

February 2024

Working Lands

Application Webinar Starting Soon

February 2024

Working Lands

Application Webinar

Presenters: Andrea Hood & Kim Sellers



WASHINGTON STATE
Recreation and Conservation
Funding Board



WELCOME!



Megan Duffy
RCO Director

Recreation and Conservation Funding Board Members

Michael Shiosaki (Board Chair), Citizen

Bob Bugert, Citizen

Shiloh Burgess, Citizen

Kitty Craig, Citizen

Trang Lam, Citizen

Peter Herzog, State Parks and Recreation Commission

Kristen Ohlson-Kiehn, Washington Department of Natural Resources

Amy Windrope, Washington Department of Fish and Wildlife

Working Lands Agenda

2024 Application Webinar

- About RCO
- Working Lands Programs
 - Eligibility
 - Money
 - Evaluation
 - What's New
 - Additional Considerations
- Apply Using PRISM Online
- Questions



Andrea Hood
RCO Grants Manager

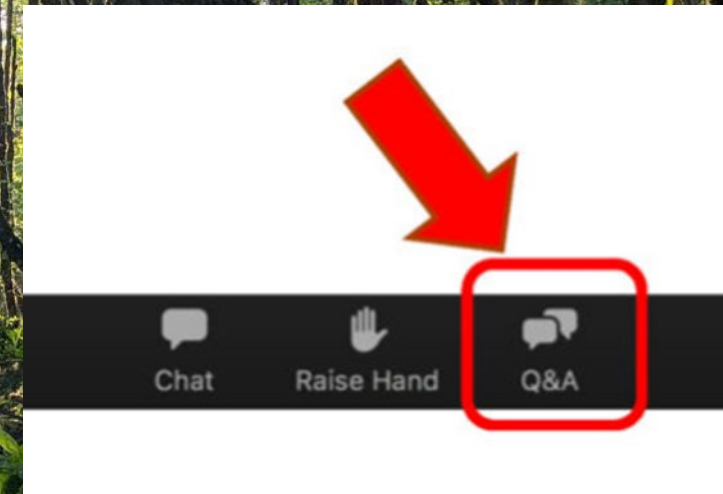


Kim Sellers
RCO Grants Manager

Q&A

- Please hold questions until the end
- We won't have time to answer detailed project specific questions during webinar – reach out to your grants manager
- Today we can help with higher level questions about the programs, categories, process, and eligibility

