

# Proposed Agenda

July 21, 2020



## ONLINE MEETING

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### ATTENTION:

**Protecting the public, our partners, and our staff are of the utmost importance. Due to recent health concerns with the novel coronavirus and in compliance with the Governor's Executive Order 20-28(amending 20-05), this meeting will be held exclusively online. The public is encouraged to participate online and will be given opportunities to comment, as noted below.**

**If you wish to participate online, please click the link below to register and follow the instructions. We ask that you register in advance of the meeting. You will be e-mailed specific instructions upon registering. Technical support for the meeting will be provided by RCO's board liaison who can be reached at [Wyatt.Lundquist@rco.wa.gov](mailto:Wyatt.Lundquist@rco.wa.gov).**

**Registration Link:** <https://attendee.gotowebinar.com/register/1658089230670462475>

*\*Additionally, RCO will record this meeting and would be happy to assist you after the meeting to gain access to the information.*

**Order of Presentation:** In general, each agenda item will include a short staff presentation and followed by board discussion. The board only makes decisions following the public comment portion of the agenda decision item.

**Public Comment:** General public comment is encouraged to be submitted in advance to the meeting in written form. Please submit written comments to the board by mailing them to the RCO, Attn: Wyatt Lundquist, board liaison, at the address above or at [Wyatt.Lundquist@rco.wa.gov](mailto:Wyatt.Lundquist@rco.wa.gov).

Public comment on agenda items is also permitted. If you wish to comment, you may e-mail [Wyatt.Lundquist@rco.wa.gov](mailto:Wyatt.Lundquist@rco.wa.gov) or message Wyatt Lundquist using the messenger in the Webinar before the start of the item you wish to testify on. Comment for these items will be limited to 3 minutes per person.

**Special Accommodations:** People with disabilities needing an accommodation to participate in RCO public meetings are invited to contact us via the following options: 1) Leslie Frank by phone (360) 902-0220 or e-mail [Leslie.Frank@rco.wa.gov](mailto:Leslie.Frank@rco.wa.gov); or 2) 711 relay service. Accommodation requests should be received July 7, 2020 to ensure availability.

**Tuesday, July 21, 2020**

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**OPENING AND MANAGEMENT REPORTS**

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<b>9:00 a.m.</b>	<b>Call to Order</b> <ul style="list-style-type: none"><li>A. Roll Call and Determination of Quorum</li><li>B. Overview of Online Meeting Procedures (Wyatt)</li><li>C. Review and Approval of Agenda</li><li>D. Remarks of the Chair</li></ul>	<i>Chair Willhite</i>
<b>9:15 a.m.</b>	<b>1. Consent Agenda</b> <i>(Decision)</i> Resolution 2020-12 <ul style="list-style-type: none"><li>A. <a href="#">Board Meeting Minutes: April 21, 2020</a></li><li>B. <a href="#">Time Extensions:</a><ul style="list-style-type: none"><li>• Inholdings and Adjacent Properties 2014, State Parks (<a href="#">RCO 14-1681</a>)</li></ul></li><li>C. <a href="#">Cost Increase:</a><ul style="list-style-type: none"><li>• Cheney Park Field Lighting, City of South Bend (<a href="#">RCO 18-1550</a>)</li></ul></li></ul>	<i>Chair Willhite</i>
<b>9:20 a.m.</b>	<b>2. <a href="#">Director's Report</a></b> <i>(Briefing)</i> <ul style="list-style-type: none"><li>A. Director's Report<ul style="list-style-type: none"><li>• COVID-19 Update</li><li>• 2021 Calendar?</li></ul></li><li>B. Legislative &amp; Policy Update<ul style="list-style-type: none"><li>• Special Session?</li><li>• Policy Workplan Update</li></ul></li><li>C. Grant Management Report<ul style="list-style-type: none"><li>• Update on Director Approved Changes Since April 21, 2020</li><li>• Status of Grant Round</li><li>• Use of the Match Reduction Policy in the 2020 Grant Round</li></ul></li><li>D. Grant Services Report</li><li>E. Performance Report <i>(Written)</i></li><li>F. Fiscal Report <i>(Written)</i></li></ul>	<i>Kaleen Cottingham</i>  <i>Wendy Brown</i>  <i>Marguerite Austin</i>  <i>Kyle Guzlas</i>
<b>9:40 a.m.</b>	<b>General Public Comment</b> for issues not identified as agenda items. Please limit comments to 3 minutes.	

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**BOARD BUSINESS: BRIEFINGS**

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9:45 a.m.	<b>3. Discussion with Local Park Directors on Current COVID-19 Situation</b> <ul style="list-style-type: none"> <li>Deputy Executive Director, Metro Tacoma Parks</li> <li>Director, City of Kent Parks and Recreation Department</li> <li>Executive Director, Eastmont Metro Parks and Recreation</li> <li>Director, City of Longview Recreation Department</li> <li>Director of Operations, City of Spokane Parks and Recreation Department</li> </ul>	Adam Cole  Peter Mayer Julie Parascondola Sally Brawley Jennifer Wills Al Vorderbrueggen
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10:45 a.m.	<b>4. State Agency Partner Reports and COVID-19 Updates</b> (5 mins per report) <ul style="list-style-type: none"> <li>Governor's Office</li> <li>Department of Natural Resources</li> <li>State Parks and Recreation Commission</li> <li>Department of Fish and Wildlife</li> </ul>	Jon Snyder Brock Milliern Peter Herzog Joe Stohr
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## BOARD BUSINESS: DECISIONS

11:15 a.m.	<b>5. <u>Proposed Changes for the Second Grant Cycle Due to COVID-19</u></b>  Resolution 2020-13  <b>Public comment</b> will occur prior to adopting the resolution. Please limit comments to three minutes.	Marguerite Austin
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11:45 a.m.	<b>6. <u>Proposed Changes with Existing Grants Due to COVID-19</u></b>  Resolution 2020-14  <b>Public comment</b> will occur prior to adopting the resolution. Please limit comments to three minutes.	Marguerite Austin
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12:15 p.m. **BREAK/LUNCH**

## BOARD BUSINESS: REQUEST FOR DIRECTION

12:40 p.m.	<b>7. <u>Budget</u></b> <ul style="list-style-type: none"> <li>A. Current Situation</li> <li>B. Budget Development for 2021-23</li> </ul>	Kaleen Cottingham Wendy Brown Scott Robinson
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## BOARD BUSINESS: BRIEFINGS

1:20 p.m.	<b>8. <u>Boating Infrastructure Grant: Applications Overview and Opportunity for Public Comment</u></b>	Karl Jacobs
1:35 p.m.	<b>9. <u>Overview of New Community Forest Grant Program</u></b>	Ben Donatelle

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**1:50 p.m.**

**10. Economic Study Presentation – Update to the 2015  
Report**

*Wendy Brown*

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**2:10 p.m.**

**ADJOURN**

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## RECREATION AND CONSERVATION FUNDING BOARD SUMMARIZED MEETING AGENDA AND ACTIONS

**TUESDAY, APRIL 21, 2020**

Item	Formal Action	Follow-up Action
<b>OPENING AND MANAGEMENT REPORTS</b>		
<b>Call to Order</b> <ul style="list-style-type: none"><li>A. Roll Call and Determination of Quorum</li><li>B. Overview of online meeting procedures</li><li>C. Review and Approval of Agenda</li><li>D. Remarks of the Chair</li></ul>	<b>Decision</b> <u>Approval of April 2020 Agenda</u> <b>Moved by:</b> Member Milliern <b>Seconded by:</b> Member Shiosaki <b>Decision:</b> Approved	
<b>1. Consent Agenda</b> <ul style="list-style-type: none"><li>A. Board Meeting Minutes: January 28-29, 2020</li><li>B. Time Extensions</li><li>C. Scope Changes</li><li>D. Cost Increases</li><li>E. Technical Corrections</li><li>F. Volunteer Recognitions</li></ul>	<b>Decision</b> <u>Resolution 2020-08</u> <b>Moved by:</b> Member Gardow <b>Seconded by:</b> Member Milliern <b>Decision:</b> Approved	
<b>2. Director's Report</b> <ul style="list-style-type: none"><li>A. Director's Report</li><li>B. Legislative Update</li><li>C. Partner Updates on Legislation and Budget</li><li>D. Grant Management Report</li><li>E. Grant Services Report</li><li>F. Performance Report</li><li>G. Fiscal Report</li></ul>		<b>Task:</b> Agency Designee members are encouraged to pass on agency news releases and media coverage of the COVID-19 situation for historical context

## BOARD BUSINESS: BRIEFINGS

3. Overview of the Next Statewide Comprehensive Outdoor Recreation Plan and Other Affiliated Plans		
4. Land and Water Conservation Fund Legacy: Applications Overview and Opportunity for Public Comment		
5. Overview of Grant Cycle Timeline and Procedural Changes		

## BOARD BUSINESS: DECISIONS

6. Proposed Policy Changes for the 2020 Grant Cycle-Round One- In Light of COVID-19	<b>Decision</b> <u>Resolution 2020-09</u> <b>Moved by:</b> Member Shiosaki <b>Seconded by:</b> Member Milliern <b>Decision:</b> Approved	
7. Delegation of Authority to Director for any Necessary Changes to Grant Processes in Light of COVID-19	<b>Decision</b> <u>Resolution 2020-10</u> <b>Moved by:</b> Member Milliern <b>Seconded by:</b> Member Herzog <b>Decision:</b> Approved as amended	<b>Follow-up:</b> Incorporate the language "subject to extension" in Resolution 2020-10. Bring list of decisions to July board meeting.
8. Changing the Date of October 2020 Board Meeting	<b>Decision</b> <u>Resolution 2020-11</u> <b>Moved by:</b> Member Gardow <b>Seconded by:</b> Member Shiosaki <b>Decision:</b> Approved	
<b>ADJOURN</b>		

Next Meeting: Regular Meeting July 21, 2020- Online

## RECREATION AND CONSERVATION FUNDING BOARD SUMMARY MINUTES

**Date:** April 21, 2020

**Place:** Online

### Recreation and Conservation Funding Board Members:

<b>Ted Willhite, Chair</b>	Seattle	<b>Shiloh Burgess</b>	Wenatchee
<b>Kathryn Gardow</b>	Seattle	<b>Brock Milliern</b>	Designee, Department of Natural Resources
<b>Michael Shiosaki</b>	Seattle	<b>Peter Herzog</b>	Designee, Washington State Parks
<b>Henry Hix</b>	Okanogan	<b>Joe Stohr</b>	Designee, Department of Fish and Wildlife

**This summary is to be used with the materials provided in advance of the meeting. The Recreation and Conservation Office (RCO) retains a recording as the formal record of the meeting.**

### Call to Order

**Chair Ted Willhite** called the meeting to order at 9AM, noting that alternative guidelines created by **Director Kaleen Cottingham** would be followed during the Recreation and Conservation Funding Board's (RCFB) first online meeting. These guidelines were laid out by Board Liaison, **Wyatt Lundquist**. Roll was called by staff, determining quorum but both Member Stohr and Member Hix were experiencing technical difficulties that were later resolved.

**Motion:** Approval of April 21, 2020 Agenda

**Moved by:** Member Milliern

**Seconded by:** Member Shiosaki

**Decision:** **Approved**

Closing, Chair Willhite recognized the impact that COVID-19 had taken on everyone world-wide and he expressed gratitude for the Recreation and Conservation Office (RCO) staff, those serving in the front lines, and all meeting viewers and attendees.

### Item 1: Consent Agenda

**Chair Willhite** encouraged a motion for Resolution 2020-08, which would approve the January 28-29, 2020 meeting minutes, the requested time extensions, a scope change for the South Fork Manastash project, approve four cost increases, technical corrections

to the sustainability criteria for several grant programs, and recognize the service of several volunteers.

**Motion:** Resolution 2020-08

**Moved by:** Member Gardow

**Seconded by:** Member Milliern

**Decision:** **Approved**

Following the motion, Chair Willhite thanked Nicole Sedgewick, Dave Bryant, Brad Case, and Hanna Waterstrat for serving on RCO's volunteer advisory committees.

## **Item 2: Director's Report**

### **Director's Report**

**Director Cottingham** gave a briefing on RCO happenings, including staff updates, the catastrophic server failures at RCO, and the streamlining of PRISM's grant application process.

Giving more detail on staff updates, Director Cottingham relayed that Rory Calhoun, RCO Grant Manager, had retired, and Michelle Burbidge had taken his place. RCO had expected to fill two more positions, but in light of COVID-19 and possible funding cuts, this will no longer be possible.

### **Legislative Update**

**Wendy Brown**, Policy Director, relayed the outcome of the 2020 legislative session. This included the 2020 final budget and the Governor's vetoes. Following the vetoes, RCO was able to keep the Orca Recovery Implementation position, the Hood Canal bridge project, funding to implement HB 2311 (carbon sequestration bill), new Trails category projects funding from remaining funding in the RCO Recreation Grants program, and the Community Forest proviso.

Two vetoes highlighted by Ms. Brown included the additional \$500,000 funding to the No Child Left Inside (NCLI) grant and \$50 million in funding to the Climate Resiliency Account. Notably, policy direction from the Climate Resiliency Account did remain.

Closing, Ms. Brown updated the board on the economic analysis of outdoor recreation in Washington being done with the assistance of Earth Economics. A final report will be complete in May 2020.

The board entered discussion and Member Gardow inquired whether the economic study would include data from the decline of outdoor recreation during the pandemic.

Ms. Brown clarified that data would not be included; the study is simply an update from the 2015 version using new data through 2019.

Before moving forward, Director Cottingham relayed that Member Stohr could now communicate within the online platform and that Member Hix was able to properly join the meeting.

### **Partner Updates on Legislation and Budget**

**Peter Herzog**, Washington State Parks and Recreation Coalition (State Parks), gave an update on funding and operations. From the legislative session, State Parks was able to gain \$3 million dollars in the operating budget and \$1.4 million from the capital budget. Member Herzog did note that 80% of the State Parks budget comes from earned revenues associated with the Discovery Pass and overnight State Parks passes, with 70% of that funding made between the months of April and September. Unfortunately, due to the Stay-In-Place order, these avenues of funding are not being realized.

Fortunately, State Parks employees can telecommute except park rangers, those who operate or work with the sewer and water systems, and a limited number of other necessary staff.

**Brock Milliern**, Department of Natural Resources (DNR) Member Milliern noted the limited general fund money coming to DNR. Instead, most funding comes from RCO grants, Discover Pass sales, and the gas tax, which cannot currently be counted on due to the pandemic. Because some funding will never be recovered, Member Milliern relayed that DNR has ceased hiring for any programs that are funded by the previously named avenues.

After Member Milliern ended his briefing, Member Gardow expressed interest in funding for firefighting. Member Milliern relayed that firefighting funding comes from general fund dollars as well as insurance that large forest landowners pay into.

**Joe Stohr**, Washington Department of Fish and Wildlife (WDFW), gave his briefing, noting teleworking, a legislative budget update, and revenue collection. While most people are working from home, Member Stohr clarified that WDFW essential workers are still working out in the public.

From the 2020 legislative session, WDFW obtained \$27 million, which erased their general fund deficit. Yet, the agency continues to face financial turmoil due to the current economic situation. According to Member Stohr, approximately 65% of the agency's revenue is collected from April to June through hunting and other licensing fees. Unfortunately, hunting is not currently available.

The Chair requested all partners to pass along news releases concerning the impacts that COVID-19 has had on each agency for historical record.

### **Grant Management Report**

**Marguerite Austin**, Grant Section Manager, gave an update on 2020 grant applications, news about additional federal funds for Washington parks and trails programs, and a status report on the waiver request for the Steptoe Butte project

With the grant application deadline approaching on June 1 she relayed that there were 219 grant proposals entered for the 2020 grant cycle as of April 2020. In comparison to the 2018 grant cycle, the most notable differences in submission quantity applied to the following grant programs or categories: Aquatics Lands Enhancement Account (ALEA) , Washington Wildlife and Recreation Program (WWRP) Local Parks, and Trails categories, and Youth Athletic Facilities (YAF) Large category projects.

Moving forward, Ms. Austin highlighted the \$6.5 million in additional federal funds coming into RCO with \$1.8 million coming from the Recreational Trails Program (RTP) and \$4.6 million coming from the Land and Water Conservation Fund (LWCF).

Closing, Ms. Austin updated the board on the DNR's waiver request for the Steptoe Butte property where purchasing and keeping a communications tower is not consistent with the terms of the WWRP Natural Areas category awarded grant. DNR is working with State Parks, who owns the neighboring property, in hopes of negotiating the move of the tower onto State Parks land.

### **Grant Services Report**

**Kyle Guzlas**, Grants Service Manager, briefed the board on three items: an update on the use of electronic signatures, information on the NCLI grant program, and an update to the advisory committee appointments.

In late 2019, Mr. Guzlas' team had worked to create an electronic signature policy. The pilot projects occurred in January of 2020 utilizing Adobe sign. Due to the COVID-19 and remote working situations, electronic signatures have been fully implemented into RCO's grant process as of April 2020.

Mr. Guzlas was sad to inform the board that the \$500,000 NCLI supplemental appropriation was vetoed by the governor. On a positive note, Mr. Guzlas highlighted the February 2020 advocacy event held by the NCLI coalition, which included Washington State Parks, RCO, and the Governor's Office.

Closing, Mr. Guzlas highlighted the 57 newly appointed advisory committee volunteers. He thanked Tessa Cencula, RCO Volunteer and Grants Process Coordinator, for her hard work in bringing these volunteers onto 16 of RCO's advisory committees. Director Cottingham reported that the Community Forest Program has an appointed advisory committee as well.

### **Item 3: Statewide Comprehensive Outdoor Recreation (SCORP) and Other Affiliated Plans**

**Katie Pruitt**, Planning and Policy Analyst, gave an overview of Statewide Conservation and Outdoor Recreation Plan (SCORP). This plan is updated on a 5-year basis to qualify for the Federal LWCF and takes approximately two years to complete. Although, it is possible that the update may be moved toward a 10-year update.

Ms. Pruitt gave an in-depth depiction of SCORP's content, highlighting the five top priorities, information on the unifying strategy, and the interactive mapping tools. She also noted that the upcoming SCORP will include the Recreational Assets of Statewide Significant study, the Hiking, Biking, Walking study and Economic Analysis of Outdoor Recreation in Washington State.

Closing, Ms. Pruitt displayed a timeline of the next three years, predicting SCORP to be complete in October of 2022.

When opened for discussion, Chair Willhite encouraged the implementation of information coming from the results of COVID-19 to ensure that natural resource agencies are viewed as a vital public service. Member Burgess expressed concern for Chair Willhite's suggestion. Director Cottingham reminded the board that funding for the SCORP planning comes from a grant from the National Park Service, with matching state funds. Those funds are generally used to fund the surveys and outreach, relying on contractors.

**Break:** 10:29-10:35

### **Item 4: Land and Water Conservation Fund (LWCF) Legacy: Applications Overview and Opportunity for Public Comment**

**Karl Jacobs**, Senior Outdoor Grants Manager, gave an update on the LWCF's Outdoor Recreation Legacy Partnership (ORLP) program.

He opened with a brief history of the LWCF and specifically that the Outdoor Legacy program focuses on projects that are located in dense urban areas with an emphasis on serving communities that are underserved by parks and recreation resources.

Mr. Jacobs relayed that four applications can be submitted by Washington this year. He described program policies, clarifying eligibility requirements, eligible project types, funding limits and match requirements.

The four projects approved for submittal by RCO Director Cottingham include Lakewood's Ward Lake Parks, Seattle's new park known as North Rainer Park, Seattle's renovation of Maple Wood Playfield, and Spokane's renovation to the Riverfront Park South suspension bridge.

After the Chair opened for board discussion, Member Shiosaki expressed that the North Rainier project would be an exceptional choice, as the area is truly underserved.

### **Item 5: Overview of Grant Cycle Timeline and Procedural Changes**

**Marguerite Austin** and **Kyle Guzlas** gave an update on the 2020 grant cycle.

Ms. Austin explained the modified grant schedule, which was changed after the director approved extending the application deadline to June 1<sup>st</sup>. All applicants and sponsors were notified of the extended application deadline and the RCO communications team also pushed out the information through social media platforms.

In this cycle, Ms. Austin highlighted that RCO intends to be flexible and understanding during the pandemic. Some of the changes include using a written evaluation format for WWRP State Parks category grant applications, versus hosting an online presentation process.

Moving forward, Mr. Guzlas clarified that all meetings will occur virtually, including technical reviews, evaluations, and grant results meetings. Recently, RCO finished development of a PRISM Online review and evaluation module, which will provide all application materials and provide a platform for electronic scoring. Because this is a new process, training will be provided for all applicants and volunteers.

After closing the briefing, the board began discussions. Member Gardow expressed concern about soliciting applications if there were fewer grant dollars and requested information on the capital budget, to which Director Cottingham responded that during the 2008 recession, capital funds were looked to stimulate the economy, but it is too early to tell what will occur.

### **Item 6: Proposed Policy Changes for the 2020 Grant Cycle- Round One- In Light of COVID-19**

**Adam Cole**, Policy Specialist, explained the proposed match policy change from 50% match to 25% match in the following grant programs: WWRP Local Parks, Trails and



Water Access categories, Aquatic Land Enhancement Account (ALEA), and Youth Athletic Facilities (YAF). This is being suggested for this upcoming grant cycle only in order to assist sponsors struggling with the COVID-19 situation. To gain feedback on this possible policy change, Mr. Cole noted that RCO sent out a survey to stakeholders, reached out to the advisory committee members and participated in a statewide park directors conference call with over 100 participants. Overall, there was strong support of the possible match change.

During the board presentation, Mr. Cole presented an overview of this proposed policy applied to the previous list of approved projects. Mr. Cole noted that the number of projects funded in WWRP Local Parks category mostly remained the same, but there were somewhat fewer projects funded in the other affected programs. Mr. Cole also reiterated that each jurisdiction is limited to two 25% match reduced projects per program/category. Director Cottingham noted that it is typical to see some applicants apply to two different grant programs for a single project, with one providing match to the other. For example, they may apply for both a WWRP parks grant to match a YAF grant.

#### *Public Comment:*

**Doug Levy**, Washington Recreation and Park Association, expressed gratitude for the 25% match reduction, as he believes that it will help the smaller jurisdictions.

**Christine Mahler**, Washington Wildlife and Recreation Coalition, highlighted the inequity displayed in some jurisdictions and expressed how the match reduction would benefit these communities.

**Mike McCarty**, City of North Bend, thanked staff for the opportunity to speak and relayed that the small jurisdiction he helps run will be applying for a WWRP Trails grant, noting that 33% match would be provided even though the jurisdiction is suffering financially due to less funding provided through residential building tax.

**Roxanne Miles**, Pierce County, expressed appreciation for the application deadline extension and the flexibility that RCO has provided. When looking at long term stability, Ms. Miles expressed that having to commit less funding to a project than normal will be beneficial to the Pierce County community.

After comment, RCO board members and staff provided clarifying remarks. Ms. Austin explained that flexibility for match funding is a possibility if a project loses match but has the capability to replace it through a different source. Mr. Cole also clarified that

applicants can choose which projects will receive reduced match if they submit more than two.

**Motion:** Resolution 2020-09

**Moved by:** Member Shiosaki

**Seconded by:** Member Milliern

**Decision:** **Approved**

### **Item 7: Delegation of Authority to Director for any Necessary Changes to Grant Processes in Light of COVID-19**

**Scott Robinson**, Deputy Director, explained that in order to provide more flexibility for sponsors to implement funded projects, RCO is seeking a time limited delegation of authority for the director. This delegation would extend until July 21<sup>st</sup> and allow for the director to approve policy and recommended changes for funded projects that may normally come to the board.

Mr. Robinson provided a list of possible grant change processes that may come up and ensured the board that any changes made would be tracked and thoroughly documented.

When discussion was opened to the board, the board took interest in what type of changes could happen under the director's authority. These included projects requesting cost increase and the extension of reduced nonstate match toward state entities. Member Milliern also clarified that extending the date past July 21<sup>st</sup> would be essential as requests may continue to come in before the Board is able to take any action.

Closing, Mr. Robinson and Director Cottingham clarified that all grant process changes would be presented to the board by Ms. Austin in the Grant Management Report at the next RCFB meeting.

**Motion:** Resolution 2020-10

**Moved by:** Member Milliern

**Seconded by:** Member Herzog

**Decision:** **Approved as amended** with addition of "July 31, 2020 sunset and subject to later extension"

### **Item 8: Changing of the Date of October 2020 Board Meeting**

Director Cottingham explained the need to change the date of the October board meeting. Extending the application deadline required discussions with OFM about providing them the list of projects later than the November 1 statutory deadline. They gave RCO until November 21<sup>st</sup> to get them the ranked lists. This required moving the board meeting into early November (November 5.)

**Motion:** Resolution 2020-11

**Moved by:** Member Gardow

**Seconded by:** Member Shiosaki

**Decision:** **Approved**

### **Closing:**

Chair closed the meeting at 12:10 pm

*The next meeting will be July 21-22, 2020, but due to COVID-19 it is subject to change.*

**Approved by:**

## Recreation and Conservation Funding Board Briefing Memo

### APPROVED BY RCO DIRECTOR KALEEN COTTINGHAM

**Meeting Date:** July 21, 2020

**Title:** Time Extension Requests

**Prepared By:** Recreation and Conservation Outdoor Grants Managers

#### Summary

This is a request for the Recreation and Conservation Funding Board to consider the proposed project time extensions shown in Attachment A.

#### Board Action Requested

This item will be a: ☒ Request for Decision  
☐ Request for Direction  
☐ Briefing

**Resolution:** 2020-12(Consent Agenda)

**Purpose of Resolution:** Approve the requested time extensions.

### Background

Manual #7, Funded Projects, outlines the Recreation and Conservation Funding Board's (board) adopted policy for progress on active funded projects. Key elements of this policy are that the sponsor must complete a funded project promptly and meet the project milestones outlined in the project agreement. The Recreation and Conservation Office (RCO) director has authority to extend an agreement for up to four years. Extensions beyond four years require board action.

RCO received requests for time extensions for the projects listed in Attachment A. This document summarizes the circumstances for the requested extensions and the expected date of project completion. Board action is required because the project sponsors are requesting an extension to continue the agreement beyond four years.

General considerations for approving time extension requests include:

- Receipt of a written request for the time extension,
- Reimbursements requested and approved,
- Date the board granted funding approval,
- Conditions surrounding the delay,

- Sponsor's reasons or justification for requesting the extension,
- Likelihood of sponsor completing the project within the extended period,
- Original dates for project completion,
- Current status of activities within the grant, and
- Sponsor's progress on this and other funded projects.

### **Plan Link**

Consideration of these requests supports the board's goal of helping its partners protect, restore, and develop habitat, working lands, and recreation opportunities that benefit people, fish and wildlife, and ecosystems.

### **Staff Recommendation**

Staff recommends approval of the time extension requests for the projects listed in Attachment A.

### **Attachments**

A. Time Extension Requests for Board Approval

***Washington State Parks and Recreation Commission***

<b>Project number and type</b>	<b>Project name</b>	<b>Grant program</b>	<b>Grant funds remaining</b>	<b>Current end date</b>	<b>Extension request</b>
<a href="#"><u>14-1681</u></a> Acquisition	Inholdings and Adjacent Properties 2014	WWRP-State Parks	\$45,627 (4.5%)	7/31/2020	10/31/2020

**Reasons for Delay and Justification of Request**

State Parks has been using these grant funds to buy land within and adjacent to several state parks. Some of these properties are small and would not score well in a competitive grant process and others require quick purchases. This grant helps State Parks respond to acquisition opportunities as they arise.

To date, they have acquired the following:

- Deception Pass: 6.4 acres
- Fort Flagler: 17.7 acres
- Hoko River: 51.2 acres
- Penrose Point: 3.3 acres
- Rasar: 10.5 acres

State Parks has been working for several years to acquire dozens of very small lots within the long-term boundary at Penrose Point State Park. They have completed an appraisal and review, but several of the lots are jointly owned, so it takes extra time and effort to get the acquisitions wrapped up. In addition, demolition of a small structure on the 3.3-acre property already acquired at Penrose Point has been delayed due to closure of parks, reopening of parks, and staffing reductions as a result of the COVID-19 pandemic.

An extension to 10/31/2020 will allow State Parks to purchase the lots and complete demolition at Penrose Point State Park.

## Recreation and Conservation Funding Board Briefing Memo

### APPROVED BY RCO DIRECTOR KALEEN COTTINGHAM

**Meeting Date:** July 21, 2020

**Title:** Cost Increase Request: City of South Bend, Cheney Park Field Lighting, RCO#18-1550

**Prepared By:** Michelle Burbidge, Outdoor Grants Manager

#### Summary

The City of South Bend is asking the Recreation and Conservation Funding Board for approval of a cost increase for Cheney Park Field Lighting (RCO #18-1550). This increase will help offset unexpected costs associated with engineering studies, materials, and labor.

The requested cost increase exceeds ten percent of the total project cost; therefore, policy requires board consideration of this request.

#### Board Action Requested

This item will be a: ☒ Request for Decision  
☐ Request for Direction  
☐ Briefing

**Resolution:** 2020-12 (Consent Agenda)

**Purpose of Resolution:** Approve the cost increase request.

### Background

The City of South Bend received a Youth Athletic Facilities (YAF) grant for \$270,000 to install field lighting at Cheney Park Field, located in Pacific County. The Cheney Park Field Lighting ([RCO #18-1550](#)) project will feature the installation of 8 new poles, LED lights, and electrical upgrades at the newly renovated baseball/softball field.

The city awarded the bid to a contractor, through the South Bend School District's membership agreement with the King County Directors' Association (KCDA), that allows for direct purchasing of goods or services. The final estimate for the project was \$90,000 over the initial estimate. The city considered its options and ultimately decided that the only option that would enable the completion of the project was to request a cost increase.

## Project Status

After installation of synthetic turf for the recently renovated multi-purpose field, the city began working with a lighting manufacturing and installation company that requested a soils report for the area. The city provided the report and submitted its grant application for the lighting. With board delegated authority, the director awarded the Youth Athletic Facilities (YAF) grant in 2018. Since then, preliminary soil analysis studies determined that further ground studies, including geotechnical and seismic research, were needed. These studies resulted in a change of construction materials and of the installation processes required to complete this project. The required geotechnical analysis and cost for the additional drilling depth and the more substantial light pole foundations was not included in the original budget for the project. The city has completed their cultural resources study. Permitting, and engineering for this project is ready to move forward with the lighting installation, pending approval of this cost increase request.

## Discussion and Analysis

The cost increase request is for an additional \$75,259 in grant funding. The City of South Bend will contribute an additional \$15,600, thus preserving the 18 percent match ratio, and increasing the total project funding to \$420,859.

The cost increase request amount appears in the table below:

RCO #16-2084D	Original Project Agreement	Cost Increase Request	Proposed Project Agreement
YAF Grant	\$270,000	\$75,259	\$345,259
Sponsor Match	\$60,000	\$15,600	\$75,600
<b>Total Project Cost</b>	<b>\$330,000</b>	<b>\$90,859</b>	<b>\$420,859</b>

## Cost Increase Policy

The board's policy on cost increases is outlined in *Manual 4: Development Projects* on page 33. Specifically, the policy states:

On occasion, the cost of completing a project exceeds the amount written into the agreement. Such overruns are the responsibility of the project sponsor. The Recreation and Conservation Funding Board may consider a cost increase in some grant programs if funds are available and the grant recipient submits a written request. The director may approve requests for increases up to 10 percent of the total project cost and the board may approve increases above 10 percent.

To request an increase, the project sponsor must submit a written request to RCO



addressing the following:

- The sponsor must have fully explored all practical alternatives to completing the intent of the agreement.
- The sponsor must have had little control over the conditions causing the overrun.
- Any increase must only be used for elements in the project agreement.

A sponsor must obtain director or board approval for any significant change in project scope or design that results in a cost increase request. This approval must be granted before or simultaneously to the cost increase.

Additionally, *Manual 17: Youth Athletic Facilities* further defines the cost increase policy for requests within the YAF program on page 34. The policy clarifies that cost increases for approved YAF projects may be granted by the board or director if financial resources are available. Each cost increase request is considered on its merits and the project's total approved cost is the basis for such cost.

## **Analysis**

There are enough funds available in the Youth Athletic Facilities Account at RCO to cover the amount requested. However, this request exceeds 10 percent of the project's initially approved grant, therefore the request is presented for the board's consideration.

## *Alternatives Considered*

The City of South Bend explored several options before submitting this request.

They considered not lighting the field. This option was rejected because this is the only synthetic turf field in Pacific County. South Bend receives an average of 83" of rain per year which makes a grass field unusable for much of the year. Lighting the field effectively doubles the number of games that can be played since teams would be able to start earlier in the morning and later in the evening – even on days with a marine fog layer present.

The City then considered reducing the amount of lighting on the field, however this does not meet standards according to the Illuminating Engineering Society of North America (IESNA) which sets lighting standards for sport fields. In addition to general recreational use, the high school uses the fields and the IESNA sets specific standards for the amount of lighting required for high school sports.

Also, the city explored options for additional funding through the Cheney Foundation

and the school district but was only successful in securing the amount necessary to match the additional grant request.

Finally, the city considered using another, less expensive contractor, however, none in this area have the expertise and equipment necessary to do this job and there would be even more cost associated with more detailed engineering and specifications for a contractor not familiar with this type of work.

#### *Conditions Causing the Overrun*

In addition to the rising cost of construction in all areas, the cost of this project increased greatly due to the need for additional soil analysis including geotechnical and seismic research. An increase in materials and labor resulted from the findings of these studies that mandated additional drilling depths and more substantial light pole foundations.

#### *Elements in the Agreement*

If approved, the increased budget will only pay for the costs associated with the scope elements included in the original agreement.

### **Strategic Plan Link**

Consideration of this request supports the board's goal of helping its partners protect, restore, and develop habitat, working lands, and recreation opportunities that benefit people, fish and wildlife, and ecosystems. The board's strategy is to provide funding to enhance recreation opportunities statewide.

### **Staff Recommendation**

Staff recommends approval of the cost increase as requested.

### **Next Steps**

If the board approves the cost increase request, RCO staff will execute the necessary amendment to the project agreement.

## Recreation and Conservation Funding Board Briefing Memo

### APPROVED BY RCO DIRECTOR KALEEN COTTINGHAM

**Meeting Date:** July 21, 2020

**Title:** Director's Report

**Prepared By:** Kaleen Cottingham, Director

#### Summary

This memo outlines key agency activities and happenings since the last board meeting.

#### Board Action Requested

This item will be a:

<input type="checkbox"/>	Request for Decision
<input type="checkbox"/>	Request for Direction
<input checked="" type="checkbox"/>	Briefing

## Agency Updates

### RCO Getting Work Done from Home

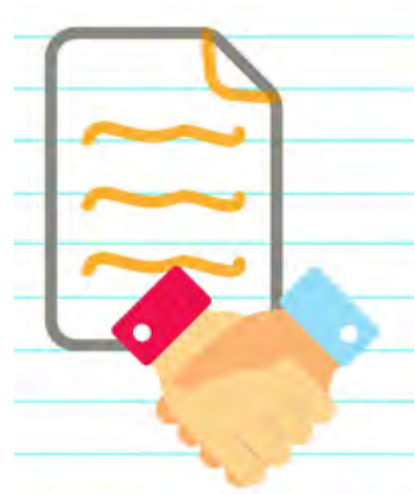
During this time of coronavirus, RCO staff have worked from their homes, and we expect the majority to continue to do so even though Thurston County has moved to Phase 3 of the Governor's re-opening approach. In-person, all-staff meetings have gone virtual, as have board meetings. Teams have found unique ways to hold virtual meetings such as the Salmon Team's "May the Fourth be with you" Star Wars-themed weekly discussion. As we shift to Phase 3, we will limit the number of staff in the office at any time, provide protective gear, increase the cleaning of common areas, institute a check-in system for virus tracking, and continue to operate mostly remotely.



*A Salmon Team Meeting Star Wars style*

## **Tribal Agreements Now Customized**

RCO has entered a new period of partnership with the sovereign nations in the state. After nearly 2 years of negotiation, RCO finalized agreement templates that enable tribal projects to get underway. The tribes expressed concern that the previous agreement process was burdensome and the agreement infringed on tribal sovereign immunity. Through consultation with the grant sections, Executive Team, policy work group, attorney general, and the Governor's Office, RCO and the tribes agreed on a process and template that ensures RCO agreements are enforceable and tribal councils only have to authorize a project once. In the past, tribes had to approve projects before and after grants were awarded. The new templates now contain a limited waiver of sovereign immunity with term limits where once they were limitless.



## **RCO Examines Budget for Potential Cuts**

In light of the economic downturn caused by the COVID-19 pandemic, all state agencies were asked to prepare a 15 percent reduction to their General Fund allotments. For RCO, this equated to \$244,000 in the current fiscal year (starting July 2020) -all from salmon recovery. Much of the RCO's General Fund money is passed through to local organizations, mostly lead entities and a few non-profits. We have been working with our partners who receive this funding to come up with options. Most of the reduction likely will come from not filling an orca recovery position and a climate change position.



## RCO's New Grant Program Aims to Establish Community Forests

In its supplemental budget, the Legislature directed RCO to work with the Department of Natural Resources and others to develop funding criteria and a ranked list of projects to establish community forests. The Community Forests program will protect working forests from development and provide economic, environmental, and recreational benefits to communities throughout Washington. RCO is working with an advisory committee to develop the funding criteria and will be requesting applications this summer. Local governments, tribes, and nonprofit nature conservancies will be eligible to apply. More details will be announced as they emerge later this summer.



## Outdoor Recreation Contributes to Washington's Economy

RCO completed the 2020 update to the Economic Analysis of Outdoor Recreation in Washington State. The report shows that the economic contribution of outdoor recreation increased since the last report in 2015. Specifically, the 2020 report estimates that people spent \$26.5 billion annually on outdoor recreation in our state (compared to \$21.6 billion from the 2015 study), which results in the greater economic contribution of \$40.3 billion annually (\$20.5 billion from the 2015 study). For every dollar spent on outdoor recreation, \$1.52 in economic activity is supported. This spending goes on to support 264,000 jobs a year in our state, with an average labor income of \$44,000. Non-market values, including ecosystem services of these public recreation lands, also were measured in this study and estimated to yield between \$216 billion and \$264 billion in environmental benefits (e.g. clean air, carbon sequestration, water storage) each year. The updated report shows that the outdoor recreation economy has grown substantially in the past 5 years and provides one of the most robust and extensive economic markets in Washington State. RCO is preparing a launch plan for the report.





## RCO's Successful Audit

RCO emerged successfully from a state audit that focused on procurement of management services contracts, two dedicated accounts (in the recreation grant programs), and internal controls over electronic fund transfers in the 2017 biennium. The auditors reviewed a lot of transactions, personal services contracts, administrative costs, and grant payments. RCO received no findings, which means the auditors gave us a perfect score. They only noted that we missed some summary spreadsheets in our request for proposals and quotations. Unlike previous audits, we didn't have auditors in the RCO office—the audit was done completely online.



## Helping Local Parks Reopen

Grants managers Allison Dellwo and DeAnn Beck attended several meetings where local park and recreation staff discussed issues important for managing local facilities impacted by the COVID-19 pandemic. The meetings resulted in a *Proposed Recovery Plan for Public Parks & Recreation Service Providers in Washington State*. This document was shared with the Governor, who then announced that park facilities could reopen for fishing, hunting, golfing, and other recreational use.



## News from the Boards

**Salmon Recovery Funding Board:** At its virtual meeting in June, the board set funding allocations for this year's grants and next year's salmon recovery lead entities and regions and monitoring projects. The board also heard recommendations for funding request levels for 2021-2023 and discussed policies and criteria for future targeted investments.

**Washington Invasive Species Council:** The council met virtually in June to discuss Columbia River alligator gar detection, European green crab emergency measures, Asian giant hornet response and communications updates, and logistics for future meetings. The council also discussed COVID-19 adaptations and best practices.

**Habitat and Recreation Lands Coordinating Group:** The lands group was set to meet July 8 to host the annual forecast forum, where agencies present their proposed land acquisitions. This meeting has been cancelled and the forecast report is being developed by written contributions from agencies.

## Grant Management

### Grant Applications Decline Amid COVID-19 Pandemic

With many offices closed and staff switched to dealing with the COVID-19 pandemic, grant applications fell by 12 percent from 2018. By the June 1 deadline, 333 proposals for recreation and conservation projects requesting more than \$210 million in five grant programs were in the hopper. Despite the lower overall number, many applicants took advantage of the board's one-time policy to reduce match with 56 percent of applicants requesting reduced match.



This table provides a summary of the applications submitted for the spring grant round.

Grant Program	Project Proposals	Grant Request	Applicant Match	Total Project Cost
Aquatic Lands Enhancement Account	19	\$9,088,258	\$25,608,612	\$34,696,870
Boating Infrastructure Grant	7	\$2,154,038	\$15,159,013	\$17,313,051
Land and Water Conservation Fund	27	\$11,859,408	\$52,138,922	\$63,998,330
Washington Wildlife and Recreation Program	233	\$176,296,607	\$196,168,774	\$372,465,381
Youth Athletic Facilities	47	\$11,396,937	\$26,771,140	\$38,168,077
	<b>333</b>	<b>\$210,795,248</b>	<b>\$315,846,461</b>	<b>\$526,641,709</b>

### Technical Reviews are Underway

For the first time ever, nine advisory committees participated in online virtual reviews of more than 200 grant applications in June. The reviews, broadcast live on YouTube, were designed to focus on the technical merits of the proposals and to provide feedback to applicants to help them prepare for evaluation this fall. Over the next few weeks, grant managers will return the grant proposals to the applicants for revisions based on comments and recommendations by advisors and RCO staff. All proposals must be resubmitted by established completion deadlines in August to remain eligible for consideration. Advisors will complete their review of 50 applications that use a board-approved written review process in early July.



### Boating Infrastructure Grant Awards

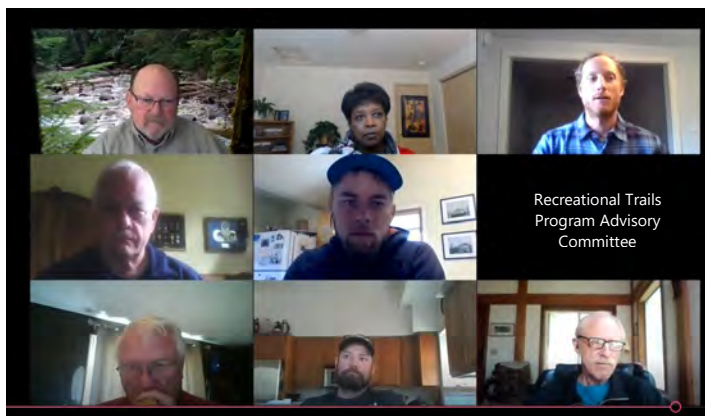
Washington State is the recipient of nearly \$1.7 million in grants to construct, renovate, and maintain marinas and other recreational boating facilities for vessels that are 26 feet

or longer. The U.S. Fish and Wildlife Service (USFWS) announced the awards for Tier 1 grants that fund projects requesting \$200,000 or less and Tier 2 grants, which are for projects requesting \$200,001 or more. Funding for BIG comes from the [Sport Fish Restoration and Boating Trust Fund](#), which boaters and manufacturers support through excise and other taxes on certain fishing and boating equipment and gasoline.

Washington submitted, for national competition, a successful Tier 2 proposal for the Port of Poulsbo's \$5.4 million breakwater, which will provide 3,420 linear feet of guest moorage creating dockage for 86 vessels. RCO's director awarded grants for Tier 1 applications submitted by the City of Des Moines and the Port of Friday Harbor for the state competition. The projects and grant amounts are shown in Table 1, Attachment A.

### **Advisors Discuss Minimizing the Impact of COVID-19**

Marguerite Austin and Jesse Sims used Zoom to host the annual meeting of the Recreational Trails Program (RTP) Advisory Committee on May 21. Federal guidelines require states to hold an annual meeting to meet the eligibility requirement for participation in this grant program. Twelve committee members, representing both motorized and non-motorized recreation, took time to discuss the funding strategy for federal fiscal year 2020 grant funds and ways to minimize the impact of COVID-19 on project sponsors. Rick Judd, program administrator, from the Federal Highways Administration joined the meeting to learn more about Washington State's program. RCO staff is exploring the options discussed and plan to submit recommendations board consideration in July. The advisors recommendation for use of 2020 RTP grant funds is reflected in Table A-2: *Funds for Partially Funded Projects*.



### **Grant Solutions**

DeAnn Beck attended the Department of the Interior's (DOI) Online GrantSolutions training in May. Several federal agencies are transitioning their grant management activities to this new software platform. This training was designed to prepare states for managing grant applications for the Land and Water Conservation Fund. This system also will be used for the federal Boating Infrastructure Grant Program.



## Using Additional Delegated Authority to Address Emerging Issues

In light of the COVID-19 pandemic, the board delegated new authority to the director to make project specific decisions necessary for project implementation provided the decisions were consistent with the program purpose, the intent of adopted policies, and in line with any statutory limitation. The board requested a summary of the director's decisions. RCO's director approved two waiver requests under this new delegation of authority as follows:

1. Radar Road Ranch, RCO [16-1634A](#). Forterra requested approval to reduce the 10 percent non-state, non-federal match for an acquisition project after learning the landowner was not willing to donate property value. Forterra substituted federal Natural Resources Conservation Service (NRCS) funds to cover the additional match needed.
2. Schuster Hereford Ranch, RCO [16-1924A](#). The Washington State Conservation Commission requested approval to waive the field inspection for an appraisal review for a farmland easement. The experienced reviewer was very familiar with properties in the area and had the expertise needed to conduct a desk review.

## Using Returned Funds for Alternate and Partially-Funded Projects

The director has approved grants for alternate and partially funded projects. This includes nearly \$1.7 million (federal fiscal year 2020) in funds for Recreational Trails Program projects. Other awards are comprised of unused funds from previously funded projects that did not use the full amount of their grant award. Attachment A, *Funds for Alternate and Partially-Funded Projects*, shows the grant awards for alternate projects (Table A-1) and the additional funding for partially funded projects (Table A-2).

## Project Administration

Staff administer outdoor recreation and habitat conservation projects as summarized in the table below. "Active" grants are those currently under agreement and in the implementation phase. "Director Approved" grants include grant awards made by the RCO director after receiving board-delegated authority to award grants. Staff are working with sponsors to secure the materials needed to place the Director Approved grants under agreement.

<b>Program</b>	<b>Active Projects</b>	<b>Board and Director Approved Projects</b>	<b>Total Funded Projects</b>
Aquatic Lands Enhancement Account (ALEA)	25	1	26
Boating Facilities Program (BFP)	65	1	66
Boating Infrastructure Grant (BIG)	4	0	4
Firearms and Archery Range Recreation (FARR)	12	0	12
Land and Water Conservation Fund (LWCF)	18	0	18
No Child Left Inside (NCLI)	30	0	30
Nonhighway and Off-road Vehicle Activities (NOVA)	135	2	137
Recreation & Conservation Office Recreation Grants (RRG)	3	0	3
Recreational Trails Program (RTP)	45	3	48
Washington Wildlife and Recreation Program (WWRP)	231	4	235
Youth Athletic Facilities (YAF)	44	1	45
<b>Total</b>	<b>612</b>	<b>12</b>	<b>624</b>

### Viewing Closed Projects

Attachment B lists projects that closed between April 1, 2020 and June 30, 2020. Click on the project number to view the project description, grant funds awarded, and other information (e.g., photos, maps, reports, etc.).

