

Salmon Recovery Funding Board Meeting Agenda

December 7, 2017

Natural Resources Building, Room 172, Olympia, WA 98501

Revised 11/17/2017

Time: Opening sessions will begin as shown; all other times are approximate.

Order of Presentation: In general, each agenda item will include a presentation, followed by board discussion and then public comment. The board makes decisions following the public comment portion of the agenda item.

Public Comment: To comment at the meeting, please fill out a comment card and provide it to staff. Please be sure to note on the card if you are speaking about a particular agenda topic. The chair will call you to the front at the appropriate time. Public comment will be limited to 3 minutes per person.

You also may submit written comments to the board by mailing them to the RCO, Attn: Tammy Finch, Acting Board Liaison, at the address above or at tammy.finch@rco.wa.gov.

Special Accommodations: Persons with disabilities needing an accommodation to participate in RCO public meetings are invited to contact us via the following options: 1) Leslie Frank by phone (360) 902-0220 or email leslie.frank@rco.wa.gov; or 2) 711 relay service. Accommodation requests should be received by November 30, 2017 to ensure availability.

Thursday, December 7

OPENING AND WELCOME

9:00 a.m.	Call to Order	<i>Chair</i>
	<ul style="list-style-type: none">• Roll Call and Determination of Quorum• Review and Approval of Agenda (Decision)• Approve August 23, 2017 Meeting Minutes (Decision)	

MANAGEMENT AND PARTNER REPORTS

9:10 a.m.	1. Director's Report	<i>Kaleen Cottingham Wendy Brown</i>
	<ul style="list-style-type: none">• Director's Report• Legislative, Budget, and Policy Updates<ul style="list-style-type: none">• Supplemental budget• Performance Update (<i>written only</i>)• Fiscal Report (<i>written only</i>)	
9:30 a.m.	2. Salmon Recovery Management Report	
	<ul style="list-style-type: none">• Governor's Salmon Recovery Office Report<ul style="list-style-type: none">○ Steve's first months on the job○ SRNET Update○ Communications Plan Update• Salmon Section Report	<i>Steve Martin Tara Galuska</i>

10:00 a.m.	3. Reports from Partners	
	<ul style="list-style-type: none"> • Council of Regions Report • Washington Salmon Coalition Report • Regional Fisheries Enhancement Groups • Governor's Office Update • Board Roundtable: Other Agency Updates 	Steve Manlow Alicia Olivas Colleen Thompson JT Austin SRFB Agency Representatives

10:30 a.m. General Public Comment: *Please limit comments to 3 minutes.*

10:35 a.m. BREAK

BOARD BUSINESS: DECISIONS

10:50 a.m.	4. Lay of the Land from December 2017 through the end of March 2018	<i>Kaleen Cottingham</i>
	<ul style="list-style-type: none"> • Predictions • Available funding • Distribution of available funding <ul style="list-style-type: none"> ○ Regional capacity ○ Lead Entity capacity ○ Monitoring Contracts ○ Review Panel 	

Public comment: Please limit comments to three minutes.

11:50 a.m.	5. How or Whether to Conduct the 2018 Grant Cycle in the Absence of a Capital Budget	<i>Scott Robinson Tara Galuska</i>
	A. Options B. Approve Manual 18 and Timeline	

Public comment: Please limit comments to three minutes.

12:30 p.m. WORKING LUNCH *(Provided for Board members)*

1:00 p.m.	6. 2017 Grant Round	
	A. Overview <ul style="list-style-type: none"> a. Salmon Recovery Funding Board Projects b. Regional Monitoring Projects 	<i>Tara Galuska</i>
	B. Slideshow of featured projects	<i>Grant Managers</i>
	C. Review Panel Comments	<i>Tom Slocum</i>
	<ul style="list-style-type: none"> a. General Observations b. Noteworthy Projects c. Recognition 	

3:15 p.m.	BREAK	
3:30 p.m.	Public Comment on Grant Funding and Projects: <i>Please limit comments to 3 minutes</i>	
3:45 p.m.	6. 2017 Grant Round (Continued) Board Funding Decisions <ul style="list-style-type: none"> • Yakima Basin Fish and Wildlife Recovery Board • Washington Coast Sustainable Salmon Partnership • Upper Columbia Salmon Recovery Board • Snake River Salmon Recovery Board • Puget Sound Partnership • Northeast Washington Salmon Recovery Region • Lower Columbia Fish Recovery Board • Hood Canal Coordinating Council 	
4:15 p.m.	7. Options to Allow 2016 Applicants to Proceed with Certain Aspects in Light of the Capital Budget Situation <i>Public comment: Please limit comments to three minutes.</i>	<i>Kathryn Moore</i>
5:00 p.m.	ADJOURN	

Next regular SRFB meeting: March 21-22, 2018, Natural Resources Building, Room 172, Olympia, WA

Salmon Recovery Funding Board Briefing Memo

APPROVED BY RCO DIRECTOR KALEEN COTTINGHAM

Meeting Date: December 7, 2017

Title: Director's Report

Summary

This memo outlines key agency activities and happenings.

Board Action Requested

This item will be a:

<input type="checkbox"/>	Request for Decision
<input type="checkbox"/>	Request for Direction
<input checked="" type="checkbox"/>	Briefing

In this Report:

- Agency update
- Legislative, budget, and policy updates
- Fiscal report
- Performance update

Agency Update

Ribbon and Scissors

Chair David Troutt, Keith Dublanica, Tara Galuska, and Jennifer Johnson helped cut the ribbon at the August celebration of the Skokomish Estuary project, one of the largest estuary restoration projects in Puget Sound and the culmination of nearly 20 years of planning and projects. The Skokomish Tribe and partners restored more than 1,000 acres of lands and tidal wetlands. The restoration effort has received six salmon recovery grants totaling more than \$5.2 million. About 140 people attended the event.



28th-Annual Centennial Accord

The Swinomish Tribal Community hosted the 28th Annual Centennial Accord meeting at the Swinomish Casino & Lodge in Anacortes in October. Gov. Jay Inslee and chairs and councilmembers from Washington tribes came together for this annual policy and discussion meeting. The 2-day event included work sessions on a variety of topics including natural resources.

Results Washington Briefing of the Governor on Puget Sound

In late September, the Results Washington Goal Council 3 (Sustainable Energy and Clean Environment) presented to the Governor a series of measures designed to show our progress on recovering Puget Sound. Presentations were made by the Puget Sound Partnership, the Snohomish Conservation District, Department of Natural Resources, and Department of Fish and Wildlife on the projects funded with

Environmental Protection Agency funding. The news was not good as it relates to salmon and orca whales, followed by a brief discussion on predation and its impact on salmon recovery.

Streamlining the Grant Process

In October, staff completed 8 months of work to update the project agreement template for board-funded projects. The updates are a result of feedback from grant managers and sponsors, advice from the assistant attorney general, and changes to program rules and laws at the state and federal levels. There are no “game changers” in the new project agreement but sections have been clarified and others strengthened. RCO also updated PRISM in August so that sponsors can map land bought with grants. Other improvements also were made including adding new training videos, improving the Drop and Drag feature, updating the Attachment Page and the final report screen.

Agency Joins Instagram

RCO launched its [Instagram](#) site in early June, hoping to capture the work the agency does in pictures. This photograph-based site rounds out the agency’s social media strategy, which includes a presence on Facebook, Twitter, YouTube, and Flickr. Social media is used to reach customers directly with information about the agency’s goals and accomplishments. This compliments the agency’s other outreach efforts that occur through the media, through the agency’s many partner organizations, through the agency’s multiple Web sites, and through the agency’s publications and staff.

Federal Salmon Grant Audit Begins

Department of Commerce auditors are auditing the Pacific Coastal Salmon Recovery Fund awards for 2010 and 2011. The auditors have collected many materials and now are analyzing the information. While they have been in our offices through much of the summer, most of the work now will be done at their Seattle offices. The expected completion date of the audit is unknown.

Meetings with partners

- **Council of Regions:** On a conference call with our regional salmon recovery executive directors, Director Cottingham gave an update about federal and state funding. The group spent the remainder of the call discussing its work plan for deciding how funding should be allocated.
- **Floodplain by Design workshop:** Tara Galuska participated in a panel to discuss accelerating the design and construction of multi-benefit projects. A group of local practitioners have been meeting with state agencies to develop solutions to common problems in designing, permitting, and constructing multi-benefit projects.
- **Governor’s Office:** Director Cottingham and Steve Martin met with the Governor’s policy office to discuss Governor’s Salmon Recovery Office activities and to learn more about the Governor’s priorities. Steve shared the numerous meetings he and the director have had during the past 2 months and, that without exception, each agency supports the idea of a policy-level workgroup to focus on salmon recovery in a more coordinated way. Steve will lead this workgroup once it is formed, presumably by the first of the year.
- **Washington Salmon Coalition:** Tara Galuska updated members on Manual 18 and upcoming grant round changes, results of the 2016 sponsor survey, the Results Washington project to align water and salmon grant programs, the Salmon Recovery Funding Board retreat, and climate change issues.

Employee Changes

- **Tessa Cencula** will join RCO in December as the volunteer and grants process coordinator. She currently works at the [Go For Broke Education Center](#) in Los Angeles. Tessa has experience in

recruiting and working with volunteers and managing grants. Tessa will fill behind **Lorinda Anderson** who is retiring after 39+ years with IAC/RCO.

- RCO said goodbye to **Wendy Loosle**, the board liaison, when she left to join the Foreign Service as part of the U.S. Department of State's Foreign Consular Fellows Program. She will be assigned to Honduras for about 5 years. Wendy has done some great work for us and she will be missed. We are currently recruiting to fill that position and expect to have interviews in December.
- **Justine Strange** has been selected as our IT section's new intern. A current RCO employee, Justine is working on her information technology degree and is getting more hands-on experience through this program.
- **Leslie Connelly**, one of RCO's Policy Specialists, has been hired away to be the Governor's Budget Analyst for Natural Resources. Leslie had been with the agency for 14 years in a variety of roles. She will be missed, but at least she's in a new place that can be helpful to us.

Update on Sister Boards

Habitat and Recreation Lands Coordinating Group

The Habitat and Recreation Lands Coordinating Group held its annual coordinating forum and regular meeting in June. State agencies presenting at the forum included Washington State Parks and Recreation Commission, Department of Fish and Wildlife, Department of Natural Resources, and Conservation Commission. Following the forum, the lands group held its regular, quarterly meeting where legislative updates were shared, the unifying strategy on land acquisition was discussed, and an update on the development of the 2017 State Comprehensive Outdoor Recreation Plan was provided. Staff from the Joint Legislative Audit and Review Committee also attended the meeting to discuss their study on land acquisition outcomes.

Recreation and Conservation Funding Board (RCFB)

The Recreation and Conservation Funding Board held a special meeting in September to provide a way for grant applicants to proceed with certain aspects of their projects until a capital budget is approved. At its October meeting, the board adopted the 2018-2022 *Washington State Recreation and Conservation Plan*. The board also approved policies for reducing match in some Washington Wildlife and Recreation Program categories and other changes to that grant program and the Youth Athletic Facilities Program. Finally, the board approved the ranked lists for the Forestland Preservation Category of the Washington Wildlife and Recreation Program and gave the director authority to issue contracts once a capital budget is approved.

Washington Invasive Species Council

The council, Kalispel Tribe of Indians, and Pacific NorthWest Economic Region worked together to rally support for 5-year funding to the [Okanagan Nation Alliance](#) for northern pike suppression in British Columbia. This is the only suppression happening in the province and is critical to protect Washington from further downstream northern pike invasion.

The council has participated in multiple regional efforts to increase focus on Washington State issues, including the following:

- A quagga/zebra mussel incident command exercise in October focusing on a mock detection at Lincoln Rock State Park in Wenatchee.
- The Western Governors' Association 100 top invasive species of the western states and islands data sharing and economic analysis initiative. The council's priority species list, management grid, and economic analysis served as models.

- The [100th Meridian Columbia River Basin Team](#) meeting in Montana and a session at the [Pacific NorthWest Economic Region Annual Summit](#). Council members and staff have established a new relationship with the Invasive Species Council of British Columbia and Alberta, working to generate regional census toward imminent threats from species such as northern pike and invasive mussels.

Legislative Update

The balance of power has shifted in the state Legislature following the recent election. The Senate has shifted from a Republican-held majority to a Democratic majority, which means that committee composition will change in the Senate, as could also the committee structure. We know that the new chair of the Ways and Means Committee will be Senator Christine Rolfes; Natural Resources will be Senator Kevin Van De Weg; and Capitol Budget will be Senator David Frockt.

With the change in majority party there has been an expectation and hope that the Governor would call the Legislature back to Olympia in November or early December to pass the capital budget and corresponding bond bill. Rumors abound on if this will actually happen before January.

In the meantime, RCO has submitted a supplemental budget request for the operating budget to secure additional operating dollars for lead entities and regional organizations. We will know if it makes it into the Governor's budget in late December.

Fiscal Report

The fiscal report reflects Salmon Recovery Funding Board activities as of November 4 2017.

Balance Summary

Fund	Balance
Current State Balance	\$3,899
Current Federal Balance – Projects	\$2,307,322
Current Federal Balance – Activities, Hatchery Reform, Monitoring	\$3,135,239
Current Available Unobligated Federal Authority – 2017	\$8,191,212
Lead Entities	\$0
Puget Sound Acquisition and Restoration (PSAR) and Puget Sound Restoration	\$3,675,165

Salmon Recovery Funding Board

For July 1, 2017 - June 30, 2019, actuals through November 4, 2017 (FM 04). 16.6% of biennium reported.

Programs	BUDGET	COMMITTED		TO BE COMMITTED		EXPENDITURES	
	New and Re-appropriation 2015-2017	Dollars	% of Budget	Dollars	% of Budget	Dollars	% of Completed
State Funded							
2011-13	\$1,041,597	\$1,041,597	100%	\$0	0%	\$0	0%
2013-15	\$6,733,668	\$6,733,668	100%	\$0	0%	\$553,044	9%
2015-17	\$11,226,506	\$11,222,607	99%	\$3,899	1%	\$2,092,582	17%

Total	19,001,771	18,997,872	99%	\$3,899	1%	2,645,626	14%
Federal Funded							
2013	\$4,025,839	\$3,750,965	93%	\$274,874	7%	\$891,083	24%
2014	\$5,676,660	\$5,207,150	92%	\$469,510	8%	\$438,776	10%
2015	\$8,049,376	\$7,480,837	93%	\$568,539	7%	\$925,786	12%
2016	\$15,544,946	\$11,415,309	73%	\$4,129,637	27%	\$914,655	8%
2017	\$10,168,000	\$1,976,788	19%	\$8,191,212	81%	\$6,159	1%
				\$13,633,7			
Total	43,464,821	29,831,049	69%	72	31%	3,176,458	11%
Grant Programs							
Lead Entities	3,374,010	3,374,010	100%	0	0%	910,639	27%
PSAR	39,162,197	35,487,031	91%	3,675,165	9%	3,945,273	11%
				17,312,83			
Subtotal	105,002,800	87,689,963	84%	7	16%	10,677,996	12%
Administration							
Admin/ Staff	3,840,078	3,840,078	100%	-	0%	584,558	15%
Subtotal	3,840,078	3,840,078	100%	-	0%	584,558	15%
GRAND				\$17,312,8			
TOTAL	\$108,842,878	\$91,530,041	84%	37	16%	\$11,262,554	12%

Note: Activities such as smolt monitoring, effectiveness monitoring, and regional funding are combined with projects in the state and federal funding lines above.