Type questions in the Zoom Q&A

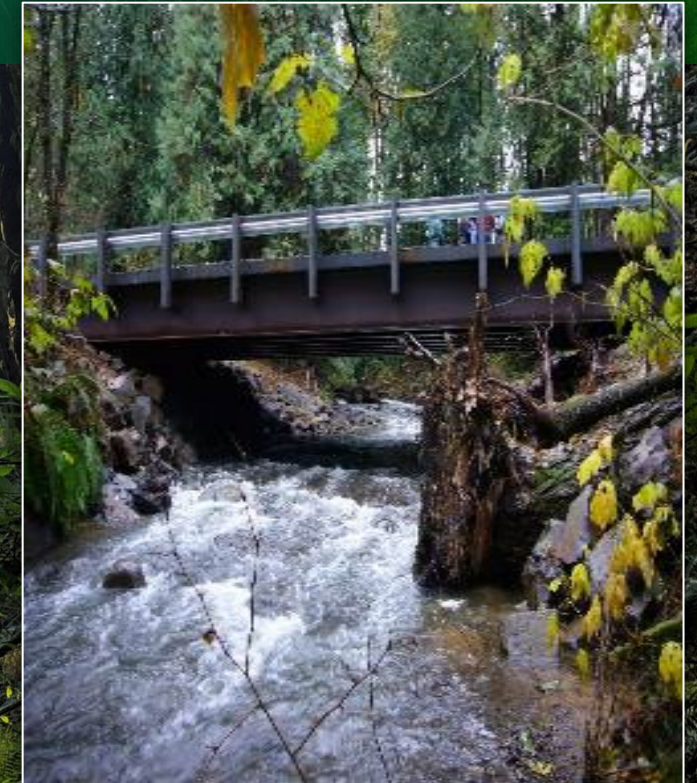


Two Grants Sections

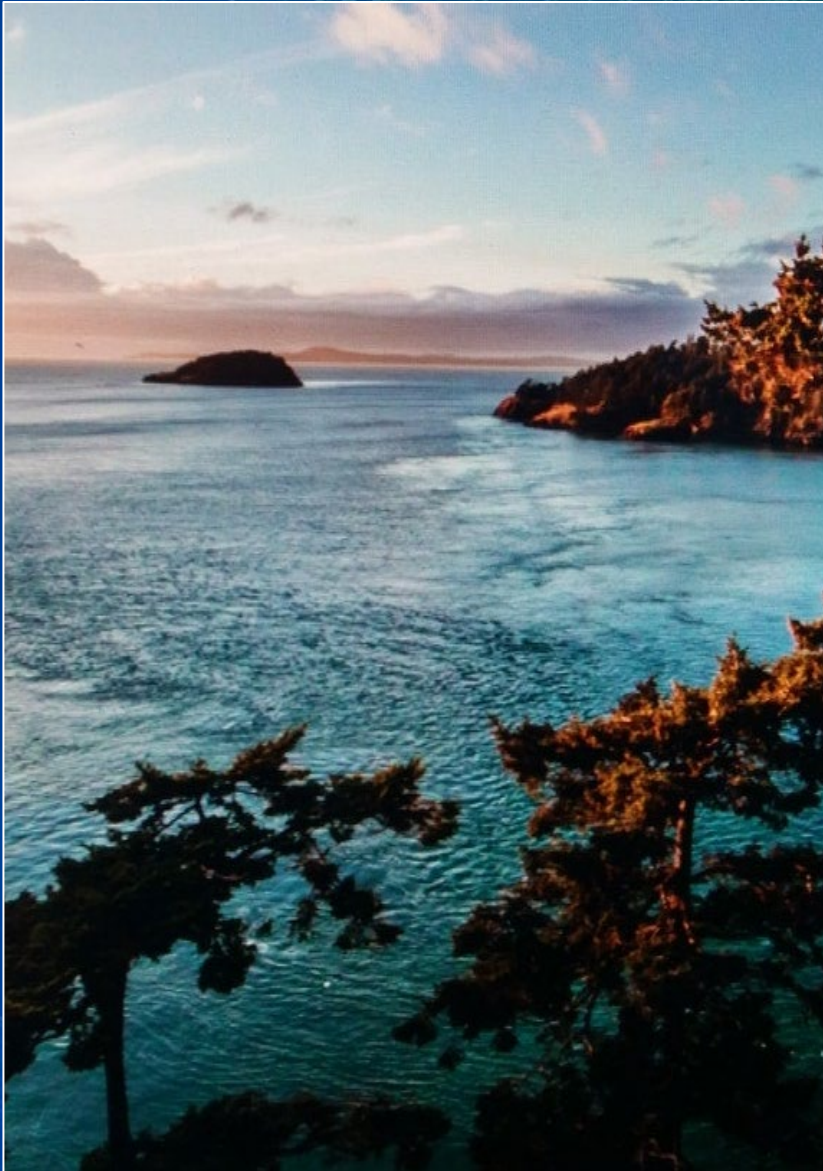
Recreation and Conservation Grants



Salmon Recovery



RCO Grant Programs



Recreation and Conservation Funding Board

- Aquatic Lands Enhancement Account (ALEA)
- Boating Facilities Program (BFP)
- Boating Infrastructure Grant (BIG)
- Firearms and Archery Range Recreation (FARR)
- Land and Water Conservation Fund (LWCF)
- Nonhighway and Off-road Vehicle Activities (NOVA)
- Recreational Trails Program (RTP)
- Washington Wildlife and Recreation Program (WWRP)
- Youth Athletic Facilities (YAF)

Recreation and Conservation Office

- Community Outdoor Athletic Facilities (COAF)
- Community Forests Program (CFP)
- No Child Left Inside (NCLI)
- Outdoor Learning Program (OLP)
- Planning for Recreation Access (PRA)
- Recreation and Conservation Office Recreation Grants