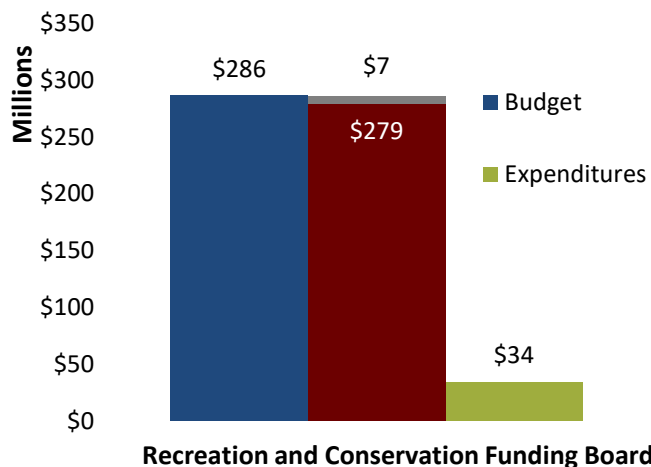
### Grant Services Report

Kyle Guzlas, Grants Services Section Manger, will present this item in-person.

## Fiscal Report

For July 1, 2019-June 30, 2020, actuals through March 15, 2020 (Fiscal Month 08).  
Percentage of biennium reported: 33.3 percent. The "Budget" column shows the state appropriations and any received federal awards.

Grant Program	BUDGET	COMMITTED		TO BE COMMITTED		EXPENDITURES	
	Re-appropriations 2019-2020	Dollars	% of Budget	Dollars	% of Budget	Dollars	% Expended of Committed
<b>Grant Programs</b>							
ALEA	\$17,027,288	\$16,735,074	98%	\$292,214	2%	\$3,013,504	18%
BFP	\$32,120,671	\$29,866,667	93%	\$2,254,004	7%	\$2,701,777	9%
BIG	\$2,885,000	\$2,885,000	100%	\$0	0%	\$645,624	22%
FARR	\$1,432,948	\$1,077,774	75%	\$355,174	25%	\$53,695	5%
LWCF	\$6,542,000	\$6,542,000	100%	\$0	0%	\$1,878,131	29%
NOVA	\$21,330,670	\$21,121,632	99%	\$209,039	1%	\$2,184,528	10%
RTP	\$5,285,000	\$5,207,082	99%	\$77,918	1%	\$1,249,052	24%
WWRP	\$160,689,144	\$159,895,470	99%	\$793,674	1%	\$14,862,605	9%
RRG	\$12,711,254	\$11,137,901	88%	\$1,573,353	12%	\$3,320,144	30%
YAF	\$16,533,125	\$15,338,627	93%	\$1,194,498	7%	\$1,424,934	9%
<b>Subtotal</b>	<b>\$276,557,100</b>	<b>\$269,807,227</b>	<b>98%</b>	<b>\$6,749,874</b>	<b>2%</b>	<b>\$31,333,994</b>	<b>12%</b>
<b>Administration</b>							
General	\$9,72						
Operating Funds	2,554	\$9,722,554	100%	\$0	0%	\$3,014,726	31%
<b>Grand Total</b>	<b>\$286,279,654</b>	<b>\$279,529,781</b>	<b>98%</b>	<b>\$6,749,873</b>	<b>2%</b>	<b>\$34,348,720</b>	<b>12%</b>



Acronym	Grant Program
ALEA	Aquatic Lands Enhancement Account
BFP	Boating Facilities Program
BIG	Boating Infrastructure Grant
FARR	Firearms and Archery Range Recreation
LWCF	Land and Water Conservation Fund
NOVA	Nonhighway and Off-road Vehicle Activities
RTP	Recreational Trails Program
WWRP	Washington Wildlife and Recreation Program
RRG	RCO Recreation Grants
YAF	Youth Athletic Facilities

## Board Revenue Report

For July 1, 2019-June 30, 2021, actuals through March 15, 2020 (Fiscal Month 08).  
Percentage of biennium reported: 33.3%.

Program	Biennial Forecast	Collections	
	Estimate	Actual	% of Estimate
Boating Facilities Program (BFP)	\$20,630,111	\$6,847,123	33.2%
Nonhighway, Off-Road Vehicle Program (NOVA)	\$14,352,550	\$4,680,920	32.6%
Firearms and Archery Range Rec Program (FARR)	\$612,898	\$180,224	29.4%
<b>Total</b>	<b>\$35,595,559</b>	<b>\$11,708,267</b>	<b>32.9%</b>

### Revenue Notes:

BFP revenue is from the un-refunded marine gasoline taxes.

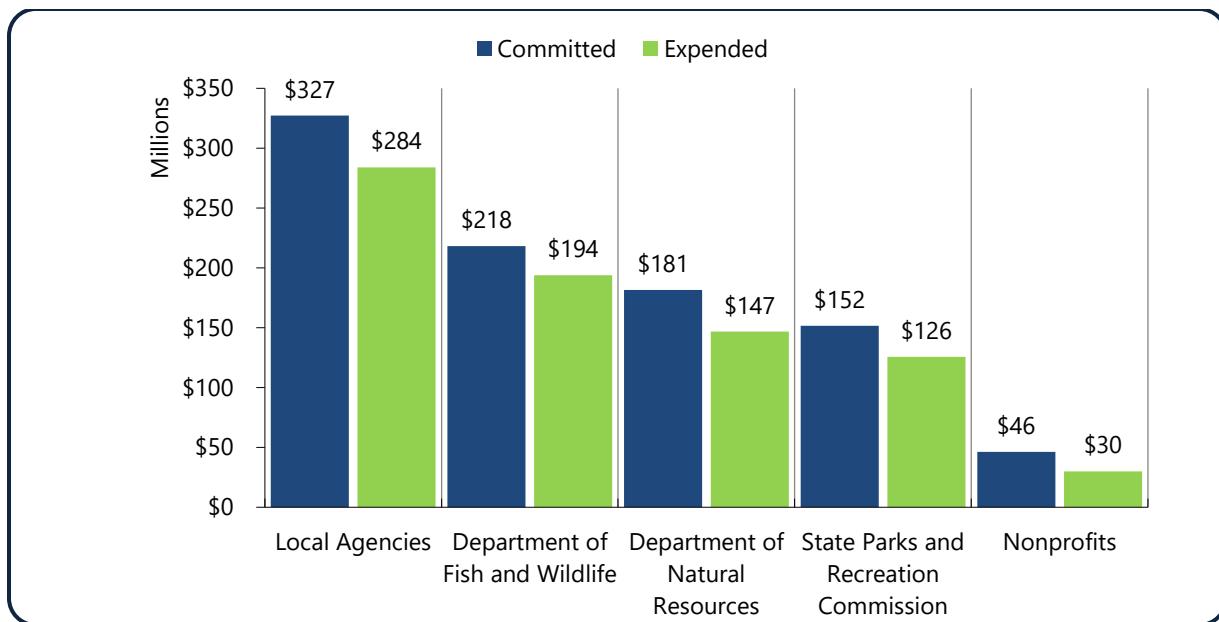
NOVA revenue is from the motor vehicle gasoline tax paid by users of off-road vehicles and nonhighway roads and from the amount paid for by off-road vehicle use permits. NOVA revenue is from the motor vehicle gasoline tax paid by users of off-road vehicles and nonhighway roads and from the amount paid for by off-road vehicle use permits.

FARR revenue is from \$2.16 of each concealed pistol license fee.

This reflects the most recent revenue forecast of March 2020. The next forecast is due in June 2020.

## WWRP Expenditure Rate by Organization (1990-Current)

Agency	Committed	Expenditures	% Expended
Local Agencies	\$327,211,714	\$284,014,922	87%
Department of Fish and Wildlife	\$218,226,016	\$193,846,462	89%
Department of Natural Resources	\$181,494,472	\$146,652,868	81%
State Parks and Recreation Commission	\$151,523,997	\$125,636,957	83%
Nonprofits	\$46,230,763	\$29,882,238	65%
Conservation Commission	\$4,570,758	\$476,431	10%
Tribes	\$2,241,411	\$741,411	33%
<b>Other</b>			
Special Projects	\$735,011	\$735,011	100%
<b>Total</b>	<b>\$932,234,142</b>	<b>\$781,986,300</b>	<b>84%</b>



## Performance Measures for Fiscal Year 2020

The following performance data are for recreation and conservation projects in fiscal year 2020 (July 1, 2019-June 30, 2020). Data are current as of June 26, 2020.

### Recreation and Conservation Funding Board Performance Measures

Measure	Target	Fiscal Year-to-Date	Status	Notes
Grant agreements mailed within 120 days of funding	90%	<b>85%</b>	●	290 of 342 agreements have been mailed within 120 days.
Grants under agreement within 180 days of funding	95%	<b>76%</b>	●	259 of 340 agreements have been under agreement within 180 days.
Progress reports responded to within 15 days	90%	<b>93%</b>	●	RCFB staff received 653 progress reports and have responded to 642 of them in an average of 6 days.
Bills paid in 30 days	100%	<b>99%</b>	●	1,056 bills have come due and 1,054 were paid within 30 days. On average, staff paid bills within 12 days.

Projects closed within 150 days of funding end date	85%	<b>61%</b>	●	108 of 178 projects have closed on time.
Projects in Backlog	5	<b>51</b>	●	There are 51 RCFB projects in the backlog
Compliance inspections done	125	<b>96</b>	●	There have been 96 worksites inspected this fiscal year. Staff have until June 30, 2020 to reach the target.

Funds for Alternate and Partially Funded Projects<sup>1</sup>**Table A-1: Funds for Alternate Projects,**

<b>Project Number<sup>i</sup></b>	<b>Project Name</b>	<b>Sponsor</b>	<b>Grant Request</b>	<b>Grant Award</b>	<b>Grant Program, Category<sup>ii</sup></b>
19-1532D	Des Moines Marina Guest Moorage Electrical Upgrades	Des Moines	\$81,575	\$81,575	Boating Infrastructure Grant, Tier 1
19-1510D	Port of Friday Harbor Shower Remodel	Port of Friday Harbor	\$191,771	\$110,425	Boating Infrastructure Grant, Tier 1
19-1523D	Transient Moorage Breakwater	Port of Poulsbo	\$1,440,474	\$1,440,474	Boating Infrastructure Grant, Tier 2
19-1787E	Snoqualmie District Volunteer Coordinator	U.S. Forest Service, Mount Baker-Snoqualmie National Forest, Snoqualmie Ranger District	\$10,000	\$10,000	Recreational Trails Program, Education
19-1788E	Mt. Baker Climbing Rangers	U.S. Forest Service, Mount Baker-Snoqualmie National Forest, Mount Baker Ranger District	\$10,000	\$10,000	Recreational Trails Program, Education
19-1789E	Mt. Baker Ranger District Mountain Stewards	U.S. Forest Service, Mount Baker-Snoqualmie National Forest, Mount Baker Ranger District	\$10,000	\$10,000	Recreational Trails Program, Education
19-1790E	Middle Fork and Mount Si Natural Resources Conservation Area Education	Washington Department of Natural Resources	\$10,000	\$10,000	Recreational Trails Program, Education
19-1791E	Trail Safety and Etiquette Pilot Education Campaign	King County	\$10,000	\$10,000	Recreational Trails Program, Education
18-2528M	Leavenworth Winter Trail Maintenance	Leavenworth Winter Sports Club	\$124,000	\$124,000	Recreational Trails Program, General

<sup>1</sup>Includes awards for 2019 Boating Infrastructure Grants.

Project Number <sup>i</sup>	Project Name	Sponsor	Grant Request	Grant Award	Grant Program, Category <sup>ii</sup>
18-2445M	North Olympic Land Trust Trail Maintenance Bundle	North Olympic Land Trust	\$14,610	\$14,610	Recreational Trails Program, General
18-2329M	East Snoqualmie Corridor Backcountry Maintenance	Washington Department of Natural Resources	\$85,000	\$44,597	Recreational Trails Program, General
18-2428M	Lake Wenatchee Snowmobile Trails and Sno-Parks	Washington State Parks and Recreation Commission	\$150,000	\$150,000	Recreational Trails Program, General
18-1943D	Arlington Evans Baseball Field Renovation	Arlington	\$45,498	\$45,498	Youth Athletic Facilities, Large
18-1916D	Nespelem Youth Athletic Field	Confederated Tribes of the Colville Reservation	\$350,000	\$350,000	Youth Athletic Facilities, Large
18-1690D	Carousel Ranch Community Park	Snohomish County	\$350,000	\$350,000	Youth Athletic Facilities, Large
18-1552D	Riverside Park Soccer Field Improvement	Cowlitz County	\$87,000	\$87,000	Youth Athletic Facilities, Large

**Table A-2: Funds for Partially Funded Projects**

Project Number <sup>i</sup>	Project Name	Sponsor	Grant Request	Previous Grant Awards	Current Grant Funding	Grant Program, Category <sup>ii</sup>
18-2296M	Statewide Volunteer Trail Maintenance	Washington Trails Association	\$150,000	\$117,000	\$150,000	Recreational Trails Program, General
18-2323M	Statewide Backcountry Trail Maintenance	Washington Trails Association	\$150,000	\$75,000	\$150,000	Recreational Trails Program, General
18-2519M	Upper Lake Chelan Basin Trail Maintenance	U.S. Forest Service, Okanogan-Wenatchee National Forest, Chelan Ranger District	\$150,000	\$75,000	\$150,000	Recreational Trails Program, General



Project Number <sup>i</sup>	Project Name	Sponsor	Grant Request	Previous Grant Awards	Current Grant Funding	Grant Program, Category <sup>ii</sup>
18-2345M	Eastern Washington Volunteer Trail Maintenance	Evergreen Mountain Bike Alliance	\$75,000	\$37,500	\$75,000	Recreational Trails Program, General
18-2408M	Mountains to Sound Greenway Trail Maintenance	Mountains to Sound Greenway	\$150,000	\$66,809	\$150,000	Recreational Trails Program, General
18-2525M	Lower Lake Chelan Summer and Winter Trails	U.S. Forest Service, Okanogan-Wenatchee National Forest, Chelan Ranger District	\$150,000	\$75,000	\$150,000	Recreational Trails Program, General
18-2255M	Maintaining the Olympic Peninsula	Backcountry Horsemen of Washington	\$90,870	\$45,435	\$90,870	Recreational Trails Program, General
18-2476M	Pacific Crest National Scenic Trail Restoration	Pacific Crest Trail Association	\$109,809	\$54,905	\$109,809	Recreational Trails Program, General
18-2590M	San Juan Islands Youth Conservation Corps Maintenance	San Juan Island Conservation District	\$82,346	\$41,173	\$82,346	Recreational Trails Program, General
18-2271M	Backcountry Trail Maintenance	U.S. Forest Service, Mount Baker-Snoqualmie National Forest, Darrington Ranger District	\$150,000	\$75,000	\$150,000	Recreational Trails Program, General
18-2312M	Cle Elum Ranger District Winter Trail Maintenance	U.S. Forest Service, Okanogan-Wenatchee National Forest, Cle Elum Ranger District	\$40,200	\$20,200	\$40,200	Recreational Trails Program, General
18-2344M	Salmon Ridge Trail System Maintenance	Nooksack Nordic Ski Club	\$20,900	\$10,250	\$20,900	Recreational Trails Program, General
18-2527M	Pacific Northwest Trail Statewide Stewardship	Pacific Northwest Trail Association	\$150,000	\$75,000	\$150,000	Recreational Trails Program, General

Project Number <sup>i</sup>	Project Name	Sponsor	Grant Request	Previous Grant Awards	Current Grant Funding	Grant Program, Category <sup>ii</sup>
18-2409M	Gifford Pinchot National Forest Wilderness Trails Operations and Maintenance	U.S. Forest Service, Gifford Pinchot National Forest, Cowlitz Valley Ranger District	\$148,914	\$74,457	\$148,914	Recreational Trails Program, General
18-2378M	Alpine Lakes Trail Maintenance	U.S. Forest Service, Mount Baker-Snoqualmie National Forest, Snoqualmie Ranger District	\$150,000	\$75,000	\$150,000	Recreational Trails Program, General
18-2384M	Naches Wilderness Trails Deferred Maintenance and Operations	U.S. Forest Service, Okanogan-Wenatchee National Forest, Naches Ranger District	\$80,000	\$40,000	\$80,000	Recreational Trails Program, General
18-2380M	Rehabilitating Endangered Trails	Backcountry Horsemen of Washington	\$112,951	\$49,458	\$112,951	Recreational Trails Program, General
18-2382M	Pacific Northwest National Scenic Trail Deferred Maintenance	U.S. Forest Service, Okanogan-Wenatchee National Forest, Methow Ranger District	\$144,800	\$63,404	\$144,800	Recreational Trails Program, General
18-2299M	Mount Baker Snowmobile Sno-Parks and Trail Maintenance	Washington State Parks and Recreation Commission	\$143,134	\$108,323	\$143,134	Recreational Trails Program, General
18-2333M	Interstate 90 to Blewett Snowmobile Trails and Sno-Parks	Washington State Parks and Recreation Commission	\$150,000	\$75,000	\$150,000	Recreational Trails Program, General
18-2551M	Yacolt Burn Motorized Trails Maintenance Southwest Washington	Piston's Wild Motorsports	\$50,000	\$25,000	\$50,000	Recreational Trails Program, General
18-2335M	Taneum Ridge Snowmobile Trails and Sno-Parks	Washington State Parks and Recreation Commission	\$150,000	\$75,000	\$150,000	Recreational Trails Program, General
18-2391M	West Cascades to Yakima Snowmobile Trails	Washington State Parks and Recreation Commission	\$150,000	\$75,000	\$150,000	Recreational Trails Program, General

Project Number <sup>i</sup>	Project Name	Sponsor	Grant Request	Previous Grant Awards	Current Grant Funding	Grant Program, Category <sup>ii</sup>
18-2411M	Northeast Region Motorized Trails Grooming and Plowing	Washington State Parks and Recreation Commission	\$150,000	\$62,930	\$101,860	Recreational Trails Program, General
18-1511D	Cedar Field Turf and Lighting Improvement	Marysville	\$340,928	\$305,649	\$340,928	Youth Athletic Facilities, Large

<sup>i</sup> A=Acquisition, C=Acquisition and Development, D=Development, E=Education/Education and Enforcement, M=Maintenance, O=Operation R=Restoration

<sup>ii</sup> WWRP = Washington Wildlife and Recreation Program

## Projects Completed and Closed from April 1, 2020 to June 30, 2020

Project Number <sup>i</sup>	Project Name	Sponsor	Program <sup>ii</sup>	Closed On
<a href="#">12-1184A</a>	West Tiger Mountain Natural Resources Conservation Area 2012	Washington State Department of Natural Resources	WWRP Urban Wildlife	5/7/2020
<a href="#">14-1095A</a>	Merrill Lake Riparian Protection 2014	Washington State Department of Fish and Wildlife	WWRP Riparian Protection	6/9/2020
<a href="#">14-1251A</a>	Stavis Natural Resources Conservation Area and Kitsap Forest Natural Area Preserve 2014	Washington State Department of Natural Resources	WWRP Urban Wildlife	6/25/2020
<a href="#">14-1254A</a>	Kennedy Creek Natural Area Preserve 2014	Washington State Department of Natural Resources	WWRP Natural Areas	5/6/2020
<a href="#">14-1622D</a>	Willapa Hills Trail--Trail Development Pe Ell Area	Washington State Parks and Recreation Commission	WWRP State Parks	5/22/2020
<a href="#">14-1650D</a>	Nooksack River Degroot Boat Launch	Washington State Department of Fish and Wildlife	Boating Facilities Program, State	5/14/2020

Project Number <sup>i</sup>	Project Name	Sponsor	Program <sup>ii</sup>	Closed On
<a href="#">14-1752D</a>	Lake Meridian Dock Redevelopment	Kent	Land and Water Conservation Fund	6/16/2020
<a href="#">14-2016D</a>	Irongate Trailhead Improvements	U.S. Forest Service, Okanogan Wenatchee National Forest, Tonasket Ranger District	Nonhighway and Off-road Vehicle Activities, Nonmotorized	4/20/2020
<a href="#">16-1814A</a>	North Bend Partnering for a Park	North Bend	Land and Water Conservation	6/15/2020
<a href="#">16-2068D</a>	North Head Lighthouse Access Improvements	Washington State Parks and Recreation Commission	WWRP State Parks	4/8/2020
<a href="#">16-2208M</a>	Southeast Region-Ahtanum ORV Facilities and Trail Maintenance	Washington State Department of Natural Resources	Nonhighway and Off-road Vehicle Activities, Off-Road Vehicle	4/24/2020
<a href="#">16-2230M</a>	Pomeroy Ranger District Campgrounds, Dispersed Sites Maintenance and Operation	U.S. Forest Service, Umatilla National Forest, Pomeroy Ranger District	Nonhighway and Off-road Vehicle Activities, Nonhighway Road	5/15/2020
<a href="#">16-2242M</a>	Southeast Region ORV Trailhead and Campground Maintenance	Washington State Department of Natural Resources	Nonhighway and Off-road Vehicle Activities, Off-Road Vehicle	4/24/2020

Project Number <sup>i</sup>	Project Name	Sponsor	Program <sup>ii</sup>	Closed On
<a href="#">16-2295M</a>	Cle Elum Ranger District Sanitation Rentals 2017-19	U.S. Forest Service, Okanogan Wenatchee National Forest, Cle Elum Ranger District	Nonhighway and Off-road Vehicle Activities, Nonhighway Road	4/2/2020
<a href="#">16-2307E</a>	Pacific Cascade Education and Enforcement	Washington State Department of Natural Resources	Nonhighway and Off-road Vehicle Activities, Education and Enforcement	4/2/2020
<a href="#">16-2315M</a>	Southeast Region North Maintenance and Operations	Washington State Department of Natural Resources	Nonhighway and Off-road Vehicle Activities, Nonhighway Road	5/4/2020
<a href="#">16-2318M</a>	Blanchard and Harry Osborne Trails/Facilities Maintenance and Operation	Washington State Department of Natural Resources	Nonhighway and Off-road Vehicle Activities, Nonmotorized	4/20/2020
<a href="#">16-2328M</a>	Capitol Forest Trailhead and Campground Repaving	Washington State Department of Natural Resources	Nonhighway and Off-road Vehicle Activities, Off-Road Vehicle	4/2/2020
<a href="#">16-2331M</a>	Capitol and Yacolt Forest Facilities Maintenance	Washington State Department of Natural Resources	Nonhighway and Off-road Vehicle Activities, Nonhighway Road	4/8/2020

Project Number <sup>i</sup>	Project Name	Sponsor	Program <sup>ii</sup>	Closed On
<a href="#">16-2334M</a>	Wenatchee River Ranger District ORV Trails Maintenance and Operation 2018-2019	U.S. Forest Service, Okanogan Wenatchee National Forest, Wenatchee River Ranger District	Nonhighway and Off-road Vehicle Activities, Off-Road Vehicle	4/24/2020
<a href="#">16-2350M</a>	Campground and Dispersed Site Maintenance and Operation 2018-19	U.S. Forest Service, Okanogan Wenatchee National Forest, Wenatchee River Ranger District	Nonhighway and Off-road Vehicle Activities, Nonhighway Road	4/24/2020
<a href="#">16-2353M</a>	Cle Elum Ranger District North Zone ORV Maintenance 2017-19	U.S. Forest Service, Okanogan Wenatchee National Forest, Cle Elum Ranger District	Nonhighway and Off-road Vehicle Activities, Off-Road Vehicle	5/19/2020
<a href="#">16-2358M</a>	Snoqualmie Corridor Facilities and Trail Maintenance	Washington State Department of Natural Resources	Nonhighway and Off-road Vehicle Activities, Nonmotorized	4/3/2020
<a href="#">16-2359E</a>	Mount Si and Middle Fork Natural Resources Conserveation Area Education	Washington State Department of Natural Resources	Recreational Trails Program, Education	4/17/2020
<a href="#">16-2375M</a>	East Snoqualmie Corridor Trails and Facilities Maintenance	Washington State Department of Natural Resources	Recreational Trails Program, General	4/13/2020

Project Number <sup>i</sup>	Project Name	Sponsor	Program <sup>ii</sup>	Closed On
<a href="#">16-2388D</a>	Westport Marina Boat Launch Upland Improvements	Grays Harbor	Boating Facilities Program, Local	4/28/2020
<a href="#">16-2389E</a>	Snoqualmie Corridor and Middle Fork Valley Education and Enforcement	Washington State Department of Natural Resources	Nonhighway and Off-road Vehicle Activities, Education and Enforcement	4/14/2020
<a href="#">16-2450M</a>	Pacific Cascade ORV Trails and Facility Maintenance	Washington State Department of Natural Resources	Nonhighway and Off-road Vehicle Activities, Off-Road Vehicle	4/14/2020
<a href="#">16-2457M</a>	Gifford-Pinchot National Forest Motorized Trails Maintenance and Operation	U.S. Forest Service, Gifford-Pinchot National Forest, Cowlitz Valley Ranger District	Nonhighway and Off-road Vehicle Activities, Off-Road Vehicle	4/8/2020
<a href="#">16-2472M</a>	Tahuya 4x4 Maintenance and Operation	Washington State Department of Natural Resources	Nonhighway and Off-road Vehicle Activities, Off-Road Vehicle	4/20/2020
<a href="#">16-2489E</a>	Snoqualmie Volunteer Ranger Coordinator 2018-2019	U.S. Forest Service, Mount Baker-Snoqualmie National Forest, Snoqualmie Ranger District	Recreational Trails Program, Education	4/20/2020



Project Number <sup>i</sup>	Project Name	Sponsor	Program <sup>ii</sup>	Closed On
<a href="#">16-2491E</a>	Snoqualmie Ranger District Backcountry Ranger Patrol 2018-19	U.S. Forest Service, Mount Baker-Snoqualmie National Forest, Snoqualmie Ranger District	Nonhighway and Off-road Vehicle Activities, Education and Enforcement	4/20/2020
<a href="#">16-2562D</a>	Sequim Bay Boating Facility Improvements	Washington State Parks and Recreation Commission	Boating Facilities Program, State	5/27/2020
<a href="#">16-2573M</a>	North Fork Skykomish Trail Complex Maintenance	U.S. Forest Service, Mount Baker-Snoqualmie National Forest, Skykomish Ranger District	Nonhighway and Off-road Vehicle Activities, Nonmotorized	4/20/2020
<a href="#">16-2583E</a>	Colville National Forest OHV EandE Rangers	U.S. Forest Service, Colville National Forest	Nonhighway and Off-road Vehicle Activities, Education and Enforcement	4/27/2020
<a href="#">16-2715M</a>	Naches and Cle Elum Ranger District Joint OHV Trail Maintenance	U.S. Forest Service, Okanogan Wenatchee National Forest, Cle Elum Ranger District	Nonhighway and Off-road Vehicle Activities, Off-Road Vehicle	4/7/2020
<a href="#">16-2729M</a>	Colville NF Recreation Site Maintenance	U.S. Forest Service, Colville National Forest	Nonhighway and Off-road Vehicle Activities, Nonhighway Road	6/8/2020
<a href="#">16-2767M</a>	Riverside ORV Area Maintenance and Operation	Washington State Parks and Recreation Commission	Nonhighway and Off-road Vehicle Activities, Off-Road Vehicle	5/22/2020

Project Number <sup>i</sup>	Project Name	Sponsor	Program <sup>ii</sup>	Closed On
<a href="#">18-2331E</a>	Middle Fork and Mt. Si Natural Resources Conservation Area Education	Washington State Department of Natural Resources	Recreational Trails Program, Education	4/30/2020

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<sup>i</sup> A=Acquisition, C=Acquisition and Development, D=Development, E=Education/Education and Enforcement, M=Maintenance, O=Operation R=Restoration

<sup>ii</sup> WWRP = Washington Wildlife and Recreation Program

## Recreation and Conservation Funding Board Briefing Memo

### APPROVED BY RCO DIRECTOR KALEEN COTTINGHAM

**Meeting Date:** July 21, 2020

**Title:** Proposed Changes for the Second Grant Cycle Due to COVID-19

**Prepared By:** Marguerite Austin, Section Manager

#### Summary

This proposal is in response to concerns raised by applicants about the economic downturn and its impact on their ability to provide required matching resources. Staff is asking the Recreation and Conservation Funding Board (board) to modify its match related policies to assist applicants submitting grant applications for the fall 2020 grant cycle. Programs involved in the fall grant cycle include the Boating Facilities Program, the Firearms and Archery Range Recreation Program, the Nonhighway and Off-road Vehicle Activities Program, and the Recreational Trails Program. This proposal is in response to the federally approved major disaster for the COVID-19 pandemic.

#### Board Action Requested

This item will be a: ☒ Request for Decision  
☐ Request for Direction  
☐ Briefing

**Resolution:** 2020-13

**Purpose of Resolution:** Provide match relief in specific grant programs and categories for the 2020 fall grant cycle (round two) only.

#### Background

The entire State of Washington is a federally approved [Major Disaster Area](#) due to the coronavirus pandemic.<sup>1</sup> Response at all levels of government is putting pressure on funds previously dedicated to parks and recreation investments. Similarly, parks and recreation programs and personnel have been repurposed or reassigned to pandemic response efforts. Many jurisdictions laid off their recreation staff and are slowly rehiring as we move through the phases of reopening. The [Governor's State Home, State Healthy](#)

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<sup>1</sup> Incident Period: January 20, 2020 and continuing. Major Disaster Declaration declared on March 22, 2020

[Proclamation](#) likely means reduced revenues for grant applicants for the foreseeable future.

As government agencies at all levels experience severe changes in programs, personnel, and reductions in revenues over the mid to long-term, these policy proposals aim to provide relief in match requirements making parks and recreation investments less burdensome on governments and nonprofit organizations. Trends that are often seen when a jurisdiction does not have the ability to raise match for parks can include reallocation of funds to other community infrastructure needs, a reduction in the levels of service for maintaining existing park infrastructure, and increasing political asks for legislators to provide direct appropriations and fully fund projects in their communities outside of a competitive grant processes.

Staff believes that while changing match requirements could temporarily reduce the number of overall state investments in outdoor recreation, meaning fewer projects funded than if minimum match requirements were higher, the benefits of helping communities invest their limited resources in priority projects will contribute to economic recovery through job creation and other economic activities, and contribute to other pandemic recovery goals such as supporting public health outcomes for the state. The construction and maintenance of trails, boating access sites, shooting ranges, and associated facilities will likely be viewed as creating and maintaining jobs and be favored during the recovery period.

### **Policy Intent**

The intent of this proposal is to utilize the board's authority to provide relief to agencies and organizations impacted by the COVID-19 pandemic so they can continue their parks and recreation investments in support of public health, community development, and economic development goals.

### **Applicable Programs**

The policies outlined here are limited to the grant programs that will open for applications during the second half (fall) of the 2020 grant cycle. These include the Boating Facilities Program (BFP), Firearms and Archery Range Recreation (FARR), Nonhighway and Off-Road Vehicle Activities (NOVA), and the Recreation Trails Program (RTP). The recommendations offered are for programs and program policies where the board has discretion to reduce match.

Staff will also discuss these policy and funding proposals with the program advisory committees, stakeholders, and potential applicants and provide their feedback at the upcoming July meeting.

Grant sponsors (those with funded projects) have also asked whether the board would consider revising the match requirements for previously approved grant projects. This memo does not address that request. Staff presented statutory requirements and board policies that prohibited such actions at the April board meeting, however, Item 6 includes recommendations that may give these sponsors some relief.

### The Board's Authorities to Set Match

Requiring matching resources is a long-held principle of the Recreation and Conservation Funding Board as matching resources, in part, show applicant commitment to their project. This table shows the current match for each program and identifies how match is set.

Grant Program	Existing Match	Does the law specify match requirements?
BFP	25 percent	No, match is not statutorily prescribed and is set at the discretion of the board. <sup>2</sup>
FARR	33 or 50 percent	Yes, match requirements are statutory. The board does not have authority to reduce or waive match. <sup>3</sup>
NOVA	0 percent	No, match is not statutorily prescribed and is set at the discretion of the board. <sup>2</sup>
RTP	20 percent	Yes, match requirements are specified by federal rule. <sup>4</sup> The recommendation outlined below is based on the discretion given to states to use another federal source as match.

### Existing Match Reduction Policies

The law governing the Washington Wildlife and Recreation Program (WWRP) gave the board authority to adopt a match reduction policy for local agencies. The board extended that policy to the Youth Athletic Facilities (YAF) Program, where the board also has authority to set match limits. The four match reduction "pathways" the board adopted and applied to these programs in 2018 are [Communities in Need, Underserved Populations, Counties in Need, and Federal Disaster](#).<sup>5</sup>

<sup>2</sup> Revised Code of Washington 79A.25.080 and Revised Code of Washington 46.09.530(2)

<sup>3</sup> Revised Code of Washington 79A.25.210

<sup>4</sup> Federal Recreational Trails Program Guidance

<sup>5</sup> See [Manual 10a](#); Washington Wildlife and Recreation Program Outdoor Recreation Account pages 37 – 46, and [Manual 17](#); Youth Athletic Facilities pages 25-32.

In April 2020, the board updated the federal disaster pathway because the entire state had been declared a federal disaster area and it would have been difficult for applicants to meet the valuation requirements in a timely manner. Also, the board extended this new pathway to the Aquatic Lands Enhancement Account (ALEA) Program, in keeping with its authority, to provide relief to those applicants as well. This pathway essentially reduced the required match from 50 percent to 25 percent for 2020 grant proposals in the first (summer) 2020 grant cycle.

## Policy Proposal

The following policy proposals shall only be in effect for applicants and projects submitted in the fall 2020 grant round. These policy proposals are in response to the COVID-19 pandemic.

### Match Reduction

Staff recommends the board consider reducing match for programs as outlined below:

Grant Program	Existing Match	Proposed Match	Match is set by:
BFP	25 percent	10 to 25 percent	Board
FARR	33 or 50 percent	No change	Statute
NOVA	0 percent	No change	Board
RTP	20 percent	0 percent	Federal rule

**Boating Facilities Program.** Current board policy requires a minimum match of 25 percent for local and tribal governments, therefore, staff recommends the following:

1. Retain the 25 percent, which equals the federal disaster area amount the board adopted for the spring 2020 grant cycle.
2. Provide an option for reducing match for BFP applicants by using three of the match reduction pathways, [Communities in Need, Counties in Need and Underserved Populations](#),<sup>6</sup> that the board adopted for WWRP. This option may not benefit all applicants, however, the minimum match for eligible applicants may be reduced to 10 percent.

Staff does not propose a change for state agencies, who do not currently provide match.

**Recreational Trails Program.** This federal grant program has a 20 percent match requirement, which cannot be modified. However, program guidance gives the board

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<sup>6</sup>See [Manual 10a Washington Wildlife and Recreation Program Outdoor Recreation Account](#), pages 37 – 46, and [Manual 17 Youth Athletic Facilities](#), pages 25-32.

authority to use other state or federal resources as match. RCO staff met with staff from the Federal Highway Administration (FHWA) and with concurrence by the Washington State Department of Transportation (WSDOT), the 20 percent required match can be covered by unused toll credits, thus allowing the board to waive the match requirement for RTP applicants.

Toll credits are not actual dollars; however, this is a mechanism that the federal government uses to eliminate the need for state or local matching funds on some highway projects. Washington State's toll credits are based on the toll revenues expended to build or improve highways, bridges, or tunnels that serve interstate commerce, including ferry terminals and vessels that carry vehicles. The Washington State Transportation Commission is the authority that sets and imposes tolls. WSDOT is responsible for administration of the tolling system. Currently there are more certified toll credits than what is needed to cover the match for our state's transportation projects. Since RTP funds are allocated as part of the transportation budget, FHWA and WSDOT have approved use of these credits for matching RTP projects.

Staff recommends the board waive the sponsor match requirement for all 2020 RTP grant applicants and use toll credits for the match. This would then make RTP requirements consistent with requirements for NOVA, the board's other backcountry trail program that does not require a match.

#### *Additional Match Policy Details*

For the above-referenced Match Reduction policy for 2020 applicants, the following shall further apply:

1. The maximum reduced match dollar amounts shall not exceed the grant limits or \$500,000 per project, whichever is less.
2. If a project is sponsored by more than one organization, minimum match shall be assigned based on the primary sponsor of the application.
3. Grant requests where these minimum match policies apply shall be limited to two per applicant for the Boating Facilities Program.

In addition, the minimum 10 percent non-state, non-federal match requirement shall be suspended for BFP, FARR, NOVA, and RTP. All match may be provided in the form of a state or federal contribution.

#### **Match Criteria**

Currently the board has a match evaluation criterion for BFP, FARR, NOVA, and RTP. Each criterion rewards an applicant for its ability to provide matching resources above the minimum match required.

- **BFP:** Matching Shares. To what extent will the applicant match BFP funds with contributions from its own resources? Maximum score: 4 points
- **FARR:** Applicant Match. What is the value of applicant contributions to this project? Maximum score: 5 points
- **NOVA:** Matching Shares. What percentage of the total project cost is the applicant contributing? Maximum score: 5 points.
- **RTP:** Matching Shares. To what extent will the applicant match the RTP grant with contributions from its own resources? Maximum score: 10 points.

Staff recommends suspending this criterion for each grant program for the fall 2020 grant cycle. Much of the match provided for FARR, NOVA, and RTP projects are from donations of labor by dedicated volunteers. Social distancing requirements presents a challenge to the number of volunteers working on a project and staff resources needed to supervise that work. The suspension of the criteria is designed to take the pressure off applicants as they move through the stages of recovery from the COVID-19 pandemic.

### RCFB Strategic Plan

This policy proposal is consistent with and supports the board's goal in its Strategic Plan which states: "We help our partners protect, restore, and develop habitat and recreation opportunities that benefit people, fish and wildlife, and ecosystems."

### Next Steps

If approved, staff will update the applicable grant program manuals and other application materials to reflect these new policies for the 2020 grant round.

### Attachments

Attachment A: Resolution 2020-13, *Pandemic Response Match Relief for the Fall 2020 Grant Cycle*



**Recreation and Conservation Funding Board  
Pandemic Response Match Relief for the Fall 2020 Grant Cycle  
Resolution 2020-13**

**WHEREAS**, Revised Code of Washington Chapter 79A.25 authorizes the Recreation and Conservation Funding Board (board) to adopt policies and rules for the grant programs which it administers, including setting match requirements for some programs; and

**WHEREAS**, the COVID-19 pandemic and “Stay Home, Stay Healthy” directive for Washington State have put pressure on applicants and capital funds dedicated for continuing parks and recreation infrastructure investments in the state; and

**WHEREAS**, RCO staff have worked with stakeholders and advisory committees for the affected Boating Facilities Program, Firearms and Archery Range Recreation, Nonhighway and Off-road Vehicle Activities, and Recreational Trails Program to propose some match reduction efforts for the 2020 grant round for the above programs; and

**WHEREAS**, RCO staff recommended reducing match requirements for grant applicants to help encourage continued investments in parks and recreation infrastructure through the period of recovery from the COVID-19 pandemic;

**NOW, THEREFORE BE IT RESOLVED**, the board adopts the match reduction, evaluation criteria modifications, and related policies as described in Item 5 for the fall 2020 grant cycle;

**BE IT FURTHER RESOLVED**, that RCO staff is directed to take the necessary steps to implement the applicable revisions for each of the grant programs and incorporate these changes in its outreach to prospective grant applicants.

*Resolution moved by:* \_\_\_\_\_

*Resolution seconded by:* \_\_\_\_\_

*Adopted/Defeated/Deferred (underline one)*

*Date:* \_\_\_\_\_

## Recreation and Conservation Funding Board Briefing Memo

### APPROVED BY RCO DIRECTOR KALEEN COTTINGHAM

**Meeting Date:** July 21, 2020

**Title:** Proposed Changes for Existing Grants Due to COVID-19

**Prepared By:** Marguerite Austin, Section Manager

#### Summary

This memo summarizes the need to extend the additional decision-making authority for the Recreation and Conservation Office director to address emerging issues associated with the COVID-19 pandemic. Government officials have and continue to make some very impactful decisions to stop the spread of the coronavirus. These decisions affect sponsors and their ability to move forward with funded projects. Staff is asking the board to give the director the ability to modify or waive policies or procedures that are inconsistent with direction from the Governor and state health and safety officials. This delegation will provide the flexibility needed to help our sponsors with project implementation.

#### Board Action Requested

This item will be a:

<input checked="" type="checkbox"/>	Request for Decision
<input type="checkbox"/>	Request for Direction
<input type="checkbox"/>	Briefing

**Resolution:** 2020-14

**Purpose of Resolution:** Extend the previously granted delegation of authority to the director until June 30, 2021, to approve policy or procedural changes for project implementation in response to the COVID-19 pandemic.

#### Background

On February 29, 2020 Governor Inslee made his first [proclamation](#) regarding COVID-19, also known as the coronavirus. Due to the spread of the virus, and the governor ordered the closure of many businesses, public offices, and public resources across the state. At the end of May, after several weeks of the public staying home and businesses essentially closed, the Governor using current COVID-19 rate of spread data issued [a](#)

[phased approach](#) to re-opening the state county-by-county. As of July 1, counties are in various phases of coming back online.

### **Impact of the Proclamations**

Many of the closures throughout the state are impacting entities that have active grants with the Recreation and Conservation Office (RCO). The *Stay Home, Stay Healthy* proclamation has changed the way our sponsors do business. Most restoration or construction projects are halted. Pre-construction work, such as cultural resources surveys, environmental assessments, project design, and permitting is restricted. Conducting appraisals or hazardous substance assessments for property acquisition is delayed for an indeterminate amount of time. Many sponsors are working from their homes and are doing their best to keep things moving forward. Others have been reassigned to more pressing tasks and still others are “out of work” until restrictions are lifted. The Governor’s May 2020 *Safe Start* proclamation has allowed many of our sponsors to begin to get back to work but with restrictions that make project implementation challenging.

While some sponsors have asked for additional time to meet program policy requirements, others have submitted requests for policy waivers to address time-sensitive issues. As we slowly open up the state staff expects more sponsors will find themselves in similar situations and will be looking for options to help them fulfill the terms of their grant agreements.

### **Board Action**

To proactively respond to the impacts the COVID-19 pandemic has on sponsors working to implement funded projects, the board approved Resolution 2020-10 at the April board meeting. This approval delegated authority to the RCO director, through July 31, 2020, to make appropriate and time-sensitive policy or procedural changes to ensure that project sponsors had the flexibility needed to complete their active projects.

### **Analysis**

In light of this rapidly changing environment RCO needs to continue to be nimble and have the ability (within reason) to quickly adjust timelines, to work with sponsors on project changes, to grant needed time extensions, and to address emerging non-conforming uses. Rather than wait until one of the upcoming board meetings, staff believes continued leeway and flexibility will provide several economic and health benefits during these uncertain times. Delegating additional authority to the director for timely decision making will:

- Reduce some of the stress associated with implementation of a funded project,

- Put a stopgap to the loss of matching resources before they are allocated to other priorities,
- Maintain and provide jobs and help stimulate economic recovery, and
- Continue protection of the state's natural and outdoor recreational resources.

Examples of issues or challenges project sponsors are facing that we would under normal circumstances bring to the board for consideration include:

- Closing out a development or restoration project without the traditional final inspection.
- Extending maintenance and operation and education and enforcement projects beyond two years.
- Extending park closures due to a lack of resources.
- Modifying or changing the review or evaluation process from in-person to written.
- Modifying or moderately reducing a project scope.
- Modifying the required conferral processes for scope changes.
- Other acquisition variances, e.g. interior inspections when appraising residences or handling closing documents.
- Waiving the field inspection requirement for appraisal reviews.
- Reducing sponsor match for programs that do not require match or where an applicant has an overmatch.
- Reducing the non-state, non-federal matching share for a funded project.

The continued delegated authority would cover these kinds of time-sensitive changes resulting from the COVID-19 and related economic downturn. The director may choose to delay a decision and still bring it to the board under certain circumstances.

### Strategic Plan Link

Approving this proposal supports the board's goal to achieve a high level of accountability in managing the resources and responsibilities entrusted to us. The objective is to ensure funded projects and programs are managed efficiently, with integrity, in a fair and open manner, and in conformance with existing legal authorities. A strategy under this goal and objective is to "monitor progress in meeting objectives and *adapt management to meet changing needs.*"

### Staff Recommendation

Staff recommends the board extend the previously granted delegation of authority to the director until June 30, 2021, to approve policy or procedural changes for project

implementation in response to the COVID-19 pandemic. This approval will help ensure that our sponsors have the flexibility needed to complete their funded projects.

## **Attachment A**

*Resolution 2020-14, Extend the Delegation of Authority to the Director to Address Emerging Issues Associated with Implementation of Funded Projects*

**Recreation and Conservation Funding Board**  
**Extend the Delegation of Authority to the Director to Address Emerging Issues**  
**Associated with Implementation of Funded Projects**  
**Resolution #2020-14**

**WHEREAS**, Chapters 79A.25 and 79A.15 of the Revised Code of Washington authorizes the Recreation and Conservation Funding Board (board) to adopt policies and rules for the grant programs it administers; and

**WHEREAS**, the board has adopted policies and procedures for all board-administered grant programs; and

**WHEREAS**, the COVID-19 pandemic and the “Stay Home, Stay Healthy” Proclamation for Washington State has presented challenges for complying with a few board-adopted policies or procedures for sponsors in the implementation phase of funded projects; and

**WHEREAS**, the board’s meeting schedule to consider various anticipated sponsor requests may result in delayed or failed implementation, loss of matching resources and additional expense; and

**WHEREAS**, in response to the COVID-19 pandemic and the continuously evolving recommendations from governing authorities and health officials that require timely decision-making in response to sponsor inquiries and requests; and

**WHEREAS**, the board has in previous years delegated authority to the Recreation and Conservation Office (RCO) director to make specific project decisions or waivers based on rules and policies on its behalf; and

**WHEREAS**, the delegation of additional authority, approved under Resolution 2020-10, supports the board’s objective to ensure funded projects and programs are managed efficiently and in conformance with existing legal authorities; and its strategy to regularly monitor progress in meeting objectives and adapt management to meet changing needs; and

**NOW, THEREFORE BE IT RESOLVED**, that the board extends through June 30, 2021, the delegation of additional authorities granted to RCO’s director to make project specific decisions that are necessary for project implementation, provided the decisions made are consistent with the program purpose, the intent of adopted policies, and meets statutory requirements; and

**BE IT FURTHER RESOLVED**, that the director may hold any request for full board consideration, as needed, and present the request along with staff's report on the decisions made at the subsequent board meeting.

*Resolution moved by:*

\_\_\_\_\_

*Resolution seconded by:*

\_\_\_\_\_

*Adopted/Defeated/Deferred (underline one)*

*Date:*

\_\_\_\_\_

## Recreation and Conservation Funding Board Briefing Memo

### APPROVED BY RCO DIRECTOR KALEEN COTTINGHAM

**Meeting Date:** July 21, 2020  
**Title:** Operating and Capital Budget Requests for the 2021-23 Biennium  
**Prepared By:** Wendy Brown, Policy Director

### Summary

The Recreation and Conservation Office (RCO) will submit operating and capital budget requests for the 2021-23 biennium to the Office of Financial Management (OFM) in September 2020. This memo provides background to assist the Recreation and Conservation Funding Board (board) in making decisions on the final budget requests for RCO to include in its Operating and Capital Budget proposals related to programs that are administered by the board. In particular, the board will recommend funding levels for the following bond-funded programs: Washington Wildlife and Recreation Program, Youth Athletics Facilities Program, and the new Community Forest Program. Additional information will be provided for board programs funded with dedicated funds.

