectives:

The plan should contain a comprehensive statement of the long-range park, recreation and open space goals of the agency and its public, plus a set of objectives which describe short-range steps and specific actions aimed at achieving the goal. Establishment of the goals and objectives should be one of the first considerations in developing the plan. In addition, the inter-relationship of the plan's goals and objectives with those of the agency's comprehensive planning should be examined at an early stage to avoid overlap and conflict.

(3) Public Involvement:

The plan should contain a description of the extent to which the public has been involved in the plan making and review process. The use of a citizen study task force, conducting of opinion and recreation demand surveys and the use of plan review hearings are a few of the accepted ways to involve the general public.

(4) Description of the Planning Area:

To assist in understanding the goals and objectives of the agency, a discussion of the historical trends and the existing physical, economic and social setting of the community and its environs and a map of the community showing its relationship to the environs is required.

(5) Demand and Need:

The identification of the demand for outdoor recreation opportunities and need for recreation areas and facilities may be determined by a number of different methods, such as the traditional use of population and standards, public forums and meetings, sample interviewing and computer modeling techniques. The plan outline is not intended to suggest preference for any one technique or method, but to suggest that a systematic method be used and that the method be identified and the results documented in the plan. All planning processes should include maximum opportunity for public input from a broad segment of the locality and the plan should indicate the method used for public involvement. In all cases the plan shall relate community desires and the identified needs for lands and facilities. Consideration should be given to (1) demand on areas and facilities resulting from non-resident use, and (2) resident demand which is satisfied in another locality, thereby decreasing demand on community resources.

(6) Inventory:

To assess the possibilities and opportunities for outdoor recreation requires a detailed inventory of all existing proposed and potential park, recreation and open space resources. Outdoor recreation areas and facilities owned and/or controlled by state, local, federal and private agencies within the planning area must be included. The inventory should include quantitative data relating to the size and use of each area and facility identified.

(7) Action Program and CIP:

The Action Program describes the means of implementing the plan and the priorities for acquisition and development of park and recreation areas and facilities. As a part of the Action Program, a Six-Year Capital Improvement Program (CIP) which describes areas and facilities to be acquired and developed, estimates of capital financial requirements, the anticipated sources of funding, and an identification of priorities must be included. The CIP is an integral part of the planning process and must be related directly to the needs section of the plan. It is necessary to periodically amend the CIP to reflect changes in priorities and funding sources. Generally, the CIP is to be updated on an annual basis. (SEE SECTION 02.08.000 FOR SUGGESTED CIP FORMAT.)

(8) Plan Adoption:

The plan and subsequent amendments must be officially adopted by resolution or ordinance by the governing body of the governmental unit for which the plan was derived. A copy of the adopting resolution or ordinance must be submitted to the IAC as part of the comprehensive plan.

(9) Other Studies and Plans

Where separate plans are prepared for specific uses or program such as trails, ATV's rivers, historic sites and others, these plans can

adopted in their entirety as amendments to the basic parks and recreation plan.

02.06.000 "SHORT FORM" PARK AND RECREATION PLAN

With the exception of counties, local governmental units which have a population of 5,000 or less within their jurisdiction, may meet the planning requirements and establish their eligibility for grant-in-aid assistance with a "short form" PLAN DOCUMENT. This method recognizes that while the smaller units of government need to plan on a comprehensive basis, their size AND limited resources may preclude the ABILITY TO PREPARE AND FINANCE a complex AND/OR costly, planning process.

The emphasis in the "short form" plan is on documentation of the extent of community involvement which produced the plan.

The following elements must be included in the "short form". However, the community may include any additional information which will help provide a comprehensive understanding of their park and recreation requirements.

(1) Description of the planning area:

A discussion of the physical, economic, and social setting of the community and its environs, and a map of the community showing significant features and existing park and recreation facilities must be included. The planning area or service areas may extend beyond the applicant's physical boundaries. The population of the community and the entire service area should be identified separately.

In many cases, other planning studies such as sewer and water plans, HUD 701 plan elements, and land use plans may provide much of the material necessary for the description of the planning areas.

(2) Needs:

The method whereby the park and recreation needs for the community are determined must be identified. Documentation of public involvement is required. The needs identified must be justified and prioritized.

(3) Action Program:

The Action Program describes the means of implementing the plan and the priorities for acquisition and development of park and recreation areas and facilities. As a part of the Action Program, a Six Year Capital Improvement Program (CIP) which describes areas and facilities to be acquired and developed, estimates of capital financial requirements, the anticipated sources of funding, and an identification of priorities must be included. The CIP is an integral part of the planning process and must be related directly to the needs section of the plan. It is necessary to periodically amend the CIP to reflect changes in priorities and funding sources. Generally, the CIP is to be updated on an annual basis. SEE SECTION 02.08.000 FOR SUGGESTED CIP FORMAT.

THE CAPITAL IMPROVEMENT PROGRAM AND THE PLAN MUST BE ADOPTED BY THE GOVERNMENTAL UNIT'S GOVERNING BODY.

In all instances the administrator may require the applicant to provide additional data and information.

08.07.000 APPRAISAL REVIEWS

The IAC normally has appraisal reports reviewed through the services of an IAC contract reviewer. See section 04.13.001 for the necessary timing of the review period.

When submitting appraisal reports to the IAC, state agencies may request authority to have them reviewed by persons other than IAC contract reviewers. Justification for such a request must be provided. The Administrator will consider each request and so notify the agency.

The review will generally involve a desk audit of the report to ascertain that proper procedures and methodology have been followed. It may be necessary for the reviewer to conduct field work to substantiate comparable sales and other information. Any appraisal report that does not meet the basic content requirements, and in which correct analysis procedures have not been used, must be corrected to the satisfaction of the reviewer. Therefore, the applicant should provide adequate contractual safeguards with its fee appraiser to assure that all such questions will be answered.

The review of satisfactorily prepared appraisals will be completed within 30 days.

For the purpose of complying with the Federal and State Uniform Real Acquisition Policies Act, wherein an agency can only negotiate for property based on an "approved" or reviewed, appraisal, a state agency may, with approval of the Administrator, conduct such a review with qualified staff personnel. The use of the results of the agency review is the sole responsibility of the agency and concurrence with the agency review by an IAC contract review appraiser must be made before Committee consideration for project approval.

The appraisal review must be completed with the appraiser having satisfactorily answered all questions, raised by the reviewer, prior to the participant negotiating for acquisition of the property, and prior to the Administrator's signing of the Capital Allotment Request, Form B-22.