Outdoor Grants Managers



Allison Dellwo



Andrea Hood



Brian Carpenter



Dan Haws



Kim Sellers



Hayley Dalgetty



Henry Smith



Jesse Sims



Lan Nicolai



Russell Malburg



DeAnn Beck

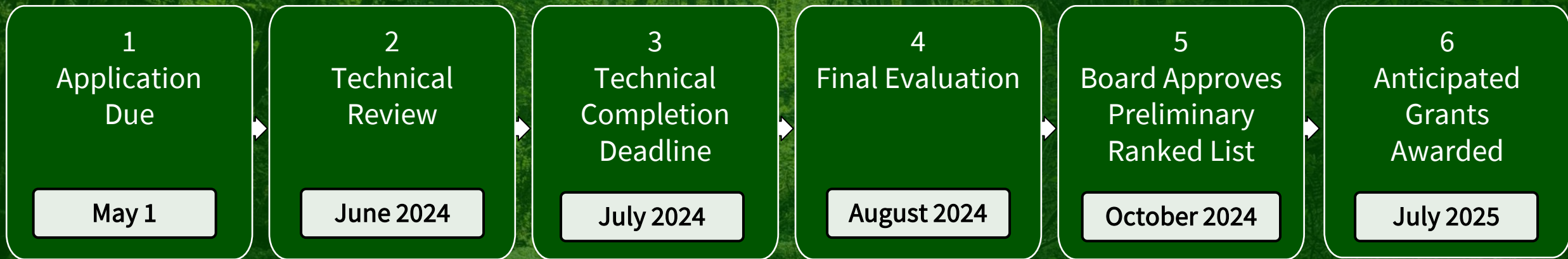


Karl Jacobs

Key Steps

Applications open today!

February 14, 2024



Working Lands?

Grant Programs



Washington Wildlife and Recreation Program -
Farmland Preservation



Washington Wildlife and Recreation Program -
Forestland Preservation



Community Forests Program

Washington Wildlife and Recreation Program

Farm and Forest Account

Farmland Preservation

- Grants to buy agricultural conservation easements on farmland
- Ensure farmland remains eligible for farming in the future
- Some restoration funding allowed

Forestland Preservation

- Grants to buy conservation easements on forestland
- Ensure forests remain available for timber production in the future
- Some restoration funding allowed

Who May Apply?

WWRP Farmland Preservation and Forestland Preservation

Eligible Applicants

- Cities
- Counties
- Nonprofit nature conservancies
- Washington State Conservation Commission



Welcome Table Farm – Blue Mountain Land Trust

WWRP

Farm and Forest Account

Distribution of \$120 Million: Less RCO administration

Account and Category	Percent to Account	Percent to Category	Amount Per Category
Farm and Forest Account	10 Percent		
• Farmland Preservation		90%	\$10,359,630
• Forestland Preservation		10%	\$1,151,040

45%
Habitat Conservation Account



45%
Outdoor Recreation Account



10%
Farm and Forest Account



Categories

35% Critical Habitat
 25% Natural Areas
 15% Riparian Protection
 10%* State Lands Restoration and Enhancement
 15% Urban Wildlife Habitat
 *or \$3 million, whichever is less

30% Local Parks
 40%-50% must be acquisition
 10%* State Lands Development and Renovation
 30% State Parks
 40%-50% must be acquisition
 20% Trails
 10% Water Access
 75% must be acquisition
 *or \$3 million, whichever is less

90% Farmland Preservation Category
 10% Forestland Preservation Category

Money Matters

WWRP

Farmland Preservation

- No minimum
- No maximum
- Restoration costs no more than 50% of the easement value
- 50% match (except state agency)
 - ~~10% non-state non-federal~~

Forestland Preservation

- No minimum
- \$500,000 grant maximum
- Restoration costs no more than 50% of the easement value
- 50% match (except state agency)
 - ~~10% non-state non-federal~~



What counts as match?

Appropriations & Cash

Bonds

Conservation Futures

Corrections Labor

Donations

Grants (no RCO grants)



Farmland Preservation

Category focus



Zakarison Farmland – Palouse Land Trust

Farmland

Eligible Land

- Parcel classification as farmland (Open Space Tax Act RCW 84.34.020)

Eligible Scope

- Acquire an agricultural conservation easement
- Can include restoration



Trout Lake Valley – Columbia Land Trust



Trout Lake Valley – Columbia Land Trust

Farmland

Evaluation

- Written application
 - Quality photos
- Extra points if you include:
 - At least one letter of community support
 - 5% or more above required minimum match



Farmland

Evaluation Criteria

Criteria	Maximum Score	
Scored by the Advisory Committee		
1	Viability of the Site	16
2	Threat to the Land	10
3	Access to Markets	4
4	On-site Infrastructure	4
5	Building Envelope	4
6	Farmland Stewardship	6
7	Stewardship Practices	2
8	Benefits to the Community	6
9	Community Support	2
Scored by RCO Staff		
10	Match	2
11	Easement Duration	0
Total Possible Points 56		

Farmland

Plan Ahead!

