

# SALMON RECOVERY FUNDING BOARD SUMMARIZED MEETING AGENDA AND ACTIONS, OCTOBER 16-17, 2013

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## Agenda Items without Formal Action

Item	Follow-up Actions
Item 1: Management Report	Staff to send letters to the children who participated in and won the salmon coloring contest.
Item 2: Salmon Recovery Management Report	No follow-up actions requested.
Item 3: Reports from Partners	No follow-up actions requested.
Item 4: Staff Introduction to Monitoring Strategy	No follow-up actions requested.
Item 8: Request by Department of Fish and Wildlife to Use Returned Funds for Fish-in/Fish-Out Monitoring	Board decision will be made in December.
Item 10: Overview of Tour and Snake River Region	No follow-up actions requested.

## Agenda Items with Formal Action

Item	Formal Action	Follow-up Actions
Minutes	<a href="#">Approved</a> August meeting minutes	No follow-up actions requested.
2014 Schedule	<a href="#">Approved</a> 2014 Schedule	Staff to distribute the 2014 schedule to board members following the meeting.
Item 5: Presentation by Stillwater Sciences of their Assessment and Proposed Recommendations for the Board's New Monitoring Strategy	<a href="#">Approved</a> extension of the Stillwater contract and \$10,000 in returned funds to cover the additional work.	Staff to work with consultant and subcommittee to address recommendations in the report and revise the board's monitoring strategy. Work is due at the December board meeting.
Item 6: Proposed Approach to Developing a Strategic Communication Plan	<a href="#">Approved</a> funding for option 1 and a series of discussions aimed at developing options 2 and 3	Staff to develop requests for proposal and begin work
Item 7: Proposal to Use \$200,000 Previously Reallocated to Lead Entities	<a href="#">Approved</a> an increase in funding for lead entities statewide so that the minimum baseline amount is \$60,000 per year.	Staff to develop contract amendments as needed.
Item 9: Projects Proposed by the Hood Canal Coordinating Council for PSAR Early Action Funding	<a href="#">Approved</a> funding for two projects contingent	Staff to write contract agreements, pending letter from Hood Canal Coordinating Council.

# SALMON RECOVERY FUNDING BOARD SUMMARY MINUTES

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**Date:** October 16, 2013

**Place:** Dayton, WA

**Salmon Recovery Funding Board Members Participating:**

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<b>David Troutt, Chair</b>	Olympia	<b>Megan Duffy</b>	Department of Natural Resources
<b>Phil Rockefeller</b>	NWPCC	<b>Rob Duff</b>	Department of Ecology
<b>Nancy Biery</b>	Quilcene	<b>Carol Smith</b>	Conservation Commission
<b>Bob Bugert</b>	Wenatchee	<b>Jennifer Quan</b>	Department of Fish and Wildlife

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**It is intended that this summary be used with the materials provided in advance of the meeting. A recording is retained by RCO as the formal record of meeting.**

## Opening and Welcome

Chair David Troutt called the meeting to order at 9:05 a.m. and a quorum was determined. He introduced Bob Bugert as the new governor-appointed board member and Rob Duff as the Ecology member. Jennie Dickinson from the Port of Columbia welcomed the board to Dayton, reviewing the role of salmon recovery and natural resources recreation in the local economy.

**Phil Rockefeller moved to approve the agenda.**

**Seconded by:** Nancy Biery

**Motion:** APPROVED

**Phil Rockefeller moved to approve the minutes from August 2013.**

**Seconded by:** Nancy Biery

**Motion:** APPROVED

**Nancy Biery moved to approve the 2014 meeting dates and locations as presented.**

**Seconded by:** Phil Rockefeller

**Motion:** APPROVED

Director Cottingham noted that staff would distribute the 2014 schedule to board members following the meeting. The dates are as follows:

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<b>Dates</b>	<b>Location</b>
March 19-20, 2014	Olympia, Natural Resources Building Room 172
June 4-5, 2014	Olympia, Natural Resources Building Room 172
August 26, 2014	Conference Call
September 17-18, 2014	Upper Columbia Region
December 3-4, 2014	Olympia, Natural Resources Building Room 172

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## Briefings

### Item 1: Management Report

Director Cottingham reviewed staffing changes in the Recreation and Conservation Office, noting how they would affect the board. She also reviewed the Results Washington framework, and committed to sending the most recent copies to the board for their information. She reviewed IT projects including the lands inventory and the mitigation matching project, as directed by the Legislature. She reminded the board of the Congressional Tour. She noted that Josh Brown would be leaving the board and asked members to get the word out for new member applications.

Nona Snell informed the board that the Lands Group would be holding its annual forum on October 30 to discuss funded acquisitions. She noted that they are working on a fact sheet for the landowner liability bill. RCO is working on a contract with the Department of Ecology to administer salmon projects on their behalf as part of the Yakima Integrated Plan.

