

Appendix A

Public Hearing and Meeting Form

Project Name _____

Applicant Name _____

I/we understand that, in summary, it is the policy of the Recreation and Conservation Office (RCO) that Firearms and Archery Range Recreation program government applicants must hold at least one public hearing and that nonprofit organizations must hold at least one advertised, open public meeting. Specifically, the hearings or meetings are required if the project:

- Will acquire or develop a range facility where none currently exists, or
- Will result in a substantial new external impact on the surrounding area of an existing range.

Based on a review of this policy, I/we have determined that (check the appropriate box):

- We are not required to hold a public hearing or meeting and have no plans to do so.
- We are not required to hold a public hearing or meeting but will do so or have done so.
- We are required to hold a public hearing or meeting. The following information is available in our files for inspection if needed by RCO:
 - Public notification announcement
 - Agenda
 - Attendance list
 - Summary of the proceedings

Date the hearing or meeting was held _____

Location of the hearing or meeting _____

Certified by _____

Signature

Date