

# INTERAGENCY COMMITTEE FOR OUTDOOR RECREATION SUMMARY MINUTES - REGULAR MEETING

DATE: February 28-March 1, 2002  
TIME: 10:15 a.m.

PLACE: Natural Resources Building  
Olympia, Washington

## - Contents -

1.	MEETING CALLED TO ORDER.....	1
2.	MANAGEMENT AND STATUS REPORTS.....	1
3.	CONSENT AGENDA PROCESS.....	3
4.	CONSENT CALENDAR.....	3
5.	LWCF PROGRAM GUIDELINES.....	3
6.	STATEWIDE RECREATION PLAN (APP) REVIEW.....	4
7.	PREPARATION FOR 2003-05 BUDGET DISCUSSIONS.....	4
8.	BFP EVALUATION INSTRUMENTS.....	6
9.	BFP CAPS & MATCHES.....	5
10.	PROJECT CHANGES.....	6
11A.	VALUING UNSKILLED DONATED LABOR.....	7
11B.	MANUAL 10, WASHINGTON WILDLIFE & RECREATION PROGRAM: POLICIES & PROJECT SELECTION REVISIONS .....	7
12A.	NOVA PLAN LEGAL ISSUES/POSTPONE ADOPTION.....	7
12B.	NOVA PLAN – RESPONSES TO IAC QUESTIONS.....	7
	..... REPORT FROM PARTNER AGENCIES	7

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*DATE: February 28-March 1, 2002*  
*Building*  
*TIME: 10:15 a.m.*  
*Washington*

*PLACE: Natural Resources*  
*Olympia,*

**INTERAGENCY COMMITTEE MEMBERS PRESENT:**

Ruth Mahan, Chair	Friday Harbor
Christine Wakefield Nichols	Snohomish
Connie Kearney	Vancouver
Bob Parlette	Wenatchee
Cleve Pinnix	State Parks
Bonnie Bunning	Designee, Department of Natural Resources
Elyse Kane	Designee, Department of Fish and Wildlife

it is intended that this summary be used with the notebook provided in advance of the meeting.  
a recorded tape is retained by iac as the formal record of meeting.

## **ITEM 1. MEETING CALLED TO ORDER**

Chair Mahan called the meeting to order at 10:20 a.m. and determined there was a quorum. Director Johnson introduced former IAC Board member Ralph Mackey and Joanna Grist, Executive Director of the Washington Wildlife and Recreation Coalition. Chair Mahan asked for any changes to the November 15, 2001, minutes. Connie Kearney **moved** to adopt the minutes as presented. Elyse Kane **seconded**. **MOTION CARRIED.**

Chair Mahan asked if there were any changes to the revised agenda. Director Johnson advised one business item (minor revisions to manual 10) has been added to tomorrow's agenda.

## **ITEM 2. MANAGEMENT AND STATUS REPORTS**

**Director's Report: Director Johnson presented the Director's report (see notebook for details).**

- Starting with this meeting, a short meeting summary will be provided to Board members shortly after the meeting and before the detailed minutes. It will also be posted on the Web for the public to see significant action items or issue discussions.
  - Staff has been busy with SRFB-related activities. Unexpected federal funds were received, which required significant time to develop spending plans.
  - April 15 is the Public Disclosure Commission (PDC) filing deadline.
  - Next Board meeting will be at Edmonds.
  - Reminded Board members that e-mail discussions fall under the Open Public Meetings Act and Public Records Act.
  - Deadline for this grant application cycle is May 1.
- 
- Nine projects received funds under the Boating Infrastructure Grant (BIG) program nationwide; Washington's Hanford Reach project was one of the nine receiving funding.
  - The *Public and Tribal Lands* report was published.

*Financial and Administration Report:* Debra Wilhelmi provided the financial/administrative update (see notebook for details).

- Expenditures are a little underspent; revenues are on target.
- "Pause" put on the WWRP's general obligation bond funds was released; projects affected are all back on target.
- Salmon Recovery Funding Board (SRFB) received 219+ applications seeking \$48 million. The SRFB will make funding decisions on these in April.

