

## Recreation and Conservation Funding Board Summarized Meeting Agenda and Actions January 2014

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### Agenda Items without Formal Action

Item	Board Request for Follow-up
2. Director's Report	Director Cottingham will include an update on the Public Lands Inventory in her monthly report; this will also be included as an agenda item for the April meeting. Director Cottingham will also send the board a link to the Public Lands Inventory Status Report following the meeting. Betsy Bloomfield asked about requiring public access to farmland preservation projects. Staff will follow up.
9. Washington Wildlife Recreation coalition recommendations for changes to WWRP	No follow up action requested.
10. Policy Priorities for 2014	Staff will reword the policy priority related to the acquisition of water rights, as suggested. They will also prioritize the conversion acquisition policy at a high level within the third priority tier.
11. Overview of Proposed WAC changes	Staff will prepare for the WAC public hearing, with an emphasis on what would constitute a minor versus substantive change to the suggested language.
12. Accessibility Regulations on Playgrounds	No follow up action requested.
13. Boating App Demo, Outreach and Launch Strategy	No follow up action requested.

### Agenda Items with Formal Action

Item	Formal Action	Board Request for Follow-up
1. Consent Calendar	APPROVED Board Meeting Minutes – November 7, 2013 APPROVED Time Extension Requests APPROVED Resolution 2014-01	No follow up action requested.
3. Cost Increase: Klickitat County law enforcement/public shooting range	APPROVED Resolution 2014-02	No follow up action requested.
4. Approve Washington State Trails Plan	APPROVED Resolution 2014-03	No follow up action requested.
5. Approve Nonhighway and Off-Road Vehicle Activities Plan	APPROVED Resolution 2014-04	No follow up action requested.
6. Approve changes to the Firearms and Archery Range Recreation program	APPROVED Resolution 2014-05	Staff will contact the Attorney General's office for guidance related to general board liability when funding firearm ranges. Limits of liability documentation will be provided to board members.
7. Approve Changes to the Grant programs	APPROVED Resolution 2014-06	Staff will further review memo 7 Attachment B, which includes public

## Recreation and Conservation Funding Board Summarized Meeting Agenda and Actions January 2014

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and Criteria for 2014		comments outside of the scope of the proposed changes.
8. Approve Changes to the Washington Wildlife and Recreation Program State Parks Category Evaluation Process and Criteria	APPROVED Resolution 2014-07	No follow up action requested.

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# Recreation and Conservation Funding Board Summarized Meeting Agenda and Actions January 2014

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## Recreation and Conservation Funding Board Summary Minutes

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Date: January 9, 2013

Place: Olympia, WA

### Recreation and Conservation Funding Board members present:

<b>Harriet Spanel</b>	Chair	<b>Jed Herman</b>	Designee, Department of Natural Resources
<b>Betsy Bloomfield</b>	Yakima	<b>Don Hoch</b>	Director, State Parks
<b>Mike Deller</b>	Everett	<b>Joe Stohr</b>	Designee, Department of Fish and Wildlife
<b>Pete Mayer</b>	Snohomish		
<b>Ted Willhite</b>	Twisp		

**It is intended that this summary be used with the meeting materials provided in advance of the meeting. A recording is retained by RCO as the formal record of meeting.**

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### Call to Order

Chair Spanel called the meeting to order at 9:06 a.m. Staff called roll, and a quorum was determined. New member Mike Deller introduced himself, followed by the remainder of the Recreation and Conservation Funding Board (board). Recreation and Conservation Office (RCO) staff and citizen attendees introduced themselves as well.

### Item 1: Consent Calendar

The board reviewed Resolution #2014-01, Consent Calendar. This resolution included time extensions for the Spruce Railroad Trail Tunnel Restoration Project and Okanogan Similkameen Phase 2 Project. Additionally, the board recognized all of the advisory committee members whose terms are over.

**Resolution 2014-01 moved by: Betsy Bloomfield and seconded by: Pete Mayer**  
**Resolution APPROVED**

### Item 2: Director's Report

**Director's Report:** Director Cottingham noted that the duplicate memos were removed from the board materials that were posted online. She introduced new staff at the RCO, including Cindy Gower, Jen Masterson, and Kyle Guzlas. The Director announced the redesign of the RCO logo to celebrate the agency's 50-year anniversary. She summarized a major update that was pushed out to the PRISM grant management system, including a new compliance workbench. The Director also updated the board on the Agency's revised strategic plan.

**Policy Update:** Nona Snell, Policy Director, reported that the legislative session is scheduled from January 13, 2014 through March 13, 2014. She and the Director have meetings scheduled with several legislators and have met with new legislative budget staff.