### Item 2: Salmon Recovery Management Report

Brian Abbott and Tara Galuska reviewed the management report as presented in the staff memo. In response to a question from Member Bugert, Galuska noted that the number of projects submitted this year is higher than last year due to PSAR grant round. She also described the process for the projects of concern, in response to a question from Chair Troutt. Abbott noted that the regions and lead entities are now under contract. GSRO provided comments to the NWPC on the update to the Fish and Wildlife Program. He concluded by describing the current work being done to align PRISM and Habitat Work Schedule.

### Item 3: Reports from Partners

**Jeff Breckel, Council of Regions**, discussed the regions' involvement in the next version of the State of the Salmon report, as well as their contributions to the Stillwater assessment of the board's monitoring activities. They have been contacting Congressional delegations about PCSRF funding and other relevant topics.

**Darcy Batura, Lead Entity Advisory Group**, presented the report from the board materials, highlighting their efforts to redefine their mission and structure, as well as the survey done by the lead entities about the landowner liability legislation. She offered to discuss the survey in more detail at the December meeting. She concluded by highlighting some work done by specific lead entities.

**Brian Burns, Regional Fisheries Enhancement Groups (RFEs)**, gave a presentation about the work done by the Tri-State Steelheaders Salmon Enhancement Group.

**Megan Duffy, Department of Natural Resources (DNR)**, mentioned that they had recently acquired 50,272 acres in the Teanaway drainage in the headwaters of the Yakima Basin. They will jointly manage the property with WDFW as a community forest trust, with a public advisory committee. There will be some restoration projects on the property.

**Jennifer Quan, Department of Fish and Wildlife (DFW)**, noted that they are struggling with funding issues due to federal sequestration. The RFE program, hatchery reform, and Columbia River programs funded by the Mitchell Act are affected. At the state level, she noted that they would be submitting a legislative package addressing aquatic invasive species.

**Carol Smith, Conservation Commission**, is working with Ecology on supplemental budget packages for irrigation efficiencies and the volunteer stewardship program. Federal funding for CREP has stopped them

from developing new contracts, but they can do some state-funded work during the shutdown. The Farm Bill has expired, and is a low federal priority, so they won't be able to write contracts for some time.

**Phil Rockefeller, NWPCC**, discussed the update to the Fish and Wildlife Program. They have compiled the public comment and published the comments for public review. They hope to adopt a revised program in about a year. Chair Troutt asked if the outreach included the coastal tribes. Member Rockefeller responded that they could respond if they wished to do so, and that some elements of the program extend beyond the Columbia Basin.

**Rob Duff, Department of Ecology**, discussed a recent court decision in the Skagit that reverted Ecology's instream flow rule from an update in 2006 back to the rule in 2001. He also noted that the Department of Health issued a fish consumption advisory in the Columbia River that did not include salmon. He noted that NOAA and his program are looking at the levels of toxics and the impact on migrating salmon.

#### **General Public Comment:**

There was no general public comment.

### **BRIEFINGS**

#### **Item 4: Staff Introduction to Monitoring Strategy**

Brian Abbott and Keith Dublanica presented the information as described in the staff memo, highlighting the history of the board's monitoring program, how each monitoring effort works, and how the programs are integrated. Abbott also reviewed why the monitoring assessment was conducted.

#### **Item 5: Presentation by Stillwater Sciences of their Assessment and Proposed Recommendations for the Board's New Monitoring Strategy**

Jody Lando and Derek Booth presented the assessment. Booth began by reviewing the background and scope of the evaluation, how monitoring fits within the board's strategic plan, and the methods of evaluation. He then reviewed the findings for each type of monitoring, as discussed in the report. Booth also discussed need for a greater emphasis on centralized and coordinated adaptive management for the board's projects and monitoring. Lando presented the overall themes and concerns identified in the assessment, along with the answers to questions from the work plan. Lando reviewed the report's conclusions, stressing the need for measurable objectives, a clear role for the board, and a link between funding and value. She finished the presentation by reviewing the recommendations, highlighting those that they recommended as appropriate for board action, and asked for board discussion.

Members discussed that a key consideration was to determine the role of the board, in light of the dual goals set forth in the strategic plan. Members noted that determining the board's role would drive its objectives for the monitoring funds.

Members also noted the need to formalize the adaptive management loop. Elements could include asking monitoring contractors to provide better analysis of the data gathered and the interpretation as "lessons learned" and questions for project applicants. Board members also discussed whether to create a technical group to serve as a clearinghouse for sharing "lessons learned" from board-funded monitoring with project sponsors and find ways to incorporate "lessons learned" into revisions to Manual 18.