*Planning-Related Status Report:* Greg Lovelady updated the Board on planning-related activities (see notebook for details).

- Worked with the Federal Energy Regulatory Commission (FERC), utility companies, and public on protecting and enhancing recreational opportunities associated with hydroelectric projects.
- Continued updating the *Assessment and Policy Plan* (APP) (see item 6).
- Appointed six members to the National Recreational Trails Program (NRTP) advisory committee.
- Updated policy and procedure manuals for six grant programs in preparation for the upcoming application cycle.
- Continued implementation of agency's *Strategic Plan*.

- Summarized comments from participants of the trails conference, successful applicant workshops, and project review meetings.

*Project Services Report:* Marguerite Austin presented an update on project services activities (see notebook for details).

- Prepared for upcoming grant cycle.
- Conducted two successful applicant workshops.
- Executed agreements for projects funded at November meeting.
- Continued work with agencies to establish planning eligibility for IAC grant program participation.
- Produced and distributed 2002 grants information brochure.
- Performed general project management responsibilities; i.e., inspections, reimbursements, amendments/time extensions, accessibility technical assistance, etc.

Highlighting a prior IAC project, Ms. Austin provided background on Kent Parks and Recreation Department's Clark Lake Park, a LWCF-funded project.

*Legislative and NOVA Fuel Study Report Updates:* Jim Fox presented the legislative update (see notebook for details).

- Session will end in a couple of weeks (March 14).
- Senate Bill 6474 (public land acquisition) is moving through the Legislature as a "study bill", which requires a study of economic impacts if it passes.
- House Bill 2557 (formation of MPDs) and Substitute Senate Bill 5104 (raising cap on conservation futures tax) are moving and stand a good chance of passing.
- Senate Bill 6400 is also moving through Legislature. This bill would appropriate \$49,000 to IAC to award a contract to a consultant to: (1) assemble a broad-based committee to address biodiversity issues, and (2) develop recommendations for a state biodiversity program in the future
- Operating budget has not been released; capital budget is being heard in the House this afternoon.
- IAC request to increase its federal authority for LWCF funds is in the budget.
- Proviso included in last year's NOVA E&E budget has been amended to read as an optional requirement.
- Hebert Research, contractor for the NOVA fuel study, field tested two approaches to the study: (1) How the last "x" gallons (number of gallons determined by type of vehicle) of fuel were used; and (2) how fuel was used in

upcoming two weeks (diary-based approach). With consent of technical advisory group, the diary-based technique will be used, as it proved more effective and less confusing. This will continue for the remainder of this year.

### **ITEM 3. CONSENT AGENDA PROCESS**

Director Johnson presented the policy covering the consent agenda items process (see notebook for details). She advised this procedure would be used for a year, with an assessment of the process in February 2003.

Concerns were expressed there would be no discussion of consent agenda items. Staff could be presented with Board questions on these without adequate time for discussion. Following discussion and clarification, it was suggested the policy be adopted, watched closely, and evaluated in twelve months. Cleve Pinnix **moved** adoption of the consent agenda policy. Bob Parlette **seconded**. **MOTION CARRIED** (Resolution #2002-01).

### **ITEM 4. CONSENT CALENDAR**

Director Johnson presented the consent calendar for Board consideration (see notebook for details). Bob Parlette **moved** approval of the consent calendar. Cleve Pinnix **seconded**. **MOTION CARRIED** (Resolution #2002-02).

### **ITEM 5. LWCF PROGRAM GUIDELINES**

Marguerite Austin presented information on the Land and Water Conservation Fund (LWCF) program (see notebook for details). She advised the policies being presented for adoption are for the FFY 2002 grant cycle only.

Connie Kearney **moved** approval of the 2002 LWCF policies and project selection criteria. Christine Wakefield Nichols **seconded**. **MOTION CARRIED** (Resolution #2002-03).

Director Johnson provided the Board a history of the Land and Water Conservation Fund program.

Chair Mahan announced the Board and designated staff members would be in executive session pursuant to RCW 42.30.110(1)(i) for about an hour. The Board meeting reconvened at 1:55 p.m.