Ms. Snell reported that, in the Governor's supplemental budget, the RCO received \$200,000 to staff the Governor's Outdoor Recreation Task Force. The task force will, if included in the final budget, develop a

## Recreation and Conservation Funding Board Summarized Meeting Agenda and Actions January 2014

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sustainable funding strategy for State Parks and other state outdoor recreation lands and will develop strategies to encourage higher participation in outdoor recreation and advance environmental education.

The Governor's supplemental capital budget includes \$2 million in general obligation bonds for the Boating Facilities Program. If this appropriation remains in the final budget adopted by the Legislature, RCO will be able to fund projects that applied in 2012 (half to local and half to state projects). These funds partially backfill the \$3.3 million that was appropriated from this account for other uses in 2012.

In response to a question from Member Mayer, Ms. Snell shared that the Public Lands Inventory Status Report was submitted by the deadline of January 1, 2014 and posted to the RCO website. RCO finalized contracts with GeoEngineers and the University of Washington for work on the inventory. The board requested updates to the public lands inventory in Director Cottingham's monthly reports and as a topic for the next board meeting.

Ms. Snell reported that the Habitat and Recreation Lands Coordinating Group will release its 2013 monitoring report in a couple of weeks. This report includes the status of projects that received funding in 2009-2011.

Ms. Snell also summarized work on the Farmland Preservation Program, which was a 2013 Policy Priority. Phase I (in 2013) looked at the WWRP farmland preservation program: whether the projects that were funded actually met the goals of the program and what changes should be made to the program if goals were not met. Phase II (planned for 2014) will review the project selection criteria and identify potential changes. RCO met with both stakeholders and the farmland preservation program advisory committee a couple of times in 2013 to get their input. Stakeholders were generally satisfied with the projects funded through the program. In regard to the Phase I work completed in 2013, it was suggested improvements be made to the application and project selection process. These suggestions will be looked at in 2014 with changes planned for the 2016 grant cycle.

Member Bloomfield suggested that public access to farmland preservation program grant sites be evaluated as an added criterion. Staff will look into this concept over the next year.

**Grant Management Report:** Marguerite Austin, RCO Section Manager, responded to a question from Member Mayer related to the high number of director-approved projects. The board delegated authority to the Director to fund projects for the 2013-2015 biennium due to delays in legislative budgeting in 2013. Although RCO awarded 250 grants to date, there are 36 projects where contracts are not yet signed. Action on those contracts is expected shortly. Ms. Austin also reported that some territories have been reassigned to new grant managers. The application webinar is scheduled for January 29, 2014 to officially start the new grant application round.

**Building Security:** Scott Robinson, RCO Deputy Director, provided the emergency exit strategy and summarized security changes in the Natural Resources Building. These changes included tightening security in the Natural Resource Building with additional card readers, locking down four floors and constructing a hard wall in the RCO offices.

**Fiscal Report:** This report is available for review in the meeting materials; Director Cottingham is available to answer any related questions.

## Recreation and Conservation Funding Board Summarized Meeting Agenda and Actions January 2014

---

**Performance Report:** Director Cottingham noted that the performance report was not included in the meeting materials. With the addition of new staff, this report will undergo review and potential layout changes before the next board next meeting.

### Presentation of Recently Completed Projects

Dan Haws and Kyle Guzlas, RCO grant managers, provided slide presentations for two recently completed projects:

- Newport City Spray Park (10-1236)
- Loop Trail Rehabilitation at Liberty Lake Park (10-1265)

#### Newport City Spray Park

Mr. Haws provided an overview of the Newport City Spray Park. Member Deller asked the population of Newport. Mr. Haws reported that it is a small town with around 2,100 people.

Member Willhite asked a question on the operating and maintenance costs of a spray park. Mr. Haws responded that the Newport City Spray Park uses around 35,000 gallons of non-recyclable water a day on hot days. As Newport is in a cold area, the spray park is only used seasonally. Water use estimates were noted during project application and design and possible alternatives were investigated and rejected. Member Willhite asked Mr. Haws about the public's use of the spray park compared to pools nearby. Mr. Haws reported that the closest public pool is an hour away and that the spray park has seen high public use.

Member Willhite asked if this kind of project would be approved under the board's current sustainability plan. Director Cottingham clarified that, although sustainability is encouraged, there is not a requirement for sustainability in grant applications.

In a board discussion of the merits of spray parks versus swimming pools, Member Mayer shared that spray parks do not require operational costs for lifeguards. He also said that the upkeep (such as winterizing) of recirculating spray park systems is more expensive than non-recycled spray park systems, in addition to higher installation costs.