Performance Update

The following data are for grant management and project impact performance measures for fiscal year 2018. Data included are specific to projects funded by the board and current as of November 7, 2017.

Project Impact Performance Measures

The following tables provide an overview of the fish passage accomplishments funded by the Salmon Recovery Funding Board (board) in fiscal year 2018. Grant sponsors submit these performance measure data for blockages removed, fish passages installed, and stream miles made accessible when a project is completed and in the process of closing. The Forest Family Fish Passage Program and Estuary and Salmon Restoration Program are not included in these totals.

Ten salmon blockages were removed so far this fiscal year (July 1, 2017 to November 7, 2017), with eight passageways installed (Table 1). These projects have cumulatively opened 90.27 miles of stream (Table 2).

Table 1. SRFB-Funded Fish Passage Metrics

Measure	FY 2018 Performance
Blockages Removed	10
Bridges Installed	6
Culverts Installed	2
Fish Ladders Installed	0
Fishway Chutes Installed	0







Table 2. Stream Miles Made Accessible by SRFB-Funded Projects in FY 2018

Project Number	Project Name	Primary Sponsor	Stream Miles
<u>12-1633</u>	Headgate Dam Fish Passage	Asotin Co Conservation Dist	45.00
<u>15-1307</u>	Collins Bridge Fish Barrier Removal	Fish & Wildlife Dept of	10.20
<u>16-1332</u>	Great Eight Barrier Removal Project	Lewis County Conservation Dist	35.07
Total Miles			90.27

Grant Management Performance Measures

Table 3 summarizes fiscal year 2018 operational performance measures as of November 7, 2017.

Table 3. SRFB-Funded Grants: Management Performance Measures

Measure	FY Target	FY 2018 Performance	Indicator	Notes
Percent of Salmon Projects Issued Agreement within 120 Days of Board Funding	90%	89%		Nine agreements for SRFB-funded projects were due to be mailed this fiscal year to date. Staff mail agreements on average 25 days after a project is approved.
Percent of Salmon Progress Reports Responded to On Time (15 days or less)	90%	79%		A total of 173 progress reports were due this fiscal year to date for SRFB-funded projects. Staff responded to 136 in 15 days or less. On average, staff responded in 10 days.
Percent of Salmon Bills Paid within 30 days	100%	100%		During this fiscal year to date, 556 bills were due for SRFB-funded projects. All were paid on time.
Percent of Projects Closed on Time	85%	80%		A total of 35 SRFB-funded projects were scheduled to close so far this fiscal year. Twenty-eight of these projects closed on time.
Number of Projects in Project Backlog	5	7		Seven SRFB-funded projects are in the backlog. This is less than the last board meeting.
Number of Compliance Inspections Completed	125	52		Staff have inspected 52 worksites this fiscal year to date. They have until June 30, 2018 to reach the target.

Salmon Recovery Funding Board Briefing Memo

APPROVED BY RCO DIRECTOR KALEEN COTTINGHAM

Meeting Date: December 7, 2017
Title: Salmon Recovery Management Report
Prepared By: Steve Martin, Executive Coordinator, Governor's Salmon Recovery Office
Tara Galuska, Salmon Section Manager, Recreation and Conservation Office

Summary

The following memo highlights the good work recently completed by the Governor's Salmon Recovery Office and the Recreation and Conservation Office.

Board Action Requested

This item will be a: ☐ Request for Decision
☐ Request for Direction
☒ Briefing

Governor's Salmon Recovery Office

Executive Coordinator's First Months on the Job

Steve Martin began his new role as the Governor's Salmon Recovery Office Executive Coordinator on August 1, 2017. He will share his experiences with the Salmon Recovery Funding Board at the December 2017 meeting.

GSRO Work Plan Highlights

Steve will share highlights of the GSRO draft work plan. The current draft reflects input and suggestions from GSRO staff, Council of Regions, and state agencies. He would like to get the Salmon Recovery Funding Board's perspectives on the Plan before he finalizes it in the coming months.

Salmon Recovery Network Update

The Salmon Recovery Network (SRNet) Work Group is comprised of representatives from Washington Salmon Coalition (lead entities), Regional Organizations, non-profit organizations, tribes, Regional Fisheries Enhancement Groups, and state agencies. Facilitation support has been provided by Triangle Associates with funding supplied by the board. Its work has focused on (1) developing consistent, supported, and well-understood messages about salmon recovery and (2) assessing scenarios for fundraising.

At its March 2017 meeting, the board approved continued facilitation of SRNet, extending the current contract with Triangle Associates through the end of 2017 by adding \$45,000 in return funds from the Pacific Coastal Salmon Recovery Fund (PCSRF) with the expectation that SRNet identify a plan of action towards a private non-profit status.

Since March, the SRNet Work Group has developed a strategy for moving forward. It sees a continued need for collaboration on clear and broadly supported messages about salmon recovery needs; in addition it is working to form a non-profit foundation, tentatively named the Salmon Recovery Foundation. The foundation will be privately funded and have an independent board of directors. An existing non-profit, presuming agreement and sufficient resources are available, will develop the articles of inclusion and procure board membership with the understanding that the Foundation will then become self-sufficient and independent. Members of the SRNet Work Group will be available at the board meeting to provide further details and answer questions. Additionally, the RCO director worked with Triangle Associates to stretch the current funding and has extended their contract to May 31, 2018.

Communications Plan

The Salmon Recovery Funding Board/Governor's Salmon Recovery Office's Communications Plan was completed one year ago and it is time to implement the Plan. Steve has met with the RCO salmon team, Council of Regions, and SRNet to discuss how best to implement this Plan. RCO Director and Steve have concluded that the best approach is to select a contractor who will assist regional organizations, lead entities and other partners develop local salmon recovery stories in a coordinated, statewide approach. At this time, the plan is to publish an RFP, convene a review team and select a contractor. Sufficient funding is in hand to carry this forward for roughly 2 years at which time the approach will be reviewed and adjustments made according to need and available funding.

Recreation and Conservation Office - Salmon Section Report

Salmon Recovery Funding Board Grant Management

2016 Grant Cycle Update

A year ago, in December 2016, the Salmon Recovery Funding Board (board) approved \$13.1 million for seventy-four projects and approved twenty-eight alternate projects. The board also approved \$1,529,210 for three restoration treatment projects within Intensively Monitored Watersheds (IMWs). Most of these projects are now active with agreements in place and moving forward.

PSAR Projects approved by the SRFB in 2016

Also in December 2016, the board approved ninety-six Puget Sound Acquisition and Restoration (PSAR) projects for the 2017-19 biennium, contingent upon legislative appropriations, and gave the RCO Director the authority to enter into contracts with an approved budget. Finally, the board approved a regional Puget Sound Partnership Large Capital project list that includes eighteen projects.

These PSAR projects are awaiting the passing of a capital budget for the 2017-19 biennium. The Recreation and Conservation Office (RCO) will send out project agreements to those PSAR projects within the funding level that have been ranked and approved by the board. The total project requests for PSAR funding amounts to \$139 million. On behalf of the Puget Sound Partnership, RCO requested \$80 million for these PSAR projects in the capital budget. Because of the lack of a Capital budget, RCO created a new project status in the PRISM database, in order to allow grants managers to collect milestone dates and final project descriptions to start building the components necessary to create a project agreement. This will enable RCO to roll out contracts in a timely manner, once a capital budget is passed.

The proposed allocation of 2017-19 PSAR funds continues to include two components: 1) allocation of the first \$30 million using the watershed-based formula to ensure every watershed continues to make significant progress; and 2) allocation of any amount above \$30 million to the Large Capital project list, in ranked order. The [2016 Funding Report](#) includes the complete list of all approved projects.

2017 Grant Cycle Update

A record-breaking 111 participants attended RCO's online salmon application workshop held on March 8, 2017. A total of 172 pre-applications were submitted in PRISM and these projects were visited by the SRFB Review Panel. A total of 151 project applications were submitted by the final application due date of August 10, 2017. This grant cycle includes federal Pacific Coastal Salmon Recovery Fund (PCSRF) funding and salmon state funding.

RCO has accepted the 2017 Pacific Coastal Salmon Recovery Fund (PCSRF) award administered by NOAA. In March 2017, the board approved an \$18 million grant round. RCO is using the regional allocation formula approved by the board in March 2017 to set the funding allocations for each salmon recovery region for the 2017 grant round. Projects are ranked and submitted through the lead entity process and reviewed by the review panel. The projects would be funded from the federal PCSRF award and state capital bond funds from an approved capital budget.

The board will be asked to approve all projects at this meeting. See Memo 6 for more information on the 2017 grant round and [2017 Funding Report](#). Much the way the PSAR projects were approved in December 2016, these SRFB projects would be approved by the SRFB with the delegation to the RCO Director to enter into contracts for the projects if and when the legislature passes a capital budget. The projects would be funded with the 2017 PCSRF award and state capital bond funds in a yet to be approved state capital budget for the 2017-2019 biennium.

Salmon Recovery Funding Board Grant Administration

Viewing Closed Projects

Attachment A lists projects that closed between May 9, 2017 and October 30, 2017. Each project number links to information about a project (e.g., designs, photos, maps, reports, etc.). Staff closed out fifty-four projects or contracts during this time period.

Amendments Approved by the RCO Director

The table below shows the major amendments approved between May 9, 2017, and October 30, 2017. The September SRFB meeting was cancelled so this list includes 6 months of data, which is why this list is longer than a typical amendment report. Staff processed one hundred and forty two project-related amendments during this period; most amendments were minor revisions related to administrative changes, amending federally approved indirect rates into the agreement, or time extensions.

Table 1. Project Amendments Approved by the RCO Director

Project Number	Project Name	Sponsor	Program	Type	Date	Amount/Notes
09-1455	Entiat Troy Acquisition	Chelan-Douglas Land Trust	Salmon State Projects	Add worksite or property	08/15/2017	Adding the Scoville parcels as a replacement habitat property to the Troy upland acreage conversion.
15-1240	Downey Farmstead - Frager Rd Relocation	City of Kent	Puget Sound Acq. & Restoration	Cost Change	05/31/17	Increase project funds by \$77,800 of 11-13 PSAR funds.

Project Number	Project Name	Sponsor	Program	Type	Date	Amount/Notes
14-1375	West Sound Nearshore Integration & Synthesis	Kitsap County Comm Development	Puget Sound Acq. & Restoration	Cost Change	07/5/17	Increase project funds by \$30,000 of unspent 13-15 PSAR funds.
16-1638	Stillaguamish Floodplain Acquisitions	Stillaguamish Tribe of Indians	Salmon State Projects	Cost Change	06/30/2017	Increase project funds by \$100,820 of unspent 13-15 PSAR funds.
14-1204	Reducing road density in the Naches watershed	Mid-Columbia RFEG	Salmon Federal Projects	Cost Change	9/21/2017	Decrease project funds by \$11,461 and match by \$2,020.
14-1238	South Fork Oak Creek Habitat Enhancement	Mid-Columbia RFEG	Salmon Federal Projects	Cost Change	9/21/2017	Increase project funds by \$11,461 and \$2,020 in match to add additional wood.
16-1753	Restoring Fish Passage on Cowiche Creek	North Yakima Conserv Dist	Salmon Federal Projects	Cost Change	08/1/17	Increase project funds by \$10,000 and match by \$1,765 to address the construction bids.
15-1147	Yakima River Floodplain Assessment & Final Design	Trout Unlimited Inc.	Salmon State Projects	Cost Change	6/13/2017	Decrease project match from \$26,000 (17.37%) to \$23,900 (16.19%).
13-1287	Nason Creek UWP Horseshoe Bend Acquisition	Chelan-Douglas Land Trust	Salmon Federal Projects	Cost Change	9/6/2017	Increase project funds by \$39,601 and \$6,989 match to accommodate increased land and demolition costs.
14-1022	Fir Island Farm Restoration Construction	Fish & Wildlife Dept of	PSAR Large Capital Projects	Cost Change	6/20/2017	Decrease project funds by \$612,380. Due to the recent arbitration ruling in WDFW's favor, they are returning funds from the project.
15-1278	SF - Skookum Edfro Ph I Restoration	Lummi Nation	Salmon State Projects	Cost Change	5/23/2017	Increase project funds by \$13,115 of 2013-2015 PSAR due to permitting.
13-1061	Cornet Bay Nearshore Restoration Areas 1 and 3	NW Straits Marine Cons Found	Salmon State Projects	Cost Change	5/17/2017	Decrease project funds by \$60,126.

Project Number	Project Name	Sponsor	Program	Type	Date	Amount/Notes
16-1647	Skagit Watershed Habitat Acquisition	Seattle City Light	Salmon State Projects	Cost Change	6/20/2017	Increase project funds by \$50,000 of SRFB-state funds (2016) and \$68,000 of 2013-2015 PSAR funds and \$20,823 matching funds to acquire ranked properties.
13-1059	North Fork Skagit Acquisition and Feasibility	Skagit County Public Works	Puget Sound Acq. & Restoration	Project Type Change	5/15/2017	The project type is changed from a combination – acquisition/planning to planning grant. The acquisition scope of work is not advancing due to the long range timeline of restoration work and U.S. Army Corp of Engineers involvement through PSNERP.
13-1056	Middle Skagit Watershed Habitat Protection	Skagit Land Trust	Puget Sound Acq. & Restoration	Cost Change	7/7/2017	Increase project funds by \$10,802.91 13-15 PSAR funds and \$1895 match to use on property expenses.
13-1112	Crescent Harbor Creek Restoration Design & Permit	Skagit River Sys Cooperative	Puget Sound Acq. & Restoration	Cost Change	5/17/2017	Decrease project funds by \$84,336 of 13-15 PSAR funds.
14-1255	Barnaby Reach Preliminary Restoration Design	Skagit River Sys Cooperative	Salmon Federal Projects	Cost Change	6/7/2017	Increase project funds by \$76,230 of PSAR funds and \$13,450 match for the increased survey and modeling work.
16-2316	Barnum Point Phase 1 - East Tract Acquisition	Whidbey Camano Land Trust	Puget Sound Acq. & Restoration	Cost Change	5/12/2017	Increase project funds by \$144,462 in 13-15 PSAR funds and \$25,510 match to acquire properties.