### Board Action Requested

This item will be a:

<input type="checkbox"/>	Request for Decision
<input checked="" type="checkbox"/>	Request for Direction
<input type="checkbox"/>	Briefing

### Resolutions:

## Operating Budget

The Recreation and Conservation Office (RCO) receives administrative funds from a variety of sources. The agency uses a portion of dedicated funds from the Recreation Resources Account, the Nonhighway and Off-road Vehicle Activities (NOVA) Program Account, Aquatic Lands and Enhancement Account, and the Firearms and Archery Range Recreation Account to support the administration of the agency. Additionally, agency administration is also supported by funds in the capital budget; RCO charges a percent of programs as determined by statute or interagency agreement, such as the Washington Wildlife and Recreation Program (WWRP), Youth Athletic Facilities (YAF) Program, Brian Abbott Fish Barrier Removal Board, Washington Coastal Restoration



Grants, and Salmon Federal funding. Finally, the administration of the agency is supported by some programs which are charged the agency's federally-approved indirect rate, including the Puget Sound Acquisition and Restoration (PSAR) Program, Puget Sound Estuary and Salmon Restoration Program (ESRP), Recreational Trail Program (RTP), Land and Water Conservation Fund (LWCF) and Boating Infrastructure Grants (BIG) program. RCO combines these funds to pay for the administrative support functions of the agency. These functions include grant management, compliance, policy work, communications, information technology, fiscal/budgeting, and management.

RCO receives limited general funds in the operating budget primarily to support specific salmon recovery efforts. These funds cover the Governor's Salmon Recovery Office (GSRO), a portion of the RCO Director and the Salmon Recovery Funding Board, and pass-through funds for lead entity organizations (who review and present salmon projects to the Salmon Recovery Funding Board). RCO also receives funding in the operating budget to support the Washington Invasive Species Council (WISC). For recreation and conservation, funding for grant program administration comes almost entirely from the administrative rate of our capital appropriations and dedicated funds in the operating budget. Rarely, such as the hiking, biking, walking study funded in the 2018 supplemental operating budget, does the agency receive general funds for special projects.

Washington State enacts budgets on a two-year cycle, effective on July 1 of each odd-numbered year. The budget approved for the 2021-23 biennium will be effective from July 1, 2021 through June 30, 2023.

RCO will submit its 2021-23 biennial budget request to OFM in September 2020. The board will make decisions at its August 2020 meeting regarding the amount of state funds that RCO should include in its operating and capital budget requests related to outdoor recreation activities and programs.

### **Impacts of COVID-19 on the State Operating Budget**

When COVID-19 reached Washington State in February, it didn't take long for the state's economy to come to a crashing halt. Many businesses closed their doors, unemployment hit a high of 16.3 percent in April (from 5.1 percent in March and 3.8 percent in February), housing construction took a steep decline, car and truck sales declined, and so on. As a direct result, the revenue from taxes on sales and service, business and occupation, tobacco, and transportation, which fund a large portion of the state's budgets, took a nosedive. Knowing a budget crisis was on the horizon, the Governor vetoed 147 new spending items in the 2020 supplemental operating budget for a total savings of \$445 million over the next three years. However, on June 17, 2020, the full extent of the budget shortfall was announced when the Economic and Revenue Forecast Council released its most current budget outlook, indicating a reduction in

state general fund of \$4.5 billion in the current biennium (2019-21) and \$4.4 billion in the upcoming biennium (2021-23).

Prior to release of the official revenue forecast in June but with a strong indication of the impacts, on May 13, 2020, the Governor and OFM director issued several directives aimed at addressing COVID-related impacts to the current budget. Agencies were directed to freeze all hiring, large equipment purchasing, and new personal services contracts, with some exceptions. Agencies were also asked to prepare plans to cut 15 percent of their general fund expenditures in the current biennium. RCO submitted this plan, which provides for cuts in a new orca recovery position that was funded in the 2020 supplemental budget, as well as some cuts to new salmon-related projects also funded in the 2020 supplemental. No cuts to recreation-related projects or programs were submitted.

The most recent directive by the Governor to address the state's multi-billion-dollar shortfall came on June 24, 2020, in the form of rescission of the July 1, 2020 general wage increase for some state employees and furloughs for most state employees. For RCO, the target savings from these two directions equates to \$184,000 in the current biennium from both the agency's general fund appropriation and our dedicated accounts. We expect the Legislature to consider extending these cost-savings measures into the 2021-23 biennium.

The 2021-23 budget instructions direct agencies to submit budget proposals that identify reductions equal to 15 percent of near general fund maintenance levels. Because RCO receives such limited general funds in the operating budget, which almost all support salmon recovery programs, this additional 15 percent will not affect RCO's recreation and conservation administrative funding. However, there are other impacts from COVID-19 to some of our dedicated accounts that are mentioned below.

Given the general fund impacts, the Salmon Recovery Funding Board will not submit any operating budget decision packages. The board is, however, developing their capital budget requests to be finalized at their August meeting.

## **Capital Budget**

### **Bond Funding Capacity**

The 2021-23 capital budget will also be impacted by the coronavirus pandemic, but to a lesser degree than the operating budget. At the end of the 2020 legislative session, bond capacity was estimated to be \$3.327 billion. However, following the June 2020 revenue forecast, bond capacity is now predicted to be \$3.108 billion – down by \$219 million. In addition, if there is a 2020 supplemental capital budget to help with economic recovery, those supplemental bond appropriations would use a portion of that \$3.108 billion capacity, leaving a lesser amount available in 2021-23.

The two bond-funded recreation programs administered by RCO include the Washington Wildlife and Recreation Program (WWRP) and Youth Athletics Facility Program (YAF). In recent biennia given constraints on the Aquatic Lands Enhancement Account (ALEA), the Legislature has also funded the ALEA Grant Program with bonds, and we expect a similar outcome in 2021-23. Also, in Section 3050 of the 2020 Supplemental Capital Budget, RCO was directed to develop criteria and create a list reviewed by the board of community forest projects to be considered for funding in the 2021-23 biennium. Should any of these projects received funding, we expect the fund source to be bonds. In August, staff will present a recommendation for a funding level for this new Community Forest program.

### **Dedicated Funds**

Many of RCO's programs depend on dedicated funds that are collected for and dedicated to certain purposes. The budget requests for these programs will be based on the amount of expected revenue collections for the 2021-23 biennium. As with all other forms of state revenue, collections from these dedicated funds have been negatively impacted by the pandemic. Two of these dedicated accounts are funded by fuel tax refunds – Boating Facilities Program and Nonhighway Off-Road Vehicle Activities – and in the current biennium fuel taxes have taken the hardest hit of any of the transportation revenue sources. In 2019-21, fuel taxes have been reduced by \$188 million or 5 percent; in 2021-23, fuel tax reductions are estimated at \$80.3 million or 2 percent. The predicted impacts based on the June 2020 forecast are presented in Table 1. The ALEA revenue, from geoduck harvest sales and aquatic land leases, is seemingly unaffected by COVID-19, even though geoduck harvest auctions were temporarily closed in early 2020. Revenue from concealed pistol license sales also is relatively unaffected by the pandemic.

Table 1. Dedicated Fund Sources for RCO Programs and Predicted Impacts from COVID-19

Program	Revenue Source	Change in Revenue Forecast, 2019-21	Change in Revenue Forecast, 2021-23*
Aquatic Lands Enhancement Account	Revenue from DNR managed aquatic lands, including sale of geoduck harvested from state lands	+1.54 m	+\$0.07 m
Boating Facilities Program	Motor vehicle fuel tax attributed to boating	-\$1.19 m	-\$0.47 m
Firearm and Archery Range Recreation (FARR)	Concealed pistol permits (a portion)	-0.044 m	No impact
Nonhighway Off-Road Vehicle Activities (NOVA)	Motor vehicle fuel tax attributed to off highway usage and off-road vehicle permits	-\$0.84 m	-\$0.13 m

\*These numbers will likely be adjusted in future forecasts.

## Federal Funds

Several of the programs administered by RCO receive federal funds. The budget requests for these programs will be based on the amount of expected federal grant awards for the state 2021-23 biennium. With the near passage of the Great American Outdoors Act, which will permanently fund the Land and Water Conservation Fund (LWCF), we expect to see an increase of LWCF apportionment to Washington from approximately \$3 million per year to an amount roughly between \$7-\$10 million per year. For the other federal funds, our expectation is a status quo funding level. These recreation and conservation programs are found in Table 2 below.

Table 2. Federal Fund Sources for RCO Programs

Program	Revenue Source	Expected 2021-23 Spending Authority Request
Boating Infrastructure Grant (BIG) Program	U.S. Fish and Wildlife Service/Department of Interior	\$2.2 m
Land and Water Conservation Fund	National Park Service/Department of Interior	\$22 m
Recreational Trails Program	Federal transportation funds dedicated to trails	\$5 m
Salmon Recovery – Federal	Pacific Coastal Salmon Recovery Fund/National Oceanic and Atmospheric Administration	\$50 m

## 2021-23 Budget Requests

At the July meeting, the board will discuss the amount of 2021-23 funds to include in RCO's budget request for the following recreation and conservation programs: Washington Wildlife and Recreation Program and Youth Athletics Facilities Program. The board will then make final funding decisions at their meeting in August. The Salmon Recovery Funding Board will make the same determination on funds for salmon recovery at their August meeting. Several other RCO-managed grant programs will have funding requests proposed by partner organizations (Department of Natural Resources, Puget Sound Partnership, and Washington Department Fish and Wildlife).

## Washington Wildlife and Recreation Program (WWRP)

The WWRP is funded in the capital budget with general obligation bonds. This memo provides some optional ways to determine an appropriate WWRP funding request: 1) base the request on the percent of total bonds appropriated for WWRP in the past, 2) base the request on a per capita foundation; or 3) based on the percent of applications received.

## Background and History of WWRP Funding Levels

For background purposes, Table 3 shows the amount of bonds requested by the board and the amount appropriated by biennia. For the 2015-17 biennium, the Legislature appropriated funds for projects on the WWRP list to two different programs – the WWRP (\$55 million) and the RCO Recreation Grants (\$34 million) – the figure used in the table below and in all following analyses is the combined appropriation of \$89

million. On average since 1995, the program has received 69 percent of the amount requested by RCO.

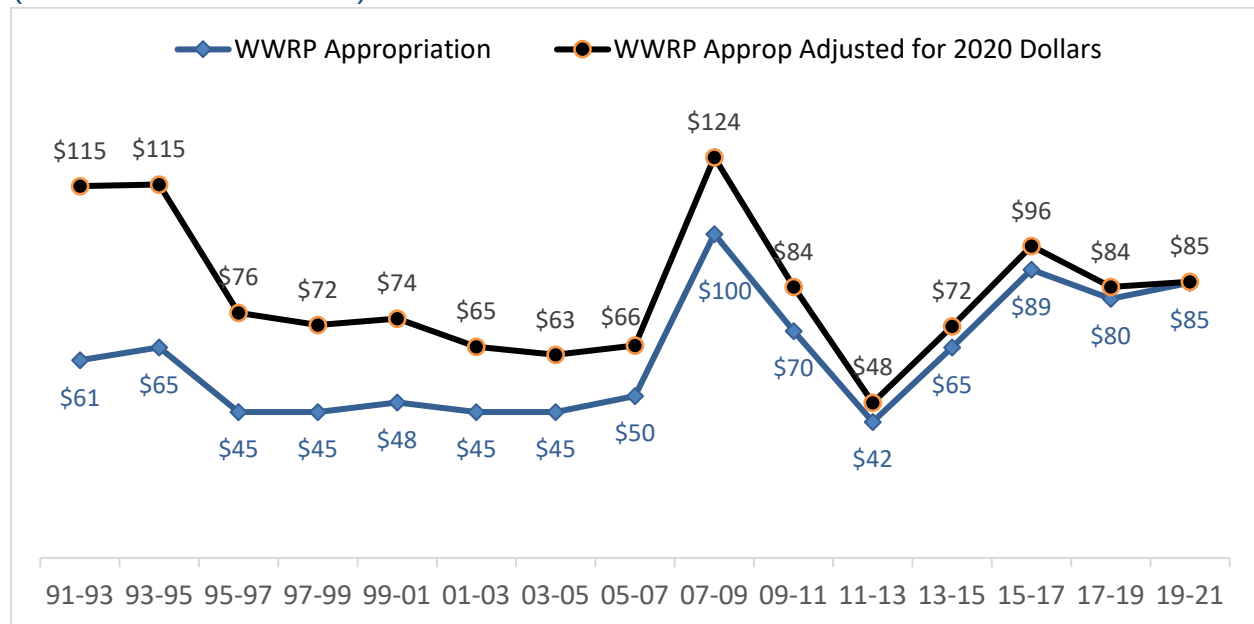
Table 3: WWRP Requests, Appropriations, and Percent Difference

Biennium	WWRP Request	WWRP Appropriation *Amount that Includes RRG Appropriation	Difference
---- Dollars in Millions ----			
95-97	\$90	\$45	50%
97-99	\$113	\$45	40%
99-01	\$70	\$48	69%
01-03	\$90	\$45	50%
03-05	\$55	\$45	82%
05-07	\$50	\$50	100%
07-09	\$100	\$100	100%
09-11	\$100	\$70	70%
11-13	\$100	\$42	42%
13-15	\$90	\$65	72%
15-17	\$97	\$89*	92%*
17-19	\$120	\$80	67%
19-21	\$130	\$85	65%

\*Figure includes RRG Grants funding for 2015-2017.

Figure 1 shows the value of past appropriations based on nominal 2020 dollars. The purpose of this analysis is to demonstrate that the \$61 million appropriation in 1991 is worth \$115 million in today's dollars. The average appropriation based on 2020 dollars is \$82 million.

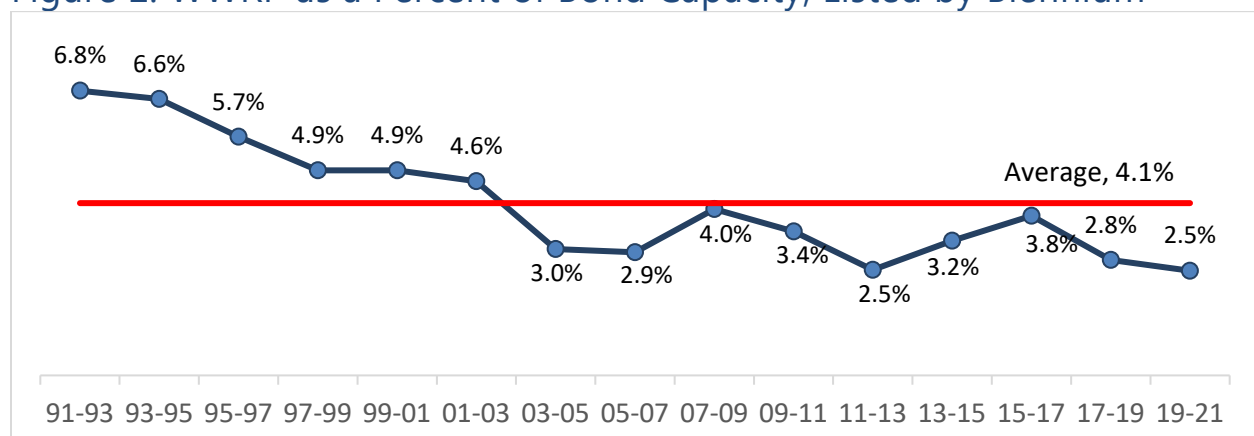
Figure 1: WWRP Appropriation by Biennium, Adjusted for 2020 Dollars (amounts in millions)



### Option 1: Set the Funding Request Based on a Percent of Bond Capacity

To determine the amount of bonds the board should request for WWRP, there are a few possible options. One option is to base the request on the past percent of WWRP appropriation of the total amount of bonds available (bond capacity).

Figure 2: WWRP as a Percent of Bond Capacity, Listed by Biennium



The average percentage of WWRP appropriations of the total bond capacity since the 1991-93 biennium is 4.1 percent. The amount of bond capacity available for the 2021-23 biennium is expected to be \$3.1 billion.<sup>1</sup> If the average percentage of WWRP funds to total bond capacity is used to determine the budget request, the board would request **\$127.4 million**.

### ***Option 2: Set the Funding Level on a Per Capita Basis***

Another way to view the budget request amount for WWRP is the amount appropriated per capita. Since 1992, the average per capita appropriation (adjusted for inflation<sup>2</sup>) for WWRP is \$13.19.

Washington's population continues to increase. Annual estimates prepared by the Office of Financial Management show the state's population increased by approximately 232,000 people in the past two years and nearly 600,000 people in the past five years. This steady increase in population is expected to continue over the next decade and likely beyond.

The population growth is putting additional pressure on the use of and need for additional recreation opportunities and conservation space.

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<sup>1</sup> OFM, Personal communication.

<sup>2</sup> The Bureau of Labor Statistics Consumer Price Index calculator was used to adjust to 2018 nominal dollars. The calculator uses the average Consumer Price Index for a given calendar year. The data represents changes in prices of all goods and services purchased for consumption by urban households.



Table 4: WWRP appropriations per capita, adjusted for 2020 dollars

Biennium	WWRP Appropriation (Adjusted to 2020 dollars)	State Population	WWRP per Capita
----- Dollars in Millions -----			
91-93	\$115	5.14	\$22.33
93-95	\$115	5.36	\$21.51
95-97	\$76	5.57	\$13.59
97-99	\$72	5.75	\$12.50
99-01	\$74	5.89	\$12.55
01-03	\$65	6.06	\$10.76
03-05	\$63	6.21	\$10.10
05-07	\$66	6.42	\$10.22
07-09	\$124	6.61	\$18.71
09-11	\$84	6.72	\$12.46
11-13	\$48	6.82	\$7.02
13-15	\$72	6.97	\$10.26
15-17	\$96	7.18	\$13.41
17-19	\$84	7.43	\$11.27
19-21	\$85	7.66	\$11.12

The estimated population for 2019-21 is approximately 7,687,328. If the WWRP budget request is based on the average per capital since 1991 of \$13.19, the request amount would be **\$104.5 million**. An argument can also be made for WWRP projects built now as serving a population well beyond the next two years into the future. Taking a longer view point of a per capita estimate 10 and 20 years from now, using the same WWRP per capita average of \$13.19 and population projections in 2030 and 2040, a per capita-based budget request would equate to **\$113 million for the Washington state population in 10 years** and **\$123 million for the population in 20 years**.

### **Option 3: Applications Received and Funded**

Table 7 displays the amount needed to fund all applications received each biennium since 1999 and the actual WWRP appropriation. Historically, the appropriation has met an average of 49 percent of the funding requested.

Table 5. Percentage of Applications Funded Through Appropriation

Biennium	Total Applications (\$)	WWRP Appropriation	Percent of Applications (\$) Funded
----- Dollars in Millions -----			
99-01	\$78.9	\$48	61%
01-03	\$62.6	\$45	72%
03-05	\$116.7	\$45	39%
05-07	\$85.1	\$50	59%
07-09	\$161.1	\$100	62%
09-11	\$272.2	\$70	26%
11-13	\$192.3	\$42	22%
13-15	\$129.8	\$65	50%
15-17	\$157.7	\$89	56%
17-19	\$163.4	\$80	49%
19-21	\$196.9	\$85	43%

The amount needed in 2021-23 to fund 50 percent of the applications received in 2020, which is currently \$174.6 million (subject to change following completion of the technical review period), is **\$87.3 million**. The amount needed to fund 75 percent of the applications is **\$130.9 million**.

We have, in the past, used a metric of funding at least 50 percent of the applications in each category. Running that calculation on the 2020 list yields a value of **\$202 million**, which is an amount greater than the total list. The reason for this mathematical outcome is two-fold: we have a relatively smaller list in terms of total funds requested and one very large category, Trails. To fund 50 percent of the Trails list and remain true to the statutorily defined distribution of funds would require an amount greater than the total. Because this metric yields a higher request amount than the entirety of the 2020 WWRP list, we recommend that board not consider it in their funding decision.

### Summary

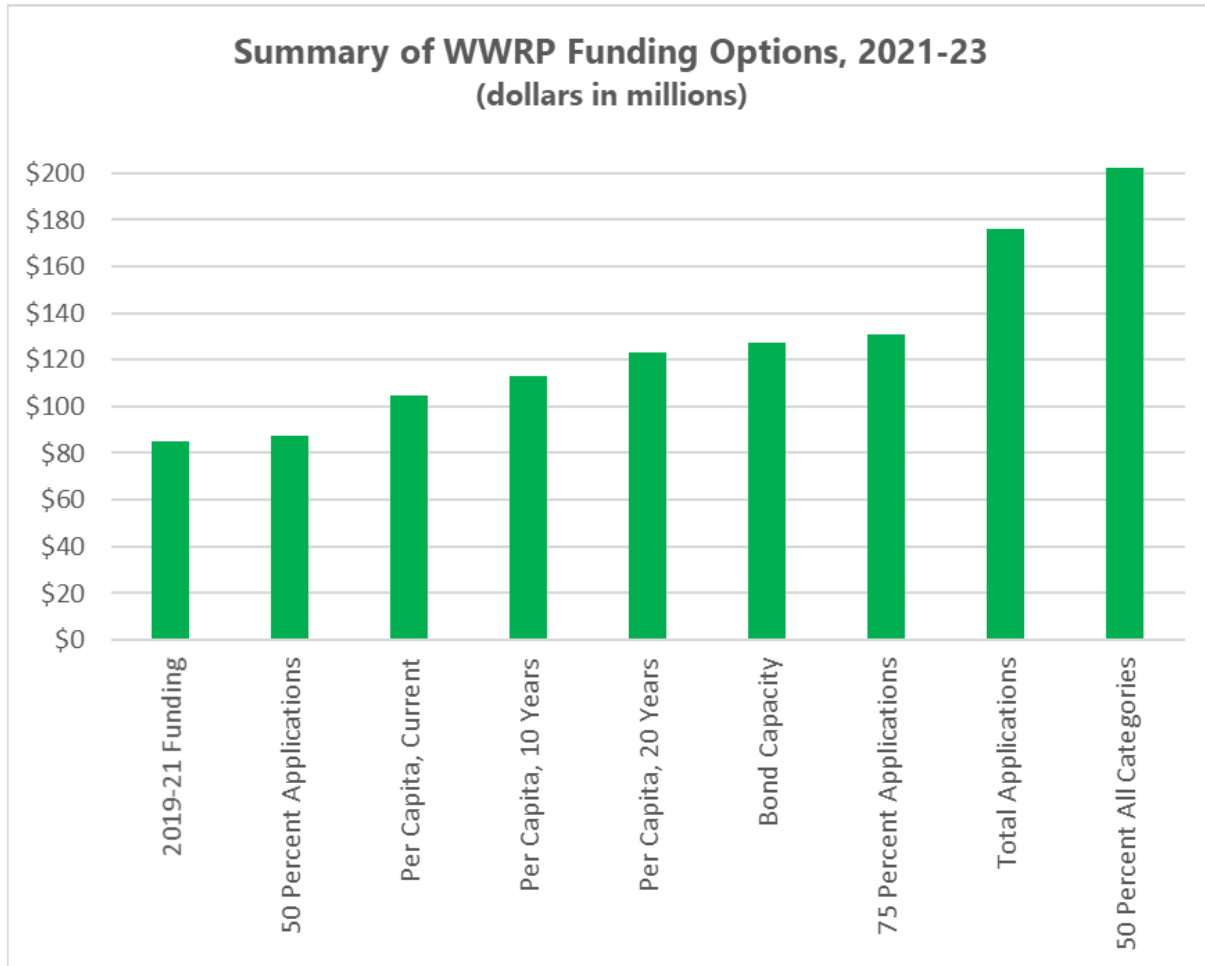
Using the metrics outlined above, the range of WWRP funding request presented in this memo is between \$87.3 million and \$130.9 million. Here is how it breaks down (see Figure 4):

- 1) A request based on bond capacity would be **\$127.4 million**.
- 2) A request based on per capita spending for the current population would be **\$104.5 million**; a request based on per capita spending for future populations would range between **\$113 and \$123 million**.

- 3) A request based on funding 50 percent of the applications received in 2020 would be **\$87.3 million**, to fund 75 percent of the applications received in 2020 would require a **\$130.9 million** request.

We expect other recommendations to come from our stakeholder groups. Their analysis may use different metrics.

Figure 3: Summary of 2021-23 WWRP Funding Level Options Compared to the 2019-21 Funding Level



### WWRP Administrative Rate

In 2015, the Washington Legislature passed a bill that changed how the Recreation and Conservation Office (RCO) calculates the administrative rate of the Washington Wildlife and Recreation grant Program (WWRP). The new language changed the rate from a constant 3 percent to a rate that is calculated as an average of actual administrative costs. Per RCW 79A.15.030, *"The portion of the funds retained for administration may not exceed: (a) The actual administration costs averaged over the previous five biennia as a percentage of the legislature's new appropriation for this chapter; or (b) the amount*

*specified in the appropriation, if any. Each biennium the percentage specified under (a) of this subsection must be approved by the office of financial management and submitted along with the prioritized lists of projects to be funded in RCW 79A.15.060(6), 79A.15.070(7), 79A.15.120(10), and 79A.15.130(11)."*

Using option (a) in the statute, RCO has calculated the new administrative rate for 2021-2023 to be 4.17 percent (see table below), which is an increase in administrative rate as compared to the current biennium by 0.13 percent (4.04% to 4.17%). RCO will submit this request to OFM for approval in advance of submitting the final WWRP list to the Governor.

**Table 6: WWRP Administrative Rate Calculations**

	09-11	11-13	13-15	15-17	17-19	Average
----- Dollars in Millions -----						
<b>WWRP Share of Admin Costs from the RCO Total Administrative Cost</b>	\$3.291	\$2.146	\$2.177	\$2.171	\$3.236	\$2.604
<b>WWRP Appropriation</b>	\$70	\$42	\$65	\$55	\$80	\$62.5
<b>Calculated WWRP Admin Rate</b>	4.70%	5.11%	3.35%	3.92%	4.04%	4.17%

### **Youth Athletic Facilities (YAF) Program**

The Youth Athletic Facility (YAF) program was created as part of the Stadium and Exhibition Center bond issue approved by voters as Referendum 48 in 1997. Referendum 48 required the professional football team affiliate to deposit at least \$10 million into the YAF account. The referendum also required that any funds in the Stadium and Exhibition Center Account not required for payment of bond principal and interest or for reserves must be transferred to YAF. Bond principal and interest payments for the stadium and exhibition center project are scheduled to end in 2021, and no transfers to YAF have yet occurred. For a variety of reasons, it is not expected that any funds will trickle down to the YAF program from this referendum. Because of this, the Legislature has used bond funds to provide funding for youth athletic facilities.

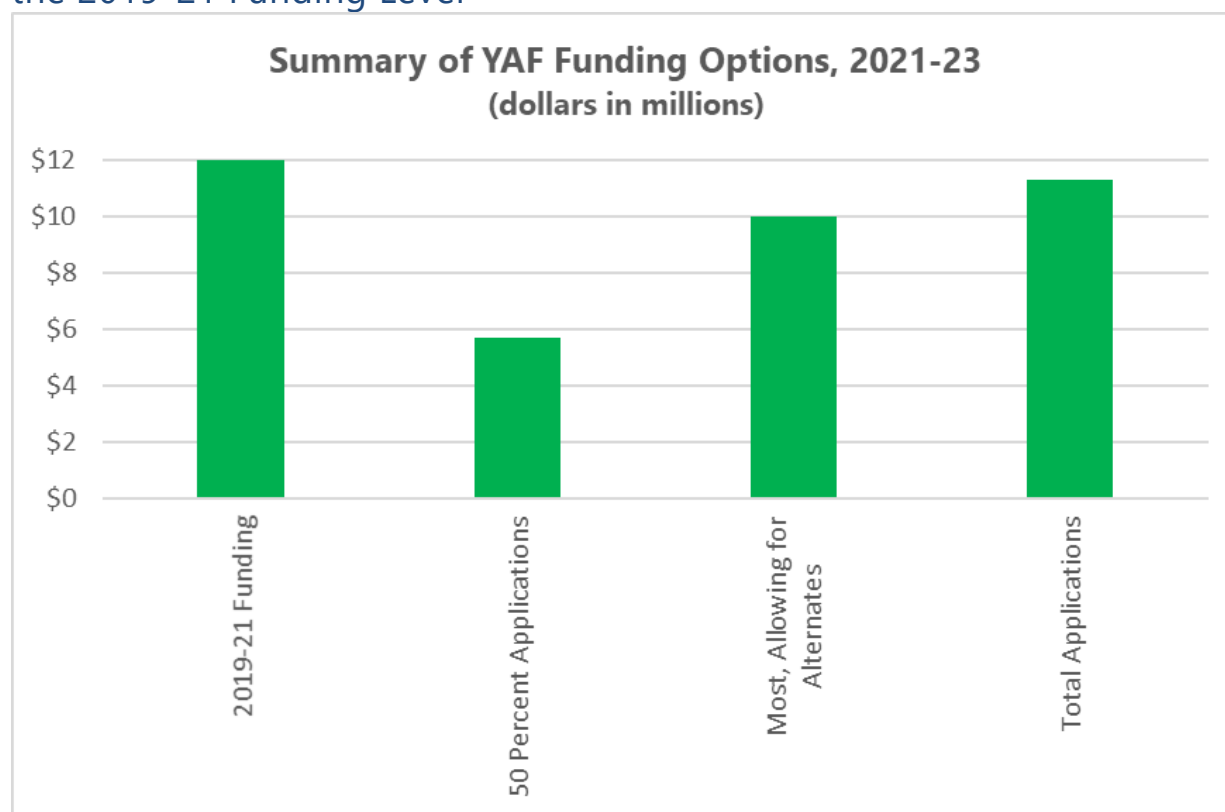
The Legislature appropriated \$12 million for the 2019-21 biennium, which funded 78 percent of the YAF projects on the 2018 list and signaled continued strong support for this program. The total amount requested in YAF applications in 2020 is \$11.3 million (subject to change following completion of the technical review period), which includes both the large (\$10.9 million in requests) and small (\$0.46 million in requests) YAF grant categories. Funding is allocated between the two categories in the following way: 90

percent of funds to the large grant category and 10 percent to the small grant category. Should there be too few small grant categories to use the entire 10 percent, the remainder of funds in the small grant category would shift over to the large grant category.

The board has several options for determining a YAF request level for the 2021-23 biennium, including:

- Option 1. Request an appropriation to fund 50 percent of the 2020 applications, for a total of **\$5.7 million**.
- Option 2. Request an appropriation to fund all 46 applications, for a total of **\$11.3 million**.
- Option 3. Request an appropriation to fund most of the 46 projects on the list, allowing for 3-5 alternate projects, for a total of **\$10 million**.

Figure 4: Summary of 2021-23 YAF Funding Level Options Compared to the 2019-21 Funding Level



## Next Steps

The board will decide on the amount of 2021-23 funds to request for all the recreation and conservation the programs at the August meeting. Staff will prepare and submit final budget requests to the Office of Financial Management by late September 2020.

## Recreation and Conservation Funding Board Briefing Memo

### APPROVED BY RCO DIRECTOR KALEEN COTTINGHAM

**Meeting Date:** July 21, 2020

**Title:** Boating Infrastructure Grant (BIG) Program Projects

**Prepared By:** Karl Jacobs, Senior Outdoor Grants Manager

#### Summary

The Recreation and Conservation Office accepted grant applications for federal Boating Infrastructure Grant (BIG) program funding. This memo provides an overview of the program, a summary of the grant proposals, and outlines the evaluation and selection process. The July 2020 meeting provides an opportunity for review of the proposals in an open public meeting of the Recreation and Conservation Funding Board.

#### Board Action Requested

This item will be a:

<input type="checkbox"/>	Request for Decision
<input type="checkbox"/>	Request for Direction
<input checked="" type="checkbox"/>	Briefing

## Background

The U.S. Fish and Wildlife Service (USFWS) is soliciting proposals for the federal Boating Infrastructure Grant (BIG) program. Given the timing of the federal process, the Recreation and Conservation Funding Board has delegated the following authority to the Recreation and Conservation Office (RCO) director for the BIG program:

- The director may approve funding for Tier 1 projects after the Boating Programs Advisory Committee reviews the grant applications. If there are multiple applications, the committee evaluates and ranks the projects.
- The director may submit Tier 2 projects to the USFWS for the national competition following review of the projects by the Advisory Committee and presentation of the applications at a regular meeting of the board.

At the board meeting in July, staff will present the grant applications submitted for funding consideration and fulfill the open public meeting requirement.

## Boating Infrastructure Grant Program Policies

The U.S. Congress created the BIG Program under the Sportfishing and Recreational Boating Safety Act of 1998. The program is managed by the USFWS and provides funds to develop, renovate, and maintain boating facilities for recreational boats 26 feet and larger. Sponsors may also use funds to provide directional information and enhance boater education. Facilities eligible for funding include transient moorage docks, breakwaters, buoys, and upland support amenities.

The USFWS has established two “tiers” of grants.

- Tier 1 is for projects that request \$200,000 or less. Each year the state of Washington may submit an unlimited number of projects requesting funds on behalf of the state or eligible sub-sponsors. However, the total may not exceed \$200,000. Tier 1 applications are not guaranteed but have a high probability of funding approval.
- Tier 2 is for projects that request between \$200,001 and \$1.5 million. States may submit applications for any number of Tier 2 grants on behalf of itself or an eligible sub-sponsor. These projects are submitted for national competition with no assurances of success.

### Program Policies

Rules governing Washington’s program are in Manual #12, *Boating Infrastructure Grant Program*.

<b>Eligible Applicants</b>	Local agencies, state agencies, port districts, tribal governments, and private marinas and nonprofit organizations with facilities open to the general public
<b>Eligible Projects</b>	Development, renovation, maintenance, and education and information
<b>Match Requirements</b>	Grant recipients must provide at least 25 percent in matching resources.
<b>Funding Limits</b>	Tier 1: The minimum fund request is \$5,000 with a maximum request of \$ 192,086. <sup>1</sup> Tier 2: The minimum fund request is \$200,001 with a maximum request of \$1,440,645. <sup>1</sup>
<b>Public Access</b>	Required for the longest useful life period identified for one or more capital improvements

<sup>1</sup> The board’s adopted policy is to set aside 4.12 percent for program administration.

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<b>Other</b>	• Projects must be located on navigable waters.
<b>Program</b>	• Transient moorage is limited to a 15 day stay.
<b>Characteristics</b>	• Key priorities in the evaluative process include meeting documented needs, improving boater access, and demonstrating efficiencies, partnerships, innovation, and environmental stewardship.

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RCO typically accepts grant applications for Tier 1 projects only during even-numbered years as part of the biennial grants cycle. If there are not enough applications to use all available funds, however, RCO may offer a supplemental grant cycle in an odd-numbered year. Applicants may submit Tier 2 projects each year for the annual national competition.

### **Federal Fiscal Year 2021 Grant Cycle**

RCO received five pre-applications for BIG funding consideration during this grant cycle; three Tier 1 requests and two Tier 2 requests. The proposals are described in Attachment A.

### **BIG Tier 1 and 2 Technical Review**

The Boating Programs Advisory Committee is comprised of representatives from state and local agencies and citizens with expertise in boating access facilities. It is their responsibility to review the project proposals. This technical review will occur in July after applicants submit their complete applications. Applicants will have two weeks to update their proposals and submit changes following advisory committee review.

### **BIG Tier 1 and 2 Project Evaluation**

The Boating Programs Advisory Committee will evaluate the three Tier 1 projects in August. The director will approve Tier 1 funding based on the ranked list and recommendation of the committee.

After considering the recommendations of the advisory committee for the Tier 2 projects, the director will submit the project applications to the USFWS in early September for the national competition. Tier 2 projects go through a six-step national review and selection process: application acceptance, pre-ranking review, application ranking, application selection, risk assessment, and finally award notification. The BIG National Review Panel scores and ranks projects and recommends a ranked list to the USFWS director who makes the final decision.



## Program Funding

BIG receives a percentage of the annual revenues to the Sport Fish Restoration and Boating Trust Fund. The revenue comes from excise taxes on sport fishing equipment, fuel taxes attributable to motorboats, and import duties on fishing tackle, yachts, and pleasure craft.

Based upon the applications submitted in September, RCO will include a request for spending authority in the state capital budget for the 2021-23 biennium. Nationwide, the USFWS awarded approximately \$3.1 million for BIG Tier 1 projects in federal fiscal year 2020, and \$10.4 million for BIG Tier 2 projects, including \$1.5 million for Washington State's submittal for the Port of Poulsbo Transient Moorage Breakwater.

## Strategic Plan Link

Consideration of grant awards supports the board's strategy to provide funding to protect, preserve, restore, and enhance recreation opportunities statewide. The grant process supports the board's goal to achieve a high level of accountability in managing the resources and responsibilities entrusted to it. The criteria for selecting projects support strategic investments in the protection, restoration, and development of recreation opportunities.

Projects considered for BIG support board adopted priorities in the *Recreational Boating Plan* and the *Washington State Recreation and Conservation Plan 2018-2022*.

## Public Comment

No public comment has been received to date.

## Next Steps

The director will select and submit Tier 1 projects to the USFWS for federal fiscal year 2021 and 2022 funding following public comment and review and evaluation by the advisory committee. The director will submit the Tier 2 projects to the USFWS for federal fiscal year 2021 fund consideration following public comment and final review by the Advisory Committee.

## Attachments

- A. Boating Infrastructure Grant Program Project Proposals for Federal Fiscal Years 2021 and 2022
- B. Map of Project Locations

## Boating Infrastructure Grant Program Tier 1 Project Proposals for Federal Fiscal Years 2021-22

Number	Name	Sponsor	Grant Request	Match	Total Cost
<a href="#">20-1328</a>		Port of Camas-			
Development	<b>Marina Fuel Dock Renovation</b>	Washougal	\$72,813	\$24,271	\$97,084
	<b>Description:</b> The Port of Camas-Washougal will construct a new 60'x12' dock and float system made of a high density polyethylene with a steel frame structure. This float uses polystyrene encased in long tubes with a rigid steel frame to provide structural integrity. The walking surface will be fiberglass grating to allow for light transmission to meet requirements for migratory fish. The dock will be designed to incorporate a utility tray serving the current fuel pumps and pump-a-head. This will enable effective access to these systems for inspection and maintenance. The facility is located on the north shore of the Columbia River at river mile 122 in Clark County. This marina is the only one between Kennewick and Kalama that offers fuel and a transitory dock to boaters on the Washington side of the Columbia River.				
<a href="#">20-1420</a>					
Development	<b>Guest Restroom Facility Replacement</b>	Port of Kingston	\$97,125	\$161,875	\$259,000
	<b>Description:</b> The Port of Kingston will replace the existing restroom facility, constructed in the late 1960's, that has exceeded its useful life. The new restroom will be larger to accommodate increased demand and provide ADA access. The marina is located near the ferry terminal in downtown Kingston in Kitsap County.				
<a href="#">20-1762</a>					
Development	<b>Port Townsend Recreational Mooring Buoy Field</b>	Northwest Maritime Center	\$105,187	\$35,063	\$140,250
	<b>Description:</b> The Northwest Maritime Center will construct a transient recreational mooring buoy field in the Port Townsend Bay. The goal of this development is two-fold: 1) to enhance outdoor recreational boating resources for boaters coming to Port Townsend, and 2) to reduce the impact on native eel grass beds in the Port Townsend Bay by eliminating the use of anchors currently needed to dock in the bay.				

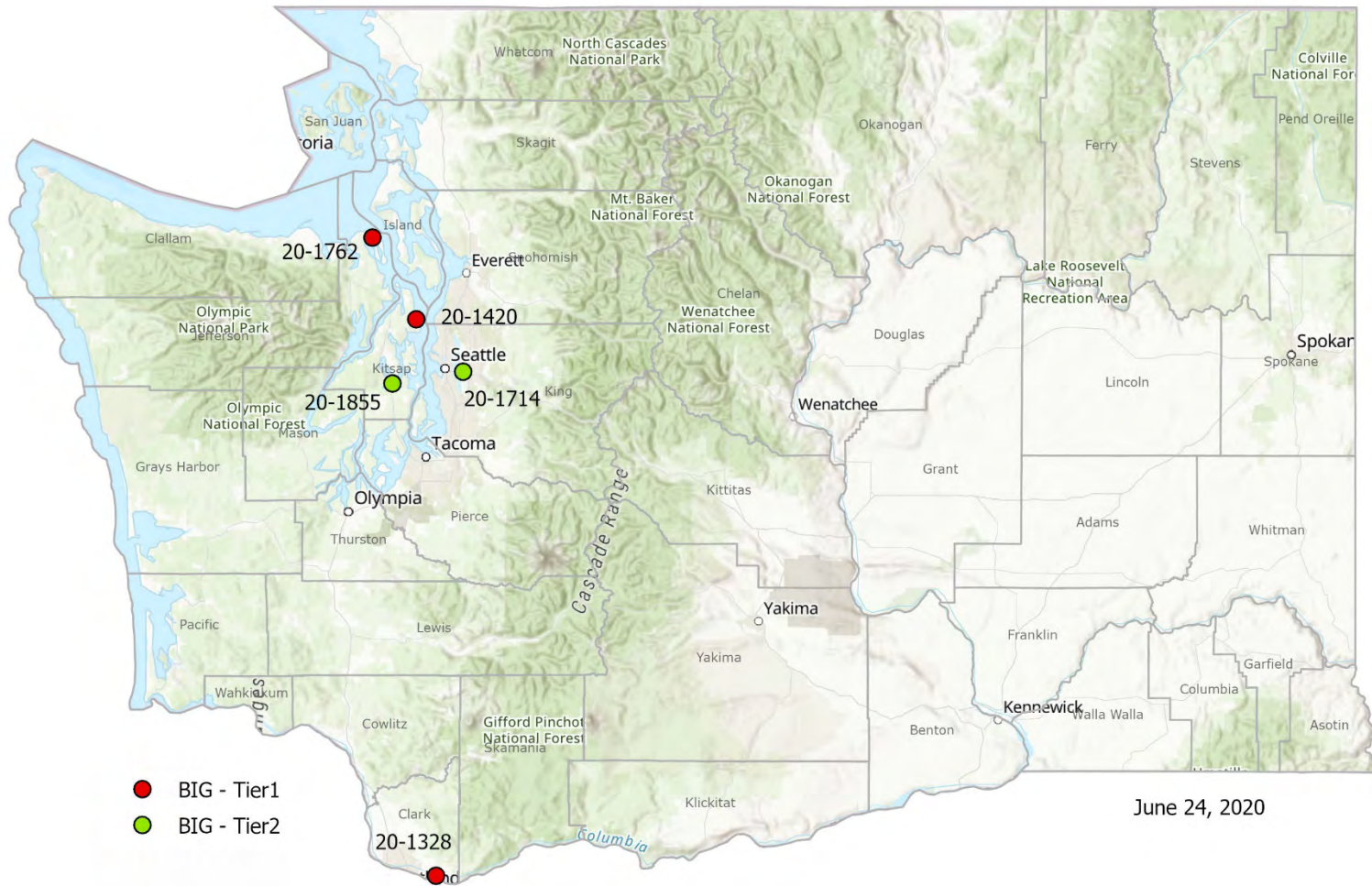
Number	Name	Sponsor	Grant Request	Match	Total Cost
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A marine embedment helix anchor system will be utilized that not only exhibits improved longevity and holding capacity but is also environmentally friendly. Traditional moorings that consist of a multi-ton cement block and chain dropped onto the sea bed leave a dead zone footprint where eel grass would normally flourish. In contrast, the helix anchor system with sub surface floats never touches the ocean floor, creating an environmentally friendly mooring that protects vital sea grass ecosystems. The field of 25 buoys will be located on 11 acres in the Port Townsend Bay adjacent to the historic Port Townsend downtown district - a National Maritime Heritage District in Jefferson County.

## Boating Infrastructure Grant Program Tier 2 Project Proposal for Federal Fiscal Year 2021

Number	Name	Sponsor	Grant Request	Match	Total Cost
<a href="#">20-1714</a> Development	<b>Luther Burbank Park Pier Renovation and Upgrade</b>	City of Mercer Island	\$334,000	\$111,910	\$445,910
<b>Description:</b> The City of Mercer Island will renovate a 240 foot long fixed pier dock to address rot, loose fasteners, bracing and concrete panel restoration. It would also provide moorage upgrades such as fender boards, cleats, and user information to provide better facilities for larger powerboats. Luther Burbank Park is located at the north end of Mercer Island, on Lake Washington between Seattle and Bellevue. It offers the only free, unrestricted day-use moorage on Lake Washington. The main docks at the waterfront provide boaters access to restrooms, playground, swim beach, picnic areas, tennis courts, and trails in this 58-acre regional park.					
<a href="#">20-1855</a> Development	<b>Port Orchard Marina Breakwater Replacement</b>	Port of Bremerton	\$1,200,000	\$14,510,000	\$15,710,000
<b>Description:</b> The Port of Bremerton will replace the existing Port Orchard Marina north and east breakwaters, which have protected vessels moored at the marina for more than 46 years. The existing breakwater consists of floats, guide piles, stake piles, and underwater mooring lines and was constructed in 1973 with additional elements installed in 1985. This project involves replacing 1500 linear feet of a 12-footwide public breakwater that protects the Port Orchard marina including 341 permanent moorage slips and 100 guest slips for recreational, regional transit, commercial, and liveaboard boaters. The saltwater marina is located near downtown Port Orchard in Kitsap County.					

# State Map of Boating Infrastructure Grant Projects



**APPROVED BY RCO DIRECTOR KALEEN COTTINGHAM**

**Meeting Date:** July 21, 2020

**Title:** Community Forests Grant Program Development

**Prepared By:** Ben Donatelle, Natural Resources Policy Specialist

**Summary**

This memo summarizes the development of funding guidelines and evaluation criteria for the Community Forest Project List Development as directed by the Legislature in the 2020 supplemental capital budget.

**Board Action Requested**

This item will be a:

<input type="checkbox"/>	Request for Decision
<input type="checkbox"/>	Request for Direction
<input checked="" type="checkbox"/>	Briefing

**Background**

In the 2020 supplemental capital budget, the Legislature directed the Recreation and Conservation Office (RCO) to work with the Washington Department of Natural Resources (DNR) and other stakeholders to develop funding criteria and a ranked list of community forest projects for funding consideration in the 2021-23 biennial budget. Community forests provide many public benefits including timber and non-timber forest products, forest management and forest products manufacturing jobs, revenue to fund public services, environmental services such as clean air and water, carbon sequestration and climate resiliency, and opportunities for recreation, education, and cultural enrichment. As the population and urban footprint of the state continues to grow, the community forest program will provide communities with a valuable tool for preserving working lands for the benefit of current and future generations. The Legislature directed RCO to deliver a ranked list of projects to them by December 31, 2020.

**Program Development Timeline**

The RCO director convened an advisory committee of community forest stakeholders, elected officials, representatives from tribal governments, and a representative from DNR. The list of the Advisory Committee members is included in Attachment A.