The board agreed that staff, the consultants, and a subcommittee would revise the board's monitoring strategy and recommend an approach that deals with all of the recommendations in the Stillwater report. Members Troutt, Rockefeller, Quan and Duff volunteered for the subcommittee. This will be brought back to the board at its December meeting.

Director Cottingham and Chair Troutt noted that the consultant's contract needed an extension so that they could complete the work on the strategy and recommended approach.

**Public Comment:**

Alex Conley, Yakima Basin, noted that the board has a fairly narrow mandate, but the regions and GSRO have broader functions. The monitoring and adaptive management for the regions focus on the recovery plans; this is different from the board's needs for program accountability. It is a legitimate funding need for them.

**Nancy Biery moved to extend the Stillwater contract and fund it with an additional \$10,000 in returned funds to cover the additional work.**

**Seconded by: Phil Rockefeller**

**Motion: APPROVED**

**Item 6: Proposed Approach to Developing a Strategic Communication Plan**

Brian Abbott reviewed the background and options as presented in the staff memo. The three options are as follows:

1. Regional Communication Plan Proposed by the Council of Regions
2. Capacity Assessment and Plan 2014-2019
3. Board Strategic Funding and Communication Plan

Member Quan noted that the plans need to look at both short and long term problems and solutions. She is concerned about relating a communications plan to a strategic business plan.

Member Bugert asked if the Governor's Salmon Recovery Office (GSRO) would be managing the contract, and if the regions would then be using a common work product. Abbott said that GSRO would manage the contract. Breckel responded that the regions would be implementing variations on common themes. Conley noted that they may be using the same themes, but selecting the right ones for their areas.

**Public Comment**

Jeff Breckel spoke on behalf of the regional directors in favor of option 1. He was joined by Steve Martin, Jeanette Dorner, Derek Van Marter, and Alex Conley. They want to ensure that the board is involved in communication plan development.

Alex Conley said that he sees the communication plan as a way to share what they do and what they need in clear, common language.

**Nancy Biery moved to adopt option 1 and fund a short series of results-oriented discussions among key organizations aimed at developing options 2 and 3, with total funding for all work up to \$50,000.**

**Seconded by: Bob Bugert**

**Motion: APPROVED**

## Item 7: Puget Sound Partnership’s Proposal to Use \$200,000 Previously Reallocated to Lead Entities (from returned funds)

Brian Abbott and Lloyd Moody reviewed the background and options as presented in the staff memo. The two funding options are as follows:

1. Approve the lead entity increase requested by the Partnership (increase the baseline funding to \$60,000 per year for the West Sound, San Juan, and Island Lead Entities)
2. Increase the funding for lead entities across the state so that the minimum baseline amount is \$60,000 per year.

Abbott noted that both options would be considered a permanent adjustment to baseline funding.

### Funding Table from Memo 7 Showing Option 2

Lead Entities	Board-Adopted FY 2014 Funding	Funding Required to Reach \$60,000 Minimum	Total Proposed Funding
WRIA 1 Salmon Recovery Board Lead Entity	\$65,000		\$65,000
San Juan County Lead Entity	50,000	\$10,000	60,000
Skagit Watershed Council Lead Entity	80,000		80,000
Stillaguamish Co-Lead Entity (Stillaguamish Tribe)	25,000		25,000
Stillaguamish Co-Lead Entity (Snohomish County)	37,000		37,000
Island County Lead Entity	50,000	10,000	60,000
Snohomish Basin Lead Entity	62,500		62,500
Lake WA/Cedar/Sammamish Watershed Lead Entity	60,000		60,000
Green/Duwamish & Central PS Watershed Lead Entity	60,000		60,000
Pierce County Lead Entity	55,000	5,000	60,000
Nisqually River Salmon Recovery Lead Entity	62,500		62,500
Thurston Conservation District Lead Entity	40,000	20,000	60,000
Mason Conservation District Lead Entity	42,000	18,000	60,000
West Sound Watersheds Council Lead Entity	50,000	10,000	60,000
North Olympic Peninsula Lead Entity	80,000		80,000
North Pacific Coast Lead Entity	45,000	15,000	60,000
Quinault Indian Nation Lead Entity	45,000	15,000	60,000
Grays Harbor County Lead Entity	55,000	5,000	60,000
Pacific County Lead Entity	50,000	10,000	60,000
Klickitat County Lead Entity	55,000	5,000	60,000
Pend Oreille Lead Entity	50,000	10,000	60,000
Upper Columbia Regional Salmon Recovery	135,000		135,000
Yakima Basin Regional Salmon Recovery	65,000		65,000
Snake River Regional Salmon Recovery	65,000		65,000
Lower Columbia Regional Salmon Recovery	80,000		80,000
Hood Canal Regional Salmon Recovery	80,000		80,000
<b>Total</b>	<b>\$1,544,000</b>	<b>\$133,000</b>	<b>\$1,677,000</b>

### Public Comment

Amy Hatch-Winecka, Mason County Conservation District/Thurston County Conservation District, noted that the lead entities support the second option.