Project Number	Project Name	Sponsor	Program	Type	Date	Amount/Notes
14-1333	Squire's Landing Park Riparian Restoration	Adopt A Stream Foundation	Salmon Federal Projects	Cost Change	6/8/2017	Increase project funds by \$7095.78 to accomplish scope for invasive plant control and planting (protective devices were needed).
14-1380	Columbia-Pacific Passage Habitat Restoration	CREST	Salmon State Projects	Cost Change	5/16/2017	Increase project funds by \$9,426 SRFB funds to cover an additional 250 feet of guard rail.
15-1087	Lacamas Creek Side Channel Reconnection	Lewis County Public Works	Salmon Federal Projects	Cost Change	9/11/2017	Increase project funds by \$21,304 to perform additional surveys and delineations.
15-1045	Beach Lake Acquisition and Restoration	Coastal Watershed Institute	Puget Sound Acq. & Restoration	Cost Change	6/19/2017	Increase project funds by \$10,000 in 13-15 to accomplish acquisition.
14-1384	Dungeness Habitat Protection- RM 6.5 to 7.5 Phase	Jamestown S'Klallam Tribe	Puget Sound Acq. & Restoration	Cost Change	6/13/2017	Increase project funds by \$31,739 in 13-15 PSAR funds to accomplish acquisitions.
13-1067	Dungeness River Riparian Restoration	North Olympic Salmon Coalition	Salmon Federal Projects	Cost and Scope Change	6/16/2017	Increase project funds by \$10,000 of 13-15 PSAR funds to plant additional properties.
14-1406	Lower McLane LWD	South Puget Sound SEG	Salmon State Projects	Cost Change	9/5/2017	Increase project funds by \$44,164 in 13-15 PSAR funds for cost overruns on LWD.
13-1209	Lower Big Quilcene River Master Plan Design	Hood Canal SEG	Puget Sound Acq. & Restoration	Cost Change	5/18/2017	Increase project funds by \$27,318 of 13-15 PSAR for planning costs.
15-1109	Wishkah Gardens Acquisition	Forterra	Salmon Federal Projects	Cost and Scope Change	9/6/2017	Decrease project funding due to reduced project cost and project scope. Only one parcel will be acquired rather than two.
15-1238	Whitewater Reach Protection Project	Nisqually Land Trust	Puget Sound Acq. & Restoration	Cost Change	6/7/2017	Increase project funds by \$128,773.07 of 13-15 PSAR for property acquisition.

Project Number	Project Name	Sponsor	Program	Type	Date	Amount/Notes
15-1047	Stringer Creek Barrier Correction	Pacific County Anglers	Salmon State Projects	Cost Change	7/31/2017	Increase project funds by \$100,000 and the match budget by \$17,650 for cost overrun.
15-1247	Williams Creek Aquatic Habitat Restoration	Kittitas Conservation Trust	Salmon Federal Projects	Project Type and Scope Change	8/4/2017	Change project from restoration to combination restoration/planning grant to allow for site changes and culvert design.
13-1194	Carpenter Creek Estuary Acquisition	Great Peninsula Conservancy	Puget Sound Acq. & Restoration	Scope Change	6/7/2017	Remove land and closing costs from Parcel A and B. The landowner was unwilling to sell after due diligence was completed.
15-1350	Yakima RM153 Side Channel Connection Design	Mid-Columbia RFEG	Salmon Federal Projects	Scope Change	6/27/2017	Downscoping from final design to preliminary design and adding the design of bank structures to the left bank of the Yakima River.
16-1760	Upper Yakima Tributary Flow Restoration	Trout Unlimited Inc.	Salmon State Projects	Scope Change	6/19/2017	Adding three additional streams to the list of streams eligible to receive water through this project.

The following table shows projects funded by the board and administered by staff since 1999. The information is current as of May 9, 2017. This table does not include projects funded through the Family Forest Fish Passage Program (FFFPP) or the Estuary and Salmon Restoration Program (ESRP). Although RCO staff support these programs through grant administration, the board does not review and approve projects under these programs.

Table 2. Board-Funded Projects

	Pending Projects	Active Projects	Completed Projects	Total Funded Projects
Salmon Projects to Date	11*	368	2,221	2,600
Percentage of Total	0.4%	14.2%	85.4%	

*This does not include the projects that are Approved Pending Budget

Attachments

- A. Salmon Projects Completed and Closed from May 10, 2017 – October 29, 2017

Salmon Projects Completed and Closed from May 10, 2017 – October 29, 2017

Project Number	Sponsor	Project Name	Primary Program	Closed / Completed Date	Project Snapshot
11-1498	Pacific Coast Salmon Coalition	NF Calawah Culvert Replacement	Salmon State Projects	05/12/17	Snapshot Link
12-1310	Jefferson Land Trust	L. Brown Snow Creek Acquisition	Salmon State Projects	10/05/17	Snapshot Link
12-1375	Wahkiakum Conservation Dist	Skamokawa Community WS Riparian Restoration	Salmon Federal Projects	06/12/17	Snapshot Link
12-1382	Cowlitz Conservation Dist	Coweeman River CWS Riparian Restoration	Salmon Federal Projects	06/12/17	Snapshot Link
12-1633	Asotin Co Conservation Dist	Headgate Dam Fish Passage	Salmon Federal Projects	07/06/17	Snapshot Link
12-1704	Wahkiakum Conservation Dist	Robinson Wilson Creek Restoration	Salmon Federal Projects	05/25/17	Snapshot Link
13-1043	Stillaguamish Tribe of Indians	South Pass Restoration Design	Puget Sound Acq. & Restoration	09/20/17	Snapshot Link
13-1054	Skagit Fish Enhancement Group	Skagit Riparian Restoration & Stewardship	Puget Sound Acq. & Restoration	09/06/17	Snapshot Link
13-1059	Skagit County Public Works	North Fork Skagit Acquisition and Feasibility	Puget Sound Acq. & Restoration	07/31/17	Snapshot Link
13-1061	NW Straits Marine Cons Found	Cornet Bay Nearshore Restoration Areas 1 and 3	Salmon State Projects	08/10/17	Snapshot Link
13-1065	Jamestown S'Klallam Tribe	Upper Dungeness Large Wood Restoration	Salmon State Projects	09/01/17	Snapshot Link
13-1086	Stillaguamish Tribe of Indians	Stillaguamish Riparian Crew 3	Puget Sound Acq. & Restoration	09/22/17	Snapshot Link
13-1112	Skagit River Sys Cooperative	Crescent Harbor Creek Restoration Design & Permit	Puget Sound Acq. & Restoration	10/18/17	Snapshot Link
13-1135	King County DNR & Parks	Upper Carlson Floodplain Reconnection 2013	Puget Sound Acq. & Restoration	06/13/17	Snapshot

Project Number	Sponsor	Project Name	Primary Program	Closed / Completed Date	Project Snapshot
					Link
13-1144	South Puget Sound SEG	Lower Ohop Restoration Ph III	Puget Sound Acq. & Restoration	10/24/17	Snapshot Link
13-1179	Eatonville Town of	Mashel Shoreline Protection-3	Salmon Federal Projects	06/28/17	Snapshot Link
13-1193	Suquamish Tribe	Keta Park Floodplain Restoration Design	Puget Sound Acq. & Restoration	10/05/17	Snapshot Link
13-1334	Trout Unlimited-WA Water Proj	MVID - Instream Flow Improvement	Salmon Federal Projects	05/25/17	Snapshot Link
13-1401	Columbia Land Trust	Klickitat Floodplain Restoration Phase 5	Salmon Federal Projects	10/27/17	Snapshot Link
13-1407	Walla Walla Co Cons Dist	Walla Walla Basin Fish Screen Projects 2013	Salmon Federal Projects	08/10/17	Snapshot Link
13-1417	Pierce Co Conservation Dist	South Prairie Creek Riparian Restoration 2013	Puget Sound Acq. & Restoration	10/25/17	Snapshot Link
13-1421	Pierce County Planning	Fennel Creek Restoration	Puget Sound Acq. & Restoration	08/18/17	Snapshot Link
13-1427	Long Live the Kings	Marine Survival of Chinook in the San Juans	Salmon Federal Projects	07/17/17	Snapshot Link
14-1001	Kent City of	Mill Creek Side Channel (Leber 2014)	Puget Sound Acq. & Restoration	10/16/17	Snapshot Link
14-1257	Swinomish Tribe	Kukutali Restoration Feasibility & Final Design	Puget Sound Acq. & Restoration	09/05/17	Snapshot Link
14-1260	Skagit Land Trust	Illabot Creek Protection and Riparian Restoration	Puget Sound Acq. & Restoration	09/05/17	Snapshot Link
14-1306	Snohomish County Public Works	North Meander Reconnection, Ph III Design	Salmon Federal Projects	05/10/17	Snapshot Link
14-1330	King Co Water & Land Res	Riverbend Levee Setback & Removal Prelim Design	Puget Sound Acq. & Restoration	06/28/17	Snapshot Link
14-1337	Lower Columbia River FEG	Toutle River Confluence Restoration- Phase I	Salmon State Projects	06/12/17	Snapshot Link

Project Number	Sponsor	Project Name	Primary Program	Closed / Completed Date	Project Snapshot
14-1374	Lower Elwha Klallam Tribe	Little River LWD Planning Project	Salmon Federal Projects	10/17/17	Snapshot Link
14-1380	CREST	Columbia- Pacific Passage Habitat Restoration	Salmon State Projects	06/13/17	Snapshot Link
14-1586	Mason Conservation Dist	Allyn Shoreline Enhancement Project	Salmon Federal Projects	09/28/17	Snapshot Link
14-1632	Great Peninsula Conservancy	Curley Creek Acquisition Feasibility	Salmon Federal Projects	07/10/17	Snapshot Link
14-1738	Chelan Co Natural Resource	Nason Creek - Kahler Conceptual Design	Salmon State Projects	06/07/17	Snapshot Link
14-1739	Chelan Co Natural Resource	Upper Peshastin Barrier Conceptual Design	Salmon State Projects	05/22/17	Snapshot Link
14-1791	Nisqually Land Trust	Upper Ohop Valley Protection	Salmon Federal Projects	10/13/17	Snapshot Link
14-1889	Hood Canal SEG	Little Anderson Ck IMW Stream Enhancement	Salmon State Projects	05/11/17	Snapshot Link
14-1899	Fish & Wildlife Dept of	Tucannon LW Restoration Project Area 11	Salmon Federal Projects	05/15/17	Snapshot Link
14-1946	Great Peninsula Conservancy	Filucy Bay Estuary Shoreline Protection	Salmon Federal Projects	05/26/17	Snapshot Link
14-1949	Bremerton Public Works	Evergreen Park Nearshore Restoration Design	Puget Sound Acq. & Restoration	07/25/17	Snapshot Link
15-1059	Adopt A Stream Foundation	Bear Creek Reach 6 Restoration - Ph II Design	Puget Sound Acq. & Restoration	06/14/17	Snapshot Link
15-1097	The Nature Conservancy	Shale Creek Preliminary Design	Salmon Federal Projects	09/08/17	Snapshot Link
15-1103	Quinault Indian Nation	Lower Quinault River Invasive Plant Control Phase4	Salmon State Projects	10/12/17	Snapshot Link
15-1153	Kittitas Conservation Trust	Gold Creek Instream Habitat Design	Salmon State Projects	08/03/17	Snapshot Link
15-1163	King County DNR & Parks	Snoqualmie at Fall City – Raging River Acquisition	Puget Sound Acq. & Restoration	07/06/17	Snapshot

Project Number	Sponsor	Project Name	Primary Program	Closed / Completed Date	Project Snapshot
					Link
15-1164	Skagit Fish Enhancement Group	Hamilton-Carey's Slough Preliminary Design Phase 1	Salmon Federal Projects	06/15/17	Snapshot Link
15-1209	Chelan Co Natural Resource	Nason Creek Sediment Reduction Roads Inventory	Salmon Federal Projects	08/29/17	Snapshot Link
15-1228	South Puget Sound SEG	Deschutes RM 21 LWD & Riparian Design	Puget Sound Acq. & Restoration	10/04/17	Snapshot Link
15-1261	Nisqually River Foundation	Nisqually Chinook Recovery Monitoring	Salmon Federal Projects	10/02/17	Snapshot Link
15-1288	Friends of the San Juans	Mud Bay, Sucia Island Salt Marsh Restoration	Salmon Federal Projects	07/05/17	Snapshot Link
15-1307	Fish & Wildlife Dept of	Collins Bridge Fish Barrier Removal	Salmon Federal Projects	10/27/17	Snapshot Link
16-1776	Chehalis Basin FTF	Taylor Cr. South Bank Rd. Correction Design	Salmon Federal Projects	10/13/17	Snapshot Link

Salmon Recovery Funding Board Briefing Memo

APPROVED BY RCO DIRECTOR KALEEN COTTINGHAM

Meeting Date: December 7, 2017
Title: Lay of the Land and Funding Decisions
Prepared By: Mark Jarasitis – Chief Financial Officer and Kaleen Cottingham - Director

Summary

This memo provides an overview of the Salmon Recovery Funding Board (board) funding currently available (i.e. funding that it is unobligated and authorized to be spent in a legislatively-approved budget). This includes funding from the adopted operating budget and re-appropriations from prior capital budgets. It does not include any new capital budget funds, as the Legislature has not yet adopted a 2017-19 capital budget.

This memo also summarizes current partner funding needs through the end of the March 2018.

Board Action Requested

This item will be a:

<input checked="" type="checkbox"/>	Request for Decision
<input type="checkbox"/>	Request for Direction
<input type="checkbox"/>	Briefing

Funding Available

Funding available to support decisions at the board's December 2017 meeting includes:

17-19 Operating Budget

Lead Entity General Fund-State (GF-S), year 1	0
Total available from 17-19 Operating Budget	\$0

17-19 Re-appropriations from prior Capital Budgets

Returned Funds - State Bond Funds	109,169
Returned Funds - Federal Funds (Pacific Coast Salmon Recovery Funds (PCSRF) 2016 and earlier)	2,307,322
Unobligated Federal Authority (i.e., authorization to use a portion of PCSRF 2017)	8,191,212
Puget Sound Acquisition and Restoration (PSAR) Funds *	223,000
Available 2017 funding	\$10,830,703

Total Available Funds	\$10,830,703
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*This amount is PSAR Large Cap re-appropriation. The Puget Sound Salmon Recovery Council has authorized its use for temporary support of Puget Sound lead entities.

While the total available funds are currently unobligated, they are not completely unfettered. Uses of these funds are limited by the language in our federal PCSRF awards, Washington's Office of Financial Management guidance, and Recreation and Conservation Office (RCO) expenditure authority. Some of these uses are considered short-term and will be "journal vouchered" (moved) when the 17-19 capital budget is passed, as necessary.

Funding Needs

Regional organizations, lead entities, the Review Panel, and other partners play an important role in the board's grant prioritization process. In light of the Legislature not passing a 2017-19 capital budget, the following summary information (Table 1) and details (Attachment A) outline funds needed to continue operations until March 31, 2018. For the greater context of what is still remaining from funds authorized by the board on June 14, 2017, see Table 2.

The RCO Director will review the details with the board and request approval or a modified alternative to move forward with funding for board partners immediately. The board will need to revisit these, and other needs, in March 2018 if the Legislature still has not adopted a 2017-19 capital budget.