The advisory committee's work commenced in early May with RCO staff facilitating virtual bi-weekly meetings. The committee's recommendations will guide RCO in developing policies for project eligibility, project evaluation criteria, and post-project management. At the time of this writing, the final advisory committee meeting to develop the funding criteria is scheduled for June 30, 2020. Therefore, the complete funding guidelines and evaluation criteria are not available at this time but will be at the board's July 21 meeting.

Next steps in the development of the program include:

- PRISM application and evaluation materials (currently under development)
- Soliciting internal and public review of draft funding guidelines and evaluation criteria in July
- Finalizing the program guidance and evaluation criteria in early August
- Issuing a request for proposals in late August with a tentative application deadline of October 1, 2020
- Reviewing and scoring the project proposals to produce a ranked list of projects by late October

Evaluation of projects will be via written proposals scored by the Advisory Committee. The Recreation and Conservation Funding Board will have an opportunity to review the preliminary ranked list at their November 5<sup>th</sup> meeting.

## **Budget Proviso**

Section 3050 of the 2020 supplemental capital budget (included as Attachment B) provided relatively concise direction to RCO to develop funding criteria and a ranked list of community forest projects for funding consideration in the 2021-23 biennium. While giving RCO, DNR, and stakeholders latitude and discretion in decision-making, the proviso did specifically provide guidance to include four elements:

- Property under consideration must be forestland
- Acquisition must be fee simple
- Applicant must be a nonprofit conservation organization, local government, tribe, or a state agency working directly with one or more of these entities
- Community forest must promote, enhance, or develop community and economic benefits

A unique aspect of the proviso directs RCO to develop the funding criteria and a ranked list with an allowance for the Recreation and Conservation Funding Board (board) to review the project list. It is in the interest of the Legislature to ensure that the



community forest project submissions align with, and are complementary to, existing funding programs administered by the board.

### **Advisory Committee Recommendations - Preliminary**

The advisory committee was interested in developing Washington's community forest program so projects could leverage other forest protection funding sources. For example, the Washington Wildlife and Recreation Program (WWRP) Forestland Category provides funding to acquire conservation easements on private forest lands and could be an excellent companion to the Community Forest program. The United States Forest Service (USFS) also has two funding programs, the Forest Legacy program and the Community Forest and Open Space program, which both offer funding assistance to communities to acquire working forest lands. During the development of this program, RCO staff frequently communicated with the USFS program officer for the Community Forests and Open Space program to ensure the two programs are compatible.

As noted, the final program details are forthcoming, however this memo provides a high-level overview of the draft funding guidelines as follows:

Eligible Applicants are named in the budget proviso and have been interpreted to include:

- Cities, Counties, Special Purpose Districts, and Public Development Authorities<sup>1</sup>
- Nonprofit Conservation Organizations
- Native American Tribes
- State Agencies working directly with one or more of the above entities

Projects must include fee title acquisition of forestland property. Conservation easements are not eligible to be purchased using community forest funding.<sup>2</sup> Projects may also include activities to develop recreational facilities that are compatible with working forest lands or conduct forestland/habitat restoration activities on the property acquired. Development and restoration activities are limited to up to 10% of the overall project budget.

Grant requests are limited to a maximum of \$3,000,000, and a 15% minimum match share is required.

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<sup>1</sup> As authorized by RCW [35.21.730](#)

<sup>2</sup> per the budget proviso



Most of the standard RCO grant policies that apply to acquisition, restoration, and development projects will apply to Community Forest projects. However, because the intent of this program is to assist communities in acquiring property with an explicit goal of generating income to fund other public benefits, some policies have been developed or adapted specifically for the Community Forests program.

Some of the key policies specific to the Community Forests program tentatively include (subject to final review and approval by the RCO director):

Policy	Effect
Income use	Allows income generated from community forests that is in excess of the stewardship, operations and management costs to be used for any public benefits articulated in the Community Forest Management Plan.
Match source	Allows the value of conservation easements acquired on forestland adjacent to the community forest to be used as match (allows WWRP Forestland projects to be used as match).
Local jurisdiction review	Adds a requirement for the sponsor to seek an informal or preliminary determination from the county assessor where the project is located whether the property is eligible for enrollment in the county's Forestland, Timberland or Open Space tax designation.
Stewardship plan	Requires the sponsor to submit a Community Forest Management Plan as a deliverable prior to receiving final reimbursement and closing the project. Allows up to \$30,000 for development of the Community Forest Management Plan.
Eligible applicants	Public Development Authorities as authorized by RCW 35.21.730 are included as eligible applicants.
Permitted uses of the project area	<p>In a jurisdiction where a Transfer of Development Rights (TDR) program is established, sponsors may transfer development rights from the property to generate income.</p> <p>Payments for ecosystem services projects may be developed on Community Forest properties</p>

	Limited development is allowed on the lands so long as it doesn't compromise the land's classification as forestland (e.g. utility easements, environmental education facilities, etc.)
Stewardship monitoring and reporting	Project sponsors must submit a community forest monitoring report to RCO at least once every 5 years.
Accounting assurances	For the first five years after project completion, and at least once every five years thereafter, the sponsor must submit to RCO a copy of the annual financial report for the community forest.

## Next Steps

RCO staff will continue working with the advisory committee to develop the program funding guidelines and evaluation criteria. Staff will submit final advisory committee recommendations on program policies for internal and public review. After public review period, RCO's director will review the final program guidance and authorize a request for project proposals under the approved program guidance. RCO staff will manage project proposal submissions and assess for technical completeness prior to review by the advisory committee. The advisory committee will reconvene in October to review and score the projects based on the devised evaluation criteria. The board will then have an opportunity to review the ranked list of projects at their meeting scheduled for November 5, 2020. The ranked list of projects, funding guidelines and evaluation criteria will finally be submitted to the Legislature before December 31, 2020 for funding consideration in the 21-23 biennial budget. RCO, in consultation with the Advisory Committee, will submit a budget request for this new program as part of our submittal of budget requests in September.

**Attachment A: Community Forest Advisory Committee Members**

Name	Organization
Andrea Martin	Washington State Department of Natural Resources
Nick Norton	Washington Association of Land Trusts (WALT)
Kaola Swanson	Northwest Community Forest Coalition
Cathy Baker	Nature Conservancy
David Patton	Trust for Public Land
Jason Callahan	Washington Forest Protection Association
Matt Comisky	American Forest Resource Council
Phil Rigdon	Yakama Nation
Ray Entz	Kalispel Tribe
Loren Hiner	City of Montesano
Kate Dean	Jefferson County
Bob Bugert	Chelan County
Tom Tuchmann	US Forest Capital

## **Attachment B: Community Forest Budget Proviso**

FOR THE RECREATION AND CONSERVATION OFFICE

Community Forest Project List Development (91001354)

The appropriation in this section is subject to the following conditions and limitations.

- (1) The recreation and conservation office shall consult with the department of natural resources and stakeholders to develop funding criteria and a ranked project list to establish community forest projects for funding consideration in the 2021-2023 biennium.
- (2) The recreation and conservation office shall develop options for establishing accounting assurances for future revenues that may be generated from community forests.
- (3) The criteria established under subsection (1) of this section must allow for a review of project submissions by the recreation and conservation funding board in a manner that is complementary to existing conservation funding programs administered by the office.
- (4) A project may be included in the ranked list created under subsection (1) of this section only if it meets the following conditions:
  - (a) The property under consideration must be forestland;
  - (b) Acquisition of the property under consideration must be fee simple;
  - (c) The entity acquiring the property under consideration must be a nonprofit conservation organization, local government, tribe, or a state agency working directly with one or more of these entities; and
  - (d) The community forest project must promote, enhance, or develop community and economic benefits.
- (5) The recreation and conservation office shall submit the funding criteria and the ranked project list required under subsection (1) of this section and the accounting options required under subsection (2) of this section to the legislature by December 31, 2020



May 12, 2020

Ms. Kaleen Cottingham, Director  
State Recreation & Conservation Office (RCO)  
P.O. Box 40917  
Olympia, WA 98504-0917  
***Sent Via Electronic Mail***

Dear Kaleen:

Pursuant to the quarterly discussion you convened among RCO staff and those of us at the Washington Recreation & Park Association (WRPA), and recognizing that our Association is due to make a presentation at a future Recreation and Conservation Funding Board (RCFB) meeting, I am very proud to share with you a copy of the *"WRPA Recovery Framework Proposal for Public Parks and Recreation"* submitted to the Governor's Office on April 23.

This recovery framework came to fruition through numerous discussions among local parks professionals and after nine (9) different drafts! It has 'WRPA' at the top of it, but I want to particularly recognize former RCFB Board Member Pete Mayer (Metro Parks Tacoma) and WRPA Legislative Chair Roxanne Miles (Pierce County Parks) for their countless hours and contribution toward this document.

I'm proud to say that the "Recovery Framework Proposal" is not only a detailing of the many benefits of opening local parks and recreation back up to our society, but the numerous commitments and collaboration we in the industry are prepared to make to ensure it is done safely. It is also gratifying that this Recovery Framework has served as a model and a template for similar documents prepared and submitted by states such as California, Oregon, Idaho, Arizona, and Colorado.

We greatly value our collaborative relationship with the RCO and always appreciate the culture of respect and ongoing communication you bring to us. We look forward to continuing to work with you in the months and years ahead, and to being in front of your Board soon.

Sincerely,

A handwritten signature in blue ink, appearing to read "Paul Simmons".

Paul Simmons, Olympia Parks & Recreation  
WRPA President



April 23, 2020

Governor Jay Inslee  
Office of the Governor  
PO Box 40002  
Olympia, WA 98504-0002

Secretary of Health John Wiesman, DrPH, MPH  
Washington State Department of Health  
101 Israel Road SE  
Tumwater, WA 98501

State Parks Director Don Hoch  
Washington State Parks  
1111 Israel Road SW  
Tumwater, WA 98501-6512

EMD Director Robert Ezelle  
Washington Military Department  
Building 1  
1 Militia Drive  
Camp Murray, WA 98430-5000

**Re: Proposed COVID-19 Recovery Plan Framework for Public Parks and Recreation**

Dear Governor Inslee, Secretary Wiesman, Director Hoch and Director Ezelle:

On behalf of the Washington Recreation and Park Association (WRPA) and public park and recreation providers from across the State of Washington, we respectfully submit to you a proposed framework providing guidance to how public parks and recreation service providers can serve a vital role in assisting you to safely return Washingtonians to public life.

We seek to answer your call for collaboration across multiple sectors of government, community, business and industry. We wish to join you in taking measured steps, guided by science and informed by public health needs to mitigate impacts and help restore our communities.

Together with public park and recreation professional associations from Oregon, Idaho and California, we have collaboratively fashioned a framework that can be used to quickly activate this important government sector. It focuses on facilitating a safe start and transition to get



Washington Recreation  
& Park Association

people back to what they do best, in a way that protects themselves and their communities' health.

We welcome the opportunity to explore this with you and look forward to helping the State of Washington develop a safe, healthy and gradual path to recovery.

Respectfully,

Paul Simmons, WRPA President  
Director, City of Olympia Parks, Arts & Recreation  
PO Box 1967, Olympia, WA 98507-1967  
[psimmons@ci.olympia.wa.us](mailto:psimmons@ci.olympia.wa.us)

Roxanne Miles, WRPA Legislative Chair  
Director, Pierce County Parks and Recreation  
Lakewood Community Center  
9112 Lakewood Drive SW, Lakewood, WA 98499  
[roxanne.miles@piercecountywa.gov](mailto:roxanne.miles@piercecountywa.gov)

Peter M. Mayer, WRPA Past-President  
Deputy Executive Director, Metro Parks Tacoma  
4702 S. 19<sup>th</sup> Street, Tacoma, WA 98405  
[peterm@tacomaparks.com](mailto:peterm@tacomaparks.com)

Mary Dodsworth, WRPA Past-President  
Director, City of Lakewood Recreation & Comm. Svcs.  
6000 Main Street SW, Lakewood, WA 98499  
[MDodsworth@cityoflakewood.us](mailto:MDodsworth@cityoflakewood.us)

Attachment: Proposed COVID-19 Recovery Plan Framework for Public Parks and Recreation Service Providers in Washington State

Cc: Mr. Jon Snyder, Outdoor Recreation and Economic Development, Senior Policy Advisor to Governor Jay Inslee  
Ms. Tiffany Hanzo, WRPA Executive Director  
Mr. Doug Levy, WRPA Lobbyist



Washington Recreation  
& Park Association

## Proposed COVID-19 Recovery Plan Framework for Public Parks & Recreation Service Providers in Washington State\*

*\*Developed in consultation with Oregon Recreation and Park Association, California Park and Recreation Society, California Association of Recreation and Park Districts and Idaho Recreation and Park Association*

**On behalf of public park and recreation service providers across Washington State, we ask Governor Inslee to entrust park professionals with re-activating park spaces and recreation facilities to the benefit of the public and to build confidence that we can do so in a consistent, progressive and responsible manner.**

### **We acknowledge:**

that we have entered a unique time in our nation's history and that social distancing and protections from communicable diseases will be a factor for our industry to bear in mind moving forward. Further, we acknowledge that sacrifices must be made, and we accept our responsibility to make substantive and meaningful changes to the way we deliver services.

### **We share:**

a common goal to have a safe and healthy community for all residents, with special consideration for youth and vulnerable populations.

### **We believe:**

Public Parks and Recreation spaces and services are crucial in the recovery process, as social isolation and lack of physical and outdoor experiences negatively impact the mental, emotional and physical health of citizens. **Washingtonians spend an average of 56 days a year recreating outdoors. Of all the places where they go, local parks are the most visited<sup>1</sup>.** Local parks support social equity and access to nature and healthy spaces in proximity to one's home. In fact, local parks are an equal-access destination and experience for all segments of society regardless of their income, their racial makeup, their religion, or their sexual orientation. **Parks and outdoor recreation environments provide some of the lowest cost, most effective public health interventions available in our communities.**

Allowing the greatest number of safe options as possible, given diverse needs and interests, is essential to the overall health and well-being of our citizens in the near term as well as to help residents become more resistive and resilient against all forms of disease. The National Recreation and Park Association (NRPA) has prepared guidance to support safe use of parks and open spaces during the COVID-19 outbreak. As of March 27, 2020, more than 1,000\* organizations have signed on to voice support for the power of parks and open spaces as essential resources for health and wellness. We recognize that physical



distancing may take a toll on our mental health, especially during high-stress and anxiety-producing global public health emergencies. We also know that parks provide a connection to the outdoors and green space as well as opportunities for physical activity which studies demonstrate reduces stress and improves mental health. (Source: <https://www.nrpa.org/about-national-recreation-and-park-association/press-room/NRPA-statement-on-using-parks-and-open-space-while-maintaining-social-distancing/> )

The necessary Stay Home-Stay Healthy restrictions have re-invigorated an even greater appreciation for the multi-faceted benefits of community parks and recreation services and restrictions on travel will create a significant “stay-cation” demand on local park and recreation systems, as seen in previous economic downturns.

**Parks and recreation plays an equally important role in community economic revival, as it is a core part of an outdoor recreation sector that provides more jobs in Washington (201,000) than the aerospace industry does (136,000)<sup>2</sup>.** Restoring activities that can be done in small groups and in a socially responsible manner, such as golf, fishing, boating, and hiking, can produce immediate employment and economic gains.

**We request that:**

1. Representatives from public parks and recreation are consulted as Governor Inslee assembles community, business, public health, education and industry leaders to advise him on recovery considerations and priorities;
2. Community settings where children are cared for, including K-12 schools, day-cares, and locally attended summer camps be an early priority to allow the workforce to return to work. Consistent with FEMA's [preliminary strategies for recovery](#), supporting the continuity of learning over the summer months- such as small group day camps- are critical as an option for child care and for social-emotional development;
3. Hiking, fishing, boating, kayaking, and golf should be more immediately provided due to the inherent distancing and small group nature of the activities, with added precautions;
4. Restoration of recreation programming be instituted, to re-engage the community and enable access to the physical and social benefits while complying with public health distancing requirements. Programming is often planned at least three months before the experience, allowing adequate time to address health and safety, staffing, marketing and other resource needs. Developing a scalable framework will preserve our staff capacity and provide the best results for our community;
5. Support be provided to acquire and distribute necessary health tests and safety supplies and equipment, including Personal Protective Equipment (PPE) for park and recreation service providers- including: face coverings, gloves, and hand sanitizer;
6. Relief funding be allocated for local agencies to hire and retain staff to support operations. Helping jurisdictions with significant budget reductions and revenue shortfalls is also critical in order to enable the hiring of additional staff to maintain lower participant-to-leader ratios.

**We commit:**

- To align our services with local, state and federal guidance, with an early focus on distanced outdoor, open space activation and restrictions on large gatherings. We are planning in a way that is consistent with the progressive phases outlined in the recent [Opening America](#) release and [Governor Inslee's Recovery Plan Policy Brief](#). We have been actively working with health agencies and our national association to promote social distancing and safety protocols.
- To empower and facilitate responsible use and enjoyment of our park and recreation system within our local communities.
- To structure programmatic offerings that can be delivered in small groups where contact is limited between participants and social distancing can be reinforced.
- To utilize technology, registration processes and physical barriers to prevent unauthorized or over-sized gatherings from occurring.
- To train our staff and equip them to safely operate programs, services and public facilities.

As a state-wide association, **we are prepared to:**

- 1) Collaborate with the Governor's Office, State Department of Health and local public health jurisdictions and other governmental and private sector interests to further develop a recovery framework with the above principles in mind;
- 2) Provide park and recreation professionals with venues for best practice discussions and distribution of consistent and replicable program models and materials. For example, we have sample plans for social distancing that have already been created for many of our standard activities;
- 3) Help foster consistency across the state while respecting differences in jurisdictional authorities; and
- 4) Work in tandem with local health jurisdictions with special emphasis on preventing re-emergence of the virus in areas with high populations and higher risk based on health disparities and past rates of contagion by operating in a manner consistent with the locally determined phase of recovery.
- 5) Adapt programs and operations to meet changing public health restrictions and social distancing requirements, including adjusting service delivery should a region experience a second wave of outbreak.

**From:** [Tom C Linda H](#)  
**To:** [Lundquist, Wyatt \(RCO\)](#)  
**Subject:** Public comments for RCO Funding Board July 21st meeting (Email 1 of 2)  
**Date:** Sunday, July 19, 2020 3:27:48 PM  
**Attachments:** [Presentation for Commissioners W.docx](#)

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Hello Wyatt, We would appreciate you forwarding this and email #2 to the members of the Recreation and Conservation Funding Board for the July 21<sup>st</sup> meeting. Thank you

**Dear Recreation and Conservation Funding Board Members:**

Thank you for taking the time to read this email and the additional documents in second email. We know you are part of the decision process for the boating facility projects and we feel it is important you have all the information before you make a decision. We wanted to give you some background information regarding the proposed elevated boat launch on the Fort Worden State Park beach, Prism Project #16-2462. A \$315,000 grant for the planning phase has already been approved.

We have two concerns with the proposed launch:

- This beach is not a location for a boat launch, it will have negative environmental consequences, be in major conflict with how the beach is actually used (walkers, swimmers, kayakers, cyclist, kids and families playing in the sand, etc.) and the launch will not work as designed due to limited space limiting maneuverability and competition for parking with day users of the park.
- We have initiated a fraud claim with the State Auditor's Office through its citizens "hotline" process because most, if not all of the information provided by State Parks for the \$315,000 grant is demonstrably false.

We subsequently filed a fraud complaint directly with RCO. They replied that they would "investigate and get back to us." That complaint and results are attached in second email.

We bring these matters before you because this is the premier walking beach in the state, it is a continuous sandy shoreline from Pt. Hudson to North Beach. It is easily accessible to communities in the Puget Sound area and a destination beach for others throughout the state and beyond, it should be protected. It is the wrong location for a launch, and it is not needed, there is a full service marina/boat launch less than 2.5 miles away. We also hope that you are as concerned as we are that a state agency has approved a grant request to another state agency based on fraudulent and inaccurate information.

**History –**

-

- Project #91-502 – \$253,763 granted to rebuild south breakwater to reduce future siltation and replace the existing north breakwater and dredge the boat launch harbor down to original design elevations. (This is relevant because of history of littoral drift issues, sand build-up and damage to breakwater from storm exposure)

- Feb 1, 2018, RCO Funding Board Project Agreement was signed. It allocated \$315,000 for design and permitting of the Ft. Worden Boat Launch proposal.
- WA State Parks holds 3 public meetings (April 18<sup>th</sup>, June 10<sup>th</sup>, Oct. 2<sup>nd</sup> 2019) for comments on the options for the Pier and Boat Launch proposal. (Note – Oct 2<sup>nd</sup> Open House was held at Ft. Townsend, Park employee said it was moved out of Ft. Worden because boat launch was 'hot topic'. They achieved their goal of making the meeting site inconvenient and less accessible.) Options included 1) Rehabilitate, 2) Relocate, 3) Remove, or No action. The State choose their "Preliminary Preferred Alternative" which includes the elevated boat launch ignoring the public comments. One of the best public comments:

*There are very few fabulous beaches like this one in WA. Make the beach the focal point and make it as much of a pedestrian zone as possible limiting trucks, truck noise, truck exhaust etc. and more people will participate in recreation, expand kayaking, rowing, etc. By trying to make this area a little of everything you make it average/mediocre instead of making it something unique and grand.*

- We tested public opinion with a petition regarding boat launch proposal. Only one person collected signatures, she received over 700 signatures within ~6 hrs over 3 days, all against it, only two people wouldn't sign it because they said it wouldn't do any good. Accepting out of State signatures would have more than doubled the number.
- Researched funding process and found multiple deceptive and fraudulent claims by WA State Parks in grant request.
- Sent evidence of issues to State Auditor's Office hotline. They responded it would be included in an audit later in the year, 2020. We pointed out the funds would be spent by then.
- Sent request to RCO to investigate the claims made for the grant of \$315,000. Their contract stipulates funds would be withdrawn if request was based on any misrepresentation, error, or inaccuracy.
- Met with State Representatives Tharinger and Chapman. Did a presentation of the proposal and the issues. They asked to be kept up to date on response from RCO.
- Received response from RCO, they found nothing that would stop the funding. They said the 25,000 was a formula-driven estimate based upon 2.5% of site visitors using the launch. They claimed 25,000 boats launching per year at Ft. Worden was completely reasonable, even though it would take 347 days, 24hrs per day to launch and retrieve 25,000 boat at the site, (allowing 10 mins for launch and 10 mins for retrieval.) And their "investigation" found there is plenty of parking for 125 boat/trailers per day in the summer. Figures on impact to the city and park were extrapolated from the 25,000 number, which were also unrealistic. Boat count we are tracking would barely hit 2,500 for the year at Boat Haven, and 400 at Ft. Worden (we are doubling the number at Ft. Worden for the benefit of doubt).
- Contact is made with the City of Pt. Townsend regarding the SMP. The Ft. Worden boat

launch proposal violates multiple criteria. (Virus has prevented meeting with City)

[Actual Attachments in second email](#) (second email required because of attachment sizes)

**Ft. Worden Launch Final Presentation w/notes** – This is the presentation WA State Parks made to the RCO for the \$315,000 grant request. RCO based their decision on this information and ranked the request against others for State funding. It was ranked #4 and received the full \$315,000 from the Boating Facilities Program, State Projects Grants 2017-2019. The funds are currently being used for design and permitting.

**SAO Hotline Submission** – This was sent to the State Auditor's Office regarding the award of state funds based on fraudulent information

**Letter for RCO final** – This is the request sent to the Director and project managers to freeze the funds until an investigation was done regarding the data they were given.

**FW: RCO Grant to State Parks for the Fort Worden Boat Launch planning Outlook item** - This is the response from the Director of the RCO

**State Representative Letter** – Letter sent to State Representatives regarding boat launch issues


[Additional data attachments in second email](#) –

**Boat Launch Petition** - ~700 signatures. These were gathered after first public meeting to test opinions of beach users. They were gathered in less than 6 hrs by one person over 3 days. The number would be double if we allowed out of state signatures.

**Boat Count** – We have visited Boat Haven, Ft. Worden and Salmon Club launches every day to count boat trailers. Any blanks were days we were not in town for a count. The count started on July 25<sup>th</sup>, 2019, opening day of Salmon season. Current total is 2,312 at Boat Haven, the city launch less than 3 miles away from Ft. Worden. A high estimate for the yearly total will be 2,400 boats at Boat Haven. WA State parks claim 25,000 boats will launch at the proposed Ft. Worden launch. Currently Ft. Worden will barely hit 200 for the year, but we are giving it a high estimate of 400 (it is a seasonal launch).

**RE: Ft. Worden Boat Launch Outlook item** – response from NW Straits Foundation regarding the use of their logo in the WA State Parks presentation made to the RCO for the \$315,000 grant. It claimed they supported the boat launch. They did not know about the project, support it, or authorize the use of their logo.

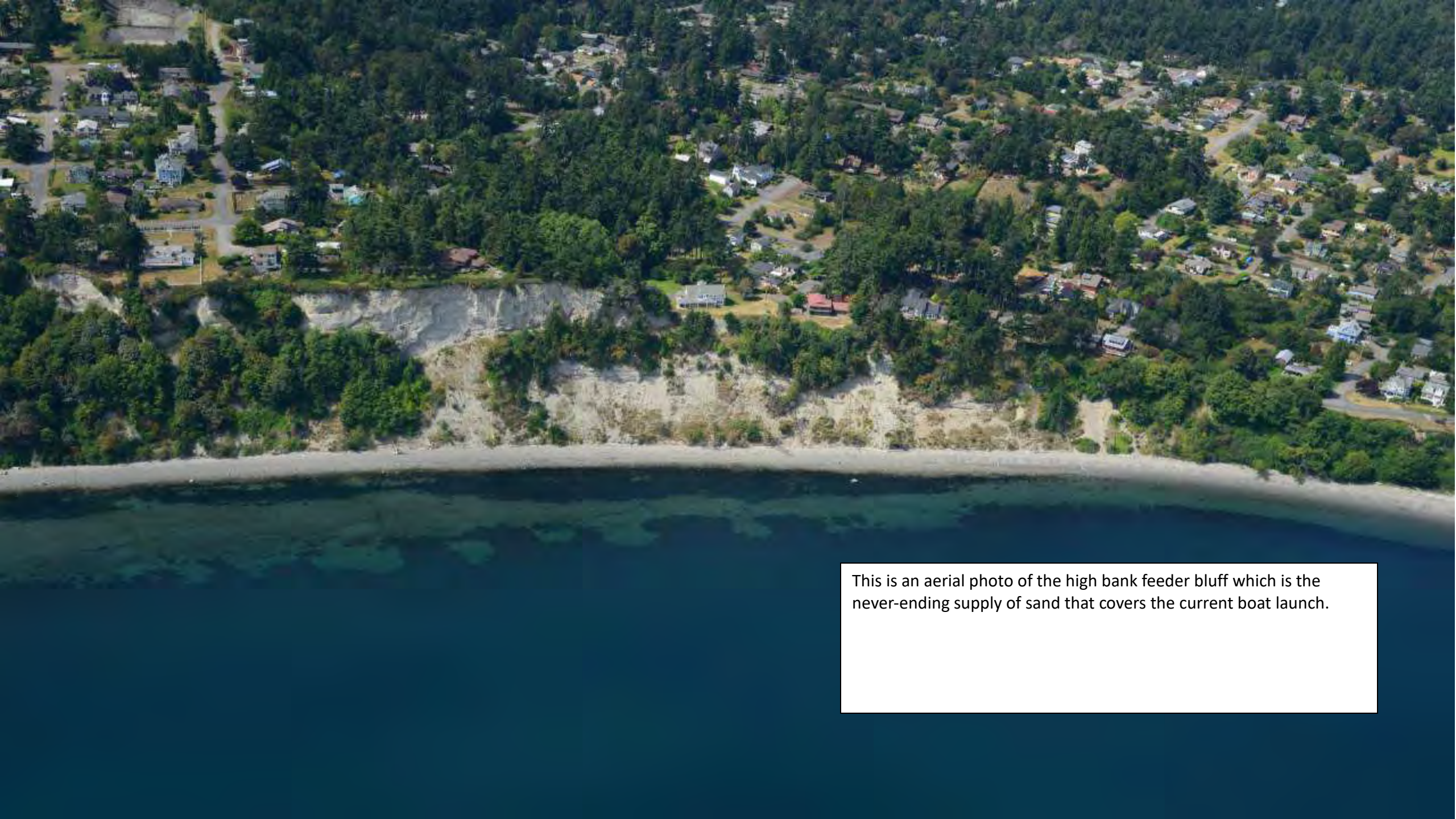




# Ft. Worden Boat Launch

The beach is not a perfect crescent because the littoral drift is stopped by the pier. Once the pier and breakwater at the launch are removed this will correct itself.





This is an aerial photo of the high bank feeder bluff which is the never-ending supply of sand that covers the current boat launch.





Entrance

4 way stop. Right  
turn to beach

To beach

As you move north, this is the park with the entrance that all visitors come through to the 4 way stop. Everyone going to the beach will turn right, continue across the park and then down the hill.





High Bank Bluff

Canteen, Restrooms, MSC

Two lane road

Proposed elevated  
boat launch site

The boat launch is proposed in the narrowest strip of land. It has a high bank bluff, with the Canteen, restroom and MSC museum below it. The road, then the beach. The distance from the edge of the road to the sand is 68' and getting shorter with rising water levels. A truck and trailer for a 26' boat is 55' minimum. The road continues to the Pt. Wilson Lighthouse and beach campsites.





To the left, out of the picture, is the Lighthouse, the turnaround 'Loop' which will eventually close because of erosion, the beach campsite, and the cement slabs the Park Ranger has indicated would be open for overflow parking if they need more than 6 truck/trailer slots. It is .3 of a mile from the boat launch area. Parking in the cement slab area is normally full during the summer with day users. They claim 25,000 boats launch annually at this site, 125 per day during the summer. 125 boats a day would take 41.66 hrs to launch and retrieve allowing 10 mins to launch and 10 mins to retrieve. There are only 24 hrs in a day.





This is close up of the main gate, the only entrance to the park.





This 4-way stop is where anyone going to the water will turn right. This intersection will have cyclists, vehicles, RV's, pedestrians and trucks with boat trailers. Taps Cantina is the building to the left and very busy in the summer/fall. Straight ahead is the future Market Square.





The two-lane road, the only access to the Canteen, restrooms, MSC, beach camp sites, Lighthouse and beach.





This is the main area where the pier, boat launch, canteen, restrooms, and beach access all come together at the narrowest strip where the boat launch is proposed.





The current boat launch with breakwater, the breakwater will be removed in the new design. They are planning a floating breakwater at the pedestrian pier. Majority of use at this site is non-motorized watercraft. Currently a permit is required to remove the sand for trucks/trailers to use. This is an eel grass habitat within the dock/pier area.





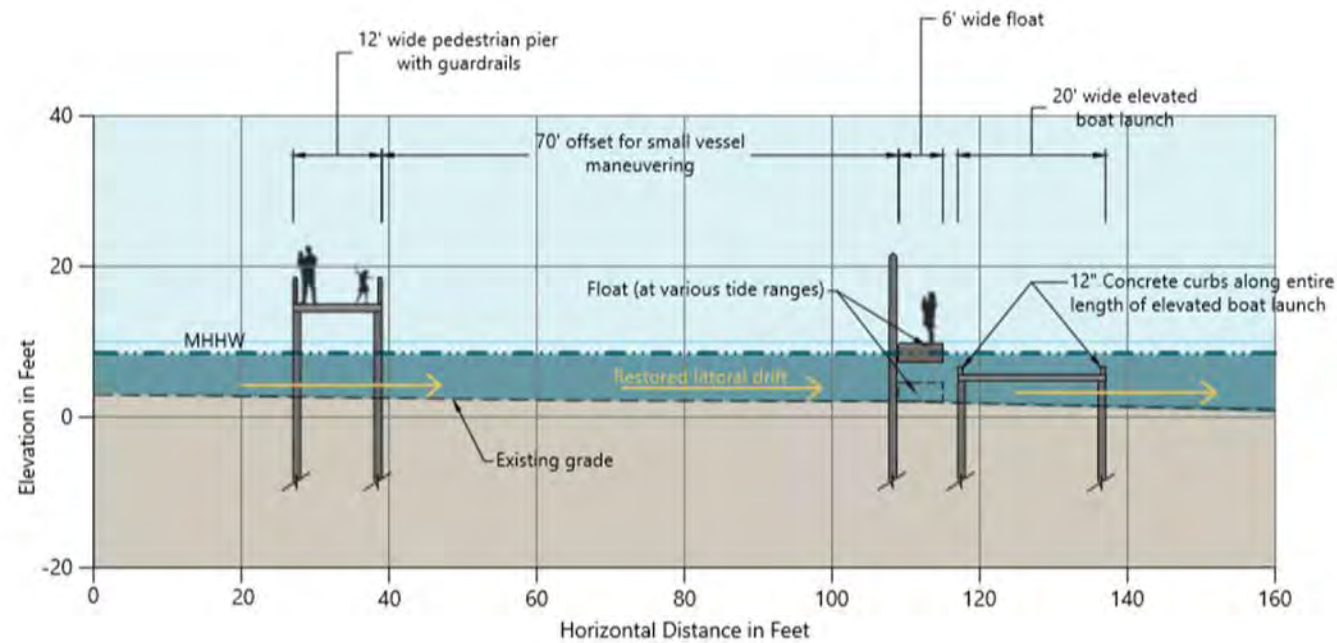
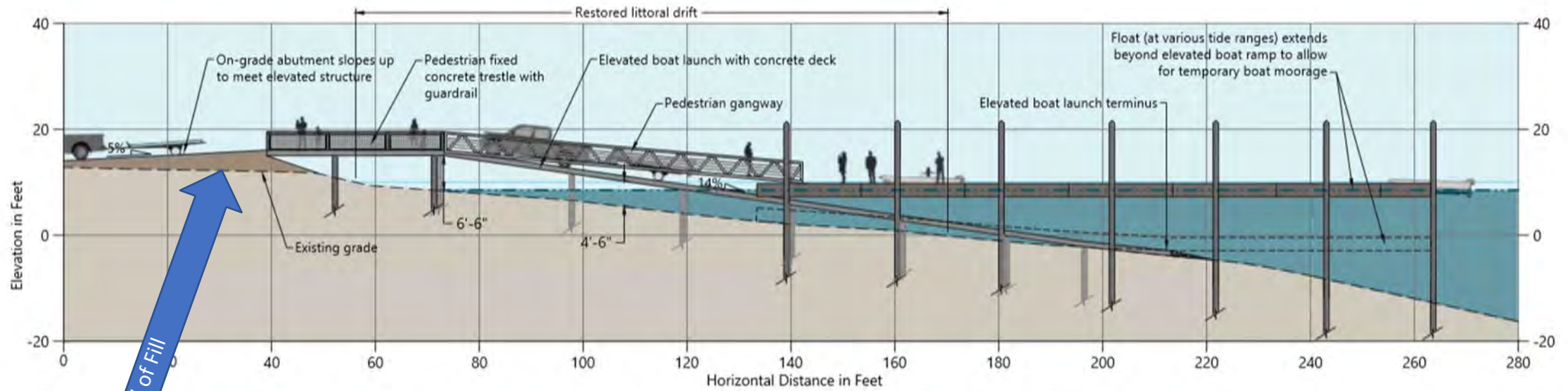
This is the beach to the south of the current pier/boat launch and a good example of how this beach is used.





And a picture of the beach to the north of the pier/boat launch. Boat Launch is in the foreground. The elevated launch will be here. It will be 220 ft. long, require 5' of fill to meet the height of the launch, 20' wide and approximately 6' off the ground. It will be a solid slab of cement that blocks light for the marine environment.





LEGEND:

--- Existing grade

--- Current MHHW (8.5 MLLW)

--- Current Extreme High Tide (10.0 MLLW)

0 10 20

SCALE IN FEET

MHHW: Mean higher high water

MLLW: Mean lower low water

This is the design proposal presented at the public meetings by the Parks. Again, the launch will be 220' long to make it useable in lowest of tides. It is 20' wide with 12" curbs running the entire length of both sides. It will require 5-6' of fill to meet the height of the ramp at the shoreline. The fill will require a bulkhead to stop erosion.





This is an example of what the elevated launch will look like. 220' long, 20' wide with 12" curbs running both sides. (Manchester Launch)

### ROM Opinion of Probable Costs for Each Alternative's Boat Launch Demolition and Elevated Boat Launch Construction

Cost Item	Alternative 1	Alternative 2	Alternative 3
Boat Launch Demolition	\$300,000	\$300,000	\$300,000
Elevated Boat Launch Construction	\$900,000	\$1,000,000	-
Mobilization (10%)	\$120,000	\$130,000	\$30,000
Design Contingency (35%)	\$462,000	\$500,500	\$115,500
Construction Contingency (10%)	\$178,200	\$193,050	\$44,550
Sales Tax (9.0%)	\$197,980	\$214,479	\$49,495
Total ROM (2019 dollars)	\$2,158,180	\$2,338,029	\$539,545
Total ROM (2022 dollars-escalated 5% annually)	\$2,498,363	\$2,706,560	\$624,591

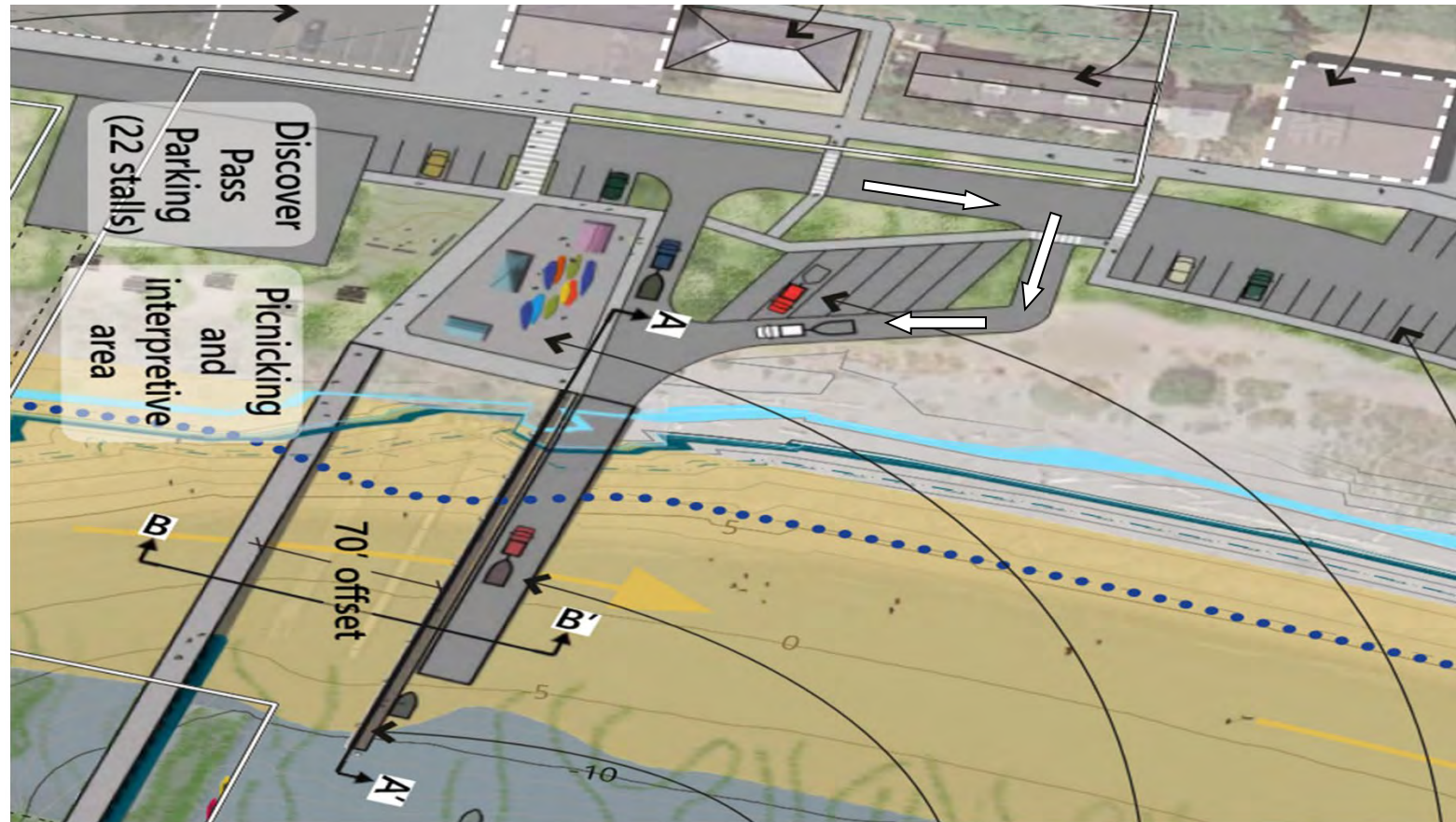
**Alternative 1** - rehabilitate the pier, expand the MSC building on the pier, and reconstruct the boat launch as an elevated structure

**Alternative 2** - remove and reconstruct the pier in a location north of current pier, construct a new, upland MSC building north of and adjacent to the existing upland MSC museum building, and reconstruct the boat launch as an elevated structure

**Alternative 3** - remove the pier and the boat launch without replacement The beach and nearshore would be fully restored, and there would be no overwater access and no motorized boat launch access.

Three proposals were presented at the public meetings. These estimates do not include the breakwater required for a boat launch at this site, approximately \$1.2M.  
 Alternative 1 – Rehabilitate  
 Alternative 2 - Remove and Reconstruct  
 Alternative 3 – Remove without replacement





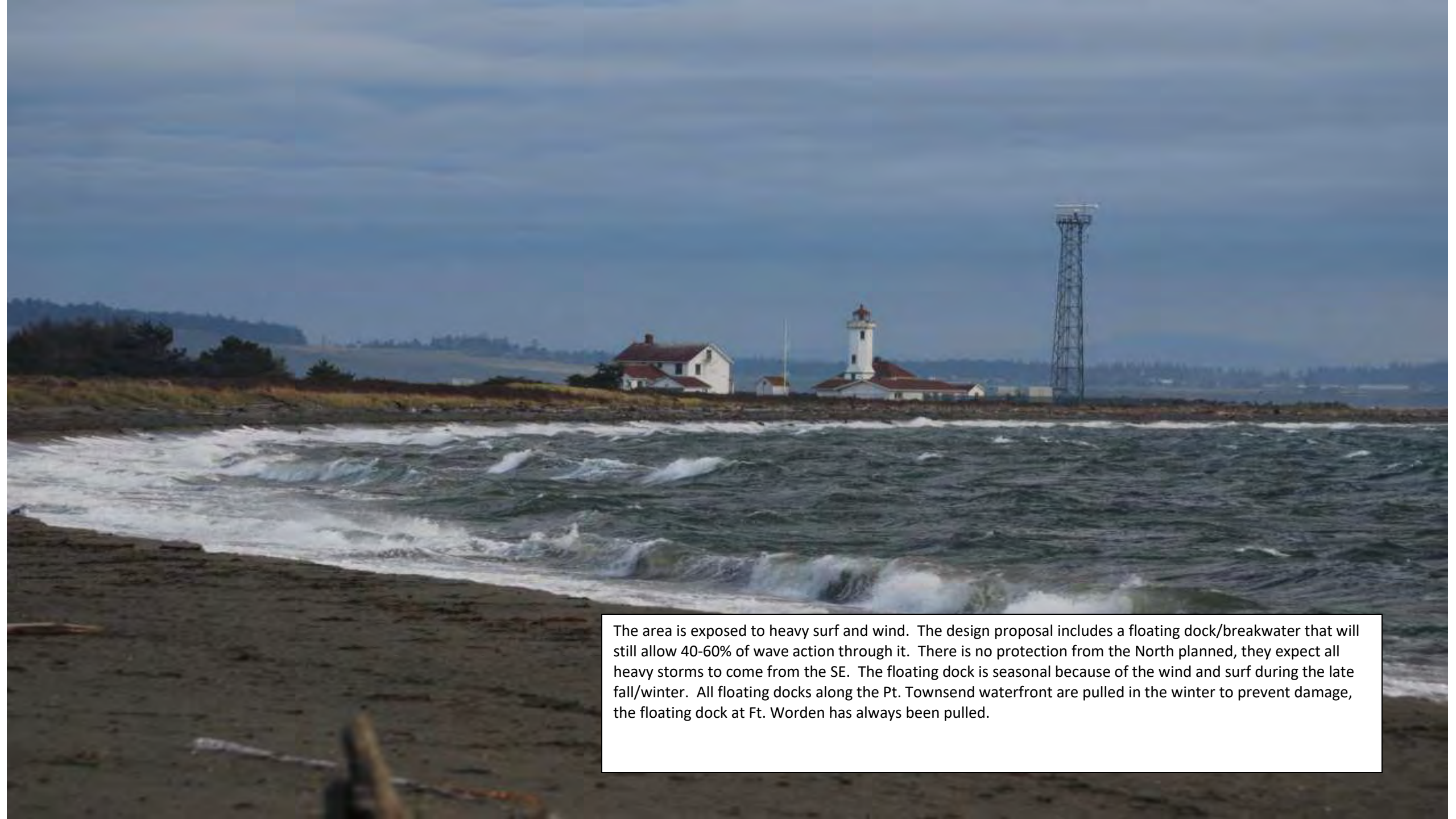
(Ignore black arrows, I couldn't erase them) The preliminary plan has six parking slots, the slots are too short for a rig carrying a 25' boat. The parking location in the narrow strip is 68' wide between edge of grass at beach, and the main road. A 25' boat requires a parking slot 56' long for truck and trailer (red truck), the launch loop (white arrows) will be an additional 12' (white truck). There is insufficient room to swing out as you back into a parking slot without going off the road and onto the beach. There is no room to make the parking slots longer. Worse yet, there will be gridlock if more than three truck/trailers arrive within fifteen minutes of each other. If 6 parking slots are each 11' wide, a 50' boat/trailer will block the entrance of almost 5 parking slots, therefore only one truck/trailer could pull into the loop, the other would stick out onto the main road blocking traffic while a possible third is busy launching. The parking slot to the left of the red truck will require maneuvering in the launch lane (blue truck). (Design plans are for boats up to twenty-six feet.) Also, if red truck wanted to retrieve their boat, they would have to wait for trucks to clear in front of them before pulling out of parking slip. This simulation includes second red truck at end of ramp, this is impossible, only one truck/trailer can be on this launch lane between black truck and end of ramp.