- Applicant to-do list
- Landowner acknowledgement form
- Authorizing resolution
- Local jurisdiction review and conferral



Swauk Prairie Farms – Conservation Commission

WWRP Forestland Preservation



Polson Heritage Forest – Forterra

Washington Wildlife and Recreation Program Forestland Program

Primary Purpose

Acquire and preserve opportunities for timber production, consistent with local comprehensive planning.

Acquisition through a Conservation Easement only



Washington Wildlife and Recreation Program Forestland Program

Secondary Purpose

Other benefits of preserving forestland such as jobs, recreation, protection of water and soil resources, habitat for wildlife, and scenic beauty.



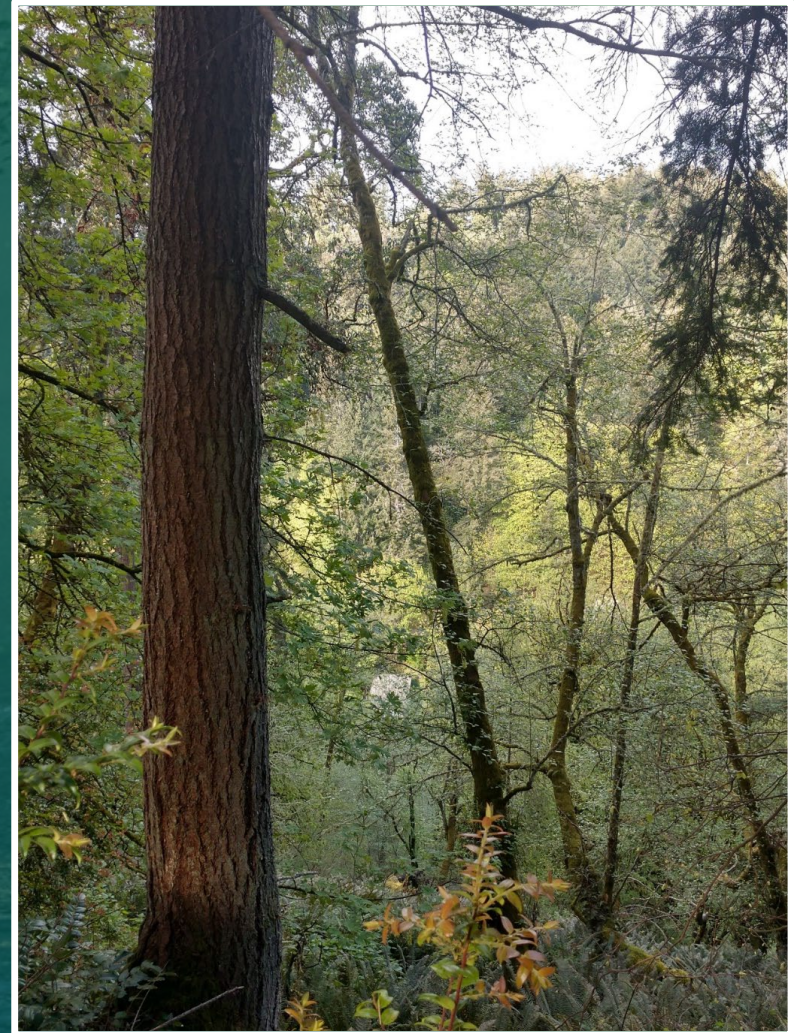
Forestland - Specific Things to Know

Projects Must:

- Include county designation as either forestland or timberland (Open Space Tax Act RCW 84.34.020)
- Correct any fish passage barriers
- Be in perpetuity



Camp Sealth – King County



Forestland

Plan Ahead! Due by July 11

- Applicant to-do list
- Landowner acknowledgement form
- Authorizing resolution
- Local jurisdiction review and conferral

Forestland: Specific Things to Know

Grant Program Will

- Purchase a conservation easement only
- Extinguish all development rights (no building envelopes)





Buy Protect Sell and Waivers

Farmland and Forestland

Buy Protect Sell

- Allows you to purchase property in fee
- RCO grants pay for easement only
- May require a Waiver of Retroactivity



Farmland and Forestland

Buy Protect Sell

- Easement includes a “No Merger of Title” clause
- RCO as 3rd Party Beneficiary also prevents merger of title



Waiver

Two Types of Waivers

1. Standard Waiver of Retroactivity for purchase of property in fee.
2. Easement Waiver for purchase of a conservation easement.