Table 1. Summary of Funding Needs – through March 31, 2018

	Returned Salmon Bond Funds	Unobligated PSAR Large Cap Bond funds	Unobligated PCSRF 2017 funds	Returned PCSRF 2016 and earlier funds	Total
Salmon Review Panel			80,000		80,000
Regional Organizations			719,670	106,252	825,922
Lead Entities	15,000	223,000		75,000	313,000
Monitoring Panel			25,000		25,000
Monitoring Projects			550,000		550,000
RCO Director Decisions			130,000		130,000
Total Uses through 03/31/2018	15,000	223,000	1,504,670	181,252	1,923,922
Total Available	109,169	223,000	8,191,212	2,307,322	10,830,703
Balance	94,169	\$0	6,686,542	2,126,070	8,906,781

Table 2. Funding Remaining from Amounts Authorized by the Board on June 14, 2017

	Board Approved previously authorized June 14, 2017	Total Awarded so far – including this memo	Variance – Amount not yet obligated	Percent Remaining
Salmon Review Panel	200,000	161,870	38,130	19%
Regional Organizations	2,878,685	2,477,765	400,920	14%
Lead Entities	1,702,000	939,000	763,000	45%
Monitoring Panel	100,000	50,000	50,000	50%
Monitoring Projects	*1,913,786	985,000	928,786	49%
Total	6,794,471	4,613,635	2,180,836	23%

* This includes \$88,478 in returned monitoring funds expected to be available during the biennium.

Item 4

Attachment A - Funding Details

Regional Organizations - Funded with PCSRF awards	Amendment July–Aug 2017	Amendment Sept–Dec 2017	Proposed Amendment Jan–Mar 2018	Total of Amendments
Lower Columbia Fish Recovery Board (includes lead entity)	89,475	178,950	134,213	402,638
Hood Canal Coordinating Council (includes lead entity)	75,833	151,667	113,750	341,250
Puget Sound Partnership	114,860	229,721	172,291	516,872
Snake River Salmon Recovery Board (includes lead entity)	66,431	132,863	99,647	298,941
Upper Columbia Salmon Recovery Board (includes lead entity)	95,000	190,000	142,500	427,500
Coast Sustainable Salmon Partnership	50,681	101,362	76,021	228,064
Yakima Valley Fish & Wildlife Recovery Board (includes lead entity)	0	175,000	87,500	262,500
Subtotal for Regional Organizations	492,280	1,159,563	825,922	\$2,477,765

Lead Entities - Funded with GF-S, returned bond funds PSAR, and PCSRF awards	Amendment July–Aug 2017	Amendment Sept–Dec 2017	Proposed Amendment Jan–Mar 2018	Total of Amendments
Grays Harbor County Lead Entity	10,000	20,000	15,000	45,000
Green/Duwamish & Central PS Watershed Lead Entity	10,000	20,000	15,000	45,000
Island County Lead Entity	10,000	20,000	15,000	45,000
Klickitat County Lead Entity	10,000	20,000	15,000	45,000
Lake WA/Cedar/Sammamish Watershed Lead Entity	10,000	20,000	15,000	45,000
Mason Conservation District Lead Entity	10,000	20,000	15,000	45,000
Nisqually River Salmon Recovery Lead Entity	10,417	20,833	15,625	46,875
North Olympic Peninsula Lead Entity	13,333	26,667	20,000	60,000
North Pacific Coast Lead Entity	10,000	20,000	15,000	45,000
Pacific County Lead Entity	10,000	20,000	15,000	45,000
Pend Oreille Lead Entity	10,000	20,000	15,000	45,000
Pierce County Lead Entity	10,000	20,000	15,000	45,000
Quinault Indian Nation Lead Entity	10,000	20,000	15,000	45,000
San Juan County Lead Entity	10,000	20,000	15,000	45,000
Skagit Watershed Council Lead Entity	13,333	26,667	20,000	60,000
Snohomish Basin Lead Entity	10,417	20,833	15,625	46,875

Stillaguamish Co-Lead Entity (Snohomish County)	10,333	20,667	15,500	46,500
Thurston Conservation District Lead Entity	10,000	20,000	15,000	45,000
West Sound Watersheds Council Lead Entity	10,000	20,000	15,000	45,000
WRIA 1 Salmon Recovery Board Lead Entity	10,833	21,667	16,250	48,750
Subtotal for Lead Entities	208,667	417,333	313,000	939,000
Facilitation and training for Washington Salmon Coalition	0	0	0	0
Chair, Washington Salmon Coalition	2,250	0	0	2,250
Subtotal for Regions and Lead Entities	703,198	1,576,895	1,138,922	\$3,419,015

Salmon Review Panel - Funded with 2017 PCSRF	Completed Amendment through Dec 2017	Proposed Amendment Jan–Mar 2018	Total of Amendments
Confluence Env/Schlenger	16,870	10,000	26,870
Ecolution LLC/Tyler	20,000	10,000	30,000
DFW/Cramer	0	10,000	10,000
New Panel member	0	10,000	10,000
Plas Newydd LLC/Jorgensen	33,000	0	33,000
Steve Toth Consulting Hydro/Toth	0	10,000	10,000
Natural System Design/O'Neal	2,000	10,000	12,000
Waterfall/Powers	0	10,000	10,000

Conservation Project Workshop/Slocum	10,000	10,000	20,000
Review Panel Sub Total needed	\$81,870	\$80,000	161,870

Monitoring Panel – Funded with PCSRF 2017	Completed Amendment through Dec 2017	Proposed Amendment Jan–Mar 2018	Total of Amendments
For all contractors	25,000	25,000	50,000

Monitoring Projects - Funded with PCSRF 2017	Completed Amendment through Dec 2017	Proposed Amendment Jan–Mar 2018	Total of Amendments
ECY - IMW overall oversight for two worksites	275,000	150,000	425,000
WDFW - IMW fish monitoring for two worksites	160,000	100,000	260,000
WDFW - IMW habitat monitoring for two worksites	0	100,000	100,000
Project Effectiveness Cramer FS	0	100,000	100,000
WDW Status and trends	0	100,000	100,000
Monitoring Sub Total needed	435,000	550,000	985,000

RCO Director Decisions - Funded with PCSRF 2017	Completed Amendment through Dec 2017	Proposed Amendment Jan–Mar 2018	Total of Amendments
WDFW - VSP Lower Columbia 2017	340,000	0	340,000
NWIFC	163,000	100,000	263,000
Hatchery Scientific Review Group (HSRG)	0	30,000	30,000
Hatchery Construction projects	0	0	0
Director Decision Sub Total	503,000	130,000	633,000

Total	1,923,922
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Salmon Recovery Funding Board Briefing Memo

APPROVED BY RCO DIRECTOR KALEEN COTTINGHAM

Meeting Date: December 7, 2017

Title: How to Conduct the 2018 Grant Round in the Absence of a Capital Budget

Prepared By: Tara Galuska, Section Manager

Summary

The Legislature has not yet passed a capital budget for the 2017-2019 biennium. Although Recreation and Conservation Office (RCO) staff anticipates approval of a state capital budget during or before the 2018 legislative session, there is a chance that they may not pass the capital budget. If the Legislature does pass a capital budget, it could have a significant impact on workload because RCO staff would be issuing agreements for 2016 and 2017 projects while soliciting proposals for 2018. If no capital budget is adopted by the end of March 2018, there will be no funding for staff to support the work of the Salmon Recovery Funding Board. Staff will brief the Salmon Recovery Funding Board, at its December meeting, on current thinking about changes that might be necessary to conduct, modify or delay the 2018 grant cycle.

Board Action Requested

This item will be a:

- ☐ Request for Decision
- ☒ Request for Direction
- ☐ Briefing

Background

On an annual basis, Recreation and Conservation Office (RCO) salmon staff issues project agreements to recipients of Salmon Recovery Funding Board (board) grants. The preparation usually begins about a month before the board's December funding meeting. Applicants have two months to satisfy any post approval requirements. RCO staff then prepares the project agreements, which must be issued within 120 days of funding approval in order to meet the agency's performance goal. RCO typically has the annual Pacific Coastal Salmon Recovery fund (administered by NOAA) award available and state capital bond funds, approved in June, each biennium to award at the December board meeting.

Each winter RCO staff is focused on getting project agreements distributed, following the annual SRFB funding decision meeting in December. In late winter and early spring, staff shift to working with lead entities and applicants interested in submitting new project proposals for the board's grant programs. Every other year, RCO and the Puget Sound Partnership and Puget Sound lead entities, solicit for Puget Sound Acquisition and Restoration (PSAR) projects, both regular and large capital projects. RCO conducts an application webinar and opens PRISM (RCO's on-line database and application system) in February so applicants can begin submitting grant pre-applications in advance of their lead entity arranged project site tours with staff and the SRFB Review Panel. The deadline for the pre-applications falls three weeks prior to the site visits, which occur February through June 15, depending on when the lead entity schedules the tour. Final applications are typically due in August of each year. Reviews and evaluations take place over the period of site visit to the fall before the funding meeting.

The Washington State Legislature has not yet adopted the 2017-19 capital budget, but is expected to do so during the next legislative session. This will put our processes more than 6 months behind schedule. The Legislature could take action in January 2018 or as late as the end of the regular 2018 session (60 days later) or during a special session(s). RCO staff is concerned about the impact of this delay to its workload, because staff would be involved in two of its most time-intensive cycles – issuing project agreements and application intake for new proposals – at the same time.

RCO is also concerned as funding for partner support and salmon grants staff is running low and if a capital budget is not passed by February 28, 2018, several staff that support the SRFB projects will be re-assigned to work on other RCO programs.

If the Legislature does not adopt a capital budget by the end of March, there will be no RCO staff to support a 2018 grant round, and likely no funding to support the lead entities. In this situation, RCO staff will be discussing options for delaying the 2018 project recruitment process.

Considerations

At the board's August meeting, staff listed some questions and considerations, which include:

- Should RCO set up a timeline and structure for carrying out the 2018 grant round and continue with project solicitation?
- Should RCO skip the next grant cycle for all or certain grant programs if a capital budget is not passed by the end of March 2018?
- Can decisions be made in March about the 2018 grant round?
 - RCO normally schedules the lead entity site visits in February
- Should RCO wait to conduct the next grant cycle until after a capital budget is signed and agreements are written?
- Should RCO ask the board to modify its review and evaluation process for grant programs?
- Should RCO staff implement time saving measures such as posting last year's application workshop to the web and minimize updates to Manual 18 for efficiencies?
- If RCO only solicits proposals for PSAR, how will this impact applicants interested in submitting "matching" grants?
- Should the board limit the number of applications from each applicant?
- Will applicants be ready to submit new proposals in 2018 if they are focused on implementing newly funded projects?
- Review Panel contracts start in January 2018 with limited funding.

Next Steps

Staff will continue to monitor budget discussions and develop scenarios up until the December 2017 board meeting. At the meeting, staff will discuss with the board ideas to accommodate workload, available funds, and hold a successful grant cycle in 2018.

Salmon Recovery Funding Board Briefing Memo

APPROVED BY RCO DIRECTOR KALEEN COTTINGHAM

Meeting Date: December 7, 2017
Title: Manual 18: General Overview of Changes for the 2018 Grant Cycle
Prepared By: Tara Galuska, Salmon Recovery Section Manager

Summary

This memo summarizes the proposed 2018 timeline for the *Salmon Recovery Grants Manual 18: Policies and Project Selection*. Staff proposes to not make significant changes to Manual 18, other than Appendix B, the Puget Sound Acquisition and Restoration Fund, in order to save staff resources and streamline this year's processes for lead entities and applicants.

Board Action Requested

This item will be a:

<input checked="" type="checkbox"/>	Request for Decision
<input type="checkbox"/>	Request for Direction
<input type="checkbox"/>	Briefing

Background

[Salmon Recovery Grants Manual 18](#) contains the instructions and policies needed for completing a grant application for submission to the Salmon Recovery Funding Board (board) and for managing a project once funding is approved. The board approves all large policy decisions that are incorporated into Manual 18; the Recreation and Conservation Office (RCO) director has authority to approve administrative changes and minor policy clarifications.

Typically revisions to Manual 18 incorporate comments submitted by lead entities in their semi-annual progress reports, suggestions from the Salmon Recovery Funding Board Technical Review Panel, and clarifications and updates from Recreation and Conservation Office staff.

Each December, RCO staff recommend Manual 18 updates to the board for the upcoming grant round. The board is briefed in December in order for staff to finalize the manual by the start of the grant round the following year, supporting lead entities and regions as they develop their projects and processes. The board approves the timeline and other changes at the annual December meeting to ensure that revisions to the manual are reviewed and approved in an open public meeting. A draft of the manual will be available after the December SRFB meeting. The Manual will be finalized by the March meeting.

This year is unique in that the Legislature has yet to enact a capital budget. As a result RCO staff that ordinarily would support salmon related projects may be reassigned to work on non-salmon projects funded elsewhere at the RCO. In addition, if a budget is passed in the near-term, staff will be writing contracts for projects funded in the biennium, as well as potentially initiating a grant round for 2018. Therefore, staff are recommending no major changes to Manual 18, other than revisions to Appendix B, the Puget Sound Acquisition and Restoration (PSAR) guidance. This coming year (2018) is a PSAR grant round, and the Puget Sound Partnership has been making efforts to improve the PSAR process using survey and stakeholder feedback on improvements to the PSAR guidance. The changes to Appendix B in

Manual 18 will be approved by the Puget Sound Salmon Recovery Council, and will come to the SRFB in March for the final approval of Manual 18.

At this meeting, staff is requesting that the board adopt the 2018 Grant Schedule (Attachment A). Since no major policy revisions are proposed, no other board decisions are necessary.

Manual 18 Changes Proposed for 2018 Grant Cycle

Administrative Updates

RCO staff plan to make the following administrative updates and minor policy clarifications to Manual 18:

- Update the salmon project proposal with minor Review Panel suggestions
- Update the permitting section with new information

Policy Changes for March 2018

There are no policy changes requested at this meeting for the 2018 Salmon Recovery Grants manual. Manual 18 will be brought to the SRFB in March for final approval with the following updates:

- Appendix B: Puget Sound Acquisition and Restoration Fund

Review Panel Recommendations

The Review Panel does not have recommendations for major policy changes at this board meeting.

Opportunity for Stakeholder Comment

The Puget Sound Partnership is currently running a survey on policies and improvements around the Puget Sound Acquisition and Restoration fund. Staff, sponsors, and lead entities are providing feedback. Appendix B, Puget Sound Acquisition and Restoration Fund will be updated in Manual 18 by the March SRFB meeting, and the board will be asked to adopt the manual.

The capital budget (yet to be approved) provides for a LEAN study to bring efficiencies to the salmon project development and prioritization process. If funded, the study may lead to minor or significant changes in Manual 18 for future grant cycles.

Staff Recommendation

Staff recommends approval of the 2018 Grant Schedule, Attachment A.

Next Steps

Staff will ask the board to approve the 2018 Grant Schedule at the December 2017 meeting. After the meeting, staff will publish a draft of Manual 18 for stakeholders, lead entities, and regional organizations to use in preparation for the 2018 Grant Round. RCO expects to finalize the manual in early 2018 with Appendix B, Puget Sound Acquisition and Restoration fund, in preparation for the 2018 grant cycle.

If there is a capital budget in place by March, then SRFB staff and partners will be able to carry the 2018 grant round forward. If there is no capital budget by March 8, 2018, then the staff will halt the grant round by March 21, 2018. Staff would present further options to delay or cancel the 2018 grant round to the SRFB at the March 2018 meeting.