Member Bloomfield asked if there were any new concessions related to the opening of this spray park. Mr. Haws shared that there were increased community events in the area during this past summer.

#### Loop Trail Rehabilitation at Liberty Lake Park

Mr. Guzlas provided an overview of a completed project at Liberty Lake Regional Park, one of the largest county parks in Washington State with more than seven miles of trails. It was acquired with RCO funding in 1966 with state bond and Land and Water Conservation Funding. This regional park provides a unique, non-motorized wilderness backcountry experience to over 600,000 regional residents.

This project consisted of 5 main components: a half mile trail re-route, wetland enhancement occurring on a closed section of trail, bedrock blasting in the upper switchbacks of the loop trail, new bridge construction over Liberty Creek, and sign and interpretive display design and construction. The project was conducted by Washington Trails Association and Backcountry Horsemen volunteers and county staff. Volunteer time for this project exceeded 1,000 hours.

## Recreation and Conservation Funding Board Summarized Meeting Agenda and Actions January 2014

---

This project has improved the recreational opportunity for hikers, mountain bikers, and equestrian users alike. It has also improved the ecological function of Liberty Lake and its associated wetlands. Spokane County Parks and Recreation deserves great praise for another successful project. Total project cost was \$68,962 with approximately 54% funded by the board (\$36,860).

Member Willhite asked for clarification related to the limited number of counties who applied for trail program grants. Mr. Guzlas responded that not many counties qualify for the Recreational Trails Program, as this grant category supports projects that provide a backcountry experience. This means that the trail's physical setting, not its distance from a city or road, should be predominately natural. Very few counties have parks or land ownerships that are large enough to qualify for this grant category.

### State Agency Partner Reports

**State Parks:** Member Don Hoch related that the Washington State Parks and Recreation Commission is meeting in Olympia in this month. He anticipates policy related to advertising, both printed materials and on the Web page. Member Hoch also shared that an updated State Parks Web page is pending. This is the third year in a row that State Parks is in a new legislative committee. Member Deller asked if the Deputy Director position will be filled. Member Hoch related that State Parks has no current plans to fill the position at this time.

**Department of Natural Resources:** Member Herman believes that we will see increased interest in both Discovery Pass revenue and the development of shooting areas in the upcoming legislative session. Director Cottingham asked a question related to the ALEA account and the status of the Chinese restriction of geoduck imports. Member Herman related that ALEA grant funding was based on a forecast of the volume and price of geoduck sales and the Chinese hold a significant portion of this market. DNR and the board will continue to closely monitor this situation.

**Department of Fish and Wildlife (WDFW):** Member Joe Stohr related that WDFW is getting ready to place their land acquisition proposals on their Web site. Partnership with the DNR on the Teanaway project is continuing strong; a public workshop is scheduled for this week.

### Board Business: Decisions

#### Item 3. Cost Increase: Klickitat County Law Enforcement/Public Shooting Range (Firearms and Archery Range Recreation Program)

Marguerite Austin, RCFB Section Manager, presented the information described in the staff memo and provided additional information about the request to delegate authority to the Director to consider a cost increase for Klickitat County. The county wants to build a 100-yard rifle range, 20-yard pistol range, required safety berms and baffles, and associated parking. Future plans include construction of archery facilities, skeet and trap fields, and a law enforcement training area.

Chair Spanel asked if it was standard procedure for the Legislature to remove money from a board account. Ms. Austin responded that the Legislature has the authority to add and remove funds.

Member Deller asked if there was an estimated total cost for construction. Ms. Austin responded that Klickitat County is waiting to find out how much money they will have to work with before they finalize the scope of work with detailed cost estimates. According to Ms. Austin, currently the county can ask for

## Recreation and Conservation Funding Board Summarized Meeting Agenda and Actions January 2014

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up to \$100,000; however, staff will present a proposal (later on the agenda) that would raise the upper limit to \$150,000.

Member Mayer asked whether Phase I would include any features for law enforcement. Ms. Austin responded that, although there will be some unique features in future phases for law enforcement, law enforcement would also be able to use the shooting ranges completed as part of Phase I.

Member Willhite asked a question about the safety review process. He questioned whether delegation of authority to Director Cottingham would alter the safety review process. Ms. Austin clarified that delegation of authority would place this proposal before the FARR (Firearms and Archery Range Recreation) committee for further review.

Member Herman asked for clarification of what project funds could be used for. Ms. Austin responded that funds for this project can be used for design, permitting, and cultural resources. She further clarified that the cultural resources assessment for the berms is complete, but additional cultural resource assessments are necessary for the range and surrounding areas.