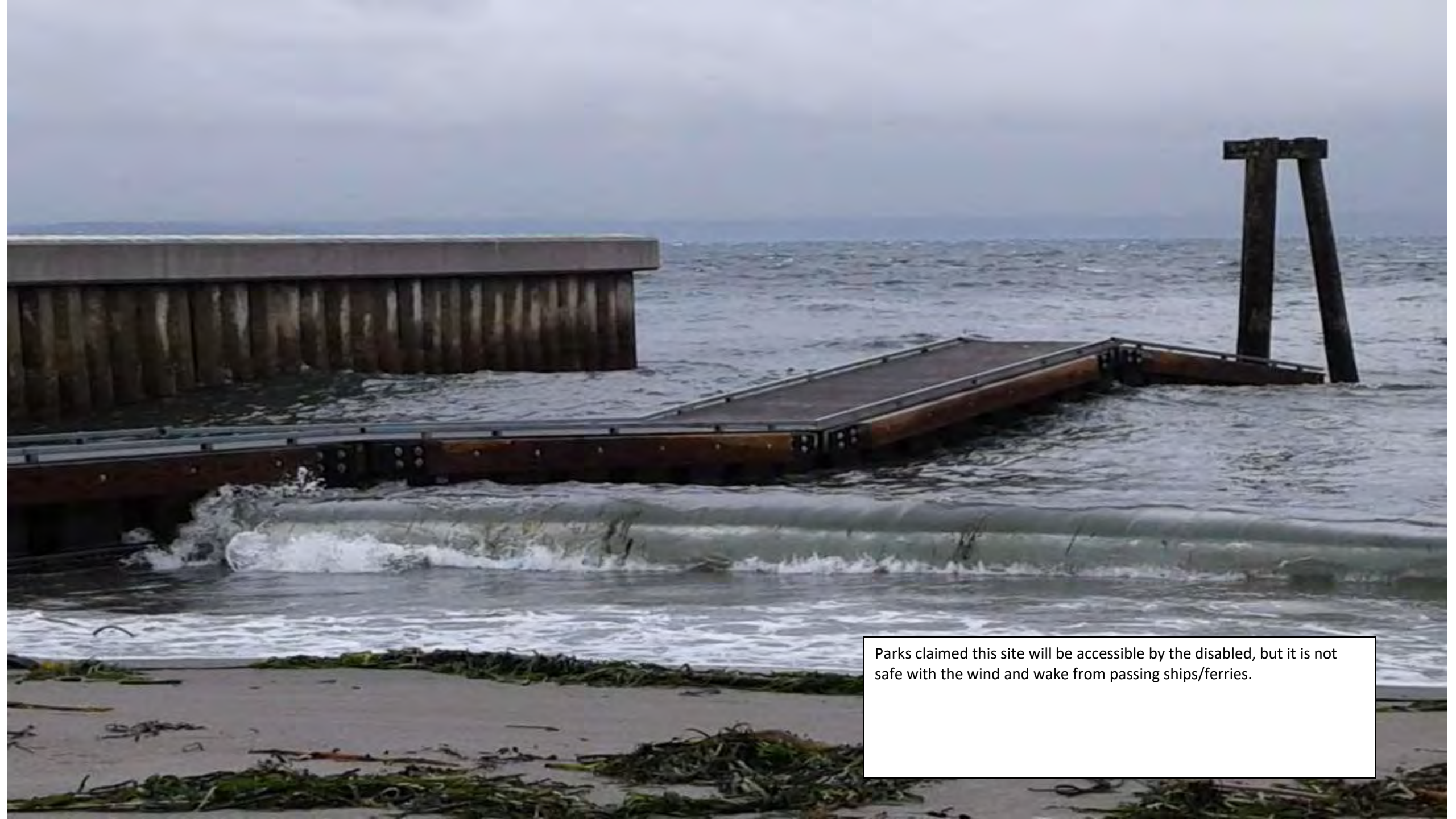


Again, this is a visual simulation presented at the Ft. Townsend Open House, Oct. 2<sup>nd</sup>. This is the narrowest area of the park with the most traffic of vehicles, RVs, cyclists, kids' groups for the Marine Science Center, and pedestrians coming and going from the beach. The "preferred proposal", includes a new pedestrian pier with the elevated boat launch. The 'launch loop' will cause grid lock and traffic hazards in an already congested area. The simulation shows truck/trailers that pull into the parking spot, this is not possible, they have to do the launch loop a second time after launching boat and back-into the parking slot. Any additional trucks/trailers that can't turn into the launch loop will block traffic on the main road, forcing them to go to the end of the park by the lighthouse to turn around and try again.





The area is exposed to heavy surf and wind. The design proposal includes a floating dock/breakwater that will still allow 40-60% of wave action through it. There is no protection from the North planned, they expect all heavy storms to come from the SE. The floating dock is seasonal because of the wind and surf during the late fall/winter. All floating docks along the Pt. Townsend waterfront are pulled in the winter to prevent damage, the floating dock at Ft. Worden has always been pulled.



Parks claimed this site will be accessible by the disabled, but it is not safe with the wind and wake from passing ships/ferries.





The elevated launch design is to allow littoral drift and cut maintenance costs for sand removal, but this beach is covered in driftwood that will get caught under the elevated launch and eventually build up enough to again impede littoral drift. It will require maintenance.





## Boat Haven

Boat Haven Marina and Launch is less than 3 miles from Ft. Worden, in an industrial area of town. It is a full-service marina within a breakwater, has a fuel dock, two lane ramp, 30+ parking slots, 2 rinse off stations, a sani-dump and a ramp rush policy if it's ever full. The Port of Port Townsend received a grant in 2014 from the RCO that allowed them to enlarge this to a two-lane ramp. In the RCO presentation for the expansion the fishing community said this was the ideal location for access to the tip of Marrowstone Mid-channel bank.




Two rinse off stations



The rinse off stations are between the two buildings at the gray fence.

Boat Haven





Debris caught under the elevated ramp at Silverdale. Once debris builds up under the Ft. Worden launch, it will block the littoral drift.





Example of other maintenance issues with an elevated launch.

# \$315,000 Grant awarded by RCO

Inaccurate, deceptive and fraudulent information presented to the RCO for this grant:

- Need
- Site Suitability
- Public Support
- Type of Usage – boats on trailers
- Cost
- Pt. Townsend SMP
- Project Design
- SCORP Priorities
- BFP eligibility
- Sustainability and Environmental Stewardship

# Need

- **Claim: No boat launch facilities in immediate area meet demand. They have very limited parking and capacity.**
  - **Not true:** The Port of Port Townsend Boat Haven is 2.5 miles from Ft. Worden, within a Marina breakwater, with fuel dock, sanitation dump, restrooms, 30+ parking slots, ramp rush policy, two rinse off sites, and a two-lane ramp. RCO recently made a \$339,024 grant to the Port of Port Townsend for the Boat Haven launch ([14-1886D Port Townsend Boat Haven Ramp Expansion](#)). The Port application claimed, “The Boat Haven Launch Ramp Facility is uniquely located for sport fishermen in the region: it is the ramp facility most proximate to Mid-Channel Bank, a primary attraction during salmon openings.” Observation shows average of 5 boats using the facility daily.
- **Claim: Ft. Worden averages 25,000 launches annually, with 125 launches daily during summer weekends. The grant proposal argues that this number is lower than actual demand because the present launch is buried by sand.**
  - **Not true:** This egregious overstatement of present launch usage is reason enough for RCO to suspend the grant. SPR’s presentation to RCO claims that the boat launch provides access for 25,000 boats annually. The truth is that at present the launch is used by an estimated 400 boats annually. (We doubled the actual daily observations beginning opening day for Chinook, July 25th through May 2020. By comparison, Boat Haven in Port Townsend we have observed 1,600.
  - Boat Haven launches far more boats than Fort Worden and not 21,500 fewer. It would take 347 days, 24 hrs per day to launch and retrieve 25,000 boats at Ft. Worden. That is allowing 10 mins each for launch and retrieval. This is physically not possible.



# Site Suitability

- **Claim:** Although Ft Worden is an excellent site for a boat launch due to the relatively calm waters and easy access to prime fishing, there may be ecological and recreational benefits to modifying the boat launch location, length and height.
  - **Not true:** The boat launch modifications are not workable. The proposed site is on the narrowest section of Fort Worden beach. This strip of beach is heavily trafficked. The only road to the site crosses the entire park, and is shared by 1 million annual visitors, pedestrians, bicyclists, walkers, educational groups for the Marine Science Center (MSC), and campers with 20-40' RVs. The narrow strip is 68' wide where the boat launch is proposed, it is bordered by the water on one side, and on the other, the main road, then a set of small buildings (restroom, MSC, and Canteen) with a tall sandy bluff behind them. The preliminary plan includes six parking slots that are too short for a 50' truck/trailer, with no room to make them larger. Maneuverability in the "launch loop" is limited and there will be gridlock if more than three truck/trailers arrive within fifteen minutes of each other. (Design plans are for boats up to twenty-six feet.)
  - The site is currently plagued by sand build-up on the ramp. Just south of the ramp is the high bank feeder bluff. The elevated launch plan will allow littoral drift but the analysis commissioned by SPR states that there is littoral drift in this area to a depth of 20-30' and sand build up will still occur where the ramp meets the sea floor. The beach is also covered in driftwood that will get trapped under and on top of ramp.
  - The launch plan violates the [Shoreline Master Plan of Pt. Townsend](#) (Chapter 8, section: Design Standards DR 8.5.5 – DR 8.5.7) which requires that boat launches be separated from nearby swimming areas; that the launches provide adequate on-shore sewage and waste disposal facilities (there are no such provisions in the SPR proposal); that launches be compatible with adjacent uses such as walking, swimming, kayaking, and sight-seeing; that they provide ample room for the handling and maneuvering of boat trailers; that they be located away from the immediate water's edge and beaches; and that they ensure that surface runoff does not pollute adjacent waters. The proposed launch provides for none of these.
  - This location is the premier walking beach on the peninsula. Kids play in the sand and water. People kayak, use SUPs, sail small dinghies, swim and dive off shore. It is a unique crescent of beautiful sandy beach with Mt. Baker across the Straights of Juan de Fuca, and the Point Wilson Lighthouse framed dramatically against the mountain.
  - This is a beach that should be classified as an "Exceptional Recreational Asset of Statewide Significance"; it is easily accessible by those in the Puget Sound area and a destination site for those across the state.



# Public Support

- **Claim: The proposal claims that the Northwest Straits Foundation supports the boat launch proposal.**
  - **Not True:** The Northwest Straits Foundation does not work with State Parks, they did not know about the project, they do not support it, and do not know why their Logo was used in the presentation that awarded State Parks \$315,000 for the design phase.
- **Claim: The public was involved in the creation/selection of the preferred plan.**
  - **Not True:** This is so **NOT TRUE** unless what SPR means by “public involvement” is “public opposition.” The majority of comments submitted at public meetings were against the boat launch on this beach. Two public meetings were held at Ft. Worden and an open house at Fort Townsend State Park. (A park employee said the Open House Oct. 2nd was being held out of town at Ft. Townsend because the boat launch was a “hot topic.” As a consequence, the turnout was not as large, you could not get there on public transportation, and it was out of town for any that would have come by bikes or walked from Pt. Townsend, the meeting site was an under handed move.)
  - In a few hours of collecting signatures, over 700 citizens have signed a petition asking that it not be funded or that the State finds another location for it. The large elevated boat launch would have a huge negative impact to this beach.

# Type of Usage - Boats on Trailers

- **Claim: Year-round availability of the new dock, even in low tide conditions, will increase usage and improve accessibility.**
  - **Not true:** The floating dock is seasonal, not year-round because of heavy winds and surf in the Fall and Winter. The overwhelming users of this launch site are kayaks, canoes, small sailing dinghies, SUPs, and rowboats
  - Boat Launch at Boat Haven is actually year -round, it has 30+ parking slots. We have observed it July 2019- May 2020 and kept count of users. The Boat Count spreadsheet in the additional documents show the count per day. There are only a couple days that the count was over 30 for a fishing derby. The additional vehicles/trailers were accommodated within the marina area and side street. There is also a ramp rush policy that allows boats to moor overnight for a small fee.

# Cost

- **Claim:** The local economy is losing \$2,775,000 annually based on 92,500 boaters unable to use launch. (Their math - 25,000 launches with 3.7 people on each boat, not spending estimated \$30 each.) State Parks is losing \$175,000 annually because of sand on the ramp (Their math - 25,000 X \$7 launch fee). With the new elevated launch maintenance costs will decrease.
- **Not true:** Just the reverse is true: the cost of the launch will place an unreasonable burden on state tax resources. There are not 25,000 launches at this location. Per our observation, a high estimate is 400 launches annually. The cost estimate for the launch and required floating breakwater will be \$2.6M + a percentage of Mobilization, Contingencies, and Tax and demolition, which works out to over \$600 per launch for the next ten years.

## Cost Comparison

Item	Alternative 1. Rehabilitate	Alternative 2. Relocate	Alternative 3. Remove	No Action Alternative	Preliminary Preferred Alternative
Demolition	\$1,500,000	\$1,600,000	\$1,600,000	\$1,600,000	\$1,600,000
Pier Construction	\$6,800,000	\$1,400,000	\$0	\$0	\$1,600,000*
Boat Launch Construction	\$1,300,000	\$1,400,000	\$0	\$0	\$1,400,000
Breakwater Construction	\$0	\$1,900,000	\$0	\$0	\$1,200,000
Mobilization, Contingencies, and Tax	\$7,600,000	\$5,000,000	\$1,200,000	\$1,200,000	\$4,600,000
<b>Total</b> Rough Order of Magnitude Opinion of Probable Construction Cost (2019)*	<b>\$17,200,000</b>	<b>\$11,300,000</b>	<b>\$2,800,000</b>	<b>\$2,800,000</b>	<b>\$10,400,000</b>

\*Includes proposed picnic shelter at pier terminus

# Pt. Townsend Shoreline Management Plan

- **Claim:** The Port Townsend Shoreline Management Plan designated the boat launch area as Conservancy. A new elevated launch is permissible if it results in restoration of ecological values which is why an elevated launch is proposed.
- **Not true:** Design standards for the City of Port Townsend SMP are not met and cannot be met:
  - DR-8.5.5 Boat launches and ancillary facilities shall be located, designed, constructed, and operated as to: Be clearly separated from nearby swimming areas; Provide adequate on-shore sewage and waste disposal facilities and a means for effective operation; Be compatible with adjacent uses.
  - DR-8.5.7 Associated parking and loading areas shall: Comply with the City of Port Townsend's Parking Code (PTMC 17.72) and Section [8.11](#) of this Master Program; Provide adequate off-road parking and loading areas; Facilitate orderly launching and retrieval of boats, as well as the movement of vehicles and trailers in the launching area; Provide ample room for the handling and maneuvering of boat trailers; Be located away from the immediate water's edge and beaches; and Ensure that surface runoff does not pollute adjacent waters or cause soil or beach erosion.
- The SPR proposal accomplishes none of these goals. Swimmers and other users are not separated; there are no sewage and waste disposal features; there is not adequate off-road parking and loading; there is not ample room for maneuvering boats and trailers; parking will be very close to the beach; and there is no provision for surface runoff.

# Project Design

- **Claim: An elevated boat launch would eliminate the need for sand removal.**
  - **Not true:** Just south of the ramp is the high bank feeder bluff. The elevated launch plan will allow more littoral drift, but the analysis commissioned by SPR stipulates that there is littoral drift in this area to a depth of 20-30' and sand build-up will still occur where the ramp meets the sea floor, requiring maintenance. If the ramp is moved further north, the sand build up will be even greater.
- **Claim: The ramp would be elevated above near-shore habitats greatly reducing impacts to forage fish and juvenile salmon, and provide much better year-round access and usability at varying tide levels.**
  - **Not true:** The ramp is a solid cement slab, 20' wide, 220' long with 12" curbs to the end. It does not allow sunlight through it. The floating dock adjacent has a grated deck but pontoons to float it will block light. The floating breakwater planned to the SE will still allow 40%-60% of wave action through it and also block sunlight per the State analysis. The elevated boat launch will require 5' of fill to raise the shoreline to meet the height of the elevated ramp. This fill will require a bulkhead to prevent erosion.

# SCORP Priorities

## State Comprehensive Outdoor Recreation Planning

- **Claim:** WA State Parks and Recreation is committed to universal design. The new facilities will comply with ADA which will benefit individuals, families and educational groups. The proposed facilities will increase opportunities for people with disabilities. These accessible facilities will better serve people over 46 and all boaters. The presenter said he discussed with the WA State Parks Boating Program manager what we can do to better serve underserved populations. In addition to better facilities, he thinks our boater education and outreach programs are the key. They help novice boaters including women, young people and minorities.
  - **Not true:** The weather and wave exposure at this site will make the floating dock a safety hazard for those with disabilities. If there is any wind or wake, the floating dock will move. Boating education and outreach are a major focus of the NW Maritime Center at Point Hudson, Ft. Worden does not have boating programs.
- **Claim:** The proposed State Park boat ramp will provide affordable access to outstanding halibut, salmon and crab fishing. Launching and retrieving boats and fishing provides outdoor exercise and the rewards are healthy proteins. The project supports health plan goals.
  - **Not true:** The Department of Health recommends no one eat more than one palm size serving per week, of Chinook and Halibut caught in the Puget Sound due to Mercury, PCB's and other toxins. And affordable access is less than 3 miles away at Boat Haven which the fishing community says is the best location for reaching the Middle channel bank off the tip of Marrowstone.

# Boating Facility Program Fund Eligibility

- **This boat launch proposal should not have qualified for an RCO grant. It is an ineligible planning project for the Boating Facility Program.**
  - Boating Facility Program classifies Ineligible projects as those primarily for non-gasoline powered watercraft such as canoes, kayaks, or diesel-powered craft
  - The use at this site is 90% non-motorized, kayaks, SUPs, canoes, small sailing skiffs, row boats, swimming and diving.



# Sustainability and Environmental Stewardship

- **Claim: The new launch will provide for quick emergency access year-round.**
  - **Not true:** And not needed. The US Coast Guard Osprey, is an 87' Cutter based at Boat Haven Marina; it has an aluminum-hulled inboard water jet small boat. They are on duty 24/7, and very qualified for emergencies.
- **Claim: The grant will develop a solution that benefits recreational boaters and the environment. We will continue to consult with Dept of Ecology, Fish and Wildlife, Natural Resources and Tribal staff to assure that the elevated boat launch will reduce the negative impacts to forage fish and migrating juvenile salmon. The elevated ramp facilities will be designed to be low maintenance and constructed with highly durable materials. We will investigate and use eco-concrete mixes that are more chemically friendly to intertidal species.**
  - **Not true:** Some shoreline habitat will be covered in asphalt where there is currently sand, gravel and vegetation, and, again, maintenance will still be required for sand and driftwood removal above and below the ramp.
  - The 5' of fill to meet the height of the ramp will require some sort of riprap or bulkhead to prevent erosion.
  - The ramp is a solid slab of cement that blocks sunlight, the dock will have floats that block light, and the floating breakwater will also block light to the marine environment.

**From:** [Tom C Linda H](#)  
**To:** [Lundquist, Wyatt \(RCO\)](#)  
**Subject:** Public comments for RCO Funding Board July 21st meeting (Email 2 of 2)  
**Date:** Sunday, July 19, 2020 3:27:16 PM  
**Attachments:** [State Representative Letter.docx](#)  
[RE Ft. Worden Boat Launch.msg](#)  
[SAO Hotline Submission 10 10.docx](#)  
[Boat Launch Petition opt2.pdf](#)  
[Ft Worden Launch Final Presentation with notes \(1\).pdf](#)  
[FW RCO Grant to State Parks for the Fort Worden Boat Launch planning.msg](#)  
[Letter for RCO final ...pdf](#)  
[Boat Count July 2019 - July 2020.xlsx](#)

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Hello Wyatt – this is Email 2 of 2 for Public comments on the proposed Ft. Worden Boat launch – please confirm you received both emails. Thank you

**Dear Recreation and Conservation Funding Board Members:**

This is the second email with documentation referenced in Email 1 of 2 (attachment size required two emails)

Again, thank you for taking the time to read the attached documents. If there are any questions, please let us know.

Linda Henriksen, Curtis White, Tom Connelly

**Attached:**

**Ft. Worden Launch Final Presentation w/notes** – This is the presentation WA State Parks made to the RCO for the \$315,000 grant request. RCO based their decision on this information and ranked the request against others for State funding. It was ranked #4 and received the full \$315,000 from the Boating Facilities Program, State Projects Grants 2017-2019. The funds are currently being used for design and permitting.

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To: State Representatives Mike Chapman and Steve Tharinger

From: Curtis White, Tom Connelly, Linda Henriksen

What follows consists of two things: 1) a bullet point description of general considerations for the proposed boat launch at Fort Worden, and 2) the text and attachments to a fraud claim that we have filed with the Washington State Auditor's Office.

### **General Considerations**

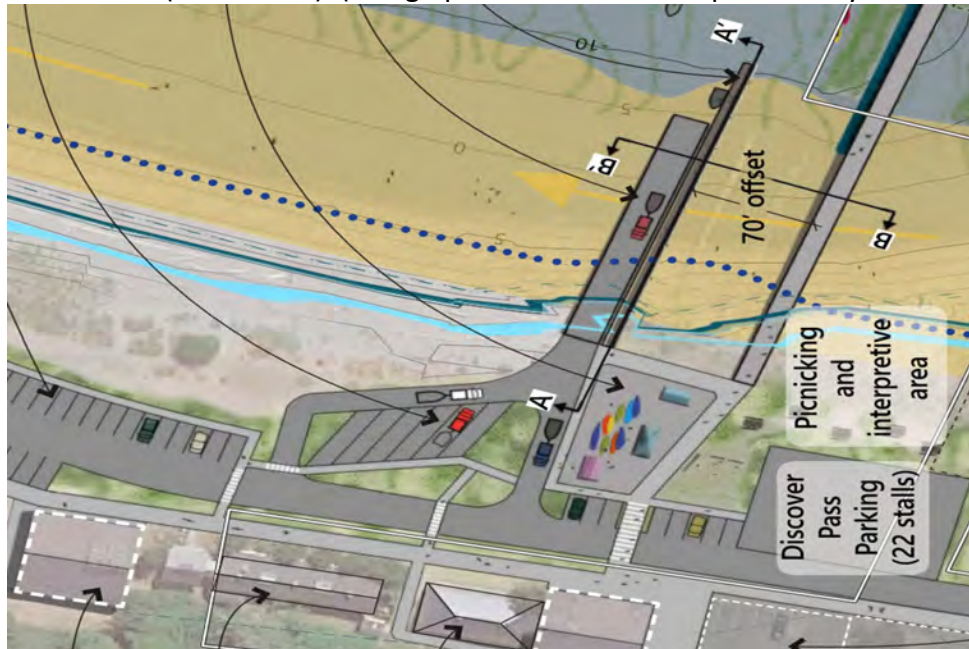
#### *The Issue:*

- State Parks and Recreation (SPR) received a grant from the Recreation and Conservation Office (RCO) in April of 2018 for \$315,000. The funds are for the planning phase of the Ft. Worden boat launch. Initial planning maps with explanatory text have been made public at three-community meetings with SPR, two at Fort Worden, Apr. 18, Jun.10, and Oct. 2nd at Fort Townsend State Park.

#### *Functionality:*

- At present, this site is primarily used by kayakers, SUPs, canoes, and other non-motorized vessels. According to comments collected from the public by SPR, the vast majority of commenters oppose the construction of the elevated launch. We have over 700 signatures in opposition to the launch at this location.
- The launch is not needed. The proposed Ft. Worden site is less than 2.5 miles from the Boat Haven launch, which is within a full-service marina, with a breakwater, fuel dock, sanitation dump, restrooms, 30+ parking slots, ramp rush policy, two rinse off sites, and a two-lane ramp. None of these services are planned for the Fort Worden site.
- The proposed site is on the narrowest section of Fort Worden beach. This strip of beach is heavily trafficked. The only road to the site crosses the entire park, and is shared by pedestrians, bicyclists, walkers, educational groups for the Marine Science Center (MSC), and campers with 20-40' RVs. The narrow strip is bordered by the water on one side, and, on the other side, a road and a set of small buildings (restroom, MSC, and Canteen) with a tall sandy bluff behind them.
- The preliminary plan has six parking slots, the slots are too short for a rig carrying a 25' boat. The parking location in this narrow strip is 68' wide between edge of grass at beach, and the main road. A 25' boat requires a parking slot 56' long for truck and trailer (red truck), the launch loop road will be an additional 12' (white truck). There is insufficient room to swing out as you back into a parking slot without going off the road and onto the beach. There is no room to make the parking slots longer. Worse yet, there will be gridlock if more than three

truck/trailers arrive within fifteen minutes of each other. If 6 parking slots are each 11' wide, a 50' boat/trailer will block the entrance of almost 5 parking slots, therefore only one truck/trailer could pull into the loop, the other would stick out onto the main road blocking traffic while a possible third is busy launching. The parking slot to the left of the red truck will require maneuvering in the launch lane (black truck). (Design plans are for boats up to twenty-six feet.)



#### *Environment:*

- The elevated design is proposed to allow littoral drift, important for eel grass and forage fish, and to prevent sand build-up. The [Fort Worden Historical State Park-Marine Facilities Alternative Analysis and Evaluation Summary done by Anchor QEA of Seattle, May 3, 2019](#), pgs. 18-20, states, however, that sand will still be an issue for the ramp where it meets the sea floor. This beach also has a lot of driftwood that will accumulate under and over the ramp.

#### *Concluding observations:*

- The new launch will serve only a very small number of people. At present an estimated 400 boats launch at this site annually, but the proposed launch and required breakwater will cost, by the State's estimate, \$2.4 million dollars. This means that the cost per boat launch over a ten-year period will be over \$600 per launch.
- The launch plan violates the [Shoreline Master Plan of Pt. Townsend](#) Chapter 8, section Design Standards DR 8.5.5 – DR 8.5.7 which requires that boat launches be separated from nearby swimming areas; that the launches provide adequate on-shore sewage and waste disposal facilities (there are no such provisions in

the SPR proposal); that launches be compatible with adjacent uses such as walking, swimming, kayaking, and sight-seeing; that they provide ample room for the handling and maneuvering of boat trailers; that they be located away from the immediate water's edge and beaches; and that they ensure that surface runoff does not pollute adjacent waters. The proposed launch provides for none of this.

- This location is Washington's "Waikiki" beach. It is the premier walking beach on the peninsula. Kids play in the sand and water. People kayak, use SUPs, sail small dinghies, swim and dive off shore. It is a unique crescent of beautiful sandy beach with Mt. Baker across the Straights of Juan de Fuca, and the Point Wilson Lighthouse framed dramatically against the mountain.
- This is a beach that should be classified as an "Exceptional Recreational Asset of Statewide Significance"; it meets more than the minimum three requirements for this designation.

**From:** [Lisa Kaufman](#)  
**To:** [Rhodidog@comcast.net](mailto:Rhodidog@comcast.net)  
**Cc:** [Caroline Gibson](#); [Cheryl Lowe](#)  
**Subject:** RE: Ft. Worden Boat Launch  
**Date:** Thursday, October 24, 2019 8:21:42 AM

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Hi Linda-

Thank you for contacting us regarding your concerns about the Fort Worden boat launch project. The Northwest Straits Foundation has not been involved in this project nor have we provided our support to State Parks. I am unaware of why they used our logo in the presentation.

Since I am not a coastal engineer, I cannot speak to the design of the elevated boat ramp, but initial review of the documents appear that there will be a net benefit due to the planned redesign of the pier. The removal of the existing pier will remove a large source of creosote-treated pilings and overwater structure that currently shade potential eelgrass habitat, and elevated launches generally allow for sediment movement along the shoreline which would benefit downdrift forage fish spawning beaches. Typically, new piers are designed with minimal numbers of pilings and are grated and elevated to allow for optimal light penetration.

Let me know if I can answer any additional questions you may have.

Thank you-  
Lisa

Lisa Kaufman  
Nearshore Program Manager  
Northwest Straits Foundation  
360-733-1725  
[kaufman@nwstraitsfoundation.org](mailto:kaufman@nwstraitsfoundation.org)  
[Shore Friendly](#)



1155 N. State Street, Suite 402  
Bellingham, WA 98225

---

**From:** Tom C Linda H <[Rhodidog@comcast.net](mailto:Rhodidog@comcast.net)>  
**Sent:** Tuesday, October 22, 2019 2:09 PM  
**To:** Information <[info@nwstraitsfoundation.org](mailto:info@nwstraitsfoundation.org)>

**Subject:** Ft. Worden Boat Launch

Hello,

Washington State Parks submitted an application for a grant from RCO (attached). In their presentation (slide 12) they used your logo as a supported for the boat launch on the Ft. Worden beach. The proposed design is a 20' wide 220' long cement slab that requires 5' of fill at the shoreline to meet the height of the elevated ramp. The area will be covered in asphalt for parking. It is essentially divides the most perfect beach on the peninsula in half and will add oil/gas pollution off the ramp into an area that has an eel grass habitat.

The grant they received was in 2016 [16-2462](#), it is currently in the planning stages and a large part of the community is hoping they reconsider this location, or just not fund it. I am curious as to why your organization would support this.

Thank you,  
Linda Henriksen



In April of 2018, the State Parks and Recreation Commission (SPR) was awarded a \$315,000 grant from the Recreation and Conservation Office (RCO). The project manager was Brian Yearout (Brian.Yearout@parks.wa.gov (360) 725-9763). The description of Project 16-2462P is: "State Parks will use this grant to design and permit an elevated boat launch at Fort Worden State Park. The new launch will better serve the public, protect vital habitats and save state park maintenance dollars. Included within this planning project environmental [sic] documentation/surveys, cultural resources review, environmental regulatory permits, and the design process. Upon completion, regulatory permits will be obtained and designs will be completed. The primary recreational opportunity supported by this project is motorized boating."

Our claim is that the materials presented to RCO by SPR (See [PRISM](#) *Project Attachment: Ft. Worden Launch Final Presentation with Notes*) include numbers for annual and daily usage of the present launch that are grossly inflated. We would go so far as to say that these numbers are knowingly false. We suspect that the reason these numbers were provided to RCO by SPR was to show figures for local usage and economic impact large enough to legitimize the grant.

To be specific, SPR's presentation to RCO claims that the boat launch provides access for 25,000 boats annually. The truth is that at present the launch is used by 200-300 boats annually. (This is our estimation based upon daily observations in July through October of 2019. Please see boat count attachment.) By comparison, the launch at Boat Haven in Port Townsend has an estimated usage of 2,500 annually. (Again, this estimation is based upon our daily observation July-October.) The Boat Haven launch is in a protected marina. It has a fuel dock, sanitation pump, rinse off station, and 30+ parking spaces in an industrial area of town less than 3 miles from the proposed Ft. Worden launch. Boat Haven launches far more boats than Fort Worden and not 22,500 fewer. Revealingly, in the material accompanying SPR's subsequent public informational meetings in and near Port Townsend in 2019, they downsized this claim to 2,500

launches per year for Fort Worden (still a gross overestimate), thus implicitly acknowledging that their initial claims to RCO were false.

In a conversation with Fort Worden Park Ranger Brian Hageman, I asked where he got this number (2,500) and he replied that it was based on an average count of vessels over a multi-year period conducted some years ago. I asked, “But those numbers are not accurate now, are they?” He replied, “That’s true. Numbers are way down.” “Why is that?” “Because there are fewer fish. King salmon season used to drive these numbers, but now there are few King to be caught.” (Or words to that effect.) In short, launch numbers will return to old levels when the fish populations rebound, an unlikely scenario in the near future given overfishing and warming oceans. The boat launch proposal should be revisited only if and when this happens.

The application also falsely claims that daily usage on summer weekends is approximately 125. By our count fewer than 15 boats leave the launch daily even on the busiest days (beginning of crab and Coho seasons). In fact, on most days there are only 0-1 launches.

Further, the grant application claims that Fort Worden hosts 92,500 boaters annually and that they contribute \$2,775,000 to the local economy. Both the boater count and the estimated economic benefit are grossly inflated. Similarly, the claim that “the closed launch ... is resulting in approximately \$175,00 a year in lost revenue” for the Park is false for the same reasons. SPR provides no sources for the numbers they use. They are laughably wrong.

The proposal also claims that 34% of Washington residents fish (see Application Report, page 2, section “Overall Project Question” 3-10), but in 2019 the state population was roughly 7.5 million and the number of fishing licenses sold was 607,816. The % of people with fishing licenses has dropped from a high of 22% in 1980 to 8% in 2019. (See Fishing Population WA State attachment.)

The visual rhetoric of the application is also misleading. The boat pictured in the presentation is the size of a rowboat, about 12 feet long. The proposal calls for boats up to 26 feet. In most cases a boat that size would require a two-axle trailer for which the

proposed ramp would likely be inadequate.

Even the most trivial claims are misleading. The proposal claims that the boat launch will provide affordable and healthy eating for local residents. But the Washington Department of Health recommends that we eat no more than one 8 oz. portion per week of Chinook salmon caught in Puget Sound, or one 8 oz. portion of Pacific halibut, because the fish are contaminated by mercury, PCBs, and other toxins. (Recommendations are a little better for Coho: 1-3 portions per week.) In other words, the truth is that we ought to *limit* our consumption of Puget Sound fish.

Finally, the proposal to RCO claims that the Fort Worden launch is presently closed due to sand build-up. The launch is not closed. It is seasonal and will close for the winter in November.

In summary, in an effort to deceive RCO evaluators about the real size of boating activity, a state agency has falsified usage numbers and economic benefits in order to assure that the project would be funded. The truth is that the project should not be funded because its arguments are falsehoods. Worse yet, this \$315,000 loss in public funds is just the beginning of the money that the state will have to pay for this ramp. The project proposal calls for \$2.6 million in construction costs for elevated launch and breakwater. If the actual usage of the ramp were divided into this figure, the cost of a single launch over a ten-year period would be \$650 per launch (assuming 400 launches per year). The project serves a very small population of people and any money spent on it will be wasteful, but the issue for the moment is that **a large grant was received from a state agency based upon false information provided by another state agency.**

At the very least, RCO should be allowed the opportunity to review the proposal with verifiable figures. RCO should invite comments and testimony from the citizens of Port Townsend, the people who really know and care for the park.

# Elevated Boat Launch proposal for Ft. Worden State Park Beach

To the Washington State Legislature:

I have been following proposals for the Ft. Worden State Park Pier, Marine Science Center and Elevated Boat Launch. **The Ft. Worden State Park beach is not the location for an Elevated Boat Launch.** It's a beautiful sandy beach for walkers, families with kids playing in the sand and water, others having picnics and fun with kayaks, paddle boards, canoes, and other non-motorized water craft.

Trucks/boat trailers would navigate bicyclist and walkers through the narrow roads of the entire park to the launch. They would introduce oil and gas to the environment where the Marine Science Center is trying to restore the eel grass habitat. An elevated boat launch at Ft. Worden beach will be an eyesore, it will be 6.5' off the ground 220' long, and 20' wide. The proposal requires fill to raise the height of the parking lot area to meet the elevated ramp and cover it with asphalt, a poor choice for the environment, especially at the water's edge.

There is a boat launch at Boat Haven Marina, less than 4 miles away, it has a rinse off station, gas dock, 2 lane flat ramp, all within a breakwater and "rush hour" policy for any congestion. It's in an industrial area of town, suitable for this traffic.

Please save this unique beautiful beach, everyone loves it, they love the beauty, the quiet, the wildlife, and you would change it forever adding an elevated boat ramp.

**PLEASE RECONSIDER THE LOCATION OF THE ELEVATED BOAT LAUNCH, OR DON'T PROVIDE FUNDING.**

PRINT NAME	RESIDENCE ADDRESS	CITY/TOWN, ZIP	SIGNATURE
Sandra Putaansuo	1840 Olszewethy Rd NW	Olympia, Wa	Sandra J. Putaansuo
Rebecca A Braniff	7103 Fremont Ave N	Seattle, WA	Rebecca A Braniff
KIRK HENRIKSEN	16004 SE 264 <sup>th</sup> PL	WILMINGTON WA	Kirk Henrikson
LEE A HENRIKSEN	16004 SE 264 <sup>th</sup> PL	COMINGTON WA 98042	Lee A Henrikson
LARRY RICHART	121 KINGFISHER PLACE	HADLEY WA 98339	Larry Richart
Kathryn Malj	737 W ST	PORT TOWNSEND	Kathryn Malj
Ben Johnson	2110 willow	Port Townsend	Ben Johnson
Cary Henrikson	17020 SE 264 <sup>th</sup> ST	COMINGTON WA 98042	Cary Henrikson
Patricia Johnson	2110 Willow	Port Townsend, 98368	Patricia Johnson
Lauron Kirby	8729 Bainbridge Loop NE	Lacey WA 98516	Lauron Kirby
Dennis Kirby	8729 Bainbridge Loop NE	Lacey WA 98516	Dennis Kirby
Cheri Jayne	12722 SE 312 <sup>th</sup> Street	Auburn WA 98002	Cheri Jayne
Myrtle May Henrikson	15843 SE 25 <sup>th</sup> St	COMINGTON WA 98042	Myrtle May Henrikson
Rita Mandoli	650 55 <sup>th</sup> St.	Port Townsend 98368	Rita Mandoli

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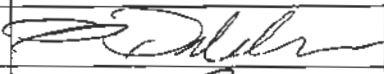
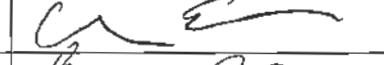
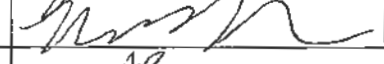


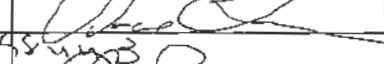



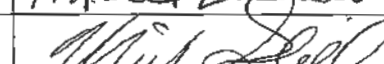
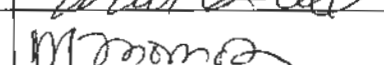
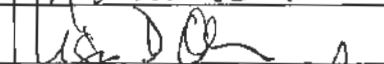
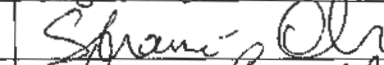




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PRINT NAME	RESIDENCE ADDRESS	CITY/TOWN, ZIP	SIGNATURE
Christel Delebecque	1121 Corona St.	P.T.	
Chris Scott	2417 NW 59th St	Seattle	
Ellie Judd	2417 NW 59th St	Seattle	
Katie O'Keefe	2194 Beacon Pl	Port Townsend	
Jill Thompson	4035 Mountain View Dr	Bremerton	
Felicia Lange	10701 Meridian Ave	Seattle	
Francine Bayum	4523-58th St E	Tacoma WA	
FARAH MOSS	4243 Overlook Ct	GIG HARBOR	
ROGER MOSS	4243 Overlook Ct	11	
Patsene Dashiell	831 E Fir St	Sequim, WA	
Michael Dashiell	831 E Fir St.	Sequim, WA	
Marnie Thomas	640 Adams	Port Townsend, W	
Lisa D. Olson	12545 Dayton Ave N	Seattle, WA	
Shawn Olson	12545 Dayton Ave N	Seattle WA	
Jacki Goyell	7016 7th Ave NW	Gig Harbor, WA	
Jennifer Hargis	19540 23rd Ave E	Shoreline, WA	
Adam Calville	3371 SE Bielmeier Rd.	Port Orchard, WA	



# Elevated Boat Launch proposal for Ft. Worden State Park Beach

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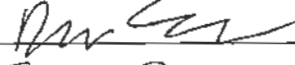
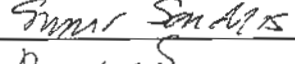
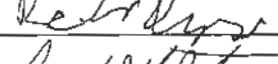
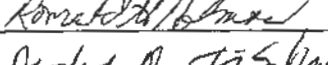
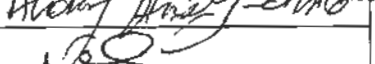
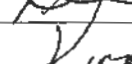


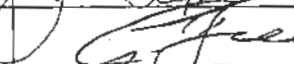

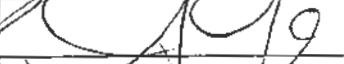

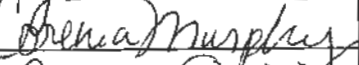



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PRINT NAME	RESIDENCE ADDRESS	CITY/TOWN, ZIP	SIGNATURE
Chris Welcome	92 LAW AVE	PORT TOWNSEND	
Denali Sanders	3543 Redwing Trl	Bremerton, 98312	
Summer Sanders	3543 Redwing trl	Bremerton 98312	
Reed Sanders	3543 Redwing trl	Bremerton 98312	
Ronald LP. Botwin K	3108 NE Western Way	Poulsbo WA	
Andray Andrey Schmoller	PO Box 413	Roy WA 98582	
Bill Pearson	215 Sherman	Port Townsend	
Kerry Smith	2629 Monteray St SW	Olympia WA 98512	
John McKenzie	272 Discovery Ln	Sequim WA	
Blie Filips	12816 NE 109th Pl	Kirkland WA	
CHRIS BACON	1230 6th AVES	EDMONDS, WA	
TASON SILLIKER	12209 131st PL NE #54	KIRKLAND, WA	
Amanda Kestrich	81 E. Fitchburg Ave	Port Hadlock, WA	
Kaycee McGuire	404 Glen Cove Rd	Port Townsend, WA	
Corenea Murphy	3010 Coolidge Dr	Bellingham WA	
Deleberque	P.O. Box 95	Silverdale, WA	
	401 Corona St	Port Townsend	

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PRINT NAME	RESIDENCE ADDRESS	CITY/TOWN, ZIP	SIGNATURE
Elizabeth Crain	12902 NE 147th Pl	Woodinville 98072	Elizabeth Crain
Charlotte Goldman	2514 Thomas St.	Port Townsend 98141	Charlotte Goldman
David Goldman	2514 Thomas St	PT 98368	David Goldman
Sara Homan	7114 E 4th Ave NW	Gig Harbor WA 98335	Sara Homan
Sarah Homan	7114 84th Ave NW	Gig Harbor	Sarah Homan
Katie Gammage	4309 NE 158th Pl	Vancouver WA	Katie Gammage
Caleb Eddy	2114 NE 3rd	East Wenatchee 98802	Caleb Eddy
Amy Champlin	1104 Poplar Ave.	Wenatchee WA 98801	Amy Champlin
Barbara Hunter	1116 6th Ave N.	Seattle	Barbara Hunter
Jacquelyn R Searle	7262 SE Snowy Way	Port Orchard 98150	Jacquelyn R Searle
Dallin Searle	7262 SE Snowy Way	Port Orchard	Dallin Searle
Janet Kinch	1318 Garrison Ave	Port Orchard	Janet Kinch
Joseph Sardinia	15009 27th Ave NW	Gig Harbor, WA 98332	Joseph Sardinia
Nicholas Gordin	2817 63rd Ave NW	Gig Harbor 98335	Nicholas Gordin
Dave Franzen	18030 F52nd DR NE	Bothell, WA 98270	Dave Franzen
Kristan Franzen	3415 NW Kensington LN	Silverdale WA 98583	Kristan Franzen
Vicki Allen	3060 NE McWilliams Rd	Bremerton WA 98311	Vicki Allen

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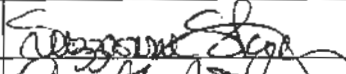
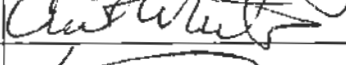


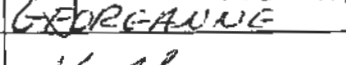

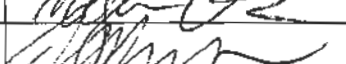
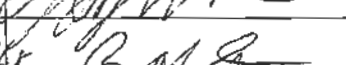
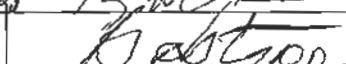
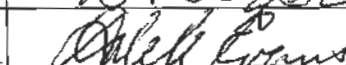
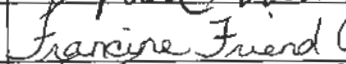
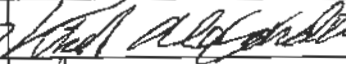
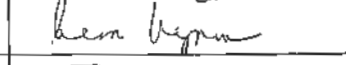
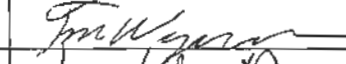
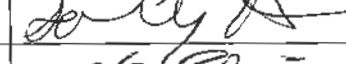


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PRINT NAME	RESIDENCE ADDRESS	CITY/TOWN, ZIP	SIGNATURE
Suzanne Stangel	1084 Jackson St	PT 98368	
Curtis White	2211 Rose St.	PT 98368	
Yasmin Gammonaishvili	907 W St	PT 98368	
Jane Hansen	907 W St	PT 98368	
Benjamin Runkblad	2211 Rose St.	PT 98368	 RUNDBLAD
Katie Boyle	11228 Crestwood	Seattle 98178	
Ulyan White	10214 Renton Ave S	Seattle 98178	
Jason Thomas	10217 Renton Ave S	Seattle 98178	
Barbara Stone	724 V	Port Townsend 98368	
Bob Tyler	1940 31 St	Port Townsend	
Dale A Evans	901 Jolie Way	Port Townsend	
Francine Friend Alexander	12717-8th Ave NW	Seattle 98177	
Kirk Alexander	12717 8th Ave NW	Seattle 98177	
Luc Wynsma	2763 NE Quail Creek Dr	Redmond 98053	
Tim Wynsma	27630 NE Quail Creek Dr	Redmond, 98053	
Sally Hanna	1620 NW Hidden Pl.	Silverdale, 98383	
Logan Crain	12902 NE 147th Pl.	Woodinville, WA 98072	

# Elevated Boat Launch proposal for Ft. Worden State Park Beach

To the Washington State Legislature:

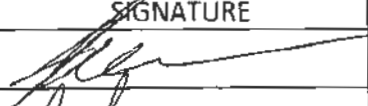
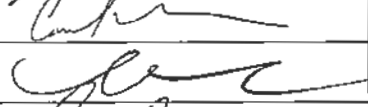

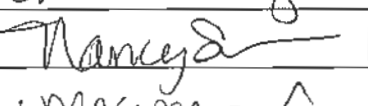
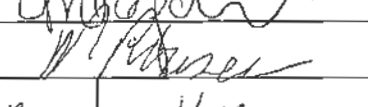
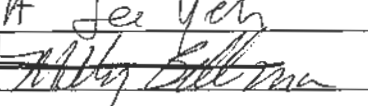

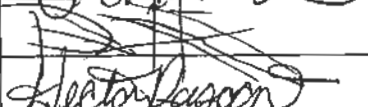
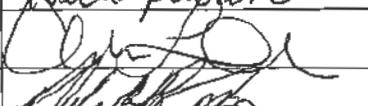



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PRINT NAME	RESIDENCE ADDRESS	CITY/TOWN, ZIP	SIGNATURE
HAROLD MASON	PO 3321	SILVERDALE	
Coral Mason	PO Box 3321	SILVERDALE	
Matt Neal	PO Box 3321	Silverdale	
Amarda Leone	PO Box 3321	Silverdale	
Claire Evanishyn	517 N. Ainsworth	Tacoma, WA 98403	
Nancy Stevens	Kala Point	Port Townsend	
Mesegan McDine	4720 NW 12th St.	Vancouver, WA	
Mary Kousen	877 Baywater Way	Port Ludlow, WA	
Lee Yeh	1175 V St. C	Port Townsend, WA	
<del>Matty Bellman</del>	<del>326 SE Bidwell St</del>	<del>Portland, OR</del>	<del></del>
Henrik Evans	115 Blumington Ave	Bremerton, WA 98312	
Donald Hattelich	115 Blumington Ave	Bremerton, WA 98312	
Paul Hixson	4701 NW Walgren Dr	Silverdale WA 98383	
Hector Pascon	" "	" "	
Amber Lawson	454 4 corners rd	Port Townsend, WA 98368	
Philip Bremer	6651 Linden Dr	IBLAK	
Alfred FORDADIS	1340 CORONA AVE	PORT TOWNSEND 98368	