See Manuals 10c (Forestland) and 10f (Farmland)



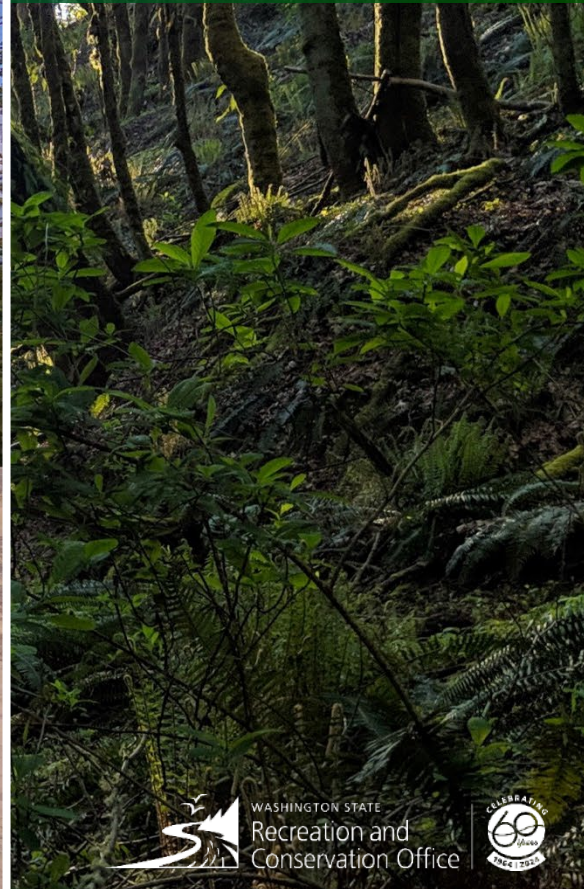


Questions...

Community Forests Program



Cle Elum Ridge Community Forest – Kittitas Conservation Trust



Community Forests Program

Purpose

To protect and maintain actively managed forestlands, consistent with local land use planning.



Montesano Community Forest – City of Montesano

Community Forests Program

Program Focus on Community

Acquiring land and developing collaborative models of community-based forest management and use.



Chimacum Ridge Community Forest – Jefferson Land Trust

Use of Grant Funds

Community Forest Eligible Activities

- Must be used for fee title acquisition
 - May be used for:
 - Purchase of standing trees
 - Recreational development
 - Habitat restoration
 - Forest health
- (Limited to 10% of total project cost)

Community Forests Program - Specific Things to Know

- Written evaluation process
- Must be fee acquisition
- Grant funds can be used to purchase timber value along with the land



Mt. Adams Community Forest – Mt. Adams Resource Stewards

Community Forests Money Matters

- Minimum Limit: None
- Maximum Limit: \$3,000,000
- 15% Match Required



Chimacum Ridge Community Forest – Jefferson Land Trust

Community Forests

Who may apply?

- Local government entities
- Native American tribes
- Nonprofit conservation organizations
- A state agency working with one or more of the above entities



Community Forests

Funding

2020 Funding - \$15.6 million

- 16 Applications
- 7 Funded

2022 Funding – \$7.5 million

- 5 Applications
- 3 Funded

2024 Funding – Unknown



Cle Elum Ridge Community Forest – Kittitas Conservation Trust

Community Forest

Community Forest Management Plan

- Plan due prior to project completion
- RCO can contribute up to \$30,000
- Plan must follow the Integrated Forest Management Plan Guidelines, and must include a:
 - Description of the public benefits provided by the community forest;
 - Plan for community engagement and decision making;
 - Description of the public benefits provided by the community forest;
 - Plan for community engagement and decision making; and
 - Financial management plan