### **ITEM 6. STATEWIDE RECREATION PLAN (APP) REVIEW**

Jim Eychaner updated the Board on the Assessment & Policy Plan (APP), and asked for Board approval to release the draft to the public for comment. He reported he had contacted all Board members and corrected the draft based on their conversations. He provided a new introduction sheet that included park usage anecdotes. Several members expressed concern with the tone of this introduction.

After discussion, the Board approved public distribution of the draft APP. Mr. Eychaner advised this would be accomplished using names in PRISM, press release, peer review by members of National Association of Resource Planners, and a notice on the Web. Intent is to provide a final draft to the Board early summer, with adoption at the July meeting. After being approved by the Governor's office and the National Park Service, this plan will be good through April 2005.

Chair Mahan thanked Jim Eychaner for the excellent job he did producing this document.

## **ITEM 7. PREPARATION FOR 2003-05 BUDGET DISCUSSIONS**

*2001 Accomplishments:* Greg Lovelady provided four handouts showing IAC's history of programs, projects, monies distributed, and accomplishments.

*Joint Legislative Audit and Review Committee (JLARC) Report:* Carole Richmond reviewed the JLARC report and the next steps in implementing this report. As a result of this audit, the Office has legislative direction from two places: JLARC report and House Bill 1785, which adopts as a statutory requirement one of the JLARC recommendations: the development of outcome-based performance measures for two programs - habitat grant program and salmon recovery program. Under HB 1785, output-outcome measures are due to OFM April this year and to the Legislature July 1. Timelines under JLARC are longer term.

*Budget Context:* Debra Wilhelmi briefed the Board on the upcoming 2003-2005 biennial budget development (see notebook for details). Ms. Wilhelmi advised the operating and capital budgets are due early September and asked the Board for ideas on what it would like included in the enhancement phase of the budget. Some suggestions offered were:

- Establish a planning unit to develop geographic outcomes (JLARC report)
- Update the statewide trail plan.
- Study/investigate how to increase recreation on public lands (cooperative efforts between private landowners and state agencies).
- Award points for projects that have maintenance agreements.

- Unified state approach for in-lieu property taxes.
- Study/coordination of activities in an area to see how things link for the state's biodiversity.
- Large-scale statewide mapping (cadastral project).
- Interactive meeting rooms in all major cities of the state to cut down on travel expenses.
- Planning grant program with scoring for public/private partnerships, interagency collaborations, innovative program, etc.
- Better communication with press, Legislature, and citizens on project outcomes (marketing).
- A citizen Board member should be at all park dedications/ribbon cuttings for IAC-funded projects.
- Use newspaper editorial boards to inform public.
- Power point presentation on disk informing who IAC is and what it does.

Director Johnson advised that items for inclusion in the operating budget be provided to Ms. Wilhelmi by May 1. A package will be put together for presentation at the July meeting.

The meeting adjourned for the day at 5:12 p.m.

### **March 1, 2002**

Acting Chair Parlette reconvened the meeting at 8:21 a.m. Members present were Christine Wakefield Nichols, Cleve Pinnix, Connie Kearney, Elyse Kane, Bonnie Bunning, and Bob Parlette serving as the Acting Chair.

#### **ITEM 9. BFP CAPS & MATCHES**

Jim Eychaner stated that in keeping with the *Boating Facilities Program Plan*, the IAC reviewed grant ceilings and match requirements in the local Boating Facilities Program (BFP) (see notebook for details). IAC is recommending a change in the matching amount; public comment was 4:1 in favor of lowering the matching amount from 33% to 25%. Staff recommends Board approval to:

- Lower the local match requirement to 25%.
- Keep grant ceiling at \$750,000.
- Work with constituents concerning possible policy changes in the BFP program.

Mr. Pinnix stated that by lowering the local match, the number of grants would decrease and the total investment in the facility would also be less; our interest is in getting a larger amount of total investment in these public facilities. In response to Mr. Pinnix questioning if the grant cap should be raised, Ms. Austin provided a brief history of BFP grant amounts.