**Resolution 2014-02 moved by: Mike Deller and seconded by: Don Hoch**  
**Resolution APPROVED**

### **Item 4. Approve Washington State Trails Plan**

Sarah Gage, Policy and Special Projects Manager, shared an overview of the nature of the Trails plan and final changes to the plan.

#### Public Comment:

*Steven Davies, member of the public*, provided comment. Mr. Davies' concern was the meaning of "sustainability." He questioned the definition of this word, as it can be interpreted quite broadly and arbitrarily. Director Cottingham responded that this board has adopted an encouraging approach to sustainability which is neither prohibitive nor regulatory. Mr. Davies was concerned that sustainability would be used to assign points to projects based on sustainability.

*Ted Jackson, member of the public representing the Sky Valley Recreation Group*, asked that the interests of off-highway vehicle groups be included in future surveys, as there may be more interest and revenue from these groups in the future due to changes in licensing and access.

Member Mayer noted that recommendations are listed as state-wide priorities and asked the board if these recommendations align with member agency priorities. Members Herman and Stohr responded that the trails plan would likely be used as a backdrop for agency priorities. Member Hoch stated that he has appointed a new trails coordinator.

**Resolution 2014-03 moved by: Ted Willhite and seconded by: Pete Mayer**  
**Resolution APPROVED**

### **Board Business: Decisions**

### **Item 5. Approve Nonhighway and Off-Road Vehicle Activities Plan**

## Recreation and Conservation Funding Board Summarized Meeting Agenda and Actions January 2014

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Sarah Gage, Policy and Special Projects Manager, presented the information as described in the staff memo and provided additional description of final changes to the NOVA (Nonhighway and Off-Road Vehicle Activities) plan. Ms. Gage asked for board comment and to adopt the plan.

### Public Comment:

*Ted Jackson, member of the public representing the Sky Valley Recreation Group, commended the board and staff for their work on the plan. Mr. Jackson suggested that the education and enforcement category be incorporated into budgets in a way that would protect funds from budget shortfalls. Director Cottingham noted that such a modification would require a change in statute.*

**Resolution 2014-04 moved by: Jed Herman and seconded by: Mike Deller  
Resolution APPROVED**

### **Item 6. Approve Changes to the Firearms and Archery Range Recreation Program**

Leslie Connelly, Policy Specialist, presented the information as described in the staff memo and asked for board comment and to adopt the final changes to the FARR (Firearms and Archery Range Recreation) criteria.

Member Hoch requested clarification on the requirement for a “qualified professional” to design proposed shooting ranges, as described in the FARR criteria. Ms. Connelly responded that this issue was discussed at length during development of the draft proposal. Although the initial proposal was to use experts from the National Rifle Association (NRA), Ms. Connelly shared that public comment indicated NRA resources may have availability limitations. She further commented that the current language proposed for board adoption is the same as that being used by King County and other local jurisdictions. In response to a question from Member Mayer on who will deem a professional as “qualified,” Ms. Connelly responded that the responsibility will be with the project sponsor to determine who is a qualified professional to aid in the design of FARR facilities. Selection of the qualified professional will also be reviewed during the grant process.

Member Deller asked if legal counsel has reviewed the potential for board liability if something goes wrong at a facility. Ms. Connelly responded that each facility is required to have liability insurance that lists the board members and the agency as additionally insured. Director Cottingham clarified that recently there was a review of liability for the Salmon Recovery Funding Board related to the funding of wood structures in streams. Member Deller requested to see the limits of liability.

Member Mayer asked if it was the intent of staff to use the language “public hearing” for government applicants instead of “public meeting” in the FARR requirements. Ms. Connelly responded in the affirmative.

**Resolution 2014-05 moved by: Pete Mayer and seconded by: Ted Willhite  
Resolution APPROVED**

### **Item 7. Approve Changes to the Grant Programs and Criteria for 2014**

Leslie Connelly, Policy Specialist, presented the information as described in the staff memo and asked for board comment and to adopt the final changes to the criteria proposed for multiple grant programs.

## Recreation and Conservation Funding Board Summarized Meeting Agenda and Actions January 2014

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Member Mayer recommended that general comments received as shown in Attachment B of the memo be considered by staff when they develop proposed changes in the future.

**Resolution 2014-06 moved by: Mike Deller and seconded by: Ted Willhite**  
**Resolution APPROVED**

### **Item 8. Approve Changes to the Washington Wildlife and Recreation Program State Parks Category Evaluation Process and Criteria**

Marguerite Austin, RCFB Section Manager, reviewed the changes to the WWRP state parks category evaluation process and criteria and asked board members to adopt the final proposal.