# Elevated Boat Launch proposal for Ft. Worden State Park Beach

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PRINT NAME	RESIDENCE ADDRESS	CITY/TOWN, ZIP	SIGNATURE
William L Meyer	504 Foster St	Port Townsend, 98368	William L Meyer
KELLY MEYER	7229 OLIVE AVE	DUBUQUE, WA 98092	Kelly Meyer
Kathryn L Meyer	504 Foster St	Port Townsend, 98368	Kathryn L Meyer
Brett Gadbais	2532 NE Lincoln Rd	Poulsbo, WA 98370	Brett Gadbais
Scott Brooks	P.O. Box 922 MP	Marble, WA 98366	Scott Brooks
Tracy Duell	1424 S. 237 <sup>th</sup> CT	Des Moines, WA 98118	Tracy Duell
Sean Johnson	3205 Sugarloaf St SE	Olympia, WA 98501	Sean Johnson
Dorothy Johnson	3205 Sugarloaf St SE	Olympia WA 98501	Dorothy Johnson
LYNNE JOHNSON	4023 S. LAWRENCE <sup>th</sup> ST	TACOMA, WA 98409	lynn JOHNSON
Sarah Smith	162 Slater PT	PT 98368	Sarah Smith
Katie Bayler	261 Coral Dr	Sequim 98382	Katie Bayler
Jacob Bayler	" "	Sequim 98382	Jacob Bayler
Brita Mathiasen	3225 37 <sup>th</sup> Ave W	Seattle WA 98199	Brita Mathiasen
Shondrea Klaus	120 SE everett <sup>th</sup> mall way	Everett, WA,	Shondrea Klaus
Ambrice Kloe	120 SE Everett mall way	Everett, WA	Ambrice Kloe
Dorothy Taylor	2231 Shasta Pl.	Port Townsend, WA 98368	Dorothy Taylor
Agnes Supernawage	4503 B 218 <sup>th</sup> St.	Mountlake Terrace WA	Agnes Supernawage



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PRINT NAME	RESIDENCE ADDRESS	CITY/TOWN, ZIP	SIGNATURE
Kenan Block	402 W. Fulton St.	Seattle, WA 98119	Ken Block
Naomi Spell	832 N Pearl St	Centralia, WA 98531	Naomi Spell
Debra Deline	1041 Taylor St	Port Townsend, 98368	Debra Deline
CHASE HAABALA	26431 NE BARRETT RD	KINGSTON, WA	CHASE HAABALA
Larry Barnes	427 Taylor Cut Off Rd	Sequim, WA	Larry Barnes
Robert McCaw	7229 Olive Ave SE	Auburn, WA	Robert McCaw
Patty Duvall	1945 S 25th Ct	Des Moines, WA	Patty Duvall
ALLY DUNN	1424 S 237 CT	DES MOINES, WA	ALLY DUNN
<del>Matthew Forbes</del>	<del>5008 S 182nd St</del>	<del>SEALED</del>	
Matthew Forbes	5008 S 182nd St	SeaTac, WA	Matthew Forbes
EDD PERRY	30606 NE 153rd St	Duvall, WA	EDD PERRY
Kim Perry	30606 NE 153rd St	Duvall, WA 98019	Kim Perry
Mik Duvall	1424 S 237th CT	Des Moines, WA 98148	Mik Duvall
Darrell Kimbark	3225 37th Ave W	Seattle WA	Darrell Kimbark
Breanna Post	120 SE Everett Mall Way	Everett, WA	Breanna Post
CHRIS GREENHARD	4503 BZK St	Mount Lake Terrace	CHRIS GREENHARD
Jessica Trygstad	3526 111th Pl SE	Everett WA	Jessica Trygstad

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PRINT NAME	RESIDENCE ADDRESS	CITY/TOWN, ZIP	SIGNATURE
JENNIFER MASCH	3390 NE ARKADIA	BREMER TON WA 98311	Jennifer Masch
Vince SANDERS	3543 Redwing Tr NW	Bremerton WA 98312	Vince Sanders
Leah Sanders	3543 Redwing	Bremerton WA 98312	Leah Sanders
Monica Tomchick	304 Highland Dr	Wenatchee WA 98091	Monica Tomchick
Valerie Rotmire	3108 NEW Wren Way	Poulsbo, WA 98070	Valerie Rotmire
MARY WEIDNER	182 N. Andrew Ave	Port Townsend 98368	Mary Weidner
JOHN AMAN	825 NE MT. MYSTERY CP	Poulsbo WA 98370	John Aman
Patricia Ama	825 NE MT Mystery 4p	Poulsbo WA 98370	Patricia Ama
NICHOLSON	687 52ND ST.	PT, WA 98508	Nicholson
CINDY PEARSON	2532 Verona	Bellingham, WA 98206	Cindy Pearson
Rachelle Devinger	422 Charleston Ave	Bremerton WA 98312	Rachelle Devinger
Sabrina Vittetoe	13217 89th Ave NE	Puyallup WA 98373	Sabrina Vittetoe
Tanya Pearson	215 Sherman St.	PT WA. 98368	Tanya Pearson
M. Jamieson	189 Franklin St	Sequim, WA	M. Jamieson
Fred Marshall	189 Franklin St	Port Townsend	Fred Marshall
Guy Smith	1614 Franklin	Port Townsend	Guy Smith
Deb Smith	2629 Montecary St	OLYMPIA	Deb Smith

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PRINT NAME	RESIDENCE ADDRESS	CITY/TOWN, ZIP	SIGNATURE
Jill Dickson	915 Taylor St	Port Townsend	Jill Dickson
Laurel Auker	2115 Willow St	Port Townsend	Laurel Auker
Chris Walvorne	722 S. J.	Port Townsend	Chris Walvorne
Dale Kelley	102 Warbler Lane	Port Ludlow, WA	Dale Kelley
Betty Prentice	90 Sparrow Ct.	Port Ludlow WA	Betty Prentice
Eugene Prentice	90 Sparrow Ct.	Port Ludlow WA	Eugene Prentice
CAROLYN STILLWELL	1042 Blaine St	Port Townsend, WA	Carolyn Stillwell
Randy Strickland	1042 Blaine St	Port Townsend, WA	Randy Strickland
Patricia E. Miller	2191 Hastings Ave	Port Townsend, WA	Patricia E. Miller
Teresa Rosekrans	1732 Quincy	Port Townsend, WA	Teresa Rosekrans
Joan Flowers	102 Warbler Ln	Port Ludlow, WA	Joan G. Flowers
Donald Olsen	31 E. Cascade Ave	Port Townsend, WA 98364	Donald Olsen
John Prentice	90 Sparrow Ct	Port Ludlow, WA	John Prentice
Jan Rosekrans	1732 Quincy Street	Port Townsend	Jan Rosekrans
FREDERICK YEH	1175 V St	Port Townsend	Frederick Yeh
Carri Dunn	10054 Peachtree Pl	Silverdale	Carri Dunn
Mahala Duff	83 Myrtle Rd	Port Townsend	Mahala Duff

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PRINT NAME	RESIDENCE ADDRESS	CITY/TOWN, ZIP	SIGNATURE
Kim Nagy	2860 Claremont St	PT 98368	Kim Nagy
Rebecca Guiding	13251 Bandix Rd	OLALIA 98359	[Signature]
Tahni Keene	304 PACIFIC PLACE	Bremerton 98312	[Signature]
Jenna A Golding	13251 BANDIX RD	OLALIA 98359	[Signature]
KATHLYN WOLPIN	1230 V. STREET	PORT TOWNSEND	Kathlyn Wolpin
BERTRAM WOLPIN	1230 V. ST	PORT TOWNSEND	[Signature]
James (Gail)	538 Alastie	La Cammer	[Signature]
Jim Moore	402 W Fulton	Seattle WA 98190	Jim Moore
Kathleen Day	1816 NE Rainier Blvd	Seattle WA 98105	[Signature]
Christopher	" " " "	" " "	CHRISTOPHER
Ken Wilson	1041 Taylor St.	Port Townsend 98368	[Signature]
Jennifer Palmer	1041 Taylor St.	Port Townsend 98368	[Signature]
Dana Haabala	26431 NE BARRETT RD	KINGSTON 98346	[Signature]
Linda Haabala	427 Taylor Cutoff Rd	Sequim 98382	[Signature]
Howard Teus	484 CHERRY	CHIMACUM 98325	[Signature]
Jan Arden	6024 26th AVENUE	Seattle, WA 98115	[Signature]
Ciel Poppe	1044 Vinal Island	PT	[Signature]

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PRINT NAME	RESIDENCE ADDRESS	CITY/TOWN, ZIP	SIGNATURE
BONNIE GREENLEY	4363 LOPEZ AVE	PORT TOWNSEND, 98369	Bonnie Greenley
Ted Henry	32477 53rd PI SW	Federal Way 98003	Ted Henry
Julian Tallino	830 MORRIS ST	PORT TOWNSEND 98369	Julian Tallino
BILL WOODBRIDGE	830 MORRIS ST	PORT TOWNSEND 98369	Bill Woodbridge
John B Lockwood	355 Hudson St	Port Townsend 98369	John B Lockwood
Lauri Hamilton	1722 S. Prospect W	Tacoma	Lauri Hamilton
AGEE Anderson	1722 S. Prospect W	Tacoma	Agee Anderson
Wesley Fiere	308 Fillmore	PT	Wesley Fiere
Molly Reed	10735 Everett Ave NE	Seattle	Molly Reed
Julia Heimann	2002 Woodway E	Seattle WA 98102	Julia Heimann
Cynthia Ervin	6017 30th Ave NE	Seattle 98115	Cynthia Ervin
Laura Kastner	1126 Federal Ave E	Seattle 98102	Laura Kastner
Donna Korman	1178 Magnolia Way	Seattle 98159	Donna Korman
Marta Milidson	3346 Eiser Avenue	Port Orchard 98366	Marta Milidson
Shauna Swanson	102 Western Ave	Auburn WA 98001	Shauna Swanson
Julie Swanson	55 S 323rd PI #110F	Federal Way WA 98003	Julie Swanson
Spencer Swanson	515 S. 323rd PI #110F	Federal Way, WA 98003	Spencer Swanson



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PRINT NAME	RESIDENCE ADDRESS	CITY/TOWN, ZIP	SIGNATURE
Lauren Rice	351 Robbins Rd Nordland Wg.	PO BOX 986 Port Hadlock Wg	Lauren Rice
Julie Edwards	same	1240 W Sims W 98334 Port Townsend 98368	Julie Edwards
Dario Ehnbuske	1806 Lakewood Ct SE	Port Townsend WA 98368	Dario Ehnbuske
KALEIGH MACLEOD	10473 Rhody Dr Chimacum	98325	Kaleigh Macleod
Che Taylor	10473 Rhody DR	Chimacum WA 98325	Che Taylor
Jaime Longbrake	2448 Virginia Ave E. Port Orchard	Port Orchard WA 98366	Jaime Longbrake
Dan Putas	191 Blanche Ave	Port Hadlock WA 98389	Dan Putas
Sofie Betreand	1030 Dosewallips	Burien 98320	Sofie Betreand
Shirley Putas	3015 1st St	STUMWATERS 98389	Shirley Putas
Renee Larios	3824 68th Dr NE Unit B Marysville WA	Marysville WA 98270	Renee Larios
Mathew Torres	124 W Valley Rd	Chimacum WA 98325	Mathew Torres
Chris Laros	3824 68th Dr NE Unit B	Marysville WA 98270	Chris Laros
Christian Gomez	3824 68th Dr NE Unit B	Marysville WA 98270	Christian Gomez
TIM PUTAANSW	12647 PLATEAU CIR NW	SILVERDALE WA 98383	TIM PUTAANSW
Caroline J. Putaansw	12647 Plateau Cir NW	Silverdale, WA 98383	Caroline J. Putaansw
Rick Putas	Box 625	Chimacum WA 98325	Rick Putas
David Preston	31600 126th Ave SE #124	AUBURN, WA 98092	David Preston

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PRINT NAME	RESIDENCE ADDRESS	CITY/TOWN, ZIP	SIGNATURE
Phyllis Hammonds	P.O. Box 504 Manchester wa.	Manchester 98353	Phyllis Hammonds
Gary Hammonds	"	"	Gary Hammonds
Catherine Krceser	299 Bridle Ridge Blvd Bremerton, wa 98311	Bremerton, WA 98311	Catherine Krceser
Chyanna Beres	1508 Grant St Port Townsend	Port Townsend WA 98368	Chyanna Beres
ANABELA WILKINSON	801 25th St P.	PT. WA 98368	Anabela Wilkinson
Jason Rosas	2243 W Rosecrans 14700 NE 9th Ave	CT PT WA 98368	Jason Rosas
Evan Simper	182 W. Valley	Vancouver, WA 98686	Evan Simper
Kay Lee	182 W. Valley Rd.	Chimacum, WA 98325	Kay Lee
Bo Lee	182 W. Valley Rd.	Chimacum, WA 98325	Bo Lee
Laura Young	5910 E Collins Rd	Port Orchard WA 98366	Laura Young
Susan Simper	14700 NE 72nd Ave	Vancouver, WA 98686	Susan Simper
Roger Tanquist	19114 144th St. E.	Bonney Lake, WA 98311	Roger Tanquist
WALTER GALITKI	1914 CLAY ST	PORT TOWNSEND 98368	Walter Galitki
DAVID TINKER	836 57th St	Port Townsend 98368	David Tinker
Darryl Hrenko	737 54th St	Port Townsend 98368	Darryl Hrenko
Joyce Lynn Hrenko	737 54th St	Port Townsend 98368	Joyce Lynn Hrenko
Jeff Greenley	4363 Lopez Ave	Port Townsend 98368	Jeff Greenley

# Elevated Boat Launch proposal for Ft. Worden State Park Beach

To the Washington State Legislature:

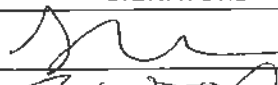
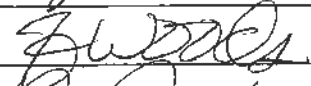
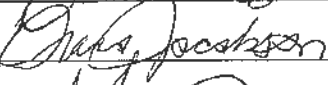
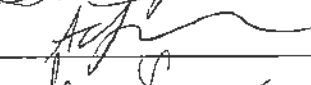
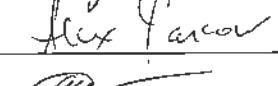
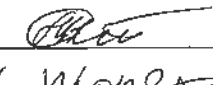
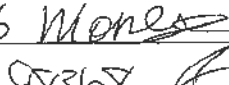
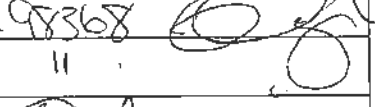

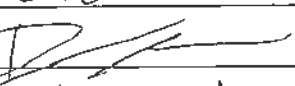
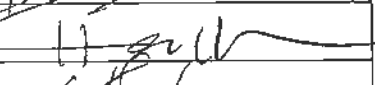
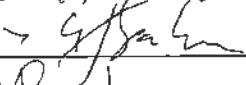



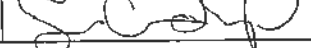
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PRINT NAME	RESIDENCE ADDRESS	CITY/TOWN, ZIP	SIGNATURE
Meg Calvillo	3371 Bielmer Rd	Port Orchard, 98367	
Fairin Woods	3029 San Juan Ave	Port Townsend 98368	
Diana Jacobson	1332 N 167th St.	Shoreline, 98133	
Alina Vainovlen	4601 S. 73rd Street Ct	Tacoma, WA 98409	
Alex Vainovlen	4601 S 73RD ST CT	Tacoma WA 98409	
Micoray Moran	1811 N. Bennett St	TACOMA WA 98406	
Luybor Moran	1811 N. Bennett St.	tacoma WA 98406	
Polly Kirtz-Urbani	2408 Howard St.	Port Townsend 98368	
MAX R. KIRKZ	"	"	"
Dorcas S. Olsen	13517 121st Ave NE	Kirkland, 98034	
DERON GRAHAM	85 SYCAMORE WAY HADLOCK 98339	HADLOCK 98339	
HOLLY VITALE	636 Janelle Pl. NW	Bainbridge Is 98110	
Heather Graham	114 NW 59th St	Seattle, WA 98107	
Bridgette Graham	3415 11th Ave. W	Seattle, WA 98119	
Autumn Stuart	631 Sunset Ave NE	Ocean Shores, 98569	
Kathy B. B. B.	2048 15th Ave SE Pl	Bremerton, WA 98311	
Sashay Wright		TACOMA, WA	

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PRINT NAME	RESIDENCE ADDRESS	CITY/TOWN, ZIP	SIGNATURE
Stephane Jenkins		Sequim WA	[Signature]
Raina Oaton		Sequim, WA	[Signature]
Chloe A. Mophis		Sequim WA	Glenn Hopkins
MARJORIE BELL	2110 WILLOW	PORT TOWNSEND	Marjorie Bell
LEWIS BELL	2110 WILLOW	PORT TOWNSEND	J.A. Bell
MIKE DALLAS	11 ST	PT	[Signature]
PATINA IGNAT	11 ST	PT	[Signature]
Catherine North	623 N ST	Port Townsend WA	[Signature]
Rylan North	623 N ST	PT, WA	[Signature]
Hilal Al-Hilali	85 Lost River Rd	Marysville WA	[Signature]
Mary Sheridan	85 Lost River Rd	Marysville WA	[Signature]
MARJORIE BELLETIER	97 NW MARVIN AVE	PORT TOWNSEND WA	[Signature]
Abra Belletier	" "	" "	[Signature]
Candice Perry	14522 5th Ave E	Tacoma WA	[Signature]
Erika Gese	846 Denver Ave	Tacoma WA	[Signature]
Valerie Bravo	6109 Wilshire Blvd	Lawrence WA	[Signature]
Kevin Murphy	3010 College Dr	Ollingen WA	[Signature]

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PRINT NAME	RESIDENCE ADDRESS	CITY/TOWN, ZIP	SIGNATURE
Chelene Whiteaker	8008 29 <sup>th</sup> Ave NW	Seattle, WA 98117	<i>Chelene Whiteaker</i>
Jordynn Jacobowitz	1924 S Sheridan Ave	Tacoma, WA, 98405	<i>Jordynn Jacobowitz</i>
Kim Walker	17907 26th St SE	Lake Tapps, WA 98391	<i>Kim Walker</i>
Chris Kean	12289 NE 12 <sup>th</sup> Ln	Bellevue WA 98003	<i>Chris Kean</i>
Malia Vanleijland	91 Deer ridge RD	port Townsend	<i>Malia VG</i>
Caleb Hall	652 whispering cedar Ln	Chirracum WA 98325	<i>Caleb Hall</i>
JUDOR BARABOI	1931 E LYNN ST, 98112	SEATTLE, 98112	<i>Baraboi</i>
Della Taylor	12224 Daphne Ln	Silverdale, WA 98383	<i>Della Taylor</i>
Andrew Taylor	12224 Daphne LN	Silverdale, WA 98383	<i>Andrew Taylor</i>
Lauri Nichols	3801 5th St NW	Highland, WA 98335	<i>Lauri Nichols</i>
Francis Pettis	1805 53rd Loop SE	Olympia WA 98501	<i>Francis Pettis</i>
Isabella Pettis	1805 53rd Loop SE	Olympia, WA, 98501	<i>Isabella Pettis</i>
Bruce Brucki	25735 SE 40 <sup>th</sup> ST	Sumner WA 98079	<i>Bruce Brucki</i>
Michael Constans	216 20th Ave	SEATTLE, WA 98122	<i>Michael Constans</i>
Kiriyamanda Devi	942 Jolie Way	Port Townsend 98368	<i>Kiriyamanda Devi</i>
Elisabeth Mickel	1213 Anacortes	Anacortes WA 98221	<i>Elisabeth Mickel</i>
Aaron Manki	7481 Monckton Pl	BREXENTON WA 98312	<i>Aaron Manki</i>



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PRINT NAME	RESIDENCE ADDRESS	CITY/TOWN, ZIP	SIGNATURE
Frances L. Apple	870 Grace Ln	Langley 98260	Frances L. Apple
EDWIN ANDERSON	870 GRACE Ln	LANGLEY, 98260	Edwin Anderson
Teresa Swindell	122 Aerie Lane	Port Townsend, 98368	Teresa Swindell
Carole Neat	1035 Garfield	Port Townsend 98368	Carole Neat
Bridget Yeaman	517 Bryan St	Port Townsend, WA 98368	Bridget Yeaman
Bill Wohlhaupter	1930 Lawrence	Port Townsend, WA	Bill Wohlhaupter
Lindy Carder	751 29TH ST	PORT TOWNSEND	Lindy Carder
Barbara Wallis	1215 Corona St	Port Townsend WA	Barbara Wallis
Mary Jacobson	2393 Logan St	Port Townsend	MARY JACOBSON
BRENDA HALE	1331 NEWYORK AVE	BRUNSWICK, 98312	Brenda Hale
MALE McVERNEY	4174 Hill St #A2	Port Townsend 98368	MALE McVERNEY
Donna Nockleby	624 Pinecrest	PT 98368	Donna Nockleby
Penny Bowles	2380 Spring Str E	Port Orchard, WA 98366	Penny Bowles
Jane Moffat	5460 Landes	Port Townsend	Jane Moffat
Diane Ginter	445 Shagstead Way	Port Townsend 98368	Diane Ginter
Cherette WOOD	2314 ERYN ST.	PORT TOWNSEND 98368	Cherette WOOD
BRUCE WREID	1807 Redwood	Port Townsend	Bruce Wreid

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PRINT NAME	RESIDENCE ADDRESS	CITY/TOWN, ZIP	SIGNATURE
Scott Whitehead	8001 2nd Ave	Seattle WA	[Signature]
Dylan W. Ark	SHERIDAN AVE	TACOMA, WA	[Signature]
Rosa da Silva	12288 NE 12th Ln	Bellevue, WA 98005	[Signature]
Stacy Hall	652 Whispering Cedar	Chimacum, WA	[Signature]
Tristan Varbour	PO box 190 Chimacum	Chimacum, WA	[Signature]
David Nichols	3801 59th St Ct NW	Egis Harbor WA	[Signature]
Irene E. Infante	1805 53rd Loop S.E. 9801	Olympia, WA 98501	[Signature]
Sophia Vello-Infante	1805 53rd Loop S.E. 9801	Olympia, WA 98501	[Signature]
Michael Manzella	132 Quinault Loop PT 98368	Port Townsend 98368	[Signature]
Jennifer Mindlin	132 Quinault Loop PT 98368	Port Townsend 98368	[Signature]
KATE CUNNINGHAM	5711 18th AVE NE	Seattle WA 98105	[Signature]
Julie Nagel	4320 Bayless Ave N	Seattle, W 98103	[Signature]
Leslie Nagy	40 8th Ave	Port Hadlock	[Signature]
Mickey Nagy	40 8th Ave	Port Hadlock	[Signature]
Curtis Griffin	304 Olympic ave	Bremerton 98312	[Signature]
Tawana Davis	304 Olympic Ave	Bremerton WA 98312	[Signature]
Isabel Craig	PMB 7256 PO Box 257	Olympia, WA 98507	[Signature]

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PRINT NAME	RESIDENCE ADDRESS	CITY/TOWN, ZIP	SIGNATURE
M. Sarah Ferguson	2881 Cape George	Port Townsend WA 98368	M. Sarah Ferguson
Susan K. Schmidt	2010 Landes St.	Port Townsend WA 98368	Susan K. Schmidt
Betsy Blinks	23 Grant St #B4	PT, WA	Betsy Blinks
Ed Croer	751 29TH	PT, WA	Ed Croer
Sherril Anderson	3300 San Juan Ave	PT, WA	Sherril Anderson
Nicole Larsen	1461 Griffith Pt	Nordland, WA	Nicole Larsen
Sandra Beck	611 Cedar Ave #66	Port Hadlock	Sandra L. Beck
Onyea Sholly	305 Kemney St	98368 PT.	Onyea Sholly
Donna Jean Zentner	21 Balsu Way	Port Townsend 98368	Donna Jean Zentner
Jim Buss	Po Box 1807	Pt. Townsend 98368	Jim Buss
Mae Elmore	1411 22ND ST	PT WA	Mae Elmore
Jocel Rogers	3035 SHERIDAN	PT WA	Jocel Rogers
Leif Bogen	3213 Hastings Ave W	PT, WA	Leif Bogen
Darren McClellan	886 55th St	PT, WA	Darren McClellan
Jacques Thier	31 Maxwell Ave P.T.	P.T.	Jacques Thier
John Duke	4284 Hill St	P.T.	John Duke
J. Frank	4284 Hill St.	P.T.	J. Frank

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PRINT NAME	RESIDENCE ADDRESS	CITY/TOWN, ZIP	SIGNATURE
Carolyn Mathias	921 Cosgrove	PT. Townsend	Carolyn Mathias
Ray Scharer	5091 Bell	Port Townsend	Ray Scharer
Rose Senk	P.O. Box 65316	Port Ludlow	Rose Senk
Raphen Bernas	PO BOX 624	Chimacum 98325	Raphen Bernas
J. William Ford	6917 11th Ln	Quilice WA	J. William Ford
Susan Skoda	5144 Bell St.	PT WA 98364	Susan Skoda
Pam Gill	P.O. Box 688	Chimacum	Pam Gill
<del>John Gunning</del>	<del>5270 Nest Valley Rd</del>	<del>Chimacum</del>	<del>John Gunning</del>
STEVEN BLAKE	128 Woodland Ave	Port Townsend	STEVEN BLAKE
Isolde Perry	343-35th St	PT	Isolde Perry
CAITLIN GODWIN	830 Willow St.	PT	CAITLIN GODWIN
John GUNNING	5270 Nest Valley Rd	CHIMACUM	John Gunning
Lisa Messinger	1306 25th St	P.T.	Lisa Messinger
Herri Hartman	701 Water St	PT	Herri Hartman
JOHN MORTON	2020 Jackson	PT	JOHN MORTON
Joyce Morton	2020 Jackson	PT	Joyce Morton

# Elevated Boat Launch proposal for Ft. Worden State Park Beach

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PRINT NAME	RESIDENCE ADDRESS	CITY/TOWN, ZIP	SIGNATURE
<del>LEA RICHARDS</del> TONI DAVISON	1013 Grant St. 702 Lane de Chantre	P.T. 98368 PT 98368	<del>Lea Richards</del> 
Susanne Feller	702 Lane de Chantre	PT 98368	
S Todd	1456 12th St	PT 98638	
Judi M. Wittmayer	61 Portage Way	Port Townsend WA 98368	
Kirstin Fredericksen	2071 31st St	Port Townsend 98368	
PETER TERHARST	4734 MAGNOLIA ST	" "	
Alexandra Terharst	" "	" "	
Kristin Suenaga	1640 Maple Street	Port Townsend	
NANCY SCHAROFF	5091 Bell	Port Townsend	
JAMES DANIELSEN	940 Lawrence St	Port Townsend	
J. D. RIENSTRA	1635 Water #10	"	
Jana Thornborg LaPlante	2002 Parrier St. PT	Port Townsend WA 98368	
MARK PAULISTER	7074 SR 20	PT	
JASON REBER	619 CLAY ST	PT. TOWNSEND 98368	
LAURA PLANE	319 FILL ST	PT Townsend 98368	
Glenda Geer	5331 Flagler Rd	Nordland 98358	



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PRINT NAME	RESIDENCE ADDRESS	CITY/TOWN, ZIP	SIGNATURE
Launa Southmeyer	702 Adelma Beach Rd	Port Townsend	Launa Southmeyer
Virginia Eammage	2407 SE Briarwood Dr.	Vancouver WA 98683	Virginia Eammage
Paige Courtney	445 S state #2	Bellingham WA 98225	Paige Courtney
Lisa Cartwright	1014 F St.	PT	Lisa K. Cartwright
Irene Rubin	990 Willow St	PT WA 98368	Irene Rubin
Gretchen Sleicher	410 35th St	PT WA 98368	Gretchen Sleicher
Arsten Fischer	12501 40th Ave SE	Everett, Wash 98208	Arsten Fischer
Paul D. Fischer	12501 40th Ave SE	Everett WA 98203	Paul D. Fischer
Kathleen Haven	3300 San Juan Ave	Port Townsend	Kathleen M. Haven
Jamie Barnes	510 Walker St	Port Townsend	Jamie Barnes
Joan Spencer	6332 NE Balzow Rd	Suganish, WA	Joan Spencer
Dora Spencer	6332 NE Balzow	Suganish, WA	Dora Spencer
DAVID SHIAH	74 HILTON AV.	PORT TOWNSEND, WA	David Shiah
Lynette Bullard	74 Hilton Ave	Port Townsend, WA	Lynette Bullard
ERIC GUNTHER	Box 1821	PORT TOWNSEND	Eric Gunther
Diane Ste. Marie	11 West Aloha St	Seattle, WA 98119	Diane Ste. Marie
MARK SABELLA	285 Meadow Rd	PT WA 98368	Mark Sabella
Ryan Knox	1813 Kuhn St	PT Townsend	Ryan Knox

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PRINT NAME	RESIDENCE ADDRESS	CITY/TOWN, ZIP	SIGNATURE
Glenn Winkler	4101 Bluffs Dr	PT	[Signature]
Jane Gultman	312 Juan de Fuca Rd	PT 98368	Jane Gultman
Elsa Goits	1505 Madison	PT	Chas Galt
Edith Leporati	1105 19th St	PT	Edith Leporati
Ronald Johnson	333 Pierce St	PT	[Signature]
Adam Carter	6565 Cape George	PT 98368	[Signature]
Zachary Gayne	3320 Elm St.	PT 98368	[Signature]
Walter Maxwell	916 Blue Dog Rd	P.T. 98368	[Signature]
Jo TIFFANY	2102 L.V. ST	PT 98368	[Signature]
Moore F Keogh	3110 3rd St	PT 98368	Moore F Keogh
Eden D'Shea	751 Old Eagle mount Rd	PT 98368	Eden D'Shea
Jessie Taff	765 Commerce	PTIMACUM	[Signature]
Heather Berry	718 Eugene St.	Port Hadlock 98339	Heather Berry
Carol Murray	431 Perry Hill	PT. 98368	[Signature]
Rene Tanner	132 Kelly Dr.	PT Ladbro 98365	Rene Tanner
Trevor Gloor	82 Stone Rd.	Sequim, 98382	Trevor Gloor
LAUREL GLOOR	82 Stone Rd	Sequim 98382	Laurel Gloor

# Elevated Boat Launch proposal for Ft. Worden State Park Beach

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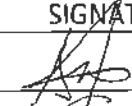

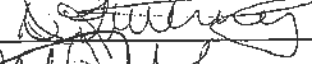




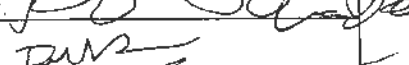
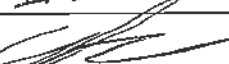
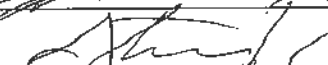
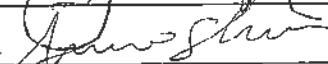
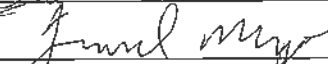
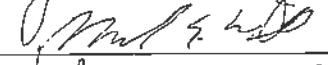
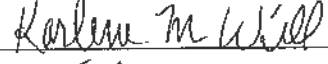
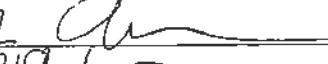


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PRINT NAME	RESIDENCE ADDRESS	CITY/TOWN, ZIP	SIGNATURE
Aleen ATAL	16334 Fremont Ave	Shoreline, 98133	
Richard ABAOUBT	16334 Fremont Ave N	Shoreline, 98133	
Deb Bullmeyer	605 Oak St	Placenta 98365	
Mary Allen	23 Grant Street	Port Townsend 98368	
Kim Genkov	800 Roe St	Steilacoom 98388	
Richard W. J. J.	16411 Hastings Ave W	Port Townsend	
Lucinda Reuter	5012 14th Ave NE	Lake Stevens, WA 98258	
Joe Johnson	1738 Garfield	Port Townsend	
Earl Holman	19331 Schuene	Port Townsend	
Sarah Kelligh	515 North 6th Ave	Tumwater 98512	
Steven Byskov	3604 N Grace Ln.	Bellingham, WA	
Annie Schermer	100 Little Pond Rd	Port Angeles, WA	
Azurea Mayo	2546 Howcomb	Port Townsend	
Michael Will	3549 NE Arrowhead	Bremerton 98311	
Karlene Will	3549 NE Arrowhead	Bremerton, WA 98311	
Christine Fadden	5114 Elm St	Port Angeles WA 98342	
Julie Peterson	730 Willow St	Port Townsend 98368	

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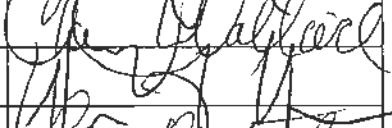
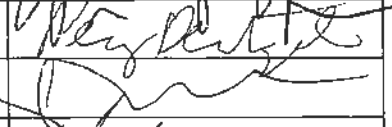
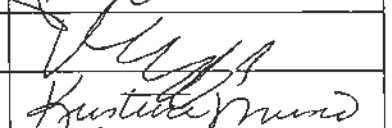
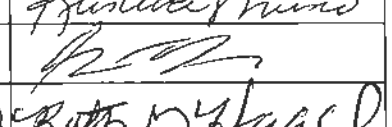
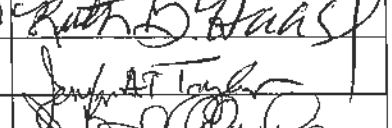
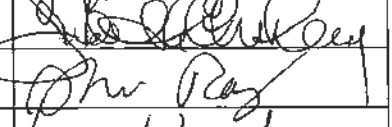
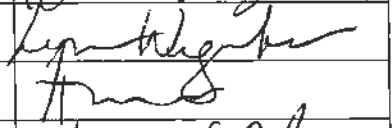
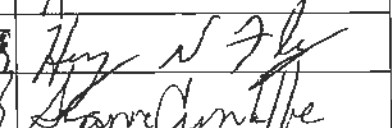
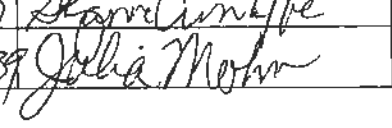


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PRINT NAME	RESIDENCE ADDRESS	CITY/TOWN, ZIP	SIGNATURE
Chris Cooper	4925 mason St	Port Townsend 98368	
Cheryl Wallace	" "	" "	
William Dentzel	813 53rd St	PT	
Penny Dentzel	843 53rd St	PT	
Van C le	280388 6904	Belleue	
Van Duong	4654 144th Pl SE	Belleue	
Kristine Munsie	4638 144th Pl SE	Belleue 98006	
Scott Kirby	4638 144th Pl SE	Belleue 98006	
Ruth G. HAASL	417 25th St	Port Townsend WA	
Jennifer Taylor	283 Port Lane	Port Townsend 98368	
JUDITH ASHLEY	554 BRUNSWOOD LAKE	BRUNSWOOD, WA	
Shila Rany	509 Red St	Port Townsend	
Lynn WEGENKA	3820 West Valley	Clyde WA	
Thom Wyle	555 Blue Sky Dr	PT. WA	
HENRY FLY	1520 JEFFERSON	PT, WA 98368	
Suzanne Curtis	1058 Quincy St	PT WA 98368	
Julia Mohr	P.O. Box 1203 (240 Wilbur)	Port Hadlock, WA 98339	

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PRINT NAME	RESIDENCE ADDRESS	CITY/TOWN, ZIP	SIGNATURE
KATHERINE LUTTENSTEIN	8535 DIBBLE AVE NW	SEATTLE, WA 98117	<i>Katherine Luttenstein</i>
B. Nandi	"	"	<i>B. Nandi</i>
Mark Keith	4036 Birchmanct	Olympia, WA	<i>Mark Keith</i>
Andy Hatfield	1852 Shuksan Ave	Glacier WA	<i>Andy Hatfield</i>
Ellen Hatfield	1692 Shuksan	Glacier WA	<i>Ellen Hatfield</i>
Beth DeVoe	15541 NE 179th St	Issaquah	<i>Beth DeVoe</i>
Jay Sachs	"	"	<i>Jay Sachs</i>
Corey Lashlee	1725 Wilson	Port Townsend WA	<i>Corey Lashlee</i>
Apple Martin	1725 Wilson	Port Townsend, WA	<i>Apple Martin</i>
Angelina Reyes	1709 SF Ave	Olympia	<i>Angelina Reyes</i>
Tommy Wheeler	1208 SFAve	Olympia	<i>Tommy Wheeler</i>
	3010 Butler St	Everett WA	<i></i>
Sheila J Moss	4000 1st Ave SE	Port Townsend, WA	<i>Sheila J Moss</i>
Linda Henriksen	144 W Str.	Port Townsend 98368	<i>Linda Henriksen</i>
Paula Thurston	636 N. Jacob M. Her Rd	Pt Townsend 98368	<i>Paula Thurston</i>
Pam Bartlett	2930 Alder St.	Pt Townsend 98368	<i>Pam Bartlett</i>
Colette Heath	734 52nd St	Port Townsend 98368	<i>Colette Heath</i>



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PRINT NAME	RESIDENCE ADDRESS	CITY/TOWN, ZIP	SIGNATURE
Arndith Cole	824 57th	PT 98368	Arndith Cole
Karen Akins	2880 Gise St	PT 98368	Karen Akins
Susan Leinbach	2021 Hill St	PT 98368	Susan Leinbach
THEA SMITH	2121 Holcomb St	PT 98368	Thea Smith
Allen Henneman	475 N. JACOB M. WARE	PT 98368	Allen Henneman
Rebecca S. Stinson	2261 Old Gard. Rd.	Gardiner 98283	Rebecca S. Stinson
Kieth Hvenke	5708 Jackman	PT	Kieth Hvenke
KODDY WILSON	680 VAINIER LANE	PL 98365	Koddy Wilson
Jeff Randall	1142 Adams St.	PT 98368	Jeff Randall
Richard Williams	2399 Highland Loop	PT 98368	Richard Williams
Patricia Wal	8135 Kingston P-T-	PT 98368	Patricia Wal
Stacy Anderson	2237 Ivy St	PT 98368	Stacy Anderson
Green Harris	926 Monroe St	PT 98368	Green Harris
Julie Lange	201 Pond Rd	PT 98368	Julie Lange
Colin FODEN	928 MONROE	PT 98368	Colin Foden
JOMAE JENSEN	1611 ORIENTAL AVE.	BHAM 98227	Jomae Jensen
SUSAN L FOX	4191 JACKMAN	PT 98368	Susan L. Fox

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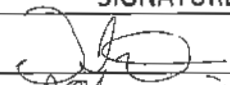
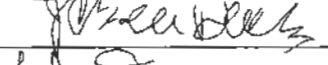
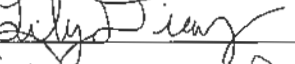
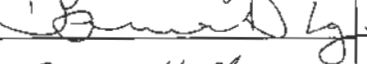
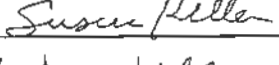
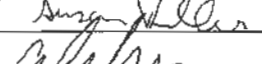
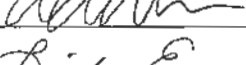

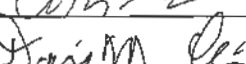
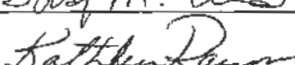
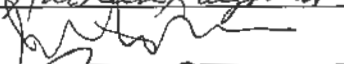


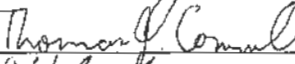
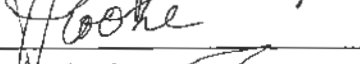


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PRINT NAME	RESIDENCE ADDRESS	CITY/TOWN, ZIP	SIGNATURE
DIAZ DANIEL	14905 Lawrence LK RD. SE	Yelm, WA 98597	
Jazel Diaz	14905 Lawrence LK RD. SE	Yelm, WA 98597	
Lily Diaz	14905 Lawrence LK RD. SE	Yelm, WA 98597	
Diaz Diana	"	"	
S Keller	150 Sunset	Port Townsend 98368	
R Keller	150 Sunset	Port Townsend 98368	
Cameron Dalsimer	2184 Bacon Place	Port Townsend	
Linda Egan	4048 Hill St	" 98368	
Chance Kane	819 56th St	Port Townsend	
DAVID CLIVE	131 CAMANO LAKE	PORT LUDLOW	
Kathleen Raymond	811 U ST.	Port Townsend	
JOHNSON MELISSA	1007 U ST.	Port Townsend	
Sharon Yeh	735 U ST	Port Townsend	
Brittany Curney	13315 131st ST RP N	High Harbor	
TOM CONNELLY	744 U ST. P.T.	PORT TOWNSEND	
Heather Walko	13517 NE 148th ST	WOODINVILLE, WA 98072	
MICHAEL WALKO	13517 NE 148th ST	WOODINVILLE, WA 98072	

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PRINT NAME	RESIDENCE ADDRESS	CITY/TOWN, ZIP	SIGNATURE
Christopher Kelly	P.O. Box 1480	Port Townsend	Chris Kelly
Lorene Winsten	1355 Jackman	Port Townsend	Lorene Winsten
Judy Madely	151 E Wilkey Lane	Shelton 98584	Judy Madely
Mary Tavano	720 Holly Lane	Shelton 98584	Mary Tavano
RJ Anibas	1530 S. Discovery	Port Townsend	RJ Anibas
Vickie Aase	929 Madison	Port Townsend	Vickie Aase
Kayla Merritt	3110 E. Cherry	Seattle 98122	Kayla Merritt
Lyn Zimmerman	40 COMBS	Port Townsend	Lyn Zimmerman
Sherry Jones	354 E ST	PT, WA 98368	Sherry Jones
Robert Chafan	538 Adams St	PT, WA 98368	Robert Chafan
Isabelle Ralonde	788 41 <sup>ST</sup> ST	PT 98368	Isabelle Ralonde
Lisa Fletcher	1414 Clallam St.	PT 98368	Lisa Fletcher
Don LaBonte	4049 50th AVE SW	Seattle, WA 98114	Don LaBonte
Janet Purinton	581 Winslow Way W	Bainbridge IS. 98110	Janet Purinton
Cathy Kopald	105 Madison St	PT 98368	Cathy Kopald
Eleanor Meigs	P.O. Box 1016	Camas, WA	ELEANOR MEIGS
Laticia Long	151 Pine Dr	PT. W 98368	Laticia Long

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PRINT NAME	RESIDENCE ADDRESS	CITY/TOWN, ZIP	SIGNATURE
JAMES RUTHERFORD	2265 NE 61st	Seattle, WA 98115	[Signature]
Aura Village	343 N. Jacob Miller Rd.	P.T. 98368	Aura R. Village
Mary Toews	1233 Blaine St	Port Townsend	[Signature]
Catherine Pappas	333 Montgomery Lane	Port Ludlow WA 98365	Catherine R. Pappas
Lisa Stortmark	174 Greenway	P.T. WA 98361	[Signature]
LARRY MORRELL	2212 Sheridan	PT TOWN Sound WA 98361	[Signature]
Margarita Burnett-Thomas	912 N 73rd St, 8	Seattle, 98103	[Signature]
Ariel Burnett	912 N 73rd St.	Seattle 98103	[Signature]
Bob Heinrich	4602 42nd Avenue	Port Townsend	[Signature]
Jim Todd	1515 Fir Street	PT, WA 98368	Jim Todd
Tom J. Stanlick	2288 NE 61st	Seattle WA 98115	[Signature]
Perry Stanlick	2288 NE 61st	Seattle, WA 98115	[Signature]
ANNE HANES	463 Middlepoint	PT	Anne Hanes
Estelle Coder	54 Bay View Ln	PT	[Signature]
Kristina Northey	2910 Kimball #9	PT.	Kristina Northey
Kelly Lattier	313 P Street	PT	Kelly Lattier
Daniel Lattier	"	"	[Signature]

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PRINT NAME	RESIDENCE ADDRESS	CITY/TOWN, ZIP	SIGNATURE
CONOR FERRY	4284 CLIFF ST. PORT TOWNSEND	PT 98368	Conor Ferry
Bryan Hacking	15801 Virginia Pl. Rd NE Poulsbo, WA	Poulsbo 98370	Bryan Hacking
URSACE MILNER	3020 N. GERRARD ST	SEATTLE WA 98177	URSACE MILNER
Debra Beaton	303 Castillano Way unit - 18	Port Townsend WA 98368	Debra Beaton
KARLINE F. BIRD	5118 Nettot Ct NW	Olympia, WA 98502	Karline F. Bird
Richard BIRD	5118 Nettot Ct. NW	Olympia, WA 98502	Richard Bird
JOHN FRASCA	1215 LAWRENCE #202	Port Townsend 98368	John Frasca
Janice Joy Dunn	483 Blue Ridge Rd	Port Townsend WA	Janice Joy Dunn
Shannon Lewtje	60 Explorer Lane	Port Ludlow WA	Shannon Lewtje
SERANWARTIE D	12829 NE 185th CT	Bothell, WA	SERANWARTIE D
Thomas Glenn	723 N 1st.	Tacoma WA 98403	Thomas Glenn
Melish Pelham	2105 5th Ave NW	Puyallup 98371	Melish Pelham
Donald Stull	1622 Hill St.	Port Townsend WA	Donald Stull
KATHERINE STULL	1622 Hill St.	Port Townsend, 98368	Katherine Stull
PATRICIA SIEMIAN	451 S BAY WAY	Port Ludlow, 98365	Patricia Siemian
Karen Grouse	423 Adelia Beach	Port Townsend, 98368	Karen Grouse
WILLIAM F. DAVIES	14 PENWOOD CT	PORT TOWNSEND 98368	William F. Davies



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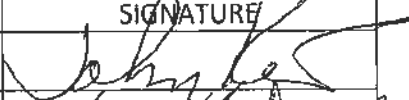

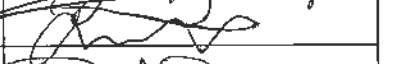




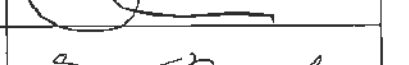
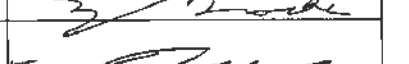

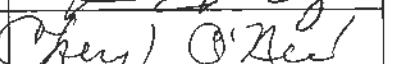
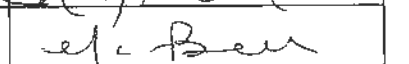
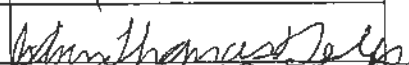
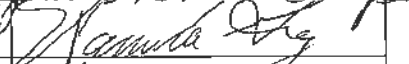
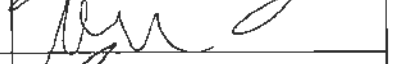
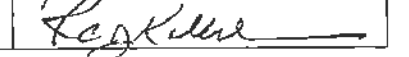

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PRINT NAME	RESIDENCE ADDRESS	CITY/TOWN, ZIP	SIGNATURE
J. KENT	23 Vista Wood CT	PORT LUDLOW 98365	
Megan Henry Dumper	825A NW Huckle	Bremerton 98311	
Joselyn Dumper	825A NW HUCKLE	Bremerton WA 98311	
Raymond R. 2nd	788 4th ST PT		
Chris Fletcher	1414 C Allam ST	Port Townsend 98168	
Linda Wlad	302 Bluffs DR.	Port Townsend	
Colleen Alliman	4049 50th Av SW	Seattle WA 98116	
Chuck Beel	4400 Old Mill	Bainbridge 98140	
Suzanne Dusch	36 Patison St.	Nadler 98339	
Terry McIlroy	20921 SE 14th PL	Sammamish 98675	
David Meigs	PO Box 1016	Camas WA 98607	
Cheryl O'Neil		Pt. Ludlow WA	
Monica Bell	1308 14th St.	Port Townsend WA	
JoAnn Thomas DeP	620 Westwind Dr.	Zillah WA 98368	
PAM GRAY	533 21st ST	PORT TOWNSEND	
Jonathan Z	619E ST	P.T.	
R. KALLAL	3989 SE CAMDEN FX	PORT ORCHARD 98366	