Director Johnson explained there is a time constraint on this issue since this match will apply to this year's local BFP grants. Also, staff will present a number of changes in the BFP plan update.

Elyse Kane suggested a higher point score for higher matching amounts. Mr. Eychaner advised this is addressed in agenda item 8.

Connie Kearney **moved** to suspend further discussion until after discussion of item 8. Elyse Kane seconded. **MOTION CARRIED.** After discussion of item 8, the Board took the following action:

Connie Kearney **moved** approval to lower local match from 33% to 25%. Elyse Kane **seconded**. Cleve Pinnix and Bonnie Bunning **opposed**. **MOTION FAILED.**

## **ITEM 8. BFP EVALUATION INSTRUMENTS**

Kammie Bunes presented the proposed changes to the BFP evaluation instrument (see notebook for details). Ms. Bunes stated advisory committee members suggested the following changes:

- Reduce number of criteria.
- Present criteria in more logical order.
- Reward state agencies for securing a match.

Elyse Kane expressed concern with rewarding state agencies for a matching share. After discussion of matches, particularly state agency, it was suggested that either these changes be approved for a year or not make any changes this year.

Connie Kearney **moved** to adopt the evaluation criteria presented (reducing number of criteria, eliminating state agency match share, reordering criteria, and reducing local match to 25% with reward if match is greater) with the exception of rewarding state

agencies for securing dollar matches. **There was no second.** After discussion, the Board voted on item 9 (see previous discussion); then voted on this item.

Elyse Kane **moved** to adopt Resolution #2002-04 with the following modifications: (1) delete the last paragraph; and (2) change the previous paragraph to read: *NOW, THEREFORE, BE IT RESOLVED that IAC hereby adopts the proposed revisions in items 1 and 2 of the February 14, 2002, memorandum which will take effect beginning with the 2002 application cycle.* Bonnie Bunning **seconded**. Connie Kearney **opposed**. **MOTION CARRIED.**

## **ITEM 10. PROJECT CHANGES**

Darrell Jennings presented a conversion request from City of Kent Parks and Recreation Department (see notebook for details). This request is to convert 3.6 acres at Russell Road Park from soccer fields to an indoor ice skating arena. The fields were developed with IAC and LWCF funds and have been declared obsolete. In compliance with IAC conversion policy, the active recreation elements will be relocated to another site in the community (East Hill Youth Sports Complex). Federal rules require replacement of underlying land value, and this phase of the conversion will be presented to the Board later this year.

Cleve Pinnix **moved** approval of City of Kent's conversion request. Bonnie Bunning **seconded**. **MOTION CARRIED** (Resolution #2002-07).

## **ITEM 11A. VALUING UNSKILLED DONATED LABOR**

Scott Chapman reviewed the unskilled labor policy adopted in 1999 and presented proposed changes to this policy (see notebook for details). Due to fluctuations in labor rates, a sponsor with multiple projects may have different maximum unskilled labor rates for each project.

Connie Kearney **moved** approval of the proposed labor policy presented by staff. Christine Wakefield Nichols **seconded**. **MOTION CARRIED** (Resolution #2002-08).

## **ITEM 11B. MANUAL 10, WASHINGTON WILDLIFE & RECREATION PROGRAM: POLICIES & PROJECT SELECTION REVISIONS**

Marguerite Austin reviewed the proposed revisions to manual 10 (see notebook for

details). These proposed revisions include clarification on combination projects and

several housekeeping corrections. Comments received from public review have been favorable.

Bonnie Bunning **moved** approval of the proposed revisions to manual 10 as presented by staff. Christine Wakefield Nichols **seconded**. **MOTION CARRIED** (Resolution #2002-06).

## **ITEM 12A. NOVA PLAN LEGAL ISSUES/POSTPONE ADOPTION**

Director Johnson reported staff continues to work with legal counsel on the issues identified, which need to be resolved before action can be taken (see notebook for details). Staff will propose action at the July meeting. Staff also plans to meet with Northwest Motorcycle Association and other constituencies to resolve some of the issues they raised.