Cultural and Historic Resources



Community Forests
Include cultural resources in
forest plan including
Inadvertent Discovery Plan

Community Forests: Application Schedule

February 14 – PRISM Opens

May 1 – Applications Due

July 11 – Technical Completion Deadline

July 22 - August 13 - Project Evaluation (Written)

October 29 - Board Approves Ranked List

July 15 – RCO Grant Agreements



Nason Ridge Community Forest – Chelan County

Differences

Community Forests

- Purchase of land in fee
- Sponsor owns property
- Proceeds from land can be used to offset operating costs

- More flexible to allow for community driven management

WWRP Forestland

- Purchase of easement
- Sponsor manages easement
- Proceeds from land go to the landowner

- Less flexible, focus on timber production as primary use

All Grants - Application Requirements

Application Authorization/Authorizing Resolution

- Formal adoption of resolution

- Authorization of project

- Acknowledgement of long-term obligations

- Delegating authority to sign

Landowner Acknowledgement Form

- Signed by landowner

Local Agency Review – for Acquisitions in WWRP

- Notice to local jurisdiction (Community Forests)

- County Conferral (Farm and Forest)

Review and Secure

RCO policy materials

- Manual 3: Acquisitions Projects
- Manual 5: Restoration Projects
- Manual 7: Long-Term Obligations
- Manual 8: Reimbursements
- Program-specific manual and applicant to-do lists.

Secure appropriate authorization

- Who prepares and submits the grant application?
- Who signs the grant agreement, if awarded?
- Who sign amendments to the agreement, if applicable?
- Who submits bills or reimbursement requests?



Apply Using PRISM Online



Grants

What We Do

Get Involved

About Us

Contact Us

Investing in Washington's Great Outdoors

Recreation >>

Conservation >>

Salmon And Orca Recovery >>

Invasive Species >>

FIND A GRANT



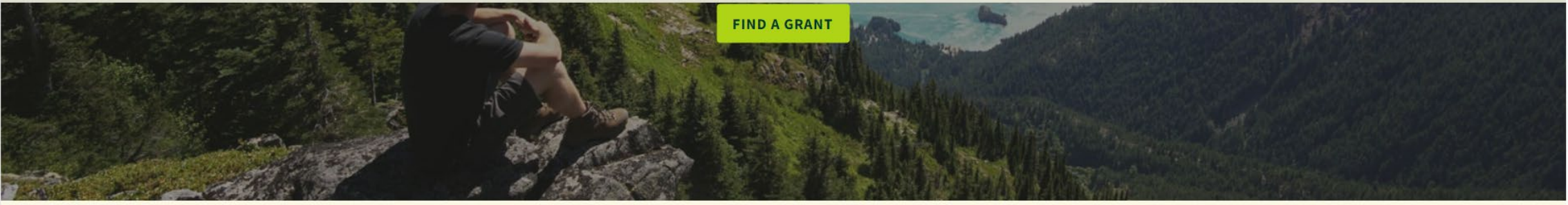


Grant Details >

- Grants Overview
- Find a Grant
- Apply for a Grant
- Grant Requirements
- Protecting Cultural Resources
- Grant Manuals
- Evaluation
- Post Award Information
- Contact a Grants Manager

Grant Programs >

ALEA >	FARR >	NOVA - Education >	WCRII >
BAFBRB >	FFPPP >	NOVA - Trails >	WWRP - Farmland >
BFP >	LPM >	OLG >	WWRP - Forestland >
BIG >	LWCF >	PRA >	WWRP - Habitat >
CFP >	LWCF-ORLP >	RTP >	WWRP - Recreation >
COAF >	NCLI >	SALMON - PSAR >	YAF >
ESRP >			



The Community Forests Program gives communities a way to preserve their working forest heritage. The grant program balances the many benefits forests provide – from providing money from use of the land, to safeguarding against climate and other environmental changes, to providing opportunities for recreation, education, and cultural enrichment. As Washington's population continues to grow and forestlands are increasingly threatened by development, the Community Forests Program is a valuable tool for preserving working lands for the benefit of Washingtonians now and into the future.