John Foltz, Klickitat Lead Entity, noted that they support the second option. It is called capacity funding, but it also supports projects.

Jeanette Dorner, Puget Sound Partnership, stated that the Partnership fully supports option 2.

Derek Van Marter, Upper Columbia Salmon Recovery Board, thanked Jeanette Dorner for the Partnership's leadership. The proposal doesn't affect the Upper Columbia but they support it.

**Bob Bugert moved to adopt option two.**

**Seconded by: Nancy Biery**

**Motion: APPROVED**

### **Item 8: Request by Department of Fish and Wildlife to Use Returned Funds for Fish-in/ Fish-Out Monitoring**

Erik Neatherlin and Joe Anderson presented information about the fish-in/fish-out monitoring done by WDFW. Neatherlin provided the historical context for the program and an overview of fish-in/fish-out monitoring. He also discussed how it fits into the broader monitoring context and works as a component for each of the board's monitoring program. Neatherlin explained how the board funds have been used to fill gaps in the framework for fish-in/fish-out monitoring. The board funds have been used to monitor adults and juveniles. He also shared the examples of the Green River Chinook and Hood Canal Chum to demonstrate how the monitoring works. He concluded by discussing the challenges and priorities, including their ability to integrate data with recovery planning, the need to make data more accessible, and improving data quality.

Chair Troutt asked when they need a decision about the funding, understanding that the board cannot make a decision given that they are working on the bigger monitoring strategy. Neatherlin responded that they would like a decision at the December meeting so that they begin work in January.

In response to a question from Member Duff, Director Cottingham clarified that this is a continuation of monitoring previously funded by the board. Funding was not discontinued by the board; rather, it was a strategy in completing the application to NOAA for PCSRF.

### **Item 9: Projects Proposed by the Hood Canal Coordinating Council for Puget Sound Acquisition and Restoration (PSAR) Early Action Funding**

Tara Galuska, Salmon Section Manager, provided background as discussed in the staff memo. She stated that the Hood Canal Coordinating Council had not yet contacted staff with a different list than what was presented in the memo Attachment A.

Chair Troutt suggested that the board could approve the two projects, with the condition that the Hood Canal Coordinating Council give clear direction that this is their policy direction. Galuska noted that she has written correspondence that the two projects are approved by the Council.

Member Bugert asked if there was a drawback to not approving the projects. Galuska responded that one is a design project, and the intent was to move it forward. The other project also could move forward. Neither is a project of concern, and both have been fully vetted.

**Bob Bugert moved to approve funding for the two projects shown in Attachment A, contingent on receipt of a letter from the Hood Canal Coordinating Council stating that it was their intent to have the two projects receive early action funding.**

**Seconded by: Nancy Biery**

**Motion: APPROVED**

**Table from Attachment A**

Rank	Project Number	Project Name	Project Sponsor	PSAR Regular Formula-driven Amount	Large Cap Amount	Match	Total
1	<a href="#">13-1220</a>	Skokomish Confluence Levee Design and Acquisition	Mason Conservation District	\$628,755		\$110,957	\$739,712
4	<a href="#">13-1209</a>	Lower Big Quilcene River Master Plan Design	Hood Canal SEG	\$200,000		\$54,408	\$254,408
<b>TOTAL</b>				<b>\$828,755</b>		<b>\$165,365</b>	<b>\$994,120</b>

**Item 10: Overview of Tour and Snake River Region**

Steve Martin, Snake River Region, presented information about the region and the tour planned for October 17. He discussed partnerships for funding and implementation, challenges, and successes. He concluded by addressing major initiatives in the Snake Region and the results seen in each.

Meeting adjourned for the day at 4:45 p.m.

# SALMON RECOVERY FUNDING BOARD SUMMARY MINUTES

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**Date:** October 17, 2013

**Place:** Dayton, WA

**Salmon Recovery Funding Board Members Participating:**

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<b>David Troutt, Chair</b>	Olympia	<b>Megan Duffy</b>	Department of Natural Resources
<b>Phil Rockefeller</b>	NWPCC	<b>Rob Duff</b>	Department of Ecology
<b>Nancy Biery</b>	Quilcene	<b>Carol Smith</b>	Conservation Commission
<b>Bob Bugert</b>	Wenatchee	<b>Jennifer Quan</b>	Department of Fish and Wildlife

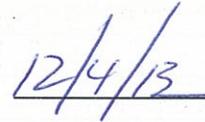
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Board members, staff, and members of the public met at 8:30 a.m. to begin a tour of board-funded projects in the Snake River Region.

The tour concluded and meeting adjourned at 2:00 p.m.

Minutes approved by:

  
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David Troutt, Chair

  
\_\_\_\_\_  
Date