## **ITEM 12B. NOVA PLAN – RESPONSES TO IAC QUESTIONS**

Director Johnson advised this item is presented for information only and Greg is available to answer any questions (see notebook for details).

### Public Testimony

-  
*Jonathan Guzzo, Fair Trails Coalition*, expressed disappointment the NOVA plan was not adopted but stated the Coalition supports the decision to postpone adoption, recognizing there are issues to be resolved. Further, the Fair Trails Coalition appreciates all the hard work that went into the draft NOVA plan and is available to assist in any way.

## **REPORTS FROM PARTNER AGENCIES**

Cleve Pinnix, State Parks, distributed a handout listing state parks targeted for closure. State Parks is working on a package of both reductions and revenue increases in response to the Governor's cuts. The next Parks Commission meeting is March 21; some recommendations that will be presented for adoption will be to immediately increase park fees or cancel leases on parks owned by other entities. It is anticipated

closures will be after this year's camping season -- end of September. Closure of parks may involve the IAC if IAC funding was involved.

With no further items or comments, the meeting adjourned at 11:38 a.m.

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Ruth Mahan, Chair

Next Meeting: July 11, 2002  
City Hall  
Edmonds, Washington

### **RESOLUTION #2002-01 Consent Agenda Policy**

**The IAC hereby resolves:** To achieve benefits of efficiency and better use of public meeting time, the IAC will handle certain items on its business meeting agendas on a “consent agenda” basis. IAC’s policy for consent agenda items will be as follows:

Criteria for placing an action item on the “Consent Agenda” are :

- Action item is non-controversial
- Action item is not precedent-setting
- Action will not establish or significantly change IAC policy or prior decisions

Examples of items suitable for inclusion on the “Consent Agenda” (assuming above criteria are met):

- Time extensions beyond the director’s authority
- Minor conversions (i.e., boundary-line adjustment) or project scope changes
- Minor policy changes in *Manuals*
- Cost increase requests over 10%
- Previous meeting’s Minutes

Process for announcing the “Consent Agenda” items for each meeting:

- Staff identifies consent items, and places on the agenda mailed prior to the meeting.
- Before the meeting, IAC members may request the Chair or Director to place

the item on the regular discussion agenda. A request to withdraw ('pull') a consent item, and place it on the regular agenda, should be made at least 3 working days before the IAC meeting. (If a consent item is to be pulled, staff will notify any affected proponents, and try to secure their presence for discussion of the item on the regular agenda portion of the IAC meeting. IAC members are encouraged to notify the Chair or Director as early as possible if a consent item needs to be pulled, so that proponents have as much advance notice as possible to attend if desired. )

- If a consent item attracts public inquiry or opposition, it will be moved to the regular agenda and presented.

#### Meeting Day / IAC Action Process:

- The Consent Agenda will be considered near the start of the business meeting session. This will allow board members to identify questions, if any, and allow staff to obtain additional information if needed to respond to an information inquiry.
- The board's review materials will consist of a briefing paper only, without separate staff or proponent presentations. No discussion shall take place regarding any item on the consent agenda beyond members' questions for clarification. Staff will be available to respond to brief clarifying or informational inquiries, but in most cases proponents will not be present. No testimony will be taken.
- No debate will be allowed on the motion for the consent items. The resolution of approval will encompass all listed items.
- If a board member objects to consideration of any specific item within the resolution, that item can be removed from consent consideration and be acted on separately as appropriate.

#### Implementation:

The IAC will use this policy for its agendas for meetings through March 2003. Staff is directed to implement this policy, and, prior to the end of March 2003, seek board guidance on whether to continue or modify the consent agenda policy and implementation after March 2003.

Adopted this 28<sup>th</sup> day of February, 2002, at Olympia, WA.

