

Appendix E: Funded Project Forms

Landownership Certification Form

This form ensures that the sponsor reviewed property information and that no encumbrances exist that would adversely affect the ability to restore the property. This form is **required** for all restoration projects and for all preliminary or final design projects after identifying the project site. The sponsor must submit the form before RCO issues a project agreement. Visit the RCO Web site to download a [Landownership Certification Form](#).

Landowner Agreements

Landowner agreements are required for restoration projects on land that the sponsor does not own. Provide RCO with a signed landowner agreement before construction or before reimbursement for any construction expenses.

The agreement is a document between the sponsor and the landowner that, at a minimum, allows access to the site by the sponsor and RCO staff for project implementation, inspection, maintenance, and monitoring; clearly states that the landowner will not intentionally compromise the integrity of the project; and clearly describes and assigns all project monitoring and maintenance responsibilities.

The landowner agreement remains in effect for a minimum of 10 years from the date of project completion. The date of project completion is the date of final payment to the sponsor, as defined in Section E of the salmon project agreement. It is the sponsor's responsibility to inform the landowner of this date.

Visit the RCO Web site to download a [Landowner Agreement Form](#).

Acquisition Stewardship Plan

If the sponsor acquired fee simple land, the sponsor must provide a stewardship plan at the close of the project. A plan is necessary to ensure the landowner will maintain the property in

perpetuity. To download a [template with the recommended plan components](#), visit the RCO Web site.

Restoration Stewardship Plan

If the sponsor completed a restoration project, the sponsor must provide a stewardship plan at the close of the project. A plan is necessary to ensure the landowner will maintain the project area at least 10 years after completion. Visit the RCO Web site to [download template](#) with the recommended plan components.

Amendment Requests

Sponsors may appeal any decision to the SRFB. Use the [amendment request template](#) to submit a request to an RCO grants manager. Refer to the SRFB Amendment Request Authority Matrix in Appendix I for more information.