#### Public Comment:

*Tom Bugert, Washington Wildlife and Recreation Coalition (WWRC), noted that WWRC received feedback on how grants are evaluated and ranked. Mr. Bugert felt this proposed process was an excellent way to improve transparency by evaluating all categories in a similar way.*

Member Willhite commended RCO staff for a wonderful job closing the loop and finalizing the criteria. He asked for clarification regarding the criteria for documenting a willing seller and whether documentation will help transparency with local commissioners. Ms. Austin responded that she believes this process will be helpful in that State Parks will have additional information when meeting with county commissioners and evaluators will know when a project already has momentum behind it.

**Resolution 2014-07 moved by: Pete Mayer and seconded by: Ted Willhite**  
**Resolution APPROVED**

Chair Spanel recessed for lunch from 12:20 until 1:04 p.m.

### **Board Business: Briefings**

#### **Item 10. Policy Priorities for 2014**

*(Please note this item was delivered out of order at the meeting due to participant availability.)*

Nona Snell, Policy Director, presented the recommended policy priority list for 2014. The list was presented in three tiers. She related that priorities are not specific to one board or council; they are priorities for the RCO as a whole, including the RCFB and SRFB. Director Cottingham indicated that some Tier II priorities include activities to prepare for the 2016 grant round. The three tiers include tasks that are required by law or board direction, high priority work that is timely and that there is staff time to work on, and other items that will be worked on if time allows.

Member Willhite commended Ms. Snell and asked if consideration and comments from the Legislature were taken into account when determining policy priorities. Ms. Snell responded that she considers legislators as a stakeholder in the process and that their comments were very much taken into consideration.

## Recreation and Conservation Funding Board Summarized Meeting Agenda and Actions January 2014

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Member Mayer asked for more information on the stakeholders the Salmon Recovery Funding Board (SRFB) is working with to address riparian issues. Director Cottingham shared that the National Oceanographic and Atmospheric Administration (NOAA) and the SRFB are working closely together and that RCFB policies and interests are being considered in the decision-making process.

Member Bloomfield suggested that the "Washington Water Trust" wording should be altered to be more inclusive ("in trust" instead of "Washington Water Trust".)

Member Hoch suggested that the conversion acquisition policy should be prioritized at a higher level within the third tier.

### **Item 9. Washington Wildlife Recreation Coalition Recommendations for Changes to Washington Wildlife and Recreation Program**

*(Please note this item was delivered out of order at the meeting due to participant availability.)*

Washington Wildlife and Recreation Coalition Treasurer Joe Mentor submitted some actions for the board to consider, both in policy and in administration, to improve the Washington Wildlife and Recreation Program (WWRP). Tom Bugert summarized these actions, which included state parks project evaluation changes, increased frequency of inspections for funded WWRP projects, improved transparency of the ranked project lists, and the continued review of the farmland grant category.

Member Deller asked a question about the capability of the RCFB to monitor projects and the options for enforcement. Director Cottingham noted that the RCO has an inspections program and grants out of compliance are sometimes subject to being considered a conversion.

Member Bloomfield suggested that WWRC train volunteers who could potentially help to inspect RCFB funded projects. Director Cottingham clarified that the new compliance workbench may assist in streamlining the inspection process, but that there might be some initial work that could be completed by volunteer groups in the future.

Director Cottingham noted that any future guidance on the inclusion of Land Trusts in more WWRP categories would require statutory change.

Member Mayer asked a question about whether elected officials are made aware of projects in their districts. Director Cottingham clarified that a proponent of a WWRP acquisition project must contact the local county commissioners or other local officials before submitting a grant application.

### **Item 11. Overview of Proposed Washington Administrative Code Changes**

Leslie Connelly, Policy Specialist, presented a two-phased strategy for updating the agency's Washington Administrative Code (WAC) rules over the course of the next year and explained the role of the board in this process.

Ms. Connelly advised the board that Phase 1 of WAC changes is scheduled for the next several months; it will be voted on at the April board meeting and will become effective 30 days after. Ms. Connelly noted that Phase 2 will kick off around the July meeting. The plan is to tee up topics and do filings with the Code

## Recreation and Conservation Funding Board Summarized Meeting Agenda and Actions January 2014

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Reviser's Office so that the April 29 board meeting would be the public meeting. Ms. Connelly confirmed that the RCO has filed a preliminary notice of intent to make changes to the WAC. The public hearing for Phase II would be held during the October 2014 board meeting.

Members Willhite and Bloomfield were excused from the meeting at 2:00 p.m.

### **Item 12. Accessibility Regulations on Playgrounds**

Rory Calhoun, Outdoor Grants Manager, gave an overview of the new Americans with Disabilities (ADA) requirements for playgrounds and presented examples of board funded playground projects that are ADA compliant.