*Resolution moved by:* Cleve Pinnix

*Resolution seconded by:* Bob Parlette

Adopted / Defeated / Deferred

**RESOLUTION #2002-02**  
**February/March 2002 Consent Agenda**

**BE IT RESOLVED**, that the following February 28, 2002, Consent Agenda items are approved:

- a: Time Extensions per Time Extensions Memorandum Attachment A
- c: WWRP 2<sup>nd</sup> Year List for FY 2003, post-legislative approval, and
- d – l: Service Recognition Certificates

*Resolution moved by:* Bob Parlette

*Resolution seconded by:* Cleve Pinnix

Adopted / Defeated / Deferred

*Date:* February 28,  
2002

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**RESOLUTION #2002-03**

**2002 Land and Water Conservation Fund**

**Policies and Project Selection Criteria**

**WHEREAS**, the Land and Water Conservation Fund was created to help ensure public

access to much needed recreation and habitat lands and facilities, and

**WHEREAS**, the state side of the Land and Water Conservation Fund has provided invaluable financial assistance for providing outdoor recreation and habitat lands and facilities for Washington state, and

**WHEREAS**, these funds are administered pursuant to the Land and Water Conservation Fund Act of 1965, and

**WHEREAS**, the IAC approves the Land and Water Conservation Fund Program policies for the State of Washington, and

**WHEREAS**, the public has been afforded the opportunity to comment on the state's policies for administration of the Land and Water Conservation Fund, and

**WHEREAS**, policies and criteria have been developed to be used for evaluation of LWCF proposals under consideration for FFY2002 monies,

**NOW, THEREFORE BE IT RESOLVED** that the Interagency Committee for Outdoor Recreation adopts the policies and evaluation criteria for FFY 2002 monies.

*Resolution moved by:* Connie  
Kearney

*Resolution seconded by:* Christine Wakefield Nichols

Adopted / *Defeated* / *Deferred*

*Date:* February 28, 2002

**RESOLUTION #2002-04**  
**Boating Facilities Program**  
**Evaluation Criteria**

**WHEREAS**, the Interagency Committee for Outdoor Recreation is responsible for distribution of funds for land and facilities supporting recreational boating as provided by 79A.25 RCW, and

**WHEREAS**, funds so provided are managed through the Boating Facilities Program, with guiding policies found in the *Boating Facilities Program Plan*, and

**WHEREAS**, modification of the evaluation criteria, included in IAC Manual #9, *Boating Facilities Program: Policies and Project Section*, has been developed to further the purposes of the Boating Facilities Program, and

**WHEREAS**, the public has been afforded the opportunity to review and comment on the proposed changes; and

**WHEREAS**, these changes were further considered in an open public meeting before adoption,

**NOW, THEREFORE, BE IT RESOLVED** that IAC hereby adopts the proposed revisions in items 1 and 2 of the February 14, 2002, memorandum which will take effect beginning with the 2002 application cycle.

*Resolution moved by:* Elyse Kane

*Resolution seconded by:* Bonnie Bunning

*Adopted / Defeated / Deferred*

*Date:* March 1, 2002

**RESOLUTION #2002-05**  
**Boating Facilities Program**  
**Grant Ceilings and Sponsor Match Requirements**

**WHEREAS** the Interagency Committee for Outdoor Recreation is responsible for distribution of funds for land and facilities supporting recreational boating as provided by 79A.25 RCW, and

**WHEREAS** funds so provided are managed through the Boating Facilities Program, with guiding policies found in the *Boating Facilities Program Plan*, and

**WHEREAS** the *Plan* calls for periodic review of the grant ceiling and matching requirements for local agency applicants, and

**WHEREAS** a proposal to adjust grant ceilings and matching requirements has been developed to further the purposes of the Boating Facilities Program, and

**WHEREAS** the public has been afforded the opportunity to review and comment on the proposal for changes; and

**WHEREAS** there is public support for the proposed changes,

**NOW, THEREFORE, BE IT RESOLVED** that the local agency grant ceiling will remain \$750,000 for all eligible projects; and that the minimum local agency match required will be 25% of total project costs.

**BE IT FURTHER RESOLVED** that these provisions are in effect for all applications received in calendar years 2002 and 2003, and that the provisions will be reviewed by the Interagency Committee in 2004.