Attachments

- A. 2018 Grant Schedule – assumes capital budget approval is in place by March 21, 2018

Salmon Recovery Funding Board (SRFB) 2018 Grant Schedule

Please obtain your lead entity's schedule from your lead entity coordinator.

Date	Action	Description
February 1	Due Date: Requests for review panel site visits	Lead entities submit their requests for site visits to RCO staff by this date.
February-May 25	Project draft application materials due at least 3 weeks before site visit (required)	At least 3 weeks before the site visit , applicants enter application materials through PRISM Online (See Draft Application Checklist). The lead entity will provide applicants with a project number from the Habitat Work Schedule before work can begin in PRISM Online.
February-June 15	Pre-application reviews and site visits (required)	RCO grant managers and review panel members review draft application materials, go on lead entity-organized site visits, and provide technical feedback based on materials and visits. Complete site visits before June 15, 2017 .
Available Online	Application workshop	RCO has an application workshop available online to view anytime: Application workshop
February-June 29	SRFB Review Panel completes initial project comment forms	About 2 weeks after the site visits, RCO grant managers provide review panel comment forms to lead entities and applicants. Applicants must address review panel comments through revisions to their Appendix C project proposals (using Microsoft Word track changes).
August 9	Due Date: Applications due	Applicants submit final application materials, including attachments, via PRISM Online. See Final Application checklist .
August 15	Lead entity submittals due	Lead entities submit draft ranked lists via PRISM Online.
August 10-24	RCO grant managers review	RCO screens all applications for completeness and eligibility.
August 27	Review panel post-application review	RCO grant managers forward project application materials to review panel members for evaluation.
September 7	Due Date: Regional submittal	Regional organizations submit their recommendations for funding, including alternate projects (only those they want the SRFB to consider funding), and their Regional Area Summary and Project Matrix.
September 18-20	SRFB Review Panel meeting	The review panel meets to discuss projects, prepare comment forms, and determine the status of each

Date	Action	Description
		project.
September 28	Project comment forms available for applicants	RCO grant managers provide the review panel comment forms to lead entities and applicants. Projects will be identified with a status of <i>Clear</i> , <i>Conditioned</i> , <i>Need More Information (NMI)</i> , or <i>Project of Concern (POC)</i> .
October 11	Due Date: Response to project comment forms	Applicants with projects labeled <i>Conditioned</i> , <i>NMI</i> , or <i>POC</i> provide responses to review panel comments through revisions to project proposals in PRISM. If the applicant does not respond to comments by this date, RCO will assume the project was withdrawn from funding consideration.
October 17	Review panel list of projects for regional area meeting	The review panel reviews the responses to comments and identifies which projects to clear. They recommend a list of <i>POCs</i> to present at the regional area project meeting.
October 23-25	Regional area project meetings	Regional organizations, lead entities, and applicants present regional updates and discuss <i>POCs</i> with the review panel.
November 1	Review panel finalizes project comment forms	The review panel finalizes comment forms by considering application materials, site visits, applicants' responses to comments, and presentations during the regional area project meeting.
November 7	Due Date: Lead entities submit final ranked lists	Lead entities submit ranked project lists in PRISM. RCO will not accept changes to the lists after this date. Updates submitted after this date will not appear in the grant funding report.
November 16	Final 2017 grant report available for public review	The final funding recommendation report is available online for SRFB and public review.
December 5-6	Board funding meeting	Board awards grants. Public comment period available.

Salmon Recovery Funding Board Briefing Memo

APPROVED BY RCO DIRECTOR KALEEN COTTINGHAM

Meeting Date: December 7, 2017
Title: 2017 Grant Round Overview
Prepared By: Tara Galuska, Salmon Recovery Section Manager

Summary

At the December meeting, staff will request the Salmon Recovery Funding Board (board) approve the projects identified in the [2017 Salmon Recovery Grant Funding Report](#), Attachment 6. The funding report provides background on the process used to identify and evaluate the projects under consideration, as well as the project lists.

Board Action Requested

This item will be a:

<input checked="" type="checkbox"/>	Request for Decision
<input type="checkbox"/>	Request for Direction
<input type="checkbox"/>	Briefing

Proposed Motion Language

Reference Attachment A for proposed motions for board consideration and approval.

Background

2017 Salmon State and Federal Projects

For the 2017 grant round, the Salmon Recovery Funding Board (board) set a funding amount of \$18 million at their June 2017 meeting to implement salmon recovery plans using federal¹ and state funds, based on known and anticipated funding amounts. The Recreation and Conservation Office (RCO) has received the 2017 Pacific Coast Salmon Recovery Award from NOAA. The Washington State legislature, however, has not yet approved a capital budget for the 2017-2019 biennium. Normally a capital budget is approved for the biennium by June 30. At the December 2017 meeting, staff will request the board to approve projects, as shown in the [2017 Salmon Recovery Grant Funding Report](#), Attachment 6, and delegate authority to the Recreation and Conservation Office Director to enter into contracts for the approved projects once a capital budget is passed by the legislature. This is similar to the approval of the PSAR projects in December 2016. Because there is not a capital budget in place, the board will be approving, but not funding projects at this meeting.

The following table details the regional allocations for salmon funding (federal and state). These allocations were adopted by the board at their March 2017 meeting, following recommendations from a subcommittee process in 2017 to update the regional project allocation formula.

¹ Pacific Coastal Salmon Recovery Funds (PCSRF) from the National Oceanic and Atmospheric Administration (NOAA).

Table 1. Regional Funding Allocation Formula for salmon funds, as Adopted by the Salmon Recovery Funding Board in March 2017

Regional Salmon Recovery Organization	Regional Allocation Percent of Total	2017 Allocation Based on \$18 million
Hood Canal Coordinating Council*	2.4%	\$432,000
Lower Columbia Fish Recovery Board**	20%	\$3,600,000
Northeast Washington	1.9%	\$342,000
Puget Sound Partnership	38%	\$6,840,000
Snake River Salmon Recovery Board	8.44%	\$1,519,200
Upper Columbia Salmon Recovery Board	10.31%	\$1,855,800
Washington Coast Sustainable Salmon Partnership	9.57%	\$1,722,600
Yakima Basin Fish and Wildlife Recovery Board	9.38%	\$1,688,400

* Hood Canal is in the Puget Sound Salmon Recovery Region for Chinook and steelhead, but is a separate salmon recovery region for summer chum. Hood Canal's allocation is 2.4%, but the Hood Canal Coordinating Council receives 10 percent of the Puget Sound Partnership's regional Salmon Recovery Funding Board allocation for Chinook and steelhead, making Hood Canal's final allocation 6.28% and \$1,129,961 and Puget Sound's 34.12% and \$6,132,039

** There are five projects submitted by the Klickitat County Lead Entity. Klickitat is receiving \$97,200 from Lower Columbia Fish Recovery Board's regional allocation and \$501,587 from the Yakima Basin Fish and Wildlife Recovery Board's regional allocation.

Regional Monitoring Projects

In 2015, the board approved adding monitoring as an eligible project type. Staff updated Manual 18 outlining the eligibility criteria for the new monitoring project category. Per board policy, a regional salmon recovery organization may make up to 10 percent of its annual allocation available for monitoring activities up to \$500,000 in total requests for the state, subject to the following conditions: the project must be certified by the region; meet a high priority data gap; and be accomplished in three years. The project should complement ongoing monitoring efforts and be consistent or compatible with methods and protocols used throughout the state. Data collected must be available to RCO and the public. The Region must explain why board funds, rather than other fund sources, are necessary to accomplish the monitoring. RCO received two regional monitoring proposals from two regions (see the [2017 Funding Report](#), Attachment 4). The Monitoring Panel reviewed these regional monitoring proposals for eligibility and soundness prior to the board's funding decisions.

The regional allocations and project lists include the proposed monitoring proposals, found in the [2017 Funding Report](#), Attachment 6. No separate approval of monitoring projects is necessary. They will be included in the Motions on Attachment A of this memo.

17-19 Puget Sound Acquisition and Restoration Projects

17-19 Puget Sound Acquisition and Restoration (PSAR) projects were approved by the board in December 2016. The RCO's 2017-2019 capital budget request included \$80 million for PSAR to accelerate implementation of the [Puget Sound Salmon Recovery Plan](#). The current (not yet passed) House of Representatives Capital budget includes \$40 million for the PSAR account. In past grant rounds, the board approved funding for project lists after the Legislature appropriated funding. For the 17-19 PSAR projects, the board was asked to approve PSAR project lists in advance of the Legislative session. The 17-19 PSAR projects were approved in December 2016 by the board and are still awaiting the passage of a 17-19

capital budget by the legislature. Once the PSAR account is funded by the Legislature RCO will enter into contracts for the approved projects on the ranked lists.

The proposed allocation of 2017-2019 PSAR funds includes two components: 1) allocation of the first \$30 million using the watershed-based formula to ensure every watershed continues to make significant progress; and 2) allocation of any appropriation amount above \$30 million to the large capital project list in ranked order. The [2016 Funding Report](#) includes the complete previously approved PSAR project list and 2017-19 PSAR Large Capital project list as Attachments 6 and 9, respectively.

There are no PSAR projects to approve in the December 2017 grant round, as RCO and the Puget Sound Partnership will run PSAR projects through a grant round every other even year, in advance of the long legislative session.

2017 Salmon Recovery Grant Funding Report

The [2017 Funding Report](#) describes the annual grant round funding processes implemented by RCO, lead entities, and regions. RCO published the funding report in November 2016.

The funding report serves the following purposes:

- Consolidates the project selection processes from lead entities, regions, and the review panel;
- Summarizes the grant round information, as well as information submitted to RCO by the regional organizations and lead entities regarding their local project recruitment and ranking processes;
- Incorporates the work completed by the Salmon Recovery Funding Board Review Panel, including their collective observations and recommendations on the funding cycle; and
- Serves as the basis for the board's funding decisions, demonstrating that applicants complied with the application and evaluation process described in the Salmon Recovery Grants Manual 18, Section 3.

The funding report includes all projects under consideration in the current grant round. All projects listed in the tables, if approved, will receive either federal PCSRF funds or state salmon funds (bond funds) once a capital budget is passed. The funding report is organized into four sections:

- Introduction and overview of the 2017 grant round;
- Discussion of the Review Panel process and their findings;
- Region-by-region summary of local project selection processes (with links provided); and
- Attachments.

Project Approval

At the December 2017 meeting, the board will consider each region's list of projects and make regional area funding and project approval decisions based on the final funding tables included in the [2017 Funding Report](#), Attachments 6. The Salmon Recovery Funding Board Review Panel (Review Panel) will present grant round observations to the board. This grant round, there were no final project of concerns that will come before the board to request funding. To be efficient and expedite the meeting in one day, the regions will not be presenting to the board. One of the primary purposes of the time is to allow regions to discuss projects of concern, so this will not be necessary this year. Regions have been asked to select one project from their region on their list of projects for a grant manager to present to the board.

The board projected an \$18 million grant cycle with the use of the NOAA administered federal Pacific Coastal Salmon Recovery Fund (PCSRF) grant award, combined with returned funds and an expected state capital budget made up of state bond funds. RCO also set aside up to \$500,000 for the upcoming year (2018) for unanticipated cost increases. The proposed regional allocations in the funding tables reflect the \$18 million funding target. To view information on project selection in each region, please see the [2017 Funding Report](#), Region Summaries (page 21).

Each regional area and the corresponding lead entities prepared their respective project lists in consideration of the available salmon state and federal funding. Once a capital budget is approved, RCO will be able to start contracts for board-approved projects right away. Several lead entities also identified "alternate" projects on their ranked lists; these projects must go through the entire lead entity, region, and board review process. Project alternates within a lead entity list may receive funds within one year from the original board funding decision, if another project on that year's list returns funds, fails to be accomplished or is withdrawn. All of the alternate projects are ranked and have gone through the same grant round process, timeline, and technical review by the Review Panel.

There are no Projects of Concern included in the final funding tables submitted to the board for approval.

Attachments

- A. [Funding Report 2017, Attachment 6: Ranked Project Lists](#) (Link only)
- B. 2017 Grant Round: Suggested Motions

2017 Grant Round: Suggested Motions

Middle Columbia River Salmon Recovery Region

Move to approve \$1,688,400 for projects and project alternates in the Middle Columbia Salmon Recovery Board Region, as listed in Attachment 6 of the 2017 Salmon Recovery Grant Funding Report, dated December 7, 2017. This amount includes \$501,587 of funding for projects in Klickitat County Lead Entity.

Washington Coast Salmon Recovery Region

Move to approve \$1,722,600 for projects and project alternates in the Coastal Region, as listed in Attachment 6 of the 2017 Salmon Recovery Grant Funding Report, dated December 7, 2017.

Upper Columbia River Salmon Recovery Region

Move to approve \$1,855,800 for projects and project alternates in the Upper Columbia Region, as listed in Attachment 6 of the 2017 Salmon Recovery Grant Funding Report, dated December 7, 2017.

Snake River Salmon Recovery Region

Move to approve \$1,519,200 for projects and project alternates in the Snake River Region, as listed in Attachment 6 of the 2017 Salmon Recovery Grant Funding Report, dated December 7, 2017.

Puget Sound Salmon Recovery Region

Move to approve \$6,142,039 for projects and project alternates in the Puget Sound Region, as listed in Attachment 6 of the 2017 Salmon Recovery Grant Funding Report, dated December 7, 2017.

Northeast Washington Salmon Recovery Region

Move to approve \$342,000 for projects in the Northeast Region, as listed in Attachment 6 of the 2017 Salmon Recovery Grant Funding Report, dated December 7, 2017

Lower Columbia Salmon Recovery Region

Move to approve \$3,600,000 for projects and project alternates in the Lower Columbia Region, as listed in Attachment 6 of the 2017 Salmon Recovery Grant Funding Report, dated December 7, 2017. This amount includes \$97,200 of funding for projects in Klickitat County Lead Entity.

Hood Canal Salmon Recovery Region

Move to approve \$1,129,961 for projects and project alternates in the Hood Canal Region, as listed in the citizen's approved projects list in Attachment 6 of the 2017 Salmon Recovery Grant Funding Report, dated December 7, 2017.



A Resolution to Recognize the Service of

Kelley Jorgensen

To the Residents of Washington State and the Salmon Recovery Funding Board

WHEREAS, from January 1, 2007 through December 2017, Kelley Jorgensen has served the citizens of the state of Washington as member of the Salmon Recovery Funding Board's Technical Review Panel; and

WHEREAS, Ms. Jorgensen's intelligence, humor, and frankness has provided a passionate life-force on the panel; and

WHEREAS, Ms. Jorgensen is a constant advocate for salmon recovery and a leader and mentor among her peers, providing insights and advice from her years of experience; and

WHEREAS, Ms. Jorgensen's dedication and ability to quickly understand complex issues, skill at reviewing a variety of salmon recovery projects, capacity to see how both short- and long-term recovery goals will be met through projects, and engaging and kind personality, provided the review panel with insight that helped it evaluate and recommend key projects that promoted sound investments of public money and respected the state's "bottom-up" approach to salmon recovery; and

WHEREAS, during her time on the Review Panel, more than 1347 projects, creating a state and federal investment of nearly \$428 million in the region's salmon recovery effort, with local resources of more than \$150 million matching, bringing the total investment to more than \$578 million; and

WHEREAS, in the fullness of life, it is important to find a balance between work and family, and sometimes you need to take time away from one passion and focus on others for a time; and

WHEREAS, we hope we have not seen the last of Ms. Jorgensen as she will be missed by the Review Panel, board, staff, and all those who have worked with her over the years.

