

2025 Grant Schedule

Applicants are required to follow local deadlines as set by the lead entity.

Date	Action	Description
January–April	Complete project application materials submitted at least 2 weeks before site visit (required)	At least 2 weeks before the site visit , applicants for all projects must submit a complete application in PRISM (See Application Checklist). The lead entity provides applicants with a project number before work can begin in PRISM.
Track 1 February 3– March 14 Or Track 2 April 3–May 14	Site visits (required)	RCO screens all applications for completeness and eligibility. The SRFB Review Panel evaluates projects using Manual 18, Appendix F criteria. RCO staff and review panel members attend lead entity-organized site visits.
March 19 & March 20	SRFB Review Panel meeting	Track 1: SRFB Review Panel and RCO staff meet to discuss projects and complete comment forms for projects visited in February and March.
March 28	First comment form For February and March site visits	Track 1: Applicants receive SRFB Review Panel comments identifying projects as “Clear”, “Conditioned”, “Needs More Information”, or “Project of Concern.” RCO staff accepts “Clear” applications and returns all other so applicants may update and respond to comments.
April 9 & April 10	Conference call (Optional)	Track 1: Lead entities may schedule a 1-hour conference call with the applicants, RCO staff, and one SRFB Review Panel member to discuss a “Needs More Information”, “Project of Concern”, or “Conditioned” project.
May 21 & 22	SRFB Review Panel meeting	Track 2: SRFB Review Panel and RCO staff meet to discuss projects and complete comment forms for projects visited in April and May.
May 30	First comment form For April and May site visits	Track 2: The applicant receives SRFB Review Panel comments identifying the project as “Clear”, “Conditioned”, “Needs More Information”, or “Project of Concern.” RCO staff accepts “Clear” applications and returns all others so applicants may update and respond to comments.

Date	Action	Description
June 9 & June 10	Conference call (Optional)	Track 2: The lead entity may schedule a one-hour conference call with the project applicant, RCO staff, and one SRFB Review Panel member to discuss "Needs More Information", "Project of Concern", or "Conditioned" project.
June 23, Noon	Due Date: Applications due	The applicant submits final revised application materials via PRISM. All projects, including must be submitted by this date. See Application Checklist .
July 16 & 17	SRFB Review Panel meeting	SRFB Review Panel and RCO staff meet to discuss projects and complete comments.
July 25	Final comment form	The applicant receives the final SRFB Review Panel comments, identifying projects as "Clear", "Conditioned", or "Project of Concern."
August 7	Due Date: Accept SRFB Review Panel condition	An applicant with a "Conditioned" project must indicate whether they accept the conditions or withdraw their project.
August 8	Due Date: Lead entity ranked list	Lead entities submit ranked lists via PRISM.
August 13	Due Date: Regional submittal	Regional organizations submit their Regional Area Summary and Project Matrix.
September 2	Final grant report available for public review	The final funding recommendation report is available online for SRFB members and public review.
September 16 & 17	Board funding meeting	SRFB awards grants. Public comment period available.