*Resolution moved by:* Connie Kearney

*Resolution seconded by:* Elyse Kane

*Adopted / Defeated / Deferred*

*Date:* March 1, 2002

## **RESOLUTION #2002-06**

### **Manual #10, Washington Wildlife and Recreation Program:**

#### **Policies & Project Selection**

#### **Manual Revisions**

**WHEREAS**, specific housekeeping improvements and a policy update have been identified in the Interagency Committee for Outdoor Recreation's (IAC) policy Manual #10, *Washington Wildlife and Recreation Program: Policies & Project Selection*, and

**WHEREAS**, these changes described in a February 26, 2002, memorandum to IAC's board, concern adding clarifying language, deleting unnecessary text, and adding a combination project as a project type, and

**WHEREAS**, these changes conform to state statute, rules, and policies, and

**WHEREAS**, these changes have been considered in a public review process in which comments were encouraged,

**NOW, THEREFORE BE IT RESOLVED**, that IAC hereby adopts the revisions proposed in the draft version of Manual 10, *Washington Wildlife and Recreation Program: Policies & Project Selection* provided as Attachment A – dated February 26, 2002, and

**be it Further resolved**, that staff is instructed to update the current version with these adopted changes.

*Resolution moved by:* Bonnie Bunning

*Resolution seconded by:* Christine Wakefield Nichols

*Adopted / Defeated / Deferred*

**Date: March 1, 2002**

**RESOLUTION #2002-07  
City of Kent Parks and Recreation  
Russell Road Park, IAC #80-027D & NPS #53-00450  
Conversion Request of 3.6 acres**

**WHEREAS**, the City of Kent Parks and Recreation with LWCF funding assistance through IAC developed two all weather soccer fields at Russell Road Park under IAC project 80-027D, Russell Road Park; and

**WHEREAS**, the City of Kent Parks and Recreation requests IAC approval to convert 3.6

acres of this park site to an indoor ice arena; and

**WHEREAS**, the City of Kent Parks and Recreation proposes replacement of the lost outdoor recreational utility at the East Hill Youth Sports Complex; and

**WHEREAS**, the replacement elements have met the criteria set forth in IAC Participation Manual #7, Funded Projects: Policies & The Project Agreement, Section 3: *Conversions*; and

**WHEREAS**, the City of Kent Parks and Recreation is also required to replace the converted land value in order to satisfy the federal LWCF conversion requirements;

**NOW, THEREFORE, BE IT RESOLVED**, that the conversion request as proposed by the City of Kent Parks and Recreation for Russell Road Park project is hereby approved as to outdoor recreational utility elements, and

**BE IT FURTHER RESOLVED**, that, as to converted land value elements, the City of Kent Parks and Recreation is required to satisfy the LWCF requirements for conversion by finding suitable replacement land value within one year; and

**BE IT FURTHER RESOLVED**, that the IAC Director is hereby authorized to execute the necessary amendments associated with this conversion request.

*Resolution moved by:* Cleve Pinnix

*Resolution seconded by:* Bonnie Bunning

*Adopted / Defeated / Deferred*

*Date:* March 1, 2002

**RESOLUTION #2002-08  
Valuing Unskilled Donated Labor**

**WHEREAS**, the Interagency Committee for Outdoor Recreation has policies regarding

the valuation of donated labor and equipment, and

**WHEREAS**, the IAC staff has proposed changes to the policy for valuing unskilled donated labor, and

**WHEREAS**, the proposed policy was considered in a public review process of over 140 project sponsors and advisory committee members, and

**WHEREAS**, this policy was further considered in an advertised public meeting;

**NOW, THEREFORE BE IT RESOLVED**, that IAC hereby adopts the following policy to be used to determine the value of Unskilled Donated Labor when used as a sponsor match for IAC grants:

Sponsors can value unskilled labor at no more than the statewide wage for "Landscaping and Groundskeeping Workers" as determined by the Employment Security Department (ESD). In January of each year, IAC staff will identify the maximum unskilled labor rate.

*Resolution moved by:* Connie Kearney

*Resolution seconded by:* Christine Wakefield Nichols

*Adopted / Defeated / Deferred*

*Date:* March 1, 2002