



STATE OF WASHINGTON

OFFICE OF THE INTERAGENCY COMMITTEE
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August 31, 2006

TO: IAC Members and Designees

FROM: Laura Eckert Johnson, Director *LEJ*

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Recreation & Habitat Section, Project Services Division

SUBJECT: Time Extensions
Notebook Item #1b (Consent Calendar)

Summary

IAC Manual #7, ***Funded Projects: Policies and the Project Agreement***, outlines IAC's adopted policy for progress on active funded projects. The policy requires staff to report all requests for time extensions and subsequent staff actions to the Board. Further, the policy states "All requests for extensions that would extend longer than the original four years are referred to the Board." In compliance with this policy, staff submits this report and recommends approval of an extension for the project in Attachment A.

Time Extension Requests – Director Approval

Between June 1, 2006 and August 31, 2006 IAC received several requests to extend projects. Each request was reviewed to ensure compliance with established policies. After careful consideration, staff granted extensions to 14 projects.

Time Extension Request Requiring Committee Review

A time extension request was also submitted for the project listed in Attachment A. IAC Board action is required since this project is four or more years old and is requesting an extension to continue the Agreement beyond the four-year period.

Attachment A provides a brief update for Board review of the circumstances surrounding the requested extension and the expected date of project completion.



Recommendation

IAC staff has reviewed the request in Attachment A utilizing the same considerations applied to extensions granted by the Director and believes this project should be extended.

Staff recommends approval of the time extension request by Resolution #2006-19.

Attachment

*Attachment A –Time Extension Request for Board Approval, September 2006
Consent Calendar*

Considerations for time extensions:

- Date IAC granted funding approval
- Original dates for project completion
- Revised milestones or timeline submitted for completion of the project
- Sponsor's reasons or justification for requesting the extension
- Conditions surrounding the delay
- Sponsor's progress on this and other funded projects
- Likelihood of sponsor completing the project within the extended period
- Reimbursements requested and approved, and
- Receipt of a written request for the time extension.

Attachment A Time Extension Request for Board Approval Consent Calendar - Resolution #2006-19						
Project #	Sponsor Name	Project Name	Grant Program	Board Funded	Extension Requested	Circumstance or Reasons for Delay
02-1252D	City of Woodinville	Rotary Community Park Development	LWCF ¹	9/19/02	3/31/07	City of Woodinville is requesting a 6-month time extension to complete the final elements of the Rotary Park project. Completed elements include a skate park, restrooms, plaza, picnic shelters, and playground (about 80% of the project scope). The remaining element is the gravel trail and boardwalk system that runs throughout the remaining 17 acres of the park. The delay in the construction schedule is due to a delay in receiving the necessary construction materials and being able to get the contractor scheduled for the remaining work. The project has been billed to 100%. IAC is withholding the last 10% payment until all scope elements are complete, per policy.

¹ Land and Water Conservation Fund