NOW, THEREFORE BE IT RESOLVED, on behalf of the residents of Washington and in recognition of Ms. Jorgensen's leadership, dedication, and excellence in her duties as a member of the Salmon Recovery Funding Board's Technical Review Panel, the board and its staff extends their sincere appreciation and compliments her on a job well done.

Approved by the Salmon Recovery Funding Board
in Olympia, Washington on December 7, 2017

David Troutt
Board Chair

Nancy Biery
Citizen Member

Bob Bugert
Citizen Member

Phil Rockefeller
Citizen Member

Brian Cochrane
Washington State Conservation
Commission

Carol Smith
Washington Department of Ecology

Erik Neatherlin
Washington Department
of Fish and Wildlife

Megan Duffy
Washington Department of
Natural Resources

Susan Kanzler
Washington Department
of Transportation

Salmon Recovery Funding Board Briefing Memo

APPROVED BY RCO DIRECTOR KALEEN COTTINGHAM

Meeting Date: December 7, 2017

Title: Options to Allow 2016 and 2017 Applicants to Proceed with Certain Aspects of Pending Projects in Light of the Capital Budget Situation

Prepared by: Kat Moore, Senior Grant Manager Salmon Section

Summary

The Washington State Legislature has not yet adopted a state capital budget for the 2017-19 biennium. This has created challenges for applicants who are waiting to implement projects that may be funded if a budget is approved. Staff is asking the Salmon Recovery Funding Board (board) to consider expanding the list of eligible pre-agreement costs to allow applicants, at their discretion, to proceed with restoration activities for this biennium only.

Board Action Requested

This item will be a:

<input checked="" type="checkbox"/>	Request for Decision
<input type="checkbox"/>	Request for Direction
<input type="checkbox"/>	Briefing

Purpose of Decision: Approve eligible pre-agreement costs for restoration projects.

Background

The Salmon Recovery Funding Board (board) approved the final ranked lists of Puget Sound Acquisition and Restoration (PSAR) projects for the 2017-19 biennium per its regular approval process in December 2016. At the December 2017 meeting, the board will be asked to approve ranked lists of projects to be funded with state capital bond and federal (Pacific Coastal Salmon Recovery Fund) salmon recovery funds. Both of these approved lists of projects have not received funding due to a lack of an approved state capital budget. At the December 2016 meeting, the board delegated authority to the Recreation and Conservation Office's (RCO) Director to award grants contingent on legislative approval of funds for the 2016 PSAR projects. At the December 2017 meeting the board will be asked approve projects and to delegate the same authority to the Director for salmon projects.

As of this writing, the Legislature has not yet adopted a state capital budget. This has presented a challenge for applicants who were planning to implement their projects starting July 1, 2017, when the new biennium would have started, as well as for projects which would normally receive funding after the December 2017 board meeting.

Eligible Pre-agreement Costs

Washington Administrative Code ([WAC 420-12-070](#), *Retroactive, Pre-agreement, and Increased Costs*, defines which project activities the board has determined a sponsor may undertake in advance of having a project agreement and which costs are then eligible for reimbursement should a project agreement be awarded. The WAC permits the board to define allowed pre-agreement acquisition and restoration costs.

The list of allowed pre-agreement costs are included in [Manual 18, Salmon Recovery Projects](#), as approved by the board. The list of retroactive and pre-agreement costs currently allowed are the following:

- Engineering and design costs for restoration projects.
- Engineering and design costs for planning projects.
- Costs necessary to determine control and tenure of the restoration site (e.g. preliminary title report).
- Costs necessary to establish land values for acquisition or conservation easement projects (e.g. survey, appraisals, title report).
- Acquisition projects granted a Waiver of Retroactivity
- If cost-effective (i.e. materials available at a reduced cost), the following construction materials and any associated transportation costs. RCO requires advance approval by the grants manager to reimburse pre-grant purchase of any of the construction materials listed.
 - Large woody materials
 - Culverts
 - Bridges

The SRFB will not pay for the purchase of land, construction materials and associated costs, or installation costs, except those noted above, when incurred before the grant agreement.

Acquisition Projects

The Director may grant a waiver of retroactivity to applicants to purchase real property.¹ The waiver gives the applicant permission to buy the property before the applicant receives a grant or a project agreement from RCO. The waiver does not approve the project, however, if the project is subsequently approved and the applicant receives a grant, the allowable costs incurred would be eligible for reimbursement or use as match.

Restoration and Design Projects

Only direct architectural and engineering services, environmental site planning, permits, surveys, cultural resources investigation, general project administration, and certain cost-effective construction materials and associated transportation are allowable retroactive pre-agreement costs for restoration and planning (design) projects. These are necessary costs to ready a project for construction, but do not include construction or restoration work.

In all cases, the sponsor assumes any and all financial risks for incurring costs before execution of a project agreement. Reimbursement of eligible pre-agreement costs is contingent upon the Legislature enacting a capital budget, and the sponsor and RCO executing a project agreement. The sponsor must evaluate the risk that the Legislature, may not enact a capital budget that includes their project, may not enact a capital budget at all, or may enact a capital budget which does not allow retroactive costs to be eligible.

¹ Washington Administrative Code 420-12-070(3)

Options for Considerations

Option 1: Do Nothing

This option simply means, all applicants will need to wait for legislative approval of the 2017-19 capital budget, except for acquisitions that have an approved waiver of retroactivity per existing board policy or applicants who may wish to incur eligible pre-agreement costs as outlined in current RCO policy manuals.

Option 2: Expand the Eligible Pre-Agreement Costs for Restoration Projects

This option is provided for in [WAC 420-12-070\(4\)](#), which makes it clear that the board defines eligible pre-agreement costs. If this option is selected, the board would expand the eligible pre-agreement costs for only 2016 PSAR projects and 2017 salmon recovery projects to include restoration activities for restoration projects, and restoration-like activities for acquisition projects (such as demolition or fence-building). This means an applicant could proceed with implementation of their project, using their own resources, without the guarantee of receiving funding or a project agreement. Taking on this risk is a decision each applicant would need to make. If the applicant is subsequently awarded a grant, the applicant could then request reimbursement of approved costs. RCO would administer this one-time approval of construction as a pre-agreement cost through a written waiver of retroactivity. Applicants would only request a waiver if they want to proceed with construction or restoration activities at their own discretion and risk. The risk to applicants is the possibility of not being reimbursed for costs incurred should the Legislature decide to not adopt a capital budget for the 2017-19 biennium or not include the particular project within the funding amount approved.

Implementation Strategy

If the board approves option 2, this would expanded the list of eligible pre-agreement costs for 2016 PSAR restoration projects and 2017 salmon recovery projects to include construction activities for restoration and acquisition projects (such as demolition or fence-building).

The mechanism for approval would be a special waiver of retroactivity that would expire following approval of a 2017-19 state capital budget. The waiver would not construe or represent approval of funding for the project, it would, however, allow reimbursement of eligible costs if the project is to be funded as part of the 2017-19 budget. To qualify, applicants must have met all pre-agreement requirements and be able to demonstrate a critical need to begin the project right away.

Waiver Restoration Projects

Applicants must submit a waiver of retroactivity request for construction activities of the specific pending project. The waiver request must include adequate justification for why the applicant must begin work before RCO issues a project agreement. The applicant must have:

1. Secured and documented for RCO the required control and tenure for the project area,
2. Secured all required permits for the construction or restoration activity,
3. Satisfied all of the requirements for cultural resources,
4. Completed any and all relevant environmental work,
5. Submitted plans and specifications to RCO staff for review, and
6. Met any conditions placed on the project by the lead entity, region, or SRFB review panel.

If all conditions are met, RCO's Director could issue a waiver of retroactivity for a specific project and scope of work as depicted in the grant application. The applicant could use its own resources to move

forward with the project proposal. No reimbursements would be made until after legislative approval of funding and full execution of an approved project agreement.

Analysis

Below is an analysis of the two options and a discussion of the advantages and disadvantages of each. The board could choose either option.

Option 1, *Do Nothing*, is a low risk option for the board and agency. However, it means the loss of valuable time for project implementation and may result in increased costs for some project proposals. It may also mean the loss of matching resources for projects that must expend funds within a specified time frame or may result in applicants having to resubmit applications for various construction related permits.

Option 2, *Expand the Eligible Pre-Agreement Costs*, is an option for restoration and acquisition projects expected to be funded by the 2017-19 capital budget only. This is potentially a riskier option, because applicants may expect this time-limited policy expansion to be available for future biennia. A more detailed list of advantages and disadvantages is outlined below. The Recreation and Conservation Funding Board has approved a similar policy for restoration and development projects awaiting the approval of a capital budget. The board's current WAC, revised in 2016, allows for policy changes to eligible pre-agreement costs.

Advantages and Disadvantages

If the board selects option 2, interested applicants with pending 2016 and 2017 projects would submit a request for a waiver of retroactivity for their project proposal. Approval of a waiver has several possible advantages. For example, it would:

1. Allow RCO staff to administer these waivers similar to RCO's land acquisition waivers that require submittal of a request along with required pre-agreement and post approval materials.
2. Allow applicants to bid projects now, thus increasing the possibility of lower project costs if the economy continues to grow.
3. Allow applicants to stay on track with meeting their timelines for submitting phased project proposals in 2018.
4. Allow applicants to take advantage of their current budgeting for the proposed project.
5. Allow work to be done during appropriate weather conditions or during limited in-water work windows.
6. Ensure the work is done before permits expire.
7. Get some of the projects underway more quickly thus increasing the likelihood of reducing future reappropriation requests.
8. Preserve the availability of applicant staff, contractors, and various resources.
9. Reduce the time from application submittal to actual "on the ground" restoration. It is unknown how much additional time will pass before there is budget approval for these projects.

There are some possible disadvantages to this option or issues to consider. For example:

1. RCO grants staff would need to manage projects for which there is no project agreement, legal oversight authority, budget authority, or administrative costs to manage.
2. Applicants would move forward with a project that may not receive funding if a capital budget is not approved, or does not include funding for their project.

3. Applicants and RCO staff could find themselves in a difficult situation, if an inadvertent discovery is made while working within the waiver period (archeological find, hazardous substance issue, etc.).
4. Applicants would be taking a financial risk if the Legislature does not enact a capital budget, does not enact a capital budget that includes their project, or does not allow retroactive costs to be eligible. (Any waiver would clearly need to indicate that all risk rests with the project sponsor.)
5. If an applicant moves forward, and the project is not funded, they would not be able to apply for a future RCO grant for that project.
6. Projects would be underway with construction or other similar activities before the RCO project agreement is signed.
7. Outside of this memo, there has been no public review of this proposal.
8. There is an undetermined workload issue for RCO grants staff, which means staff may spend time working on projects that are not eventually funded.
9. There could be increased exposure of risk to RCO and the grant program through ineligible costs and project activities, contract violations, audit findings, etc. incurred without the framework of a project agreement to guide the project sponsor.

Staff Recommendation

RCO staff recommends that the board approve Option 2, which expands the eligible pre-agreement costs for restoration projects. This approval would allow RCO's Director to grant a waiver of retroactivity for restoration projects that meet all of the requirements outlined in this memorandum.

Next Steps

If approved by the board, RCO staff will notify applicants of the options available and then begin issuing waivers for 2016 and 2017 applicants who meet all of the eligibility requirements.

Attachments

- A. Special Waiver of Retroactivity for 2017-19 Restoration Projects
- B. Suggested Board Motion

Special Waiver of Retroactivity for 2017-19 Restoration Projects

If an applicant wants to proceed with the implementation phase of a restoration project, the applicant must submit a waiver of retroactivity request and meet all of the relevant conditions outlined in the following implementation strategy.

Implementation Strategy

Waiver for Restoration Projects

Applicants must submit a Waiver of Retroactivity request for a specific pending restoration or acquisition project. The waiver request must include adequate justification for why the applicant must begin work before RCO issues a project agreement. The Director may approve the waiver if the applicant has met the following conditions. The applicant must have:

1. Secured and documented for RCO the required control and tenure for the project area
2. Secured all required permits for the construction or restoration activity
3. Satisfied all of the requirements for cultural resources
4. Completed any and all relevant environmental work
5. Submitted plans and specifications to RCO staff for review, and
6. Met any conditions placed on the project by the lead entity, region, or SRFB review panel.

The waiver of retroactivity is specifically for the scope of work depicted in the final grant application of an approved 2016 PSAR project or a 2017 salmon recovery project. The applicant may use its own resources to move forward with the project proposal. No reimbursements will be made until after legislative approval of funding and full execution of an approved project agreement.

The special waiver of retroactivity for construction projects will expire following approval of a 2017-19 state capital budget. If the applicant begins construction or implementation of the project, it is eligible for a 2017-19 grant, but that project is no longer eligible for future grants from the Recreation and Conservation Office.

Suggested Motion

Move to delegate authority to RCO's Director to approve a waiver of retroactivity for approved 2016 PSAR restoration projects and 2017 salmon recovery restoration projects that meet the requirements outlined in the implementation strategy with the understanding or condition that the applicant assumes all risks in the event the project is not funded.

SALMON RECOVERY FUNDING BOARD SUMMARIZED MEETING AGENDA AND ACTIONS

Natural Resource Building, RM 172, Olympia, WA 98501

December 7, 2017

Item	Formal Action	Follow-up Action
Consent Agenda <ul style="list-style-type: none">Approval of August 23, 2017 Meeting MinutesReview and approval of agenda	Decision: <ul style="list-style-type: none">Approve Agenda – Phil and BobApprove August 23, 2017 Meeting Minutes – Jeff and Phil	No follow-up action requested.
1. Director's Report <ul style="list-style-type: none">Director's ReportLegislative, budget, and policy updatesPerformance updateFiscal Report	Briefings	Follow-up action requested: The Board would like to communicate to the Legislature the impact of no capital budget. Staff will draft for the chair's signature on behalf of the board. This was approved via consensus. Distribute JLARC report to the board
2. Salmon Recovery Management Report <ul style="list-style-type: none">Governor's Salmon Recovery Office ReportSalmon Section Report	Briefings	Follow-up action requested: GSRO <ul style="list-style-type: none">Present final GSRO work plan – March meetingProvide update on SRNet Foundation formation – March meetingAdd SRNET strategy for outreach to the Board's communication plan
Report from partners <ul style="list-style-type: none">Governor's Office Update	JT Austin reported The Orca Task Force is for implementation of actions: <ul style="list-style-type: none">Immediate,Seasonal, andLong-term With a report due on October 1, 2018.	Follow-up action requested: Provide a report on the status of the task force at the March meeting.
Salmon Recovery Management Report <ul style="list-style-type: none">Salmon Section Report		No follow-up requested.