Application Resources

GRANT MANUAL

Grant Forms

- Applicant Authorization Resolution
- Certification of Applicant Match Form
- Electronic Signature Authorization Form
- Local Jurisdictional Review Documentation
- Local Jurisdictional Review Example Letter

CFP Resources

- Applicant's To-Do List
- Manual 3: Acquisition Projects
- Manual 4: Development Projects
- Manual 5: Restoration Projects

General Resources

- 2022 Application Webinar Presentation
- Washington Integrated Forest Management Plan Guide
- Fact Sheet

Grant Application Schedule

Item	Date
Applications Open	February 14, 2024
Application Webinar <i>Register for Webinar</i>	February 14, 2024
Applications Due	May 1, 2024
Technical Completion Deadline	July 11, 2024
Project Evaluation (Written)	July 22, 2024 - August 13, 2024
Board Approves Ranked Lists	October 29, 2024 - October 30, 2024

Grant Award History

Most recent grants and evaluation results, listed by the application year.

2022

2020

2019

PRISM Account (rco.wa.gov)



- Complete PRISM New User Account Form
- Create a SAW (Secure Access Washington) account
- Add a new service to SAW (“PRISM Online”)
- Complete a double sign-on
- Detailed instructions can be found on our [PRISM webpage](#)

**PRISM Online works best using these Internet browsers:
Edge, Chrome, Firefox, or Safari
(Internet Explorer is NOT recommended)**

New Application (rco.wa.gov)

The screenshot displays the PRISM online application portal. At the top, there is a navigation bar with 'PRISM online' and 'Home' on the left, and 'Home', 'Menu', 'Sponsor Resources', 'Staff Resources', and 'Help' on the right. A red circle highlights the '+ New Application' button in the top left corner. Below the navigation bar, there is a 'Project Actions' section with a search filter for 'Proj #' and 'Type', and buttons for 'Apply' and 'Clear'. The main content area is divided into two columns. The left column, titled 'GETTING STARTED', contains four links: 'Planning Requirements (Required for Recreation and Conservation Grants)', 'Funding Programs', 'Contact an RCO Grant Manager', and 'Instructional Videos'. The right column, titled 'NEW APPLICATION', provides instructions and a form. The instructions are: 'Choose a sponsor for the application. Only programs that the selected sponsor is eligible to apply for will show in the list of entering a name, click Start New Application button. Salmon conservation applications begin in the Salmon Recovery Portal; contact your Lead Entity contact or Grant Manager'. The form steps are: 1. 'First, select the sponsoring organization for the application' with a dropdown menu showing 'Confederated Tribe'. 2. 'Second, select the program for which you are applying' with a dropdown menu showing 'Community Outdoor Athletic Facilities Pre-Application'. 3. 'Third, Select the project type that best fits your project' with a dropdown menu showing 'Development'. 4. 'Last, enter a name that uniquely describes your project. Including location and activity can be helpful (Max 50 characters)' with a text input field containing 'Umatilla Skate Park Renovation'. At the bottom of the form, there are two buttons: 'Start New Application' and 'Cancel', both of which are circled in red. Below the form, there is a note: 'Already started an application, enter project number or search:'.

Completing an Application

The screenshot shows the PRISM online application wizard interface. At the top, there is a navigation bar with 'Home', 'Menu', 'Sponsor Resources', 'Staff Resources', and 'Help'. A red 'TEST' button is in the top right corner. The main header displays 'PROJECT: 24-1045 DEV, UMATILLA SKATE PARK RENOVATION' with sub-headers for 'Sponsor: Umatilla Confederated Tribes', 'Program: COAF Pre-Application', and 'Status: Preapplication'. Below this are buttons for 'Back', 'Check Page for Errors', 'Save', and 'Next'. The 'Next' button is circled in green, with an arrow pointing to a green box labeled 'Auto-Saves'. On the left, a 'NAVIGATION TREE' box points to the left sidebar menu. The sidebar menu includes sections for 'APPLICATION WIZARD', 'PROJECT DETAILS', 'QUESTIONS', 'METRICS', 'COSTS', 'Attachments', 'Staff Scores', 'Submit Application', 'Grant Manager Comments', 'Change Log', and 'OPTIONS'. The main content area is titled 'PARTIES TO THE AGREEMENT' and includes a note about funding approval. It features a 'PRIMARY SPONSOR' section with a dropdown menu showing 'Confederated Tribes of the Umatilla Indian Reservation' and various input fields for address, state, and zip. Below this is a 'SECONDARY SPONSORS' section with a '+ Add Sponsor' button and a 'No records to display' message. At the bottom, there is a 'MANAGING AGENCY' section with a dropdown menu showing 'Recreation and Conservation Office'. A 'Complete' checkbox is visible in the top right of the main content area.