Director Cottingham stated that Mr. Calhoun is an incredible resource for RCO. Member Mayer stated he has worked with Mr. Calhoun on several projects and was aware of an entity's obligation to maintain guidelines and certify regular inspections for playgrounds.

Mr. Calhoun stated that some RCO staff have completed the playground safety course to increase their knowledge of playgrounds, but didn't actually take the test to become certified as playground inspectors. When RCO staff inspect projects for compliance with the grant agreement, they didn't want to be seen as certified playground inspectors.

Chair Spanel asked a question about the frequency of maintenance for playground surfacing. Mr. Calhoun advised the board that some surfaces are maintained daily, particularly if they have engineered wood fiber surfacing. Those with rubber surfaces generally are not in need of daily maintenance or inspections for wear and tear, except where high daily use is common. Mr. Calhoun stated that if a sponsor pays more money upfront for better accessible surfacing they won't have to maintain it as much or as often as is common with engineered wood products.

### **Item 13. Boating App Demonstration and Launch Strategy**

Sarah Gage, Policy and Special Projects Manager, and Scot McQueen of GeoEngineers gave the board an overview of the Washington Water Cruiser, a mobile app under development to help boaters find boating facilities and amenities. The RCO received a grant from the US Fish and Wildlife Service Boating Infrastructure Grant (BIG) program to accomplish this work. The app will take advantage of crowdsourcing to keep the data relevant and updated. This app will be presented publically at the January Boat Show in Seattle, and it will be launched in time for the opening day of the boating season in May.

Member Hoch asked who will monitor and maintain this site into the future. Director Cottingham responded that RCO has cooperative agreements with data providers and does not pay for the data the app incorporates. Future funding may have to be discussed, but currently RCO is covering attendant costs with the existing grant and with RCO's administrative funds from the Boating Facilities Program. Member Mayer asked if there is an opportunity to add water trails information to the app. Mr. McQueen advised that it would definitely be possible to include the Washington water trails in future. Director Cottingham added that RCO is currently working with the Department of Fish and Wildlife (WDFW) on a data sharing agreement to incorporate WDFW's boat ramp data into the app.

The meeting was adjourned at 3:03 p.m. by Chairwoman Spanel.

## Recreation and Conservation Funding Board Summarized Meeting Agenda and Actions January 2014

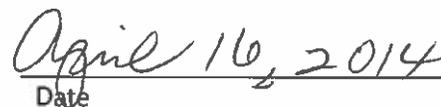
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the existing grant and with RCO's administrative funds from the Boating Facilities Program. Member Mayer asked if there is an opportunity to add water trails information to the app. Mr. McQueen advised that it would definitely be possible to include the Washington water trails in future. Director Cottingham added that RCO is currently working with the Department of Fish and Wildlife (WDFW) on a data sharing agreement to incorporate WDFW's boat ramp data into the app.

The meeting was adjourned at 3:03 p.m. by Chairwoman Spanel.

Approved by:

  
Harriet Spanel, Chair

  
Date

Recreation and Conservation Funding Board  
Resolution #2014-01  
January 2014 Consent Calendar

**BE IT RESOLVED**, that the following January 2014 Consent Calendar items are approved:

- A. Board Meeting Minutes – November 2013
- B. Time Extension Requests
  - Clallam County (08-1075) Spruce Railroad Trail Tunnel Restoration Project.
  - Department of Fish and Wildlife's (08-1502) Okanogan Similkameen Phase 2
- C. Advisory Committee Recognition

Resolution moved by: Betsy Bloomfield

Resolution seconded by: Pete Mayer

Adopted/Defeated/Deferred (underline one)

Date: 1/1/14

Recreation and Conservation Funding Board  
Resolution 2013-02  
Delegation of Authority to the Director to Approve a Cost Increase for  
Klickitat County Public Shooting Range

**WHEREAS**, the Washington State Legislature awarded \$35,000 to Klickitat County (County) for development of a shooting range; and

**WHEREAS**, the County needs additional funds to develop a viable public shooting facility; and

**WHEREAS**, funds are available in the Firearms and Archery Range Recreation Program Account; and

**WHEREAS**, consideration of a cost increase supports the board's strategy to provide funding to protect, preserve, restore, and enhance recreation opportunities statewide; and

**WHEREAS**, the Firearms and Archery Range Recreation Advisory Committee will review the project to ensure consistency with the objectives of the Firearms and Archery Range Recreation Program; and

**WHEREAS**, this assessment by the committee promotes the board's objectives to conduct its work with integrity and in an open manner; and

**WHEREAS**, delegating authority to the director to approve a cost increase for the project and expedite implementation supports the board's goal to operate efficiently;

**NOW, THEREFORE BE IT RESOLVED**, that the director is authorized to approve a cost increase for the Klickitat County Shooting Range up to the maximum amount allowed for Firearms and Archery Range Recreation projects, subject to review by the FARR Advisory Committee.