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PRINT NAME	RESIDENCE ADDRESS	CITY/TOWN, ZIP 98368	SIGNATURE
Alexandra Firth	2237 Ivy Street	Port Townsend	Alexandra Firth
JEFF TOLSON	955 W. 1st	PT	Jeff Tolson
Camron Boyd	1336 Fir St.	P.T. 98368	Camron Boyd
PATRICIA NELSON	1105 Swanson Ave	PT 98368	Patricia Nelson
DOUGLAS	15th Greenway Ln	Port Townsend 98365	Douglas
BONNIE BURTON	2109 Sherman St.	Pt 98368	Bonnie Burton
Cynthia Albert	3123 Sage Ln	Pt 98368	Cynthia Albert
Sonja Henderson	1868 21st St. #8	Pt 98368	Sonja Henderson
MICHAEL MORLEY	928 14th St	P.T. 98368	Michael Morley
Catherine Marzke	1211 Upper Bluffs Dr.	P.T. 98368	Catherine Marzke
Paula Sticker	671A Fort George Rd	Nordland, 98358	Paula Sticker
Alice Cummings	226 SNE Blvd	Seattle, WA	Alice Cummings
SCOTT MATTHEWS	711 Pacific Ln	PT	Scott Matthews
Carol Schoubae	9709 35th Ave NE	Seattle 98115	Carol Schoubae
R. Sebastian Eggert	POB 336	Port Townsend 98368	R. Sebastian Eggert
Chandra Wu	6220 38th Ave NE	Seattle 98115	Chandra Wu
Quinn Roberts	6220 38th Ave NE	Seattle 98115	Quinn Roberts

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PRINT NAME	RESIDENCE ADDRESS	CITY/TOWN, ZIP	SIGNATURE
James Hones	463 Middle Point Rd	Port Townsend 98368	[Signature]
Grenville Borker	414 Washington St	Port Townsend 98360	[Signature]
Kathryn Hoenes	1730 Hill St	PT	[Signature]
Marybeth Markham	2910 Kimball St	PT 83863	[Signature]
Rachel Rutledge	1608 Hill St.	PT 98368	[Signature]
Ly Nguyen	3111 2nd Ave S	Seattle 98144	[Signature]
Ann Fisher	4234 Interlake Ave	Seattle 98103	[Signature]
Melody Vincent	4607-62 Ave. N	Tacoma WA 98466	[Signature]
Tammy Torok	1626 30th St.	PT, 98368	[Signature]
Nicci Milner	3020 W. Garfield St	Seattle 98199	[Signature]
Maria Sosa	303 Castellano Way #10	PT 98368	[Signature]
Lyn di Radmularich	665 Pinecrest Dr	PT 98368	[Signature]
K. DROZ	" "	" "	[Signature]
Sarah Nischert	1770 Swansonville Rd	Port Hellen, WA 98365	[Signature]
Kathleen White	P.O. Box 736	Port Hadlock 98364	[Signature]
Victoria O'Donnell	3910 Hill St	Port Townsend 98368	[Signature]
SUSAN H. NIVER	340 Sunset Blvd	Port Townsend 98368	[Signature]

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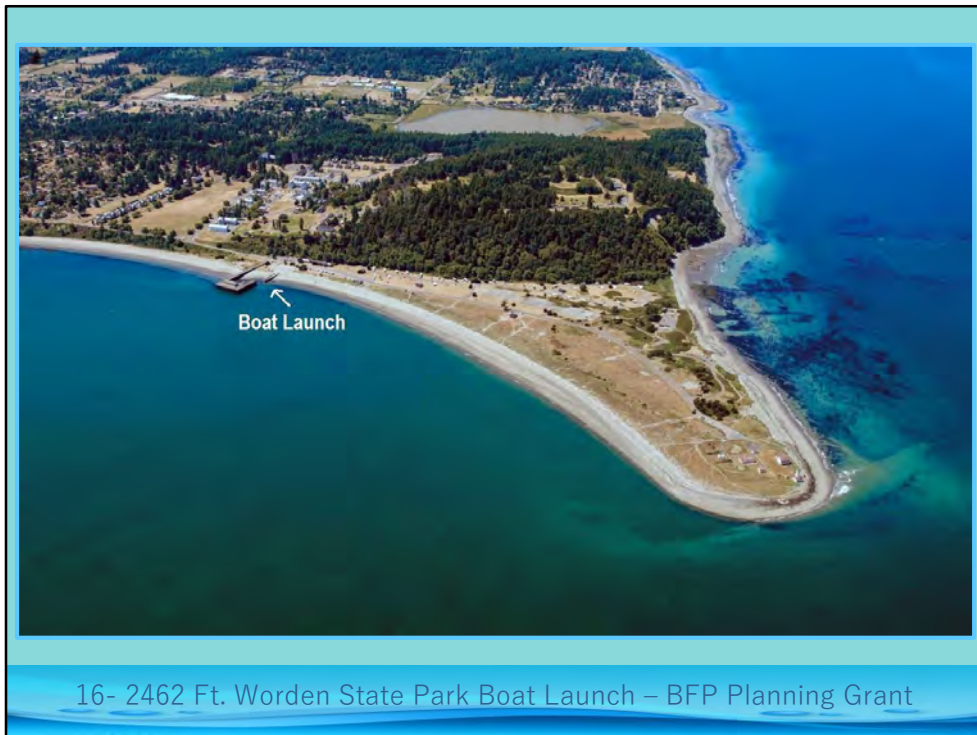
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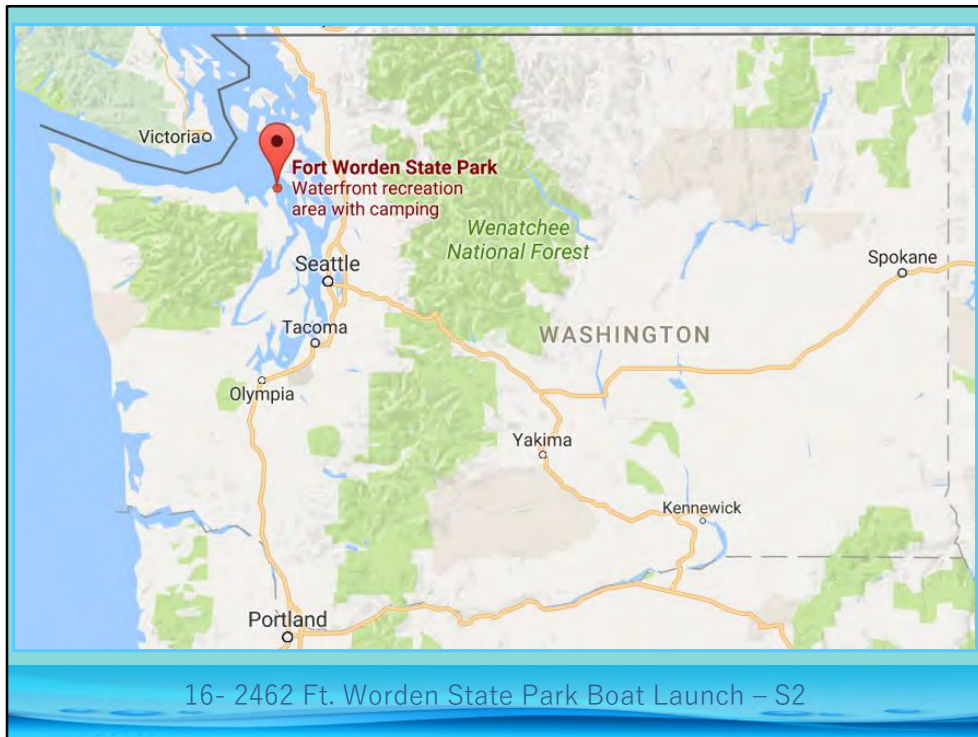
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PRINT NAME	RESIDENCE ADDRESS	CITY/TOWN, ZIP	SIGNATURE
Barbara Glenn	340 Sunset Blvd	Pt Townsend	Barbara Glenn
Jordan Ruesch	5180 Landes St	Port Townsend	Jordan Ruesch
Gail Rowell	1101 Blaine St	Port Townsend	Gail Rowell
Loretta Hamon	952 Lower Oyster Bay Dr.	Bremerton, WA 98312	Loretta Hamon
Gail Katz	805 Rose St	PT WA 98368	Gail Katz
JAMES BEEBE	451 S. BAYWAY	PORT TOWNSEND, 98365	James Beebe
ELIOT NICKSON	1134 UMATILLA AVE	PT 98368	Eliot Nickson
Brooke Saul	10510 Greenwood Ave #313	Seattle WA 98133	Brooke Saul
Ashley Jorgensen	806 Garfield St	Port Townsend WA	Ashley Jorgensen
MONICA YOUNG	427 Adelma Beach	PT 98368	Monica Young
Claude Bourdin	1016 MANICKSON	PT 98368	Claude Bourdin
Maureen Huff	423 Adelma Beach	P.T. 98368	Maureen Huff
Daniel Meisler	120 Frederick St	PT	Daniel Meisler
Tom Del Boca	1355 JACKMAN	P.T. 98368	TOM DEL BOCA
Deb Kalmbach	4789 Arizona Pl	P.T. 98368	Deb Kalmbach
Colleen Ambros	1530 S. Discovery Rd	P.T. 98368	Colleen Ambros
Dana Robert	3110 E CHERRY	SEA 98122	Dana Robert

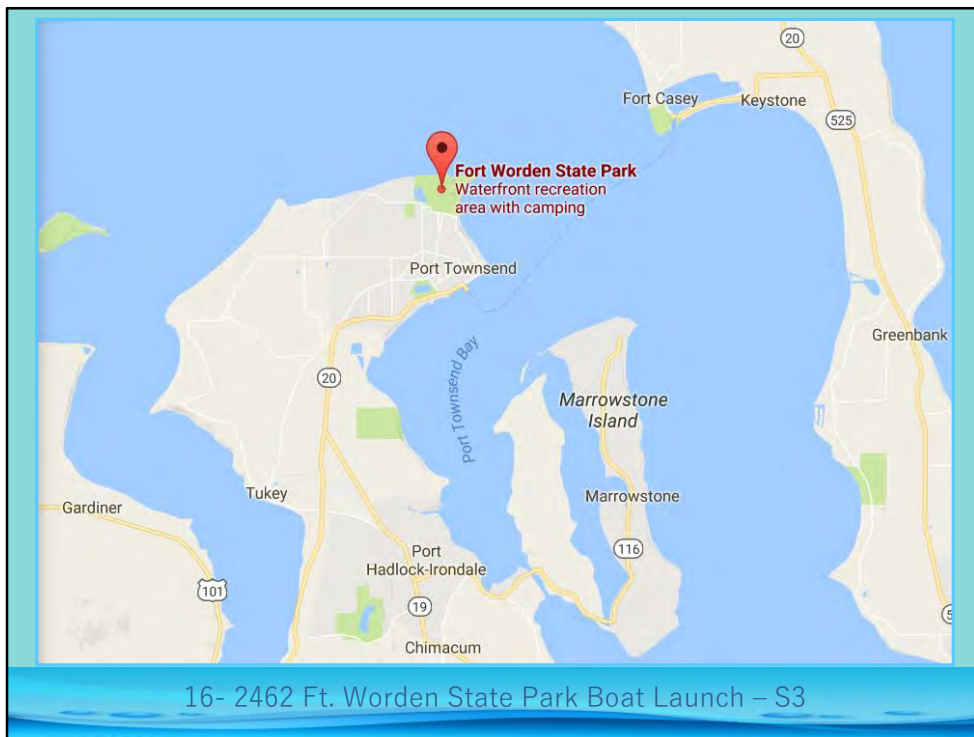


Hello. I am presenting our request for a \$315,000 planning grant for replacing the Ft Worden State Park Boat Launch.

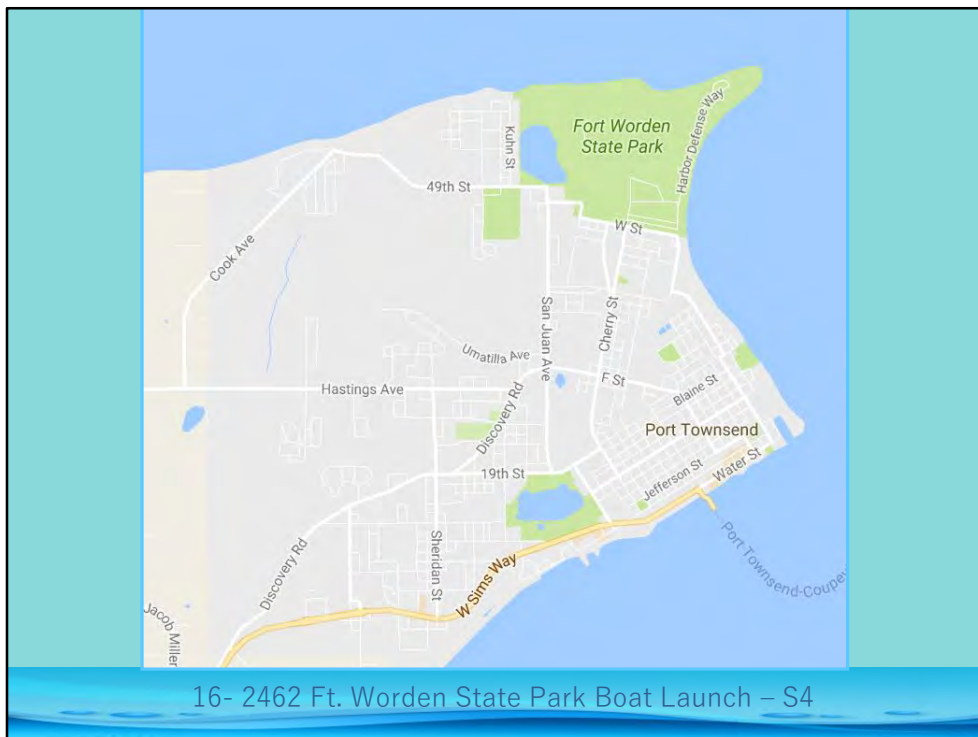




Ft. Worden State Park is located at the mouth of Admiralty Inlet on the NE tip of the Olympic Peninsula



This 434 acre park is on the north side of Port Townsend. On this map, Whidbey Island is on the east side. (use pointer) Off the west side of the map are Sequim and Port Angeles. (Use Pointer) Ft. Worden to Ft. Casey is about 4 miles. Ft. Worden to Protection Island is about 7 miles.



The state park has over two miles of saltwater shoreline. The tip of the peninsula is the Port Wilson lighthouse.



5



16- 2462 Ft. Worden State Park Boat Launch – S6

The Marine Science Center attracts thousands of visitors every year to the Ft. Worden State Park waterfront for its programs and exhibits. It is a vital marine education facility for regional school children and for visitors to the state park.





16- 2462 Ft. Worden State Park Boat Launch – S7

Many recreational boaters enjoy exploring the historic fort, park trails and other facilities. The overnight lodging provided in the historic structures provides alternative lodging to camping.



1. Need - The Ft. Worden boat launch provides safe and efficient access into the mouth of Admiralty Inlet and the east end of the Straits of Juan de Fuca. The area just off shore from the park is named Mid Channel Bank. (use pointer) It runs from Port Wilson on the north end of Ft. Worden to Marrowstone Point . According to the Puget Sound Anglers organization it has become of the most popular fishing areas in the region.

In Port Townsend are the Pt. Hudson and Boat Haven boat launches. (Use pointer)They are popular launches but have very limited parking and capacity.

Across Port Townsend Bay is the Ft. Flagler State Park launch. South is the Port Hadlock launch that is frequently closed due to sand drift and related issues.

The Gardiner boat launch on Discovery Bay is a gravel launch and has very limited parking and capacity. On Sequim Bay is the Sequim Bay State Park launch and the John Wayne Marina launch.

During salmon and crabbing seasons and peak summer use, these launches are not adequate . The number of launches and limited parking do not meet the demand. This results in backed up traffic and frustrated anglers and boaters.

## 1. Need

### Usage:

Park Visitation:	Approximately 1 Million Annually
Estimated Motorized Boat Launch Usage:	Approximately 25,000 Annually
Summer Weekend Motorized Launches:	Approximately 125 daily

### Fishing Seasons:

Busy Season Begins Presidents Weekend in February  
Halibut Season in May Very Busy  
July 4<sup>th</sup> – Labor Day Crabbing and Salmon Seasons – Overflow Crowds Weekends  
November Chinook Season Lighter Use

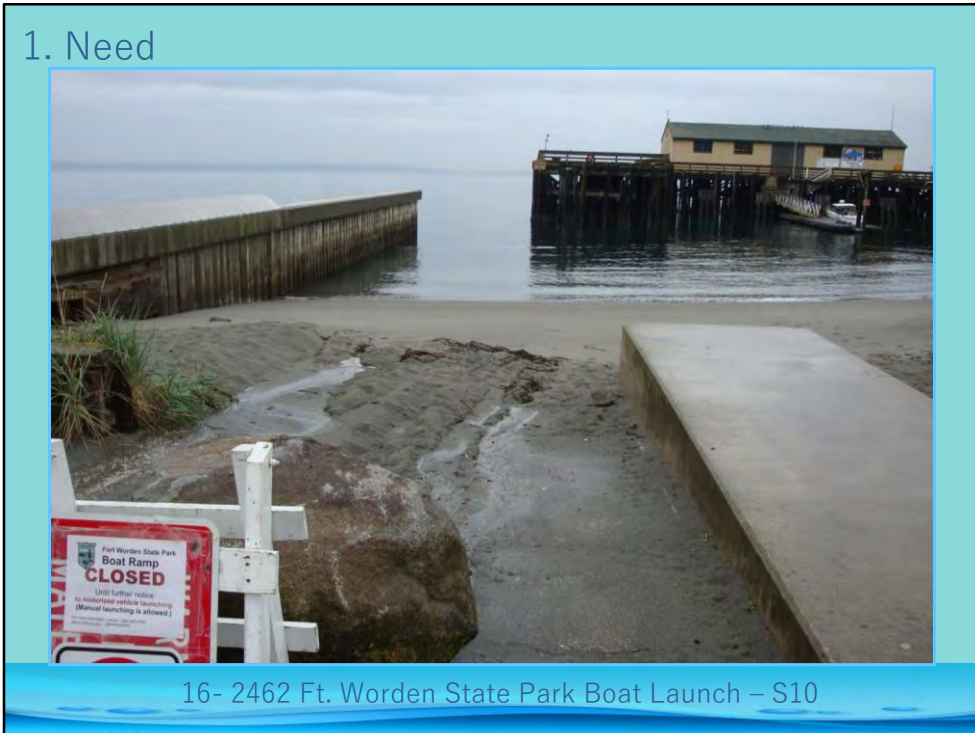
The limiting factor is boat launch closed due to sand.

16- 2462 Ft. Worden State Park Boat Launch – S9

The Ft. Worden boat launch averages about 25,000 launches a year. This number is being kept lower than demand due to the launch being buried by sand and closures to comply with operational permits to protect aquatic habitat.

Peak usage is during the summer crabbing and salmon seasons.

## 1. Need



The Ft. Worden Boat Launch is closed. As it currently exists, it is not serving recreational needs. Anglers and their elected officials have expressed dissatisfaction with the launch closure due to its proximity and ease of access to important fishing grounds. Removing the sand is an expensive cost to State Parks and detrimental to forage fish and migrating juvenile salmon. Agency staff are reluctant to renew the HPA for sand removal and have warned State Parks staff that it is likely to be denied in the future and have recommended an elevated launch as a solution.

## 1. Need



16- 2462 Ft. Worden State Park Boat Launch – S11

An elevated boat launch would eliminate the need for sand removal, would be elevated above nearshore habitats greatly reducing impacts to forage fish and juvenile salmon, and provide much better year round access and usability at varying tide levels. This is the launch at Manchester.



## 1. Need



16- 2462 Ft. Worden State Park Boat Launch – S12

These organizations support our efforts to design and build a better boat launch for better year round fishing access and for habitat restoration and protection.

1. Need

**peninsuladailynews.com**

**Fort Worden State Park's boat launch closed**



Charlie Bermant/Peninsula Daily News  
Park personnel moved a boulder in front of the Fort Worden State Park boat ramp to enforce its closure.

16- 2462 Ft. Worden State Park Boat Launch – S13

This newspaper article announced the closure of the boat launch and explained the permitting issues. Boaters have expressed strong sentiments about getting the launch reopened.

## 1. Need



16- 2462 Ft. Worden State Park Boat Launch – S14

No State Park Manager wants a facility that does serve the public or that damages fish habitat and related species. Rather than closed, we would like to have a sign that states, "Coming Soon."

## 1. Need



16- 2462 Ft. Worden State Park Boat Launch – S15

A planning grant is needed to fund pre-design, planning, design and permitting for an elevated boat launch. During the HPA permitting process for boat launch maintenance , the ramp's impacts to forage fish and migrating juvenile salmon were identified. An elevated launch was recommended. Launch replacement was added to State Parks 10 Year Capital Budget Plan. This illustration identifies the area where the sand and woody debris that have been removed from the boat launch have been deposited in the past.

## 2. Site Suitability

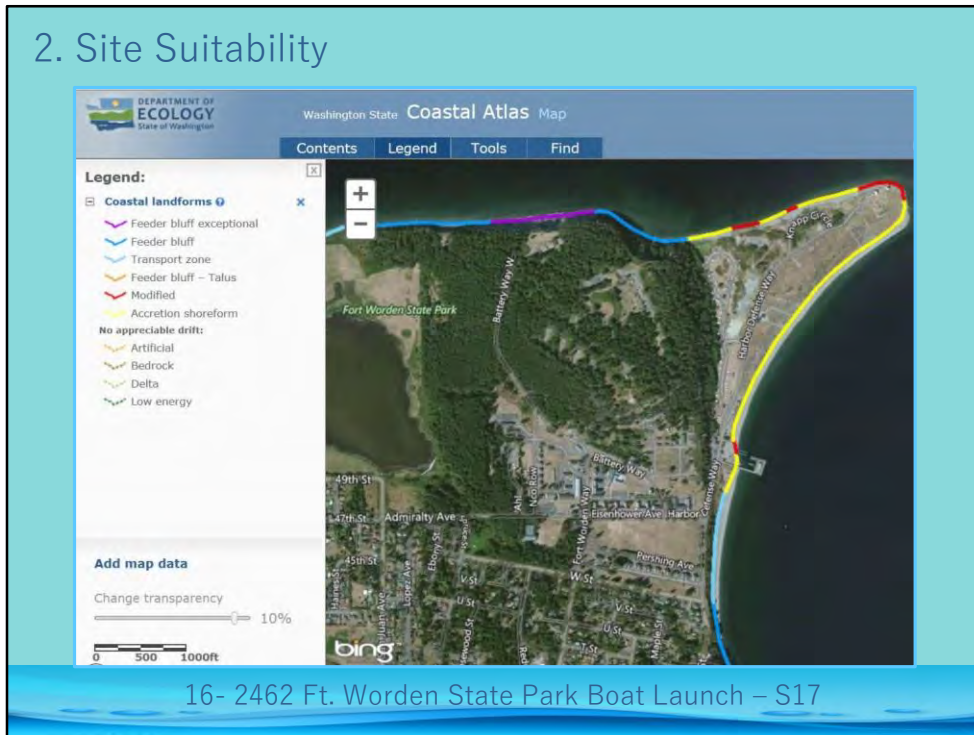


16- 2462 Ft. Worden State Park Boat Launch – S16

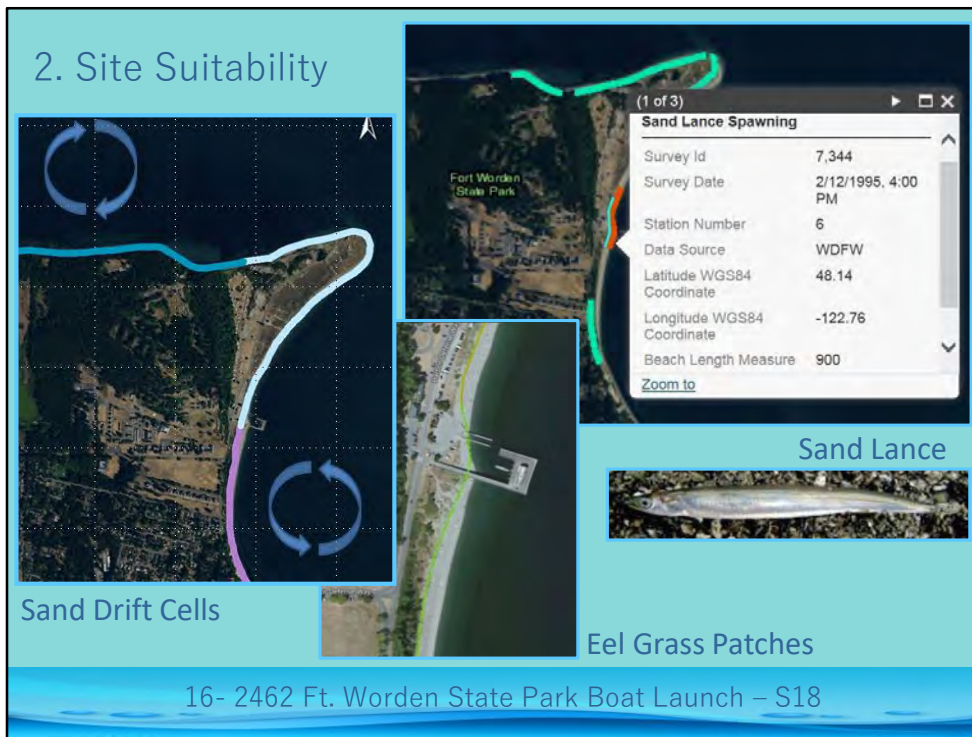
2. Site Suitability - Although Ft Worden is an excellent site for a boat launch due to the relatively calm waters and easy access to prime fishing, there may be ecological and recreational benefits to modifying the boat launch location, length and height.



## 2. Site Suitability



We have been in consultation with Department of Ecology, Fish and Wildlife and Natural Resources staff to identify the scope of work for biological and hydrological studies. This is some of the information in DOE's Coastal Atlas.



These photos and map illustrate some of the factors that will be addressed in the design of the boat launch. There appears to be agency agreement that an elevated boat launch will solve the sediment and habitat issues while serving the high demand for a boat ramp in this location.

## 2. Site Suitability



16- 2462 Ft. Worden State Park Boat Launch – S19

Currently, there are approximately 70 parking spaces near the boat launch, (use pointer) including 23 in the parking lot adjacent to the boat launch. Parking is not overcrowded except on peak use summer weekends and for special events. There is additional parking throughout the park that can be utilized on crowded days.

There is an existing restroom across the park road from the boat launch. (use pointer) There is a sidewalk and cross walk to the pier. ADA access route and parking improvements need to be made. The gently sloping property will make these improvements easy. If there is a decision to relocate the boat launch to the north, there are additional restrooms and parking north of this site that can be utilized by boaters.

## 2. Site Suitability




20

## 2. Site Suitability



### Shoreline Environment

#### Environment Designations

- |   |                       |
|---|-----------------------|
|  | Natural               |
|  | Conservancy           |
|  | Shoreline Residential |

- Water Oriented Recreation Allowed
- No Net Loss Shoreline Ecological Functions or Degradation of Other Shoreline Values
- Results in Restoration of Ecological Values

16- 2462 Ft. Worden State Park Boat Launch – S21

The Shoreline Management Plan designated the boat launch area as Conservancy. A new elevated launch is permissible if it results in restoration of ecological values which is why an elevated launch is proposed.



### 3c. Planning Success



16- 2462 Ft. Worden State Park Boat Launch – S22

3.C Planning Success - This project will be a success because the grant will provide the funds needed for pre-design studies and consultations to assure that the project will meet the recreation and aquatic resource needs. This conceptual site plan illustrates the proposed elevated boat ramp and other site improvements including accessible parking, sidewalks and removal of the existing creosote bulkhead.

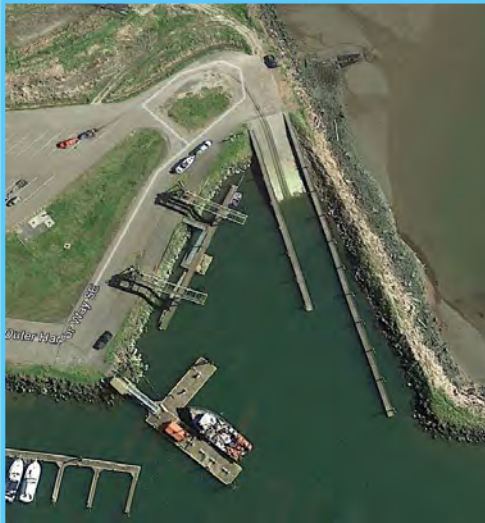
### 3c. Planning Success



16- 2462 Ft. Worden State Park Boat Launch – S23

There are several successful elevated boat launches in Washington state. This is the Port of Manchester.

### 3c. Planning Success



Port of Illwaco

Port of Silverdale



16- 2462 Ft. Worden State Park Boat Launch – S24

Other elevated launches include the Port of Illwaco and the Port of Silverdale. We are confident that an elevated launch will be the solution for the issues at Ft Worden. It will elevate above the sensitive nearshore habitats. It will provide year round access for anglers and other recreational boaters. And it will reduce State Park maintenance costs.

### 3c. Planning Success



16- 2462 Ft. Worden State Park Boat Launch – S25

You asked for additional information on how an elevated boat launch will work in relationship to gangways and floats. These photos are the launch at Port of Manchester. It is a double ramp with gangway and floats on one side. During medium and low tides, pedestrians can walk under the launch and gangway.

### 3c. Planning Success



16- 2462 Ft. Worden State Park Boat Launch – S26

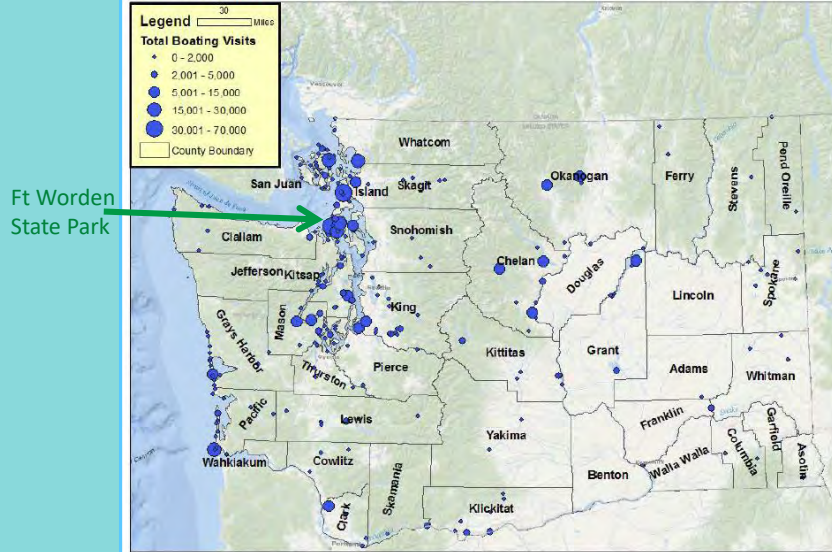
Monitoring and restoration of near shore habitats will be required as they are for all boat ramps in Puget Sound and on our coast. Within the two year planning grant cycle, we will be able to do the studies, consultations, design and permitting necessary to have a project ready to be constructed.

In addition to Park Staff expertise, we will hire consultants who specialize in elevated boat launch design. With intra-agency, tribal and angler support and the diverse planning team, we are confident this project will be a success. We will have a permitted and ready to construct project as a result of this grant.



## 4. Cost - Benefit

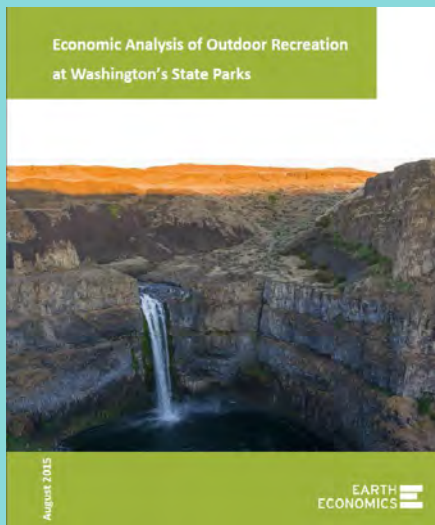
Figure 12. Water-Related Recreation Visits at State Parks



16- 2462 Ft. Worden State Park Boat Launch – S27

4. Cost Benefit - Ft Worden boat launch was one of the busiest in the state park system when it was open for public use.

## 4. Cost-Benefit



Closed Ramp = Lost Revenue for State Parks, City of Port Townsend & Marine Suppliers

Year Round Launch will increase State Park revenues and public recreation opportunities



16- 2462 Ft. Worden State Park Boat Launch – S28

In 2015 an economic analysis of WA State Parks was published.

The closed launch at Ft. Worden is resulting in approximately \$175,000 a year in lost revenues for WA State Parks.

Based on 25,000 boat launches annually with the average of 3.7 people per boat, that is approximately 92,500 people annually who will benefit from this launch being replaced with a functional, year round launch.

#### 4. Cost - Benefit

Ft. Worden's 92,500 boaters spend approximately \$2,775,000 on good and services annually.



16- 2462 Ft. Worden State Park Boat Launch – \$29

Ft Worden State Park is a key tourism attraction for the Port Townsend Area. With the launch closed, these boaters and anglers may be going elsewhere and not buying fuel, food, lodging and other services in Port Townsend.

The average day boater spends approximately \$30 per day. Overnight boaters average about \$81 per day.

Assuming all boaters are day users and the Ft. Worden launch provides boating for 92,500 people annually, they are spending approximately \$2,775,000 annually in good and services. The expenditures are actually higher if lodging is included.

The new elevated ramp will restore and likely increase these boating revenues.

#### 4. Cost - Benefit



16- 2462 Ft. Worden State Park Boat Launch – S30

This project will benefit ecosystem values. There are few things more important to Washingtonians than protecting and restoring salmon habitat. State Fish and Wildlife has indicated that the existing surface ramp is negatively impacting juvenile salmon migration and forage fish spawning.

## 4. Cost - Benefit

New launch and site improvements will comply with American with Disabilities Act Guidelines.

Will benefit:

- Individuals and families
- Educational tours and other programs by being able to include people with disabilities.

*People with disabilities are greatly underserved by fishing and boating facilities.*



16- 2462 Ft. Worden State Park Boat Launch – S31

WA State Parks is committed to universal design. The new facilities will comply with ADA which will benefit individuals, families and educational groups.



#### 4. Cost-Benefit

Boat ramp maintenance costs will be greatly reduced.

Grant will develop a solution that benefits recreational boaters & the environment.

Emergency Services will have year round ramp to serve this popular recreational boating area.



16- 2462 Ft. Worden State Park Boat Launch – S32

This project will greatly reduce maintenance costs. The grant will develop a solution that benefits recreational boaters and the environment. The new launch will provide for quick emergency access year round. Weather can change. Accidents happen.

## 5. Sustainability and Environmental Stewardship



16- 2462 Ft. Worden State Park Boat Launch – S33

5. Sustainability and Environmental Stewardship. We will continue to consult with Dept of Ecology, Fish and Wildlife, Natural Resources and Tribal staff to assure that the elevated boat launch will reduce the negative impacts to forage fish and migrating juvenile salmon. The elevated ramp facilities will be designed to be low maintenance and constructed with highly durable materials as demonstrated in these photos from the Port of Manchester. We will investigate and use eco-concrete mixes that are more chemically friendly to intertidal species.

The old creosoted timber retaining wall near the breakwater will be removed. The shoreline habitats will be restored where demolition and construction have occurred.

We will continue to coordinate with the adjacent Marine Science Center on educational displays and programs that emphasize environmental stewardship of these waters and shorelines.

## 5. Boats On Trailers



16- 2462 Ft. Worden State Park Boat Launch – S34

5. Boats on Trailers - As seen in this photo off the Ft. Worden State Park shore, the new elevated launch will be designed to serve Class A and Class I, motorized, recreational boats , which complies with the definition of trailerable boats being under 26' long.

Anyone envying this guy today?

## 7. Boating Experience

Elevated Ramp will

- Provide year round use
- Not be closed due to shifting sand and debris
- Not be high tide dependent
- Serve Class A and Class I motorized, recreational boats.



16- 2462 Ft. Worden State Park Boat Launch – S35

7. Boating Experience - An elevated boat ramp will enhance fishing and boating opportunities. (Read slide) Year round and low tide usage and improved accessibility will likely increase boat ramp usage.

## 7. Boating Experience



16- 2462 Ft. Worden State Park Boat Launch – S36

The Ft Worden boat launch is the closest water access to some of the best fishing in the Strait of Juan de Fuca. Intensive boat ramp use occurs during halibut, salmon and crabbing seasons. Ft Worden also provides easy access to the mouth of Admiralty Inlet and the outstanding fishery in this area.



## 7. Boating Experience



*"The Olympic mountains are breathtaking. The highlights of the boat trip were seeing harbor seals loafing on Protection Island, tufted puffins and harbor porpoises."*

16- 2462 Ft. Worden State Park Boat Launch – S37

Wildlife viewing adds to the recreation value of boating. Both private boats and tours sponsored by the Marine Science Center circumnavigate nearby Protection Island which is famous for sea birds, marine mammals and other species.

## 7. Boating Experience



16- 2462 Ft. Worden State Park Boat Launch – S38

Boaters launching from Ft. Worden enjoy views of the Olympic and Cascade peaks, the San Juan Islands and Point Wilson Lighthouse.

## 8. Readiness

- As soon as grant is awarded, consultant team will be hired.
- Hydrologic and Aquatic Habitat Studies will be conducted.
- Design Options will be developed.
- Design reviews will be conducted with permitting agencies, tribes, stakeholders and the public.
- Preferred design will be submitted for permitting.
- Construction funds will be sought through grants, capital budget and partnerships.

16- 2462 Ft. Worden State Park Boat Launch – S39

Our initial consultations are complete and as I have described today, we have clear objectives to achieve with this grant. (Read bullets.) This grant will result in a permitted project ready for construction.

## 9. SCORP Priorities



16- 2462 Ft. Worden State Park Boat Launch – S40

9. SCORP Priorities – The proposed facilities will increase opportunities for people with disabilities. These accessible facilities will better serve people over 46 and all boaters. I discussed with the WA State Parks Boating Program manager what we can do to better serve underserved populations. In addition to better facilities, Wade thinks our boater education and outreach programs are the key. They help novice boaters including women, young people and minorities.

## 9. SCORP Priorities

### ***“Health Impact Assessments Can Inform Planning to Promote Public Health”***

Jefferson County Goals:

1. Jefferson County residents get the appropriate levels of physical activity.
2. Jefferson County residents have access to a healthy diet.

### **The Washington State Plan for Healthy Communities**

Healthy eating and active living contribute to decreasing the risks of chronic diseases and the related health outcomes.



16- 2462 Ft. Worden State Park Boat Launch – S41

The evaluation criteria ask how the project will support health initiatives. The Robert Wood Johnson Foundation and Pew Charitable Trust’s Health Impact Assessments are based on informing planning to promote health. This has guided Jefferson County’s Community Health Improvement Plan and Washington State’s Plan for Healthy Communities. This project helps to achieve two of the County’s health goals. (Read Goals)



## 9. SCORP Priorities



16- 2462 Ft. Worden State Park Boat Launch – S42

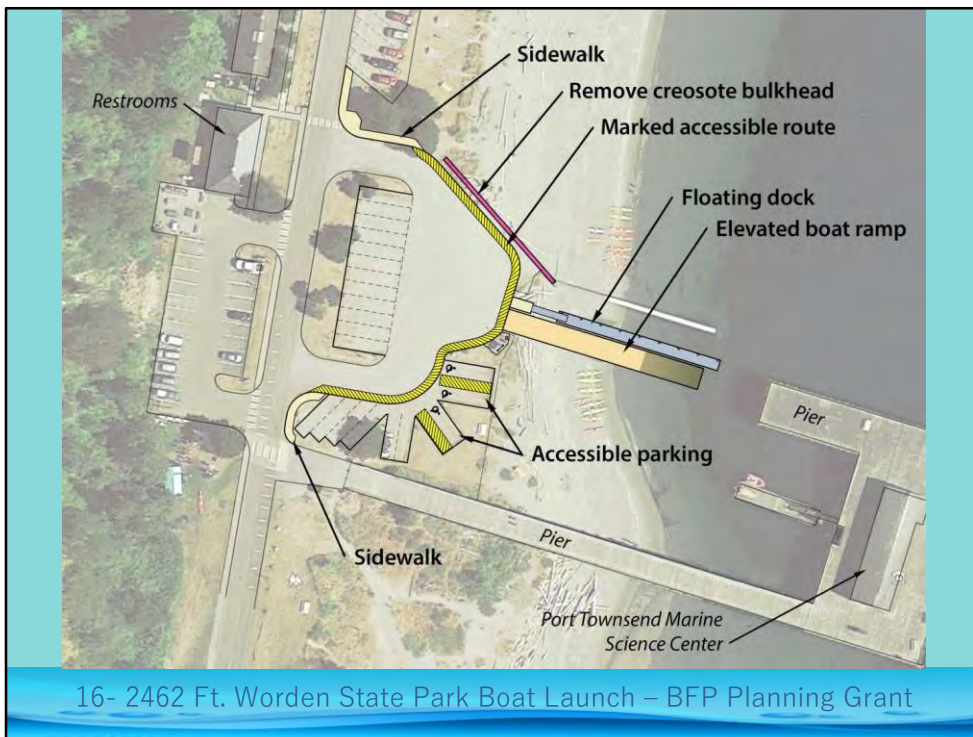
The proposed State Park boat ramp will provide affordable access to outstanding halibut, salmon and crab fishing. Launching and retrieving boats and fishing provides outdoor exercise and the rewards are healthy proteins. The project supports health plan goals.

Any Questions?

16- 2462 Ft. Worden State Park Boat Launch – S43



16- 2462 Ft. Worden State Park Boat Launch – BFP Planning Grant



## 2. Site Suitability



16- 2462 Ft. Worden State Park Boat Launch – BFP Planning Grant

We need to improve our understanding of how the breakwater, (use pointer) north of the ramp and the Marine Science Center pier south of ramp are impacting the boat launch both in terms of recreation use and in relationship to intertidal habitats. They were constructed for recreation purposes but appear to be creating the habitat needed for sand lance and eel grass.



**From:** [Tom C Linda H](#)  
**To:** [Tharinger, Steve](#); [Chapman, Mike](#)  
**Cc:** [Horn, Leanne](#); [Pederson, Annika](#)  
**Subject:** FW: RCO Grant to State Parks for the Fort Worden Boat Launch planning  
**Attachments:** [image001.png](#)  
[image002.jpg](#)  
[image003.jpg](#)  
[image004.jpg](#)  
[image005.jpg](#)  
[image006.jpg](#)  
[image007.jpg](#)

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Representatives Tharinger and Chapman,

We received an additional response after questioning the investigation done by the RCO. We wanted to add it to the update we previously sent.

The “25,000 boat launches per year” we questioned wasn’t a typo or knowingly false, it’s simply that it was generated by a deeply flawed mathematical logic. They assumed 2.5% of their estimated million visitors to Ft. Worden, launch a boat.

There is a Washington State Parks Commission meeting scheduled at Ft. Worden, May 6-7<sup>th</sup>, we plan to attend, and hope you can add it to your schedule also.

If you do make contact with Kaleen, please ask about their process. They are obviously missing the audit and verification step when ranking grant requests.

Thank you,  
Linda, Curtis, and Tom

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**From:** Cottingham, Kaleen (RCO) <Kaleen.Cottingham@rco.wa.gov>  
**Sent:** Thursday, January 23, 2020 3:00 PM  
**To:** Tom C Linda H <Rhodidog@comcast.net>  
**Cc:** Jacobs, Karl (RCO) <karl.jacobs@rco.wa.gov>; Robinson, Scott (RCO) <scott.robinson@rco.wa.gov>; Hoch, Don (PARKS) <Don.Hoch@PARKS.WA.GOV>; Herzog, Peter (PARKS) <Peter.Herzog@PARKS.WA.GOV>; Brand, Steve (PARKS) <Steve.Brand@PARKS.WA.GOV>; Lundquist, Wyatt (RCO) <wyatt.lundquist@rco.wa.gov>  
**Subject:** RE: RCO Grant to State Parks for the Fort Worden Boat Launch planning

Curtis, Tom and Linda:

I appreciate your response back to me and your passion about the boat launch at Fort Worden.

As I mentioned in my early email, I had one of our Outdoor Grants Managers look into your allegations. He spoke with State Parks’ staff about each of your points. Given his review and your subsequent response, I still come to the same conclusion that there were no intentional misrepresentations in the State Parks grant application that would be deemed a breach of agreement. We could go back-and-forth for weeks on each point in your letters, including the number of site users (which was a formula-driven estimate based upon 2.5% of site visitors using the launch). But it still would not change our assessment. This is a project to design and permit the future re-development of the boat launch. There are many steps to take, most of which will involve public review and comment.

The project application was reviewed and scored by an advisory committee made up of citizens and local and state agency representatives that are knowledgeable about boating and boating facilities. Based upon their review and ranking, the Recreation and Conservation Funding Board funded the project. It is currently active and under contract.

The RCFB and the RCO are not regulatory or land use agencies. But we require any grant recipient to comply

with all environmental and land use laws in the execution of any project. I encourage you to contact the regulatory agencies and inform them of your opinions. They are responsible for ensuring that any future project be constructed in compliance with state and local law. In addition, State Parks and Recreation Commission is responsible for the use of state parks property and the future direction of the project once the planning and design is complete.

Sincerely,

Kaleen Cottingham

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**From:** Tom C Linda H <[Rhodidog@comcast.net](mailto:Rhodidog@comcast.net)>

**Sent:** Tuesday, January 21, 2020 4:53 PM

**To:** Cottingham, Kaleen (RCO) <[Kaleen.Cottingham@rco.wa.gov](mailto:Kaleen.Cottingham@rco.wa.gov)>

**Cc:** Jacobs, Karl (RCO) <[karl.jacobs@rco.wa.gov](mailto:karl.jacobs@rco.wa.gov)>; Robinson, Scott (RCO) <[scott.robinson@rco.wa.gov](mailto:scott.robinson@rco.wa.gov)>; Hoch, Don (PARKS) <[Don.Hoch@PARKS.WA.GOV](mailto:Don.Hoch@PARKS.WA.GOV)>; Herzog, Peter (PARKS) <[Peter.Herzog@PARKS.WA.GOV](mailto:Peter.Herzog@PARKS.WA.GOV)>; Brand, Steve (PARKS) <[Steve.Brand@PARKS.WA.GOV](mailto:Steve.Brand@PARKS.WA.GOV)>; Lundquist, Wyatt (RCO) <[wyatt.lundquist@rco.wa.gov](mailto:wyatt.lundquist@rco.wa.gov)>

**Subject:** RE: RCO Grant to State Parks for the Fort Worden Boat Launch planning

Kaleen,

We received your response, for which we thank you. We were, however, very surprised and extremely disappointed in the results of your investigation. Given what we submitted to you, it's difficult to see what "investigating" was actually done.

