



PROPOSED Salmon Recovery Funding Board Meeting Agenda Special Meeting

June 15, 2011

Natural Resources Building, Room 285, Olympia, WA 98504

Board members outside Olympia will attend and participate in this meeting by conference call.

Time: Opening sessions will begin as shown; all other times are approximate.

Order of Presentation:

In general, each agenda item will include a presentation, followed by board discussion and then public comment. The board makes decisions following the public comment portion of the agenda item.

Public Comment:

Public comment will be accepted from room 285 in the Natural Resources Building. If you wish to comment at a meeting, please fill out a comment card and provide it to staff. You will be asked to speak at the appropriate time.

You also may submit written comments to the Board by mailing them to the RCO, attn: Rebecca Connolly, Board Liaison at PO Box 40917, Olympia, WA 98504 or at rebecca.connolly@rco.wa.gov.

Special Accommodations:

If you need special accommodations to participate in this meeting, please notify us by June 13, 2011 at 360/902-0220 or TDD 360/902-1996.

JUNE 15, 2011

OPENING AND WELCOME

- 1:30 p.m. Call to Order** *Chair*
- Determination of Quorum
 - Review and Approval of Agenda (*Decision*)

BOARD DECISIONS

- 1:30 p.m. 1. Pro Tem Appointments to SRFB Subcommittee** *Director Cottingham*
- Public Comment
- Board Discussion
- Decision:* That in the event a member of the Salmon Recovery Funding Board (SRFB) subcommittee is unable to participate in a subcommittee meeting due to an inability to attend, or because of a potential conflict of interest due to the subject matter of the meeting, the Chair of the SRFB is authorized to appoint a pro tem member for that meeting from among the other voting members of the SRFB.

- 1:45 p.m. ADJOURN**

Item 1

Meeting Date: June 2011
Title: Pro tem Appointments to the SRFB Subcommittee
Prepared By: Kaleen Cottingham, Director



Proposed Action: Decisions

Summary

The Salmon Recovery Funding Board (SRFB) appoints members to a board subcommittee. The subcommittee holds meetings at which it considers amendment requests according to the authority matrix in Manual 18, Appendix Q. Typical issues brought to the subcommittee include cost increases greater than twenty percent, major changes to the project scope or property to be acquired, and significant changes to a project location.

An issue has been referred to the subcommittee by the director of the Recreation and Conservation Office (RCO). The issue involves an organization for which one of the subcommittee members serves as a board member. Under relevant state law, the subcommittee member is precluded from participating in the deliberation and decision on that issue. As a result, the subcommittee is deprived of a quorum.

RCO staff has recognized that this circumstance also could occur if a subcommittee member was unavailable for a meeting for other reasons such as illness or leave. For this reason, staff recommends that the board establish a policy that allows the board chair to appoint a pro tem member if a standing subcommittee member is precluded from participation due to an excused absence or potential conflict of interest.

Proposed Motion Language

Move that in the event a member of the SRFB subcommittee is unable to participate in a subcommittee meeting due to an inability to attend because of illness or leave, or because of a potential conflict of interest due to the subject matter of the meeting, the Chair of the SRFB is authorized to appoint a pro tem member for that meeting from among the other voting members of the SRFB.

SALMON RECOVERY FUNDING BOARD SUMMARIZED MEETING AGENDA AND ACTIONS, JUNE 15, 2011

Agenda Items with Formal Action

Item	Formal Action	Follow-up Actions
Pro Tem Appointments to SRFB Subcommittee	APPROVED	

SALMON RECOVERY FUNDING BOARD SUMMARY MINUTES

Date: June 15, 2011

Place: Room 285, Natural Resources Building, Olympia, WA
Board members participated via conference call

It is intended that this summary be used with the materials provided in advance of the meeting. There is no audio recording of this meeting.

This is special meeting of the Salmon Recovery Funding Board. Notice was made on June 9, 2011 via email to interested parties, board members, and the Washington State Register.

Salmon Recovery Funding Board Members Participating by Phone:

Bud Hover, Chair	Okanogan County	Carol Smith	Conservation Commission
David Troutt	DuPont		
Harry Barber	Washougal		
Josh Brown	Kitsap County		

Opening and Welcome

Chair Bud Hover called the meeting to order at 1:30 p.m. and a quorum was determined.

Board Decisions

The Salmon Recovery Funding Board (board) took action on one topic, as follows.

Pro Tem Appointments to Board Subcommittee

Recreation and Conservation Office (RCO) director Kaleen Cottingham explained the role of the subcommittee and the circumstances requiring the pro tem appointments, as described in the staff memo. In response to a question from board member Smith, she explained that the pro tem member needed to be a voting board member so that the subcommittee had at least two voting board members. She concluded that staff recommends that the board allow the chair to appoint a pro tem member if a standing subcommittee member must recuse himself or herself.

There was no public comment. The board members concurred with the recommendation.

Josh Brown moved that in the event a member of the board subcommittee is unable to participate in a subcommittee meeting due to an inability to attend because of illness or leave, or because of a potential conflict of interest due to the subject matter of the meeting, the Chair of the board is authorized to appoint a pro tem member for that meeting from among the other voting members of the board.

Seconded by: David Troutt

Motion: APPROVED

No other business was conducted.

Meeting adjourned at 1:36 p.m.

Approved by:

Bud Hover, Chair

Date