Resolution moved by: Mike Deller

Resolution seconded by: Don Hoch

Adopted/Defeated/Deferred (underline one)

Date: 1/9/14

Recreation and Conservation Funding Board  
Resolution 2014-03  
Approval of the 2013–2018 Washington State Trails Plan

**WHEREAS**, Washington State law (RCW 79A.35.040) requires that the Recreation and Conservation Office (RCO) prepare a state trails plan and

**WHEREAS**, the National Park Service (NPS) provides federal Land and Water Conservation Fund (LWCF) grant-in-aid assistance to the states to preserve and develop outdoor recreation resources; and

**WHEREAS**, to be eligible for the LWCF funds, Washington State must submit a State Comprehensive Outdoor Recreation Plan (SCORP), and update that plan at least every five years; and

**WHEREAS**, the Washington State SCORP has been updated and approved by the NPS in 2013; and

**WHEREAS**, the Recreation and Conservation Office (RCO) has worked with a consultant to produce the 2013–2018 Washington State Trails Plan that assesses progress made since the previous (1991) plan, reviews current research on trail opportunities, identifies key issues and opportunities for meeting public demand for trails over the next five years, and aligns planning for trails with the overall goals of the SCORP; and

**WHEREAS**, the development of this 2013–2018 Washington State Trails Plan involved ample public participation including a scientifically and statistically valid survey of residents, an Internet blog through which residents reviewed documents and provided comments, and a public advisory committee; and

**WHEREAS**, approving this plan meets the Recreation and Conservation Funding Board (board) objectives to (1) provide leadership to help our partners strategically invest in the protection, restoration, and development of habitat and recreation opportunities and (2) ensure funded projects and programs are managed in conformance with existing legal authorities;

**NOW, THEREFORE BE IT RESOLVED**, that the board hereby approves the 2013–2018 Washington State Trails Plan as presented.

Resolution moved by: Ted willhite

Resolution seconded by: Pete Mayer

Adopted/Defeated/Deferred (underline one)

Date: 1/9/14

Recreation and Conservation Funding Board  
Resolution 2014-04  
Approval of the 2013–2018 Nonhighway and Off-road Vehicle Activities  
(NOVA) Plan

**WHEREAS**, Washington State law (RCW 46.09.370) requires that the Recreation and Conservation Funding Board (board) maintain a statewide Nonhighway and Off-Road Vehicle Activities (NOVA) Plan; and

**WHEREAS**, the plan shall be updated at least once every third biennium and the previous plan was adopted in 2005; and

**WHEREAS**, the Recreation and Conservation Office (RCO) has worked with a consultant to produce the 2013–2018 Washington State Nonhighway and Off-Road Vehicle Activities (NOVA) Plan to assess policy issues identified in the 2005 NOVA Plan and identify emerging issues, to evaluate NOVA demand, and to develop priorities and recommendations for implementing the program; and

**WHEREAS**, the development of this Washington State Nonhighway and Off-Road Vehicle Activities (NOVA) Plan involved ample public participation including a scientifically and statistically valid survey of residents from the State Comprehensive Outdoor Recreation Plan (SCORP) related to NOVA recreation (39 activities from 13 activity categories), an Internet blog through which residents reviewed documents and provided comments, and a public advisory committee; and

**WHEREAS**, approving this plan meets the Recreation and Conservation Funding Board (board) objectives to (1) provide leadership to help our partners strategically invest in the protection, restoration, and development of habitat and recreation opportunities and (2) ensure funded projects and programs are managed in conformance with existing legal authorities;

**NOW, THEREFORE BE IT RESOLVED**, that the board hereby approves the Washington State Nonhighway and Off-Road Vehicle Activities (NOVA) Plan as presented.

Resolution moved by: Jed Herman

Resolution seconded by: Mike Deller

Adopted/Defeated/Deferred (underline one)

Date: 1/1/14

Recreation and Conservation Funding Board  
Resolution 2014-05  
Approving Policy Changes to the Firearms and  
Archery Range Recreation Program

**WHEREAS**, pursuant to state law (RCW 79A.25.210), the Recreation and Conservation Funding Board (board) administers and approves policies that govern the Firearms and Archery Range Recreation program; and

**WHEREAS**, the evaluation criteria and policies in the Firearms and Archery Range Recreation program were last updated in December 2002, and since then staff has identified clarifications, revisions and new issues that warrant an update to the criteria and policies; and