PRISM online Home Menu Sponsor Resources Staff Resources Help **TEST**

APPLICATION WIZARD

PROJECT: 24-1045 DEV, UMATILLA SKATE PARK RENOVATION
Sponsor: Umatilla Confederated Tribes Program: COAF Pre-Application Status: Preapplication

Back Check Page for Errors Save **Next** Complete

PARTIES TO THE AGREEMENT Application Due Date: 3/13/2024

If your application is approved for funding, the following Sponsors will sign the Grant Agreement and be bound by its terms and conditions.

PRIMARY SPONSOR

Confederated Tribes of the Umatilla Indian Reservation

Verify the information on file for the organization. Enter any updates to the information in the Org Notes field.

State OR Zip 97801-9467

link to Organization profile
link to PRISM Organization page
 Org data updated

SECONDARY SPONSORS + Add Sponsor

No records to display

MANAGING AGENCY

The managing agency is the organization responsible for managing the grant program for which you are... [more](#)

Recreation and Conservation Office

Navigation Tree

PROJECT DETAILS

- Parties
- Contacts
- Program & Project Type
- Worksites & Properties
- Worksite Details

QUESTIONS

- Project Proposal
- Evaluation Criteria

METRICS

- Development Metrics

COSTS

- Development Cost Estimates
- Cost Summary

Attachments

Staff Scores

Submit Application

Grant Manager Comments

Change Log

OPTIONS

- Grant Manager Comments Rpt
- Project Application Report
- Project Factsheet Report
- Project Review Comments Rpt

Go to Project: GO



Evaluation

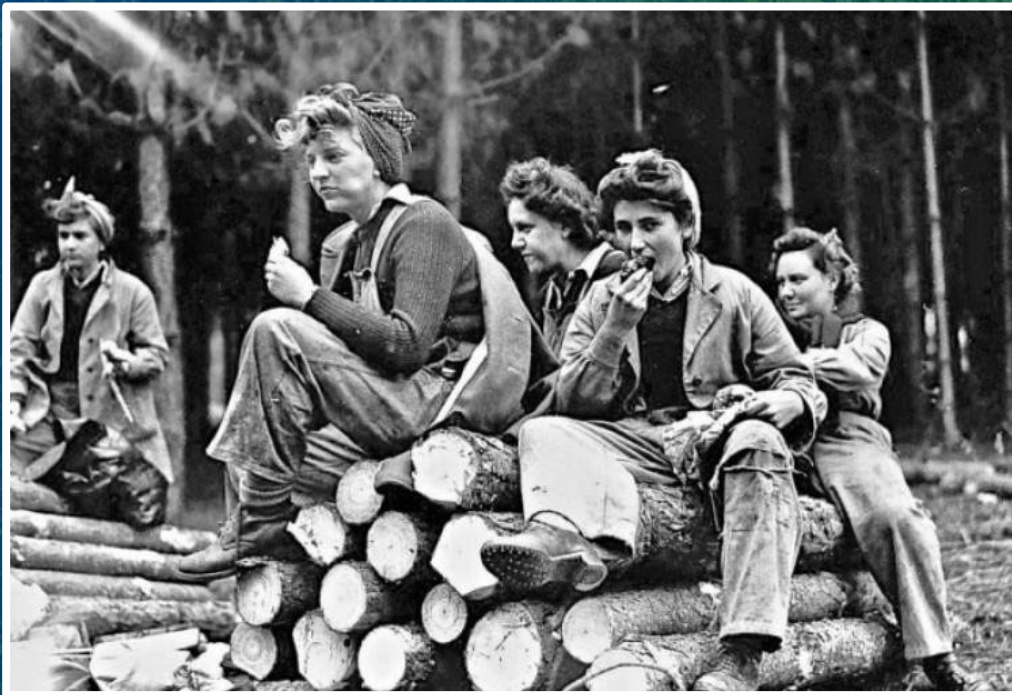
Key Steps

Exact dates vary by program are available on each grant webpage and on the To Do Lists.



Questions

RCO homepage: <https://rco.wa.gov>



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