3. Reports from Partners <ul style="list-style-type: none"> • Council of Regions Report • Washington Salmon Coalition Report • Regional Fisheries Enhancement Group • Board roundtable: other agency updates 	Briefings	Follow-up action requested: December 2017 is the last SRFB meeting for Megan Duffy. Stephen Bernath will be her replacement as the new DNR rep. Things to do: <ul style="list-style-type: none"> • Update SRFB members Web page to reflect change • Schedule new member orientation for Stephen • Recognize Megan during March meeting
General Comments		No follow up action requested:
4. Lay of the land from December 2017 through the end of March 2018 <ul style="list-style-type: none"> • Predictions • Available Funding • Distribution of available funding 	Briefings and Decision Moved – Bob Bugert Seconded – Phil Rockefeller Approved as presented	Follow-up action requested: If no Capital Budget, will need to come back March meeting.
5. How or whether to conduct the 2018 grant cycle in the absence of a capital budget <ul style="list-style-type: none"> • Options • Approve Manual 18 timeline 	Briefings and Decision Moved – Jeff Breckel Seconded – Phil Rockefeller Approved as presented.	No follow up action requested.
6. 2017 grant round <ul style="list-style-type: none"> • Overview • Slideshow of featured projects • Review panel comments 	Briefings and Decision Tara Galuska provided an overview of the grant round. Grant managers presented one proposed project from each region. Tom Slocum provided Review Panel reflections of this grant cycle. The Board recognized Kelley Jorgensen's time on the Review Panel.	Follow –up action requested: Tara will talk with the Washington Association of Land Trusts re: concerns with observation on protection project requests being so low this round.
<ul style="list-style-type: none"> • Board funding decisions 	Decisions <i>Mid-Columbia</i> Moved – Bob Bugert Seconded – Phil Rockefeller Approved as presented <i>WA Coast</i> Moved – Jeff Breckel	No follow up action requested.

	<p>Seconded – Phil Rockefeller Approved as presented</p> <p><i>Upper-Columbia</i> Moved – Phil Rockefeller Seconded – Bob Bugert Approved as presented d</p> <p><i>Snake River</i> Moved – Bob Bugert Seconded – Jeff Breckel Approved as presented</p> <p><i>Puget Sound Partnership</i> Moved – Jeff Breckel Seconded – Phil Rockefeller Approved as presented</p> <p>NE Washington Region Moved – Phil Rockefeller Seconded – Bob Bugert Approved as presented</p> <p>LCFRB Moved – Bob Bugert Seconded – Jeff Breckel Approved as presented</p> <p>Hood Canal CC Moved – Jeff Breckel Seconded – Phil Rockefeller Approved as presented</p>	
7. Options to allow 2016 applicants to proceed with certain aspects in light of the capital budget situation	<p>Briefing and Decision Moved – Phil Rockefeller Seconded – Jeff Breckel Approved as presented</p>	No follow up action requested.
Next meeting March 21-22, 2018 Planning joint meeting with OWEB in June.		

SALMON RECOVERY FUNDING BOARD SUMMARY MINUTES

Date: December 7th, 2017

Place: Natural Resource Building, Room 172, 1111 Washington St SE, Olympia, WA

Salmon Recovery Funding Board Members Present or connected via computer or telephone:

David Troutt, Chair	Olympia	Carol Smith	Department of Ecology
Nancy Biery	Quilcene	Susan Kanzler	Department of Transportation
Bob Bugert	Wenatchee	Erik Neatherlin	Department of Fish and Wildlife
Jeff Breckel	Longview	Megan Duffy	Department of Natural Resources
Phil Rockefeller	Bainbridge Island	Brian Cochrane	Washington Conservation Commission

It is intended that this summary be used with the materials provided in advance of the meeting. The Recreation and Conservation Office (RCO) retains a recording as the formal record of the meeting.

Opening and Welcome

Chair David Troutt called the meeting to order at 9:06 a.m., welcomed the board, staff, and audience. Staff called roll and a quorum was determined. Members Nancy Biery and Carol Smith were excused. Member Brian Cochrane will only be in attendance until noon.

Motion: Approval of the December 7, 2017, Meeting Agenda.
Moved by: Member Phil Rockefeller
Seconded by: Member Bob Bugert
Decision: Approved as presented

Approval of August 23rd, 2017 Meeting Minutes

Motion: Approval of the August 23 Meeting Minutes.
Moved by: Member Jeff Breckel
Seconded by: Member Phil Rockefeller
Decision: Approved as presented

Management and Partner Reports

Item 1: Directors Report

Director's Report: Director Cottingham and Wendy Brown, Policy Director, briefed the board on agency, legislative, budget, and policy updates. As well as summarized the fiscal report and performance update report for the board members and audience.

Board members had clarifying questions about some of the news coming out of the Legislature, and had further discussion about some of the in-progress executive orders coming out of the Governor's office.

Item 2: Salmon Recovery Management Report

Governor's Salmon Recovery Office Report: Steve Martin, Executive Coordinator, updated the board on what the first few months in his new role have been like. He also highlighted the GSRO work plan, and gave updates on SRNet and the communications plan.

Board had clarifying questions for Steve about agency policy workgroup and timelines. Kaleen let everyone know it all depends on the budget and the work handed down from the Governor's office.

Jessica Helsey and Amy Hatch-Winecka presented on behalf of SRNet. They discussed the purpose of SRNet, its accomplishments over the past year, challenges, and next steps for the future. Ms. Helsey and Ms. Hatch-Winecka outlined what the funding would look like going forward, as they would not be able to accept state or federal funding being an advocacy and/or lobbying group.

Board discussed how important it is to act as a united front when it comes to supporting salmon recovery, including telling the same story, both visually, and through media. Board discussed challenges of getting the word out about salmon recovery to all partners and potential partners, not just people directly involved in the grants process.

Salmon Section Report: Tara Galuska, salmon section manager, updated the board on the 2016 and 2017 grant rounds, including PSAR projects approved by the board in 2016, and the results of the RFQQ in reference to the review panel. Ms. Galuska reviewed a detailed list of approved amendments and completed closed projects that the staff have been working on. She also introduced the Washington Water and Salmon Fund Finder. This multiagency effort will help people find appropriate grants and other public money to fund their projects. Ms. Galuska also reviewed some of the challenges that a lack of capital budget has presented in regards to expanding this potential statewide tool.

Board discussed how this website has been a long time coming and they have wanted something like this for a while. This kind of website has the potential to have tangible benefits on smaller agencies that don't have a large staff or many resources. Board commented how it ultimately streamlines the process of finding available and appropriate funding for projects.

Item 3: Reports from Partners

Governor's Office Update: JT Austin, Natural Resource Senior Policy Advisor to the Governor, updated the board on the Governor's executive order for the orca task force. This task force will not be for research, as they know the issues and the problems. This task force instead, will be focused on solutions and immediate action. Ms. Austin outlined the specific work groups within the task force, and some of the agencies and people to be involved. The focus is on the now, and what immediate action can be taken while waiting for the orcas to return next May. The Governor wants to recognize that this is a statewide issue, not just a Puget Sound issue, and will be willing to address challenging issues in order to move forward. The public needs to understand what is happening, there will be much education and outreach needed. Pulling people together with opposing interests and ideas will be crucial in making this work (commercial fisheries, biologists, salmon recovery workers, recreational fisherman, etc.).

The board discussed how this will directly benefit salmon recovery and some of the challenges that have presented themselves. Examples being, no capital budget and how no money means no workforce for salmon recovery.

Council of Regions Report (COR): Steve Manlow, Council of Regions Chair, provided an update on what the COR has accomplished this past year, as well as where they are headed. They have been coordinating with Steve Martin in his new role to make sure that their work plan is in line with the state work plan. The

goal is to promote much greater awareness in the respective regions in regards to salmon recovery. Monitoring is going to be an important element in the work plan, as there are a great many unmet needs in the region. They will also be working to end and apply the IMW programs. Mr. Manlow further explained that the COR will be continuing to engage in the broader statewide initiatives that were brought to light today (orca task force, lack of capital budget, pinniped predation, etc.).

Board discussed the COR's new and existing priorities, and how they share a common interest with the Salmon Recovery Funding Board (SRFB) as far as monitoring and recognizing progress in the regions.

Washington Salmon Coalition (WSC) Report: Alicia Olivas, briefed the board on the many discussions that the coalition has been having. The lean entity process at this time has been stalled due to no capital budget being passed. Without the capital budget there is no money for travel, Ms. Olivas pointed out that this will have direct impacts to the grant round. In order to move forward as best as they can with no capital budget, the Washington Salmon Coalition created a survey to gather information. They solicited feedback from all their local partners to answer questions on the survey. They took the results back to the WSC, COR, and shared with RCO and the SRFB. In considering the options to either delay to combine with the current grant round, Alicia highlighted that many of the answers received in the questionnaire and the challenges that would affect each scenario. Ultimately, their recommendation, which aligns with the results of the survey, is to continue as normal and hope a budget passes shortly. This will keep the momentum going for salmon recovery.

Board asked Ms. Olivas some questions and further discussed the results of the survey.

Break 10:50 a.m. – 11:00 a.m.

Regional Fisheries Enhancement Groups: Jeanette Dorner, Executive Director of the Mid-Sound RFEG, reviewed the projects and groups that are doing the work across the state of Washington. Ms. Dorner gave an example of how important it is that all these different people come together with a common goal to get the work done. She reviewed the Green-Duwamish youth exchange. This program works with underprivileged youth in this watershed in order to complete projects that will make a difference in their community.

Board Roundtable and Other Agency Updates:

Brian Cochrane, Washington Conservation Commission, provided an update similar to what has been discussed so far: the capital budget is a top issue and concern for them. If the Washington Conservation Commission doesn't get funding in time they will lose funding with the Farm Services Agency (FSA). Not all of their agency is supported by the capital budget, but a majority is.

Megan Duffy, Washington State Department of Natural Resources, updated the board that this will be her last Salmon Recovery Funding Board meeting due to her promotion by the Commissioner of Public Lands. Her replacement, Stephen Bernath, will be present at the March 2018 SRFB meeting.

Susan Kanzler, Washington State Department of Transportation, reviewed many of the projects that WSDOT has completed over the past year that directly affect fish and fish passage. She also let the board know that WSDOT will be part of the Orca Task Force.

Erik Neatherlin, Washington Department of Fish and Wildlife, provided an update on staff changes at WDFW and a few of their legislative priorities moving forward.

General Public Comment: *No public comment at this time.*

Board Business: Decisions

Item 4: Lay of the Land from December 2017 through the end of March 2018

Predictions and Available Funding: Kaleen Cottingham, RCO Director, provided an overview of the SRFB funding that is currently available, and limitations of each. Including funding from the adopted operating budget and from the re-appropriated capital funds, as the Legislature has not yet adopted a 2017-2017 capital budget.

Board discussed questions they had about the details of funding; including, where the money is coming from, and the limitations of each source. They further discussed the need for getting creative in spending the closer we get to March.

Motion: Move to approve \$1,923,922 for the funding decisions outlined in memo 4
Moved by: Member Bob Bugert
Seconded by: Member Phil Rockefeller
Decision: Approved

General Public Comment: *No public comment at this time.*

Item 5A: How or Whether to Conduct the 2018 Grant Cycle in the Absence of a Capital Budget

Options: Tara Galuska, Salmon Section Manager and Scott Robinson, RCO Deputy Director, briefed the board on many of the challenges facing the grant round of salmon section of RCO. They outlined several directions the board could take, and asked the board for direction.

Board discussed the options for what will happen in the future, and potential repercussions of what a new grant round would look like, including the risks of moving forward business as usual. In the end, staff recommended staying the course, business as usual. More details in March, if there is no capital budget.

Item 5B: Approval of Manual 18 and Timeline

Tara Galuska, Salmon Section Manager, summarized for the board the decision of staff to not make any significant changes to Manual 18, aside from amending Appendix B. This decision was made in order to save staff resources and streamline this year's processes for lead entities and applicants.

Motion: Move to Approve the 2018 Grant Schedule
Moved by: Member Jeff Breckel
Seconded by: Member Phil Rockefeller
Decision: Approved

General Public Comment:

Alicia Olivas – spoke to what the repercussions of delaying the grant round would look like, rather than moving along business as usual. In their survey to sponsors, they all agreed that moving forward would be the best scenario.

Board discussed how important it is to speak to your local representatives about issues that are important to you.

Working lunch 12:25 p.m. – 1:10 p.m.

Item 6A: 2017 Grant Round: Overview

Tara Galuska, Salmon Section Manager, reviewed for the board the projects identified in the 2017 Salmon Recovery Grant Funding Report (attachment 6). The funding report provides background on the process used to identify and evaluate the projects under consideration as well as the project lists.

Item 6B: 2017 Grant Rounds: Slideshow of featured projects

Coast Salmon Partnership: Alice Rubin, OGM Salmon Section, provided a brief overview of the #1 ranked project for the Quinault Lead Entity, including the goals, project highlights, project scope, and area.

Lower Columbia Fish Recovery Board: Josh Lambert, OGM Salmon Section, provided a brief overview of the #3 ranked project of the Lower Columbia Region. This project is collaborating with the U.S. Forest Service, and willing landowners. Josh highlighted the project goals, scope, species involved, and area.

Upper Columbia Salmon Recovery Board: Marc Duboiski, OGM Salmon Section, provided an overview of the #9 ranked project for Upper Columbia. This project is collaborating with Chelan County Natural Resources. Marc highlighted the project's goals, scope, species benefited, and area. Marc concluded his project by showing a video of the affected area.

Middle Columbia River: Kay Caromile, OGM Salmon Section, provided an overview about the Mid Columbia's #1 ranked project. She highlighted the species that would be helped, the area where the project is to be completed, and project scope.

Snake River Salmon Recovery Board: Kay Caromile, OGM Salmon Section, provided an overview of the #1 ranked project in the Snake Region. This monitoring project collaborates with Eco logical Resources and monitors the restoration done in Asotin creek.

San Juan Lead Entity: Mike Ramsey, OGM Salmon Section, provided an overview of the #1 ranked project of the San Juan Lead Entity. Mike highlighted the project's goals, scope, species, species benefited, and the area.

Hood Canal Region: Mike Ramsey, OGM Salmon Section, provided an overview of Hood Canals #4 ranked project. Mike reviewed the projects goals, scope, species benefited, and area.

Item 6C: 2017 Grant Round: Review Panel Comments

Tom Slocum, Review Panel Chair, provided a quick overview of this year's grant round, including general observations and noteworthy project. The panel had four main observations; they would like to see stronger designs, updated CFW designs with updated guidelines from WDFW, ASRP presents new opportunities for Chehalis Basin LE, and a desire for inclusion of all sponsors and stakeholders.

Board discussed the Review Panel's findings and observations.

The board also adopted a resolution to recognize the service of Kelley Jorgensen on the Review Panel.

General Public Comment:

John Foltz, Snake Recovery Acting Director, thanked the board on all their hard work, and he provided additional information on the IMW project that Kat proposed.

Dawn Pucci, Island County Lead Entity Coordinator, wanted to give thanks to RCO, GSRO, and the board for finding funding for them in this time of uncertainty.

Break 2:25 p.m. – 2:35 p.m.