**WHEREAS**, the board reviewed draft changes in November 2013 at an open public meeting and instructed staff to release the draft changes for public review and comment; and

**WHEREAS**, based upon the public comment received, staff adjusted the evaluation criteria and policies as appropriate and recommends the board approve the changes as presented in Attachment B;

**WHEREAS**, the changes reflect the opportunity to make a number of policy improvements that support the board's goals to achieve a high level of accountability in managing the resources and responsibilities entrusted to the board, and deliver successful projects by inviting competition and by using broad public participation and feedback, monitoring, assessment, and adaptive management;

**WHEREAS**, the changes are consistent with state law, the board's administrative rules, and the State Comprehensive Outdoor Recreation Plan (SCORP); and

**NOW, THEREFORE BE IT RESOLVED**, that the board does hereby adopt the changes in the evaluation criteria and policy statements shown in Attachment B; and

**BE IT FURTHER RESOLVED** that the board directs RCO staff to incorporate these changes in the appropriate policy manual with language that reflect the policy intent; and

**BE IT FURTHER RESOLVED** that these policies shall be effective beginning with the 2014 grant cycle.

Resolution moved by:

Pete Mayer

Resolution seconded by:

Ted Willhite

Adopted/Defeated/Deferred (underline one)

Date: 1/9/14

Recreation and Conservation Funding Board  
Resolution 2014-06  
Approving Policy Changes to the Grant Programs and Criteria for 2014

**WHEREAS**, pursuant to state law (RCW 79A.25.210), the Recreation and Conservation Funding Board (board) administers and approves policies that govern the Firearms and Archery Range Recreation program; and

**WHEREAS**, the evaluation criteria and policies in the Firearms and Archery Range Recreation program were last updated in December 2002, and since then staff has identified clarifications, revisions and new issues that warrant an update to the criteria and policies; and

**WHEREAS**, the board reviewed draft changes in November 2013 at an open public meeting and instructed staff to release the draft changes for public review and comment; and

**WHEREAS**, based upon the public comment received, staff adjusted the evaluation criteria and policies as appropriate and recommends the board approve the changes as presented in Attachment B;

**WHEREAS**, the changes reflect the opportunity to make a number of policy improvements that support the board's goals to achieve a high level of accountability in managing the resources and responsibilities entrusted to the board, and deliver successful projects by inviting competition and by using broad public participation and feedback, monitoring, assessment, and adaptive management;

**WHEREAS**, the changes are consistent with state law, the board's administrative rules, and the State Comprehensive Outdoor Recreation Plan (SCORP); and

**NOW, THEREFORE BE IT RESOLVED**, that the board does hereby adopt the changes in the evaluation criteria and policy statements shown in Attachment B; and

**BE IT FURTHER RESOLVED** that the board directs RCO staff to incorporate these changes in the appropriate policy manual with language that reflect the policy intent; and

**BE IT FURTHER RESOLVED** that these policies shall be effective beginning with the 2014 grant cycle.

Resolution moved by:

Mike Deller

Resolution seconded by:

Ted Willhite

Adopted/Defeated/Deferred (underline one)

Date:

1/9/14

Recreation and Conservation Funding Board  
Resolution #2014-07  
Modifying the Evaluation Process and Criteria for the State Parks  
Category of the Washington Wildlife and Recreation Program

**WHEREAS**, the Recreation and Conservation Funding Board (Board) approves policies that govern the Washington Wildlife and Recreation Program (WWRP); and

**WHEREAS**, the State Parks and Recreation Commission (Commission) wishes to modify the evaluation process and criteria for the State Parks category; and

**WHEREAS**, the modifications to the process are designed to help maintain the integrity of the evaluation process and to improve its transparency; and

**WHEREAS**, the changes to the proposed criteria are consistent with the State Comprehensive Outdoor Recreation Plan (SCORP) and priorities outlined in the Commission's Transformation Strategy; and

**WHEREAS**, the Board reviewed the proposed evaluation process and criteria changes in November 2013 at an open public meeting; and

**WHEREAS**, the proposed changes were published for public review and have been considered, thereby supporting the Board's goal to perform its work in an open manner;

**NOW, THEREFORE BE IT RESOLVED**, that the Board does hereby adopt the revised evaluation process and criteria for the Washington Wildlife and Recreation Program State Parks category as shown in Item 8, Attachments B and C of the January 2014 briefing materials; and

**BE IT FURTHER RESOLVED** that the board directs RCO staff to publish the changes in the appropriate policy manual and implement this revision beginning with the 2014 grant cycle.

Resolution moved by: Pete Mayer

Resolution seconded by: Ted Willhite

Adopted/Defeated/Deferred (underline one)

Date: 4/1/14