Item 6: 2017 Grant Round: Board Funding Decisions

Tara Galuska, Salmon Section Manager, introduced the topic of board funding decisions, reviewed the amount of work that went into these recommendations, and the planning that had to take place to bring these projects forward.

Middle Columbia River Salmon Recovery Region:

Motion: Move to approve \$1,688,400 for projects and project alternates in the Middle Columbia Salmon Recovery Board Region, as listed in Attachment 6 of the 2017 Salmon Recovery Grant Funding Report, dated December 7, 2017, and delegate authority to the RCO Director to enter into contract for these projects once a capital budget is passed. This amount includes \$501,587 of funding for projects in Klickitat County Lead Entity.

Moved by: Member Bob Bugert

Seconded by: Member Phil Rockefeller

Decision: Approved

Washington Coast Salmon Recovery Region:

Motion: Move to approve \$1,722,600 for projects and project alternates in the Coastal Region, as listed in Attachment 6 of the 2017 Salmon Recovery Grant Funding Report, dated December 7, 2017, and delegate authority to the RCO Director to enter into contract for these projects once a capital budget is passed.

Moved by: Member Jeff Breckel

Seconded by: Member Phil Rockefeller

Decision: Approved

Upper Columbia River Salmon Recovery Region:

Motion: Move to approve \$1,855,800 for projects and project alternates in the Upper Columbia Region, as listed in Attachment 6 of the 2017 Salmon Recovery Grant Funding Report, dated December 7, 2017, and delegate authority to the RCO Director to enter into contract for these projects once a capital budget is passed.

Moved by: Member Phil Rockefeller

Seconded by: Member Bob Bugert

Decision: Approved

Snake River Salmon Recovery Region:

Motion: Move to approve \$1,519,200 for projects and project alternates in the Snake River Region, as listed in Attachment 6 of the 2017 Salmon Recovery Grant Funding Report, dated December 7, 2017, and delegate authority to the RCO Director to enter into contract for these projects once a capital budget is passed.

Moved by: Member Bob Bugert

Seconded by: Member Jeff Breckel

Decision: Approved

Puget Sound Salmon Recovery Region:

Motion: Move to approve \$6,142,038 for projects and project alternates in the Puget Sound Region, as listed in Attachment 6 of the 2017 Salmon Recovery Grant Funding Report, dated December 7, 2017, and delegate authority to the RCO Director to enter into contract for these projects once a capital budget is passed.

Moved by: Member Jeff Breckel

Seconded by: Member Phil Rockefeller

Decision: Approved

Northeast Washington Salmon Recovery Region:

Motion: Move to approve \$342,000 for projects in the Northeast Region, as listed in Attachment 6 of the 2017 Salmon Recovery Grant Funding Report, dated December 7, 2017, and delegate authority to the RCO Director to enter into contract for these projects once a capital budget is passed

Moved by: Member Phil Rockefeller

Seconded by: Member Bob Bugert

Decision: Approved

Lower Columbia Salmon Recovery Region:

Motion: Move to approve \$3,600,000 for projects and project alternates in the Lower Columbia Region, as listed in Attachment 6 of the 2017 Salmon Recovery Grant Funding Report, dated December 7, 2017, and delegate authority to the RCO Director to enter into contract for these projects once a capital budget is passed. This amount includes \$97,200 of funding for projects in Klickitat County Lead Entity.

Moved by: Member Bob Bugert

Seconded by: Member Jeff Breckel

Decision: Approved

Hood Canal Salmon Recovery Region:

Motion: Move to approve \$1,129,961 for projects and project alternates in the Hood Canal Region, as listed in the citizen's approved projects list in Attachment 6 of the 2017 Salmon Recovery Grant Funding Report, dated December 7, 2017, and delegate authority to the RCO Director to enter into contract for these projects once a capital budget is passed.

Moved by: Member Jeff Breckel

Seconded by: Member Phil Rockefeller

Decision: Approved

Item 7: Options to allow 2016 applicants to proceed with certain aspects in light of the capital budget situation

Kat Moore, Outdoors Grants Manager, provided a summary of the 2017-19 biennium capital budget situation. The lack of a capital budget has created challenges for applicants who are waiting to implement projects that may be funded if a budget is approved. Staff are asking the SRFB to consider expanding the list of eligible pre-agreement costs to allow applicants to proceed with restoration activities for this biennium only. This is a one-time approval request; right now, there isn't a policy change on the table.

Board discussed risks for both RCO and sponsors, and benefits in moving this direction. The biggest risk is a financial one to the sponsor.

General Public Comment:

Jason Mulville-Kuntz, King County, commented that this might be a valuable thing to have in their watershed.

Trisha Snyder, Yakima Basin LE Coordinator, brought up concerns that no one knows what the Legislature is going to do concerning the capital budget and this presents some risk for the sponsor.

Motion: Move to delegate authority to RCO's Director to approve a waiver of retroactivity for previously approved 2016 PSAR restoration projects and 2017 salmon recovery restoration projects which meet the requirements outlined in the implementation strategy with the understanding or condition that the applicant assumes all risks in the event the project is not funded.

Moved by: Member Phil Rockefeller

Seconded by: Member Jeff Breckel

Decision: Approved

Closing

Chair Troutt adjourned the meeting at 3:15 p.m.

Approved by:



David Troutt, Chair

3/21/18

Date



CITY OF
ISSAQUAH
WASHINGTON

RECEIVED

AUG 15 2017

WA STATE
RECREATION AND CONSERVATION OFFICE

Executive Office

130 E. Sunset Way | P.O. Box 1307

Issaquah, WA 98027

425-837-3020

issaquahwa.gov

August 8 2017

Recreation and Conservation Office
Salmon Recovery Funding Board
P.O. Box 40917
Olympia, Washington 98504-0917

Dear Members of the Board,

The City of Issaquah strongly supports the Mountains to Sound Greenway Trust's applications to Washington State Recreation and Conservation Office's Salmon Recovery Grant for the Issaquah Creek In-Stream Restoration at Lake Sammamish State Park. The State Park is now located within the jurisdiction of the City of Issaquah, and support for habitat restoration enjoys broad support from the City, our citizens, and the region.

Lake Sammamish State Park is the gateway to all migratory fish returning to Issaquah Creek. However, much of the Creekside habitat in the Park was once a monoculture of blackberry and Bohemian knotweed. Over the past decade, the Greenway Trust has partnered with the Washington State Parks and Recreation Commission and the City of Issaquah to complete numerous restoration projects along Issaquah Creek, Tibbetts Creek and the Lake Sammamish lakeshore, restoring more than 40 acres of the Park and dozens more within the City, while planting more than 50,000 native trees and shrubs, and engaging thousands of community volunteers who have contributed more than 30,000 hours of service toward these efforts.

Restoration along the creek throughout the City is a multi-year effort by the Greenway Trust, the City, and State Parks, and many other partners, in an effort to restore habitat for Chinook salmon and all the other fish and wildlife that utilize Issaquah Creek from Lake Sammamish upstream through the City of Issaquah. The proposed project builds on past successes and continues to garner significant local support and participation.

While the City supports the goals of this project, it must remind Mountains to Sound Greenway that any project undertaken along Issaquah Creek must go through the City's permitting process and may not cause an elevation rise or increase the floodplain, nor cause any negative impact to the City's drainage system. The City will work closely with project sponsors, proponents, and stakeholders during future phases of this project to ensure the project complies with the Issaquah Municipal Code and does not cause any negative impact to flooding.

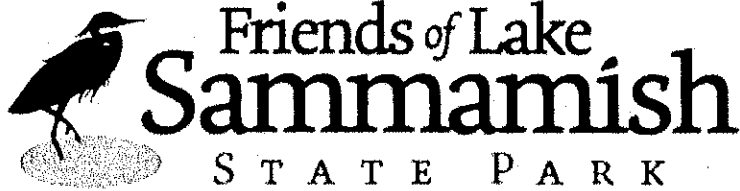
This project will support prior efforts to re-establish native plant communities along more than 10,000 linear feet of Issaquah Creek, and is an important step in maintaining and enhancing connectivity between the habitat improvements completed downstream and upstream within the Park, and those completed by the City of Issaquah upstream.

Please feel free to contact me at (425) 837 -3020 if you have any questions

Sincerely,

A handwritten signature in black ink, appearing to read "Fred Butler", with a horizontal line extending to the left and a small loop at the end.

Fred Butler
Mayor



RECEIVED

AUG - 9 2017

August 2, 2017

WA STATE
RECREATION AND CONSERVATION OFFICE

Recreation and Conservation Office

Salmon Recovery Funding Board

P.O. Box 40917

Olympia, Washington 98504-0917

Dear Members of the Board,

The Friends of Lake Sammamish State Park strongly supports the Mountains to Sound Greenway Trust's applications to Washington State Recreation and Conservation Office's Salmon Recovery Grant for the Issaquah Creek In-Stream Restoration at Lake Sammamish State Park.

Lake Sammamish State Park is the gateway to all migratory fish returning to Issaquah Creek. However, much of the Creekside habitat in the Park was once a monoculture of blackberry and/or Bohemian knotweed. Over the past decade, the Greenway Trust has partnered with the Washington State Parks and Recreation Commission and the City of Issaquah to complete numerous restoration projects along Issaquah Creek, Tibbetts Creek and the Lake Sammamish lakeshore, restoring more than 40 acres of the Park and dozens more within the City, while planting more than 50,000 native trees and shrubs, and engaging thousands of community volunteers who have contributed more than 30,000 hours of service toward these efforts.

Restoration along the creek in the Park and within the City is a multi-year effort by the Greenway Trust, the City, and State Parks, and many other partners, in an effort to restore habitat for Chinook salmon and all the other fish and wildlife that utilize Issaquah Creek from the Park upstream through the City of Issaquah. The proposed project builds on past successes and continues to garner significant local support and participation.

This project will support prior efforts to re-establish native plant communities along more than 10,000

linear feet of Issaquah Creek, and is an important step in maintaining and enhancing connectivity between the habitat improvements completed downstream and upstream within the Park, and those completed by the City of Issaquah upstream.

Please feel free to contact me if you have any questions.

Sincerely,

Jennifer Adut

Executive Director, Friends of Lake Sammamish State Park

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AUG - 9 2017

WA STATE
RECREATION AND CONSERVATION OFFICE

Subject: FW: Message to the Salmon Recovery Funding Board

From: Mike Lithgow [<mailto:MLithgow@kalispeltribe.com>]

Sent: Thursday, November 30, 2017 8:35 AM

To: Gage, Sarah (GSRO) <Sarah.Gage@gsro.wa.gov>; Caudill, Dave (RCO) <Dave.Caudill@rco.wa.gov>

Cc: Joe Maroney <imaroney@kalispeltribe.com>

Subject: Message to the Salmon Recovery Funding Board

Dear SRFB,

Due to the capital budget crisis, I have chosen to be frugal and forgo the trip to this year's December Board Meeting. Even though I am unable to attend, I would like to pass on my gratitude. Thank you for your dedication to salmon recovery over this very tumultuous year. In my humble opinion your staff have done an amazing job of patching things together in order to keep the ship from sinking. Bull Trout recovery in Pend Oreille County would not be where we are today without the support they provide. We are thankful for these resources and are hopeful that the new year will bring renewed fiscal stability and support from our elected officials in Olympia.

Sincerely,

Mike Lithgow

Information and Outreach Coordinator

Kalispel Tribe Natural Resource Dept.

P.O. Box 39

Usk, WA 99180

Desk: 509-447-7435

Cell: 509-370-8794

Email: mlithgow@kalispeltribe.com





STATE OF WASHINGTON
RECREATION AND CONSERVATION OFFICE

November 21, 2017

Sarah Moorhead, Acting Executive Director and Members of the Board of Supervisors
Thurston Conservation District
2918 Ferguson Street SW A
Tumwater, WA 98512

RE: Salmon Recovery Lead Entity Responsibilities

Dear Ms. Moorhead and Members of the Thurston Conservation District Board of Supervisors:

I was disappointed to learn that there appears to be some confusion at the Thurston Conservation District (District) about the statutory requirements necessary to undertake the role of a lead entity in Washington's statewide salmon recovery efforts. This nationally recognized process relies on a bottom-up approach of local citizen review and ranking of habitat projects. It is very important to my agency, as the funder both of the process for ranking projects and of the projects themselves, that all lead entities maintain an open, transparent, and legal process for prioritizing projects to be funded by the Salmon Recovery Funding Board (Board).

The District was designated as the lead entity in 1998 by resolutions adopted by the Thurston County Commission, the cities of Olympia, Lacey, Rainier, and Tumwater, and the Squaxin Island Tribe. As such, the District serves as the fiscal agent for the lead entity citizens committee and helps manage the citizens committee and the technical review committee in their role of developing the ranked list of habitat projects submitted to the Board each year. The District does not have any decision-making authority over the ranked habitat project lists.

Please note that the citizens committee within a lead entity area (in your case, the WRIA 13 Salmon Habitat Recovery Committee) has the legal authority to submit the ranked habitat project list to the Board. The Board approves the projects to be funded, with the Washington State Recreation and Conservation Office entering into contracts with the individual project sponsors. The Puget Sound Partnership also reviews the ranked project lists from Puget Sound lead entities for consistency with the Puget Sound Chinook Recovery Plan, and projects must be consistent with the Puget Sound Action Agenda.

A lead entity, as described in the Salmon Recovery Act, RCW 77.85:

- Must be jointly designated by the counties, cities, and tribal governments in the area (usually a watershed) for which a habitat project list is developed. (77.85.050)
- May be a county, city, conservation district, special district, tribal government, regional recovery organization, or other entity. (77.85.050)



- Shall establish a committee that consists of representative interests of counties, cities, conservation districts, tribes, environmental groups, business interests, landowners, citizens, volunteer groups, regional fish enhancement groups, and other habitat interests. (77.85.050)
 - The committee shall compile and submit a ranked habitat project list to the Salmon Recovery Funding Board in accordance with procedures adopted by the board. (77.85.050)

The Thurston Conservation District Lead Entity is funded by the Board to carry out the duties mentioned above. The current contract is funded through December 31, 2017. Depending on the outcome of the Board's meeting on December 7th, additional funding may be available to carry the lead entity function through March 31, 2018. Funding for the remainder of the biennium is contingent on the Legislature adopting a capital budget or otherwise providing funding for this purpose.

The process for submitting projects for 2017 has already concluded, with the Board poised to approve the ranked lists on December 7th. If the District no longer wishes to serve as the lead entity or cannot comply with the statutory requirements, then the local jurisdictions (Thurston County, the cities of Olympia, Lacey, Rainier, and Tumwater, and the Squaxin Island Tribe) may designate a different organization to serve in this role.

I ask that you please provide a response outlining the District's willingness and ability to fulfill the lead entity role for the 2018 project recruitment process by December 20, 2017.

Please let me know if you have any questions.

Sincerely,



Kaleen Cottingham
Director

cc: Thurston County Commissioners
Washington State Conservation Commission
City of Olympia
City of Lacey
City of Rainier
City of Tumwater
Sheida Sahandy, Director, Puget Sound Partnership
David Troutt, Chair, Salmon Recovery Funding Board