Most of the errors we cited were flagrantly wrong. First and most obvious, State Parks and Recreation claimed that in the past there were 25,000 launches made from the Fort Worden launch every year. It would take 347 days, 24 hours per day, to launch and retrieve 25,000 boats per year, at this site. This is allowing 10 minutes to launch, and 10 minutes to retrieve, per boat. Further, as we pointed out to you, all of the other numbers concerning boaters and economic impact that were extrapolated from the 25,000 figure were also egregiously inflated. We also pointed out to you that in the materials SPR distributed at its open houses 25,000 had been reduced to 2,500. Did you ask SPR why this discrepancy exists?

It is true that the 2,500 number came from Park Ranger Brian Hageman, and was based on usage prior to 2015, but the ridiculous 25,000 number did not come from Hageman's office. The number of boats launched this year based upon our count was @400, (we more than doubled our 6 months of observation). And when we asked Hageman why the number of launches was down so drastically, he said it was because the king salmon season is short to non-existent in some areas of the Sound. He said that he wouldn't anticipate the number of launches rising again until the fish returned. The reason for the lower launch numbers was not, as SPR claims, because the launch was closed.

We deeply appreciate that the state has parks, and we appreciate the work you do to provide access to the Sound for boaters. What we don't appreciate, is that SPR has begun the work to build this launch by exaggerating the need for the launch, and that your office has not provided "due diligence" in investigating the matter we brought before you.

We would like to meet with you at your office or elsewhere, with your investigator in attendance, in order to provide more clarity on our concerns and your response to them. Please advise.

Cordially,  
Curtis White, Tom Connelly, and Linda Henriksen

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**From:** Cottingham, Kaleen (RCO) <[Kaleen.Cottingham@rco.wa.gov](mailto:Kaleen.Cottingham@rco.wa.gov)>

**Sent:** Thursday, January 16, 2020 9:16 AM

**To:** Tom C Linda H <[Rhodidog@comcast.net](mailto:Rhodidog@comcast.net)>

**Cc:** Jacobs, Karl (RCO) <[karl.jacobs@rco.wa.gov](mailto:karl.jacobs@rco.wa.gov)>; Robinson, Scott (RCO) <[scott.robinson@rco.wa.gov](mailto:scott.robinson@rco.wa.gov)>; Hoch, Don (PARKS) <[Don.Hoch@PARKS.WA.GOV](mailto:Don.Hoch@PARKS.WA.GOV)>; Herzog, Peter (PARKS) <[Peter.Herzog@PARKS.WA.GOV](mailto:Peter.Herzog@PARKS.WA.GOV)>; Brand, Steve (PARKS) <[Steve.Brand@PARKS.WA.GOV](mailto:Steve.Brand@PARKS.WA.GOV)>; Lundquist, Wyatt (RCO) <[wyatt.lundquist@rco.wa.gov](mailto:wyatt.lundquist@rco.wa.gov)>

**Subject:** RCO Grant to State Parks for the Fort Worden Boat Launch planning

To: Linda Henriksen, Curtis White, Tom Connelly, and Kathryn Maly

c/o: Tom C Linda H <[Rhodidog@comcast.net](mailto:Rhodidog@comcast.net)>

Re: RCO Grant 16-2462P, State Parks – Fort Worden Boat Launch

This email is in response to your October 2019 correspondence to the Washington State RCO Boating Facilities Program. I apologize for the delayed response, but I asked my staff to investigate the concerns you raised about the Fort Worden Boat Launch grant from my agency.

We have reviewed the project file, gathered additional information and discussed the situation with State Parks staff. We do not believe that there were intentional or significant misrepresentations, errors, or inaccuracies in the application that would be deemed a breach of agreement.

Your letter pointed out that State Parks had submitted inaccurate information concerning demand, parking, design and future use. I will address these items briefly below.

**Demand:** As you pointed out, demand for the site has declined in recent years due to launch closures by regulatory agencies. State Parks response to the RCO criteria was based upon use prior to the 2015 closures. The intent was to show the advisory committee historic use and forecast future demand of a redesigned site. It is anticipated that the proposed elevated launch will resolve the environmental concerns and provide year-round use, which is intended to provide use closer to historic numbers.

**Parking:** You pointed out that State Parks claimed there were no other launches in the immediate area that could meet the demand. During their presentation, State Parks mentioned other popular launches in the area but stated that the Fort Worden boat launch has significantly more parking than these other launches, especially during peak use times. The marine area of the state park includes 220 vehicle stalls with 140 of these being compatible with trailers.

**Design:** The grant given to State Parks is to complete a planning project, which means that they will use the funding to design and permit the boat launch so that a future grant or other funding can be used for construction. Several of the questions and issues you raised should be answered as part of the design,

environmental review and permitting processes. State Parks, the city and various regulatory agencies will address these concerns during the planning and permitting process. In the event permits cannot be obtained or a design finalized project construction would not move forward.

**Future Use:** Any new launch must be designed and constructed for use by motorized boats. The funding source administered by the RCO (Boating Facilities Program) is derived from the marine fuel tax paid by motorized boaters and must be reinvested in motorized boating facilities. The boat launch and associated facilities also need to meet current accessibility standards.

Thank you again for your interest and concern. I encourage you to continue to be engaged as State Parks goes through the planning process.

Sincerely,

Kaleen Cottingham

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Kaleen Cottingham / Director / Recreation and Conservation Office / [Kaleen.cottingham@rco.wa.gov](mailto:Kaleen.cottingham@rco.wa.gov) / 360.902.3003



**To: Washington State RCO Boating Facilities Program**

**We would like to call to your attention the fact that the Recreation and Conservation Office made a grant to Washington State Parks and Recreation (16-2462) that was based on inaccurate, deceptive, and fraudulent information.**

**According to your guidelines: “The funding board and RCO rely on the Sponsor's application in making its determinations as to eligibility for, selection for, and scope of, funding grants. Any misrepresentation, error or inaccuracy in any part of the application may be deemed a breach of this Agreement.”**

**We request that the RCO board suspend the Agreement for Grant 16-2462, withhold further payments, and prohibit the Sponsor from incurring additional obligations while RCO investigates the charges we make here.**

Alleged inaccurate, deceptive and fraudulent information presented to RCO relates to:

- Need
- Site Suitability
- Public Support
- Type of Usage – boats on trailers
- Cost
- Pt. Townsend SMP
- Project Design
- SCORP Priorities
- BFP eligibility
- Sustainability and Environmental Stewardship

### Need

- **Claim:** No boat launch facilities in immediate area meet demand. They have very limited parking and capacity.

**Not true:** The Port of Port Townsend Boat Haven is 2.5 miles from Ft. Worden, within a Marina breakwater, with fuel dock, sanitation dump, restrooms, 30+ parking slots, ramp rush policy, two rinse off sites, and a two-lane ramp. In fact, RCO has recently made a \$339,024 grant to the Port of Port Townsend for the Boat Haven launch ([14-1886D Port Townsend Boat Haven Ramp Expansion](#)). The Port application claimed, “The Boat Haven Launch Ramp Facility is uniquely located for sport fishermen in the region: it is the ramp facility most proximate to Mid-Channel Bank, a primary attraction during



salmon openings.” Observation over the last three months show average 9 boats using the facility daily. (See Boat Count xls attached)

- **Claim:** Ft. Worden averages 25,000 launches annually, with 125 launches daily during summer weekends. The grant proposal argues that this number is lower than actual demand because the present launch is buried by sand.

**Not true:** This egregious overstatement of present launch usage is reason enough for RCO to suspend the grant. SPR’s presentation to RCO claims that the boat launch provides access for 25,000 boats annually. The truth is that at present the launch is used by an estimated 400 boats annually. (This is our estimation based upon daily observations beginning opening day for Chinook, July 25th through October of 2019. (Boat Count xls attached) By comparison, the launch at Boat Haven in Port Townsend has an estimated usage of 3,600 annually. (Again, this estimation is based upon our daily observation July-October, (Boat Count xls attached).)

Boat Haven launches far more boats than Fort Worden and not 21,500 fewer. Revealingly, in the material accompanying SPR’s subsequent public informational meetings in and near Port Townsend in 2019, they downsized this claim to 2,500 launches per year for Fort Worden (still a gross overestimate), thus implicitly acknowledging that their initial claims to RCO were false.

### Site Suitability

- **Claim:** Although Ft Worden is an excellent site for a boat launch due to the relatively calm waters and easy access to prime fishing, there may be ecological and recreational benefits to modifying the boat launch location, length and height.

**Not true:** The boat launch modifications are not workable. The proposed site is on the narrowest section of Fort Worden beach. This strip of beach is heavily trafficked. The only road to the site crosses the entire park, and is shared by 1 million annual visitors, pedestrians, bicyclists, walkers, educational groups for the Marine Science Center (MSC), and campers with 20-40’ RVs. The narrow strip is 68’ wide where the boat launch is proposed, it is bordered by the water on one side, and on the other, the main road, then a set of small buildings (restroom, MSC, and Canteen) with a tall sandy bluff behind them. The preliminary plan includes six parking slots that are too short for a 50’ truck/trailer, with no room to make them larger. Maneuverability in the “launch loop” is limited and there will be gridlock if more

than three truck/trailers arrive within fifteen minutes of each other. (Design plans are for boats up to twenty-six feet.)

The site is currently plagued by sand build-up on the ramp. Just south of the ramp is the high bank feeder bluff. The elevated launch plan will allow littoral drift but the analysis commissioned by SPR states that there is littoral drift in this area to a depth of 20-30' and sand build up will still occur where the ramp meets the sea floor. The beach is also covered in driftwood that will get trapped under and on top of ramp.

Worse yet, the launch plan violates the [Shoreline Master Plan of Pt. Townsend](#) (Chapter 8, section: Design Standards DR 8.5.5 – DR 8.5.7) which requires that boat launches be separated from nearby swimming areas; that the launches provide adequate on-shore sewage and waste disposal facilities (there are no such provisions in the SPR proposal); that launches be compatible with adjacent uses such as walking, swimming, kayaking, and sight-seeing; that they provide ample room for the handling and maneuvering of boat trailers; that they be located away from the immediate water's edge and beaches; and that they ensure that surface runoff does not pollute adjacent waters. The proposed launch provides for none of these.

This location is essentially Washington's "Waikiki" beach. It is the premier walking beach on the peninsula. Kids play in the sand and water. People kayak, use SUPs, sail small dinghies, swim and dive off shore. It is a unique crescent of beautiful sandy beach with Mt. Baker across the Straights of Juan de Fuca, and the Point Wilson Lighthouse framed dramatically against the mountain.

This is a beach that should be classified as an "Exceptional Recreational Asset of Statewide Significance"; it meets more than the minimum three requirements for this designation. (Pictures below of a summer day 2019, click each to enlarge)













### Public Support

- **Claim:** The proposal claims that the Northwest Straits Foundation supports the boat launch proposal.  
**Not True:** The Northwest Straits Foundation does not work with State Parks, they did not know about the project, and do not know why their Logo was used in the presentation claiming support. (See attached email correspondence.)
- **Claim:** The public was involved in the creation of the preferred plan.  
**Not True:** This is not true unless what SPR means by “public involvement” is “public opposition.” The majority of comments submitted at public meetings were against the boat launch on this beach. Two public meetings were held at Ft. Worden and an open house at Fort Townsend State Park. (A park employee said the Open House was being held out of town at Ft. Townsend because the boat launch was a “hot topic.” As a consequence, the turnout was not as large.)  
Over 600 citizens have signed a petition asking that it not be funded or that the State finds another location for it. A boat launch is not the way this beach is used.

## Boats on Trailers

- **Claim:** Year-round availability of the new dock, even in low tide conditions, will increase usage and improve accessibility.

**Not true:** The floating dock is seasonal, not year-round because of heavy winds and surf in the Fall and Winter. The overwhelming users of this launch site are kayaks, canoes, small sailing dinghies, SUPs, and rowboats

## Cost

- **Claim:** The local economy is losing \$2,775,000 annually based on 92,500 boaters unable to use launch. (25,000 launches with 3.7 people on each boat not spending estimated \$30 each.) State Parks is losing \$175,000 annually because of sand on the ramp (25,000 X \$7 launch fee). With the new elevated launch maintenance costs will decrease.

**Not true:** Just the reverse is true: the cost of the launch will place an unreasonable burden on state tax resources. There are not 25,000 launches at this location. Per our observation, there are an estimated 400 launches annually. The cost estimate for the launch and required floating breakwater will be \$2.4M, which works out to \$600 per launch for the next ten years.

## Port Townsend Shoreline Management Plan

**Claim:** The Port Townsend Shoreline Management Plan designated the boat launch area as Conservancy. A new elevated launch is permittable if it results in restoration of ecological values which is why an elevated launch is proposed.

**Not true:** As noted above, design standards for the City of Port Townsend SMP are not met and cannot be met:

*DR-8.5.5 Boat launches and ancillary facilities shall be located, designed, constructed, and operated as to: Be clearly separated from nearby swimming areas; Provide adequate on-shore sewage and waste disposal facilities and a means for effective operation; Be compatible with adjacent uses.*

*DR-8.5.7 Associated parking and loading areas shall: Comply with the City of Port Townsend's Parking Code (PTMC 17.72) and Section [8.11](#) of this Master Program; Provide adequate off-road parking and loading areas; Facilitate orderly launching and retrieval of boats, as well as the*

*movement of vehicles and trailers in the launching area; Provide ample room for the handling and maneuvering of boat trailers; Be located away from the immediate water's edge and beaches; and Ensure that surface runoff does not pollute adjacent waters or cause soil or beach erosion.*

The SPR proposal accomplishes none of these goals. Swimmers and other users are not separated; there are no sewage and waste disposal features; there is not adequate off-road parking and loading; there is not ample room for maneuvering boats and trailers; parking will be very close to the beach; and there is no provision for surface runoff.

### Project Design

**Claim:** An elevated boat launch would eliminate the need for sand removal.

**Not true:** Again, just south of the ramp is the high bank feeder bluff. The elevated launch plan will allow more littoral drift, but the analysis commissioned by SPR stipulates that there is littoral drift in this area to a depth of 20-30' and sand build-up will still occur where the ramp meets the sea floor, requiring maintenance. If the ramp is moved further north, the sand build up will be greater.

**Claim:** The ramp would be elevated above near-shore habitats greatly reducing impacts to forage fish and juvenile salmon, and provide much better year-round access and usability at varying tide levels.

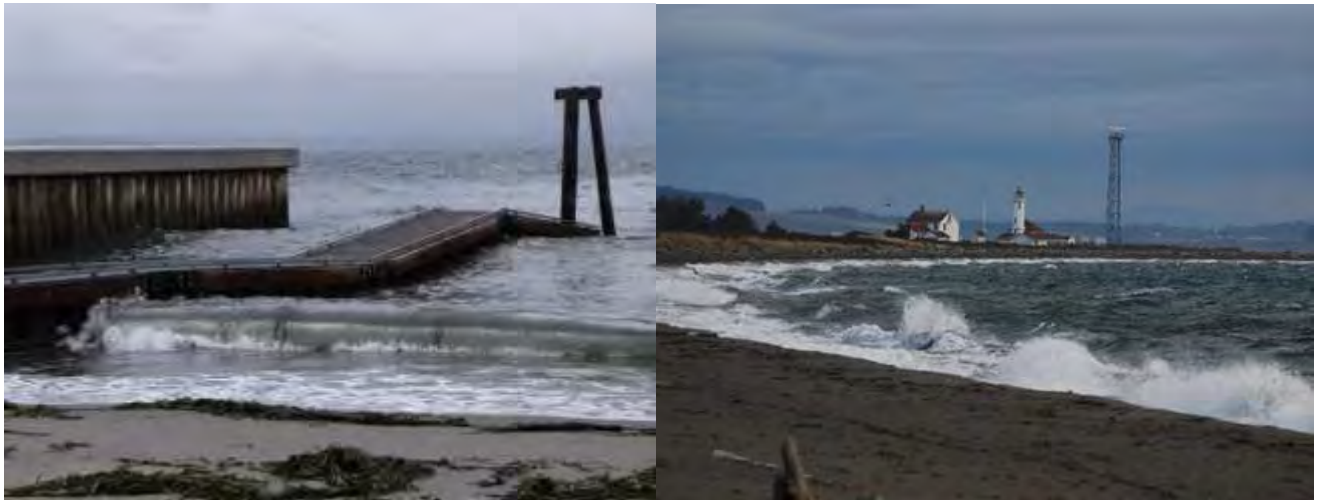
**Not true:** The ramp is a solid cement slab, 20' wide, 220' long with 12" curbs to the end. It does not allow sunlight through it. The floating dock adjacent has a grated deck but pontoons to float it which do not allow sunlight through it. The floating breakwater planned to the SE will still allow 40%-60% of wave action through it and also block sunlight per the State analysis. The elevated boat launch will require 5' of fill to raise the shoreline to meet the height of the elevated ramp.

### SCORP Priorities

**Claim:** WA State Parks and Recreation is committed to universal design. The new facilities will comply with ADA which will benefit individuals, families and educational groups. The proposed facilities will

increase opportunities for people with disabilities. These accessible facilities will better serve people over 46 and all boaters. The presenter said he discussed with the WA State Parks Boating Program manager what we can do to better serve underserved populations. In addition to better facilities, he thinks our boater education and outreach programs are the key. They help novice boaters including women, young people and minorities.

**Not true:** The weather and wave exposure at this site will make the floating dock a safety hazard for those with disabilities. If there is any wind or wake, the floating dock will move. Boating education and outreach are a major focus of the Maritime Center at Point Hudson, Ft. Worden does not have any programs.



**Claim:** The proposed State Park boat ramp will provide affordable access to outstanding halibut, salmon and crab fishing. Launching and retrieving boats and fishing provides outdoor exercise and the rewards are healthy proteins. The project supports health plan goals.

**Not true:** The Department of Health recommends no one eat more than one palm size serving per week, of Chinook and Halibut caught in the Puget Sound due to Mercury, PCB's and other toxins.

#### [Boating Facility Program Fund Eligibility](#)

**This boat launch proposal should not have qualified for an RCO grant. It is an ineligible planning project. [Manual 9 pg 16](#)**

Ineligible - Those primarily for non-gasoline powered watercraft such as canoes, kayaks, or diesel-powered craft

Use at this site is 90% non-motorized, kayaks, SUPs, canoes, small sailing skiffs, row boats, swimming and diving.

### Sustainability and Environmental Stewardship

**Claim:** The new launch will provide for quick emergency access year-round.

**Not true:** And not needed. The US Coast Guard Osprey, is an 87' Cutter based at Boat Haven Marina; it has an aluminum-hulled inboard water jet small boat. They are on duty 24/7, and very qualified for emergencies.

**Claim:** The grant will develop a solution that benefits recreational boaters and the environment. We will continue to consult with Dept of Ecology, Fish and Wildlife, Natural Resources and Tribal staff to assure that the elevated boat launch will reduce the negative impacts to forage fish and migrating juvenile salmon. The elevated ramp facilities will be designed to be low maintenance and constructed with highly durable materials as demonstrated in these photos from the Port of Manchester. We will investigate and use eco-concrete mixes that are more chemically friendly to intertidal species.

**Not true:** Some shoreline habitat will be covered in asphalt where there is currently sand, gravel and vegetation, and, again, maintenance will still be required for sand and driftwood removal where the ramp meets the sea floor.

The 5' of fill to meet the height of the ramp will require some sort of riprap or bulkhead to prevent erosion.



**Boat count -WDFW Creel report and observation**

Location/D ate	Boat Haven	PT Salmon Club (next to Maritime Center)	Ft. Worden	Chinook	Boat Haven	Ft. Worden
25-Jul	74 (Creel rpt)		3 (Observation)	Open for Chinook	74	3
26-Jul			5 (Observation)	Open for Chinook		5
27-Jul	(Creel rpt) + 7 on St	1 (Observation)	9 (Observation)	Open for Chinook	39	9
28-Jul	52 (Creel rpt)		8 (Observation)	Open for Chinook	52	8
30-Jul	2 (Observation)		0 (Observation)		2	0
31-Jul	24 (Creel rpt)	2 (Observation)	9 (Observation)	Open for Chinook	24	9
1-Aug	22 (Creel rpt)	3 (Observation)	10 (Observation)	Open for Chinook	22	10
2-Aug	17 (Creel rpt)	2 (Observation)	9 (Observation)	Open for Chinook	17	9
3-Aug	40 (Creel rpt)	5 (Observation)	16 (Observation)	Open for Chinook	40	16
4-Aug	24 (Creel rpt)	3 (Observation)	10 (Observation)	Open for Chinook	24	10
5-Aug						
6-Aug	8 (Observation)		1 (Observation)	Open for Chinook	8	1
7-Aug	10 (Creel rpt)	1 (Observation)	3 (Observation)	Open for Chinook	10	3
8-Aug	14 (Observation)	0 (Observation)	2 (Observation)	Open for Chinook	14	2
9-Aug	17 (Observation)	2 (Observation)	8 (Observation)	Open for Chinook	17	8
10-Aug	17 (Observation)	0 (Observation)	2 (Observation)	Open for Chinook	17	2
11-Aug	10 (Observation)	1 (Observation)	1 (Observation)	Chinook closed	10	1
12-Aug	9 (Observation)	1 (Observation)	1 (Observation)		9	1
13-Aug	10 (Observation)	0 (Observation)	1 (Observation)		10	1
14-Aug	12 (Observation)	1 (Observation) kayak	0 (Observation)		12	0
15-Aug	3 (Creel rpt)		0 (Observation)		3	0
16-Aug	9 (Observation)	0 (Observation)			9	
17-Aug	14 (Creel rpt)	0 (Observation)	0 (Observation)		14	0
18-Aug	12(Observation)	1 (Observation)	1 (Observation)		12	1
19-Aug	5 (Observation)	0 (Observation)	1 (Observation)		5	1
20-Aug					5	
21-Aug	1 (Creel rpt)		1 (Observation)		1	1
22-Aug	6 (Creel rpt)				6	
23-Aug	6 (Creel rpt)				6	
24-Aug	10 (Creel rpt)		1 (Observation)		10	1
25-Aug	16(Observation)	1 (Observation)	0 (Observation)	THING concert - Ft. W	16	0
26-Aug			0 (Observation)	THING concert - Ft. W		0
27-Aug	Closed - Repaving	1 (Observation)	0 (Observation)			0
28-Aug	Closed - Repaving	0 (Observation)	0 (Observation)			0
29-Aug	6 (Observation)	0 (Observation)	1 (Observation)		6	1
30-Aug	8 (Observation)	0 (Observation)	1 (Observation)		8	1
31-Aug	9 (Observation)	0 (Observation)	1 (Observation)		9	1
1-Sep						
2-Sep	12 (Observation)	1 (Observation)	1 (Observation)		12	1
3-Sep	4 (Observation)	0 (Observation)	0 (Observation)		4	0
4-Sep	8 (Observation)	1 (Observation)	0 (Observation)		8	0
5-Sep	10 (Observation)	0 (Observation)	0 (Observation)		10	0
6-Sep	15 (Observation)	0 (Observation)	1 (Observation)	Wooden Boat Festival	15	1
7-Sep	20 (Observation)	0 (Observation)	1 (Observation)	Wooden Boat Festival	20	1
8-Sep	18 (Observation)	0 (Observation)	1 (Observation)	Wooden Boat Festival	18	1
9-Sep	17 (Observation)	0 (Observation)	0 (Observation)		17	0
10-Sep	17 (Observation)	0 (Observation)	0 (Observation)		17	0
11-Sep	13 (Observation)	0 (Observation)	0 (Observation)		13	0
12-Sep	6 (Observation)	1 (Observation)	0 (Observation)		6	0
13-Sep	6 (Observation)	0 (Observation)	0 (Observation)		6	0
14-Sep	4 (Observation)	0 (Observation)	0 (Observation)		4	0

15-Sep	2 (Observation)	0 (Observation)	0 (Observation)		2	0
16-Sep	6 (Observation)	0 (Observation)	0 (Observation)		6	0
17-Sep	0 (Observation)	0 (Observation)	0 (Observation)		0	0
18-Sep	2 (Observation)	0 (Observation)	0 (Observation)		2	0
19-Sep	7 (Observation)	1 (Observation)	0 (Observation)		7	0
20-Sep	6 (Observation)	1 (Observation)	0 (Observation)		6	0
21-Sep	9 (Observation)	2 (Observation)	0 (Observation)		9	0
22-Sep	3 (Observation)	0 (Observation)	0 (Observation)		3	0
23-Sep	4 (Observation)	0 (Observation)	0 (Observation)	9/23-30 Allowed to retain 1 Hatchery Coho	4	0
24-Sep	2 (Observation)	0 (Observation)	0 (Observation)	9/23-30 Allowed to retain 1 Hatchery Coho	2	0
25-Sep	5 (Observation)	0 (Observation)	0 (Observation)	9/23-30 Allowed to retain 1 Hatchery Coho	5	0
26-Sep	5 (Observation)	0 (Observation)	0 (Observation)	9/23-30 Allowed to retain 1 Hatchery Coho	5	0
27-Sep	3 (Observation)	0 (Observation)	0 (Observation)	9/23-30 Allowed to retain 1 Hatchery Coho	3	0
28-Sep	2 (Observation)	0 (Observation)	0 (Observation)	9/23-30 Allowed to retain 1 Hatchery Coho	2	0
29-Sep	2 (Observation)	0 (Observation)	0 (Observation)	9/23-30 Allowed to retain 1 Hatchery Coho	2	0
30-Sep	8 (Observation)	0 (Observation)	0 (Observation)	9/23-30 Allowed to retain 1 Hatchery Coho	8	0
1-Oct	4 (Observation)	0 (Observation)	0 (Observation)		4	0
2-Oct	7 (Observation)	0 (Observation)	0 (Observation)		7	0
3-Oct	4 (Observation)	0 (Observation)	0 (Observation)		4	0
4-Oct	4 (Observation)	0 (Observation)	0 (Observation)		4	0
5-Oct	7 (Observation)	0 (Observation)	0 (Observation)		7	0
6-Oct	5 (Observation)	0 (Observation)	0 (Observation)		5	0
7-Oct	0 (Observation)	0 (Observation)	0 (Observation)		0	0
8-Oct	2 (Observation)	0 (Observation)	0 (Observation)		2	0
9-Oct	11 (Observation)	0 (Observation)	0 (Observation)		11	0
10-Oct	5 (Observation)	0 (Observation)	0 (Observation)		5	0
11-Oct	6 (Observation)	0 (Observation)	0 (Observation)		6	0
12-Oct	6 (Observation)	0 (Observation)	0 (Observation)		6	0
13-Oct	6 (Observation)	1 (Observation)	0 (Observation)		6	0
14-Oct	9 (Observation)	1 (Observation)	0 (Observation)		9	0
15-Oct	6 (Observation)	0 (Observation)	(in truck bed w/rollers)		6	1
16-Oct	0 (Observation)	0 (Observation)	0 (Observation)	Ft. W Ramp closed for season	0	0
17-Oct	0 (Observation)	0 (Observation)	0 (Observation)		0	0
18-Oct	6 (Observation)	0 (Observation)	0 (Observation)		6	0
19-Oct	3 (Observation)	0 (Observation)	0 (Observation)		3	0
20-Oct	5 (Observation)	0 (Observation)	0 (Observation)		5	0
21-Oct	3 (Observation)	0 (Observation)	0 (Observation)		3	0
22-Oct	3 (Observation)	0 (Observation)	0 (Observation)		3	0
23-Oct	7 (Observation)	0 (Observation)	0 (Observation)		7	0
24-Oct	8 (Observation)	0 (Observation)	0 (Observation)		8	0
25-Oct	4 (Observation)	0 (Observation)	0 (Observation)		4	0
26-Oct	1 (Observation)	0 (Observation)	0 (Observation)		1	0
27-Oct	7 (Observation)	0 (Observation)	0 (Observation)		7	0
28-Oct	7 (Observation)	0 (Observation)	0 (Observation)		7	0
29-Oct	7 (Observation)	0 (Observation)	(in truck bed w/rollers)		7	1
30-Oct	5 (Observation)	0 (Observation)	0 (Observation)	Ft. W Floating docks pulled for the season	5	0
31-Oct	5 (Observation)	0 (Observation)	0 (Observation)		5	0
1-Nov	6 (Observation)	0 (Observation)	0 (Observation)		6	0

2-Nov	7(Observation)	0 (Observation)	0 (Observation)
3-Nov	4 (Observation)	0 (Observation)	0 (Observation)
4-Nov			
5-Nov	6 (Observation)	0 (Observation)	0 (Observation)
6-Nov	6 (Observation)	0 (Observation)	0 (Observation)
7-Nov	10 (Observation)	0 (Observation)	0 (Observation)
8-Nov	2 (Observation)	0 (Observation)	0 (Observation)
9-Nov	4 (Observation)	0 (Observation)	0 (Observation)
10-Nov	2 (Observation)	0 (Observation)	0 (Observation)
11-Nov	6 (Observation)	1 (Observation)	0 (Observation)
12-Nov	4 (Observation)	0 (Observation)	1 (Observation)
13-Nov	3 (Observation)	0 (Observation)	0 (Observation)
14-Nov	1 (Observation)	0 (Observation)	0 (Observation)
15-Nov	1 (Observation)	0 (Observation)	0 (Observation)
16-Nov	2 (Observation)	0 (Observation)	0 (Observation)
17-Nov	4 (Observation)	0 (Observation)	0 (Observation)
18-Nov	2 (Observation)	0 (Observation)	0 (Observation)
19-Nov	1 (Observation)	0 (Observation)	0 (Observation)
20-Nov	0 (Observation)	0 (Observation)	0 (Observation)
21-Nov	3 (Observation)	0 (Observation)	0 (Observation)
22-Nov	0 (Observation)	0 (Observation)	0 (Observation)
23-Nov	1 (Observation)	0 (Observation)	0 (Observation)
24-Nov	1 (Observation)	0 (Observation)	0 (Observation)
25-Nov	3 (Observation)	0 (Observation)	0 (Observation)
26-Nov	2 (Observation)	0 (Observation)	0 (Observation)
27-Nov	1 (Observation)	0 (Observation)	0 (Observation)
28-Nov	1 (Observation)	0 (Observation)	0 (Observation)
29-Nov			
30-Nov	3 (Observation)	0 (Observation)	0 (Observation)
1-Dec	1 (Observation)	0 (Observation)	0 (Observation)
2-Dec	1 (Observation)	0 (Observation)	0 (Observation)
3-Dec	1 (Observation)	0 (Observation)	0 (Observation)
4-Dec	1 (Observation)	0 (Observation)	0 (Observation)
5-Dec	1 (Observation)	0 (Observation)	0 (Observation)
6-Dec	1 (Observation)	0 (Observation)	0 (Observation)
7-Dec	1 (Observation)	0 (Observation)	0 (Observation)
8-Dec			
9-Dec	2 (Observation)	0 (Observation)	0 (Observation)
10-Dec	1 (Observation)	0 (Observation)	0 (Observation)
11-Dec	0 (Observation)	0 (Observation)	0 (Observation)
12-Dec	0 (Observation)	0 (Observation)	0 (Observation)
13-Dec	0 (Observation)	0 (Observation)	0 (Observation)
14-Dec	1 (Observation)	1 (Observation)	0 (Observation)
15-Dec	0 (Observation)	0 (Observation)	0 (Observation)
16-Dec	2 (Observation)	0 (Observation)	0 (Observation)
17-Dec	1 (Observation)	0 (Observation)	0 (Observation)
18-Dec	0 (Observation)	0 (Observation)	0 (Observation)
19-Dec	0 (Observation)	0 (Observation)	0 (Observation)
20-Dec	1 (Observation)	0 (Observation)	0 (Observation)
21-Dec	2 (Observation)	0 (Observation)	1 (Observation)
22-Dec	2 (Observation)	1 (Observation)	0 (Observation)
23-Dec	0 (Observation)	1 (Observation)	0 (Observation)
24-Dec	1 (Observation)	0 (Observation)	0 (Observation)
25-Dec			
26-Dec	0 (Observation)	0 (Observation)	0 (Observation)

Ft. W boat in truck bed

flatbed trailer w/crabpots  
transferring to boat in water

rowing dory at Salmon Club

kayak at Salmon Club

7	0
4	0
6	0
6	0
10	0
2	0
4	0
2	0
6	0
4	1
3	0
1	0
1	0
2	0
7	0
2	0
1	0
0	0
3	0
0	0
1	0
1	0
3	0
2	0
1	0
1	0
3	0
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2	0
1	0
0	0
0	0
0	0
1	0
0	0
2	0
1	0
0	0
0	0
1	0
2	1
2	0
0	0
1	0
0	0

27-Dec	2 (Observation)	0 (Observation)	0 (Observation)	Ft. W boat in truck bed, kayak at Salmon Club	2	0
28-Dec	2 (Observation)	0 (Observation)	0 (Observation)		2	0
29-Dec	0 (Observation)	1 (Observation)	1 (Observation)		0	1
30-Dec	0 (Observation)	0 (Observation)	0 (Observation)		0	0
31-Dec	0 (Observation)	0 (Observation)	0 (Observation)		0	0
1-Jan	0 (Observation)	0 (Observation)	0 (Observation)		0	0
2-Jan	1 (Observation)	0 (Observation)	0 (Observation)		1	0
3-Jan	0 (Observation)	0 (Observation)	0 (Observation)		0	0
4-Jan	2 (Observation)	0 (Observation)	0 (Observation)		2	0
5-Jan	0 (Observation)	0 (Observation)	0 (Observation)		0	0
6-Jan	0 (Observation)	0 (Observation)	0 (Observation)		0	0
7-Jan	0 (Observation)	0 (Observation)	0 (Observation)		0	0
8-Jan	2 (Observation)	0 (Observation)	0 (Observation)		2	0
9-Jan	1 (Observation)	0 (Observation)	0 (Observation)		1	0
10-Jan	0 (Observation)	0 (Observation)	0 (Observation)		0	0
11-Jan	0 (Observation)	0 (Observation)	0 (Observation)		0	0
12-Jan	0 (Observation)	0 (Observation)	0 (Observation)	Lumacat Boats - launch video being done	0	0
13-Jan	1 (Observation)	0 (Observation)	0 (Observation)		1	0
14-Jan	0 (Observation)	0 (Observation)	0 (Observation)		0	0
15-Jan	0 (Observation)	0 (Observation)	0 (Observation)		0	0
16-Jan	0 (Observation)	0 (Observation)	0 (Observation)		0	0
17-Jan	5 (Observation)	0 (Observation)	0 (Observation)		5	0
18-Jan	1 (Observation)	0 (Observation)	0 (Observation)		1	0
19-Jan	0 (Observation)	0 (Observation)	0 (Observation)		0	0
20-Jan	0 (Observation)	0 (Observation)	0 (Observation)		0	0
21-Jan	0 (Observation)	0 (Observation)	0 (Observation)		0	0
22-Jan	1 (Observation)	0 (Observation)	0 (Observation)		1	0
23-Jan	0 (Observation)	0 (Observation)	0 (Observation)		0	0
24-Jan	0 (Observation)	0 (Observation)	0 (Observation)		0	0
25-Jan	0 (Observation)	0 (Observation)	0 (Observation)		0	0
26-Jan	0 (Observation)	0 (Observation)	0 (Observation)	flatbed w/50 crabpots - no boat flatbed w/50 crabpots - no boat - still there	0	0
27-Jan	0 (Observation)	0 (Observation)	0 (Observation)		0	0
28-Jan	1 (Observation)	0 (Observation)	0 (Observation)		1	0
29-Jan	0 (Observation)	0 (Observation)	0 (Observation)		0	0
30-Jan	0 (Observation)	0 (Observation)	0 (Observation)		0	0
31-Jan	0 (Observation)	0 (Observation)	0 (Observation)	Salmon fishing open		
1-Feb	0 (Observation)	0 (Observation)	0 (Observation)		0	0
2-Feb	10 (Creel Rpt)	0 (Observation)	0 (Observation)		10	0
3-Feb	9 (Observation)	0 (Observation)	0 (Observation)		9	0
4-Feb	1 (Creel Rpt)	0 (Observation)	0 (Observation)		1	0
5-Feb	5 (Observation)	0 (Observation)	0 (Observation)		5	0
6-Feb	4 (Observation)	0 (Observation)	0 (Observation)		4	0
7-Feb	6 (Observation)	0 (Observation)	0 (Observation)		6	0
8-Feb	6 (Observation)	0 (Observation)	0 (Observation)		6	0
9-Feb	29 (Observation)	0 (Observation)	0 (Observation)		29	0
10-Feb	6 (Observation)	0 (Observation)	0 (Observation)	doubled # because didn't look until 4PM	6	0
11-Feb	4 (Observation)	0 (Observation)	0 (Observation)		4	0
12-Feb	6 (Observation)	0 (Observation)	0 (Observation)		6	0
13-Feb	1 (Creel Rpt)	0 (Observation)	0 (Observation)		1	0
14-Feb	4 (Observation)	0 (Observation)	0 (Observation)		4	0
15-Feb	1 (Observation)	0 (Observation)	0 (Observation)		1	0

16-Feb	10 (Creel Rpt)	1 (Observation)	0 (Observation)
17-Feb	4 (Observation)	0 (Observation)	0 (Observation)
18-Feb	4 (Observation)	0 (Observation)	0 (Observation)
19-Feb	4 (Creel Rpt)	0 (Observation)	0 (Observation)
20-Feb	4 (Observation)	0 (Observation)	0 (Observation)
21-Feb	8 (Creel Rpt)	0 (Observation)	0 (Observation)
22-Feb	11 (Observation)	0 (Observation)	0 (Observation)
23-Feb	6 (Creel Rpt)	0 (Observation)	0 (Observation)
24-Feb	6 (Creel Rpt)	0 (Observation)	0 (Observation)
25-Feb	3 (Observation)	0 (Observation)	0 (Observation)
26-Feb	11 (Observation)	0 (Observation)	0 (Observation)
27-Feb	11 (Observation)	0 (Observation)	0 (Observation)
28-Feb	6 (Observation)	2 (Observation)	0 (Observation)
29-Feb	2 (Observation)	0 (Observation)	0 (Observation)
1-Mar	32 (Creel Rpt)	0 (Observation)	0 (Observation)
2-Mar	0 (Observation)	0 (Observation)	0 (Observation)
3-Mar	4 (Observation)	0 (Observation)	0 (Observation)
4-Mar	3 (Observation)	0 (Observation)	0 (Observation)
5-Mar	1 (Observation)	0 (Observation)	0 (Observation)
6-Mar	7 (Observation)	0 (Observation)	0 (Observation)
7-Mar	10 (Observation)	0 (Observation)	0 (Observation)
8-Mar	12 (Creel Rpt)	1 (Observation)	0 (Observation)
9-Mar	7 (Observation)	0 (Observation)	0 (Observation)
10-Mar	2 (Observation)	0 (Observation)	0 (Observation)
11-Mar	1 (Observation)	0 (Observation)	0 (Observation)
12-Mar	4 (Observation)	0 (Observation)	0 (Observation)
13-Mar	45 (Observation)	0 (Observation)	0 (Observation)
14-Mar	45 (Observation)	1 (Observation)	0 (Observation)
15-Mar	40 (Observation)	0 (Observation)	0 (Observation)
16-Mar	0 (Observation)	0 (Observation)	0 (Observation)
17-Mar	4 (Observation)	0 (Observation)	0 (Observation)
18-Mar	6 (Observation)	0 (Observation)	0 (Observation)
19-Mar	3 (Observation)	0 (Observation)	0 (Observation)
20-Mar	8 (Creel Rpt)	0 (Observation)	0 (Observation)
21-Mar	17 (Creel Rpt)	1 (Observation)	0 (Observation)
22-Mar	8 (Observation)	1 (Observation)	0 (Observation)
23-Mar	3 (Observation)	0 (Observation)	0 (Observation)
24-Mar	1 (Observation)	0 (Observation)	0 (Observation)
25-Mar	4 (Observation)	0 (Observation)	0 (Observation)
26-Mar	1 (Observation)	0 (Observation)	0 (Observation)
27-Mar	0 (Observation)	0 (Observation)	0 (Observation)
28-Mar	0 (Observation)	0 (Observation)	0 (Observation)
29-Mar	0 (Observation)	0 (Observation)	0 (Observation)
30-Mar	0 (Observation)	0 (Observation)	0 (Observation)
31-Mar	0 (Observation)	0 (Observation)	0 (Observation)
1-Apr	0 (Observation)	0 (Observation)	0 (Observation)
2-Apr	1 (Observation)	0 (Observation)	0 (Observation)
3-Apr	0 (Observation)	0 (Observation)	0 (Observation)
4-Apr	0 (Observation)	0 (Observation)	0 (Observation)
5-Apr	1 (Observation)	0 (Observation)	0 (Observation)

21 off tip of Marrowstone, 2 San Juans, 9 Strait

Gardiner Salmon Derby 12-14 weigh station at Boat Haven  
Gardiner Salmon Derby (all off tip of Marrowstone)  
Gardiner Salmon Derby

Ft. W Locked down / WDFW closed down all rec fishing for two weeks

10	0
4	0
4	0
4	0
4	0
8	0
11	0
6	0
6	0
3	0
11	0
11	0
6	0
2	0
32	0
0	0
4	0
3	0
1	0
7	0
10	0
12	0
7	0
2	0
1	0
4	0
45	0
45	0
40	0
0	0
4	0
6	0
3	0
8	0
17	1
8	0
3	0
1	0
4	0
1	0
0	0
0	0
0	0
0	0
0	0
0	0
0	0
0	0
1	0
0	0
0	0
0	0
1	0



6-Apr	1 (Observation)	0 (Observation)	0 (Observation)	Boat launch closure extended thru May 4th	1	0
7-Apr	0 (Observation)	0 (Observation)	0 (Observation)		0	0
8-Apr	1 (Observation)	1 (Observation)	0 (Observation)		1	0
9-Apr	2 (Observation)	1 (Observation)	0 (Observation)		2	0
10-Apr	1 (Observation)	0 (Observation)	0 (Observation)		1	0
11-Apr	1 (Observation)	0 (Observation)	0 (Observation)		1	0
12-Apr	1 (Observation)	1 (Observation)	0 (Observation)		1	0
13-Apr	2 (Observation)	0 (Observation)	0 (Observation)		2	0
14-Apr	1 (Observation)	1 (Observation)	0 (Observation)		1	0
15-Apr	0 (Observation)	0 (Observation)	0 (Observation)		0	0
16-Apr	2 (Observation)	0 (Observation)	0 (Observation)		2	0
17-Apr	1 (Observation)	0 (Observation)	0 (Observation)		1	0
18-Apr	3 (Observation)	0 (Observation)	0 (Observation)		3	0
19-Apr	1 (Observation)	0 (Observation)	0 (Observation)		1	0
20-Apr	0 (Observation)	2 (Observation)	0 (Observation)		0	0
21-Apr	0 (Observation)	0 (Observation)	0 (Observation)		0	0
22-Apr	0 (Observation)	0 (Observation)	0 (Observation)		0	0
23-Apr	0 (Observation)	0 (Observation)	0 (Observation)		0	0
24-Apr	2 (Observation)	0 (Observation)	0 (Observation)		2	0
25-Apr	0 (Observation)	0 (Observation)	0 (Observation)		0	0
26-Apr	0 (Observation)	0 (Observation)	0 (Observation)		0	0
27-Apr	0 (Observation)	1 (Observation)	0 (Observation)		0	0
28-Apr	0 (Observation)	0 (Observation)	0 (Observation)		0	0
29-Apr	1 (Observation)	0 (Observation)	0 (Observation)		1	0
30-Apr	1 (Observation)	0 (Observation)	0 (Observation)		1	0
1-May	4 (Observation)	0 (Observation)	0 (Observation)		4	0
2-May	0 (Observation)	0 (Observation)	0 (Observation)		0	0
3-May	0 (Observation)	0 (Observation)	0 (Observation)		0	0
4-May	0 (Observation)	0 (Observation)	0 (Observation)		0	0
5-May	4 (Creel Rpt)	1 (Observation)	0 (Observation)		4	0
6-May	0 (Observation)	0 (Observation)	0 (Observation)		0	0
7-May	2 (Observation)	0 (Observation)	0 (Observation)		2	0
8-May	14 (Observation)	0 (Observation)	0 (Observation)		14	0
9-May	15 (Observation)	0 (Observation)	0 (Observation)		15	0
10-May	7 (Observation)	0 (Observation)	0 (Observation)		7	0
11-May	1 (Observation)	0 (Observation)	0 (Observation)		1	0
12-May	4 (Observation)	0 (Observation)	0 (Observation)		4	0
13-May	4 (Observation)	0 (Observation)	0 (Observation)		4	0
14-May	5 (Observation)	0 (Observation)	0 (Observation)		5	0
15-May	15 (Observation)	0 (Observation)	0 (Observation)		15	0
16-May	5 (Observation)	0 (Observation)	0 (Observation)		5	0
17-May	14 (Observation)	0 (Observation)	0 (Observation)		14	0
18-May	2 (Observation)	0 (Observation)	0 (Observation)		2	0
19-May	2 (Observation)	0 (Observation)	0 (Observation)		2	0
20-May	9 (Observation)	1 (Observation)	0 (Observation)	Halibut Fishing open Area 9	9	0
21-May	0 (Observation)	0 (Observation)	0 (Observation)		0	0
22-May	10 (Creel Rpt)	0 (Observation)	0 (Observation)	Halibut Fishing open Area 9	10	0
23-May	6 (Observation)	0 (Observation)	0 (Observation)		6	0
24-May	43 (Creel Rpt)	1 (Observation)	0 (Observation)	Halibut Fishing open Area 9	43	0
25-May	0 (Observation)	0 (Observation)	0 (Observation)		0	0
26-May	8 (Observation)	0 (Observation)	0 (Observation)	Halibut Fishing open Area 9	8	0
27-May	3 (Observation)	0 (Observation)	0 (Observation)		3	0
28-May	12 (Observation)	1 (Observation)	0 (Observation)	Halibut Fishing open Area 9	12	0
29-May	3 (Observation)	1 (Observation)	0 (Observation)		3	0
30-May	8 (Observation)	0 (Observation)	0 (Observation)	Halibut Fishing open Area 9	8	0

31-May	5 (Observation)	0 (Observation)	0 (Observation)		5	0
1-Jun	11 (Observation)	0 (Observation)	0 (Observation)	Halibut Fishing open Area 9	11	0
2-Jun	5 (Observation)	0 (Observation)	0 (Observation)		5	0
3-Jun	9 (Observation)	2 (Observation)	0 (Observation)	Halibut Fishing open Area 9	9	0
4-Jun	3 (Observation)	0 (Observation)	0 (Observation)		3	0
5-Jun	8 (Observation)	0 (Observation)	0 (Observation)	Halibut Fishing open Area 9	8	0
6-Jun	15 (Observation)	0 (Observation)	0 (Observation)		15	0
7-Jun	8 (Creel Rpt)	0 (Observation)	0 (Observation)	Halibut Fishing open Area 9	8	0
8-Jun	1 (Observation)	0 (Observation)	0 (Observation)		1	0
9-Jun	2 (Observation)	0 (Observation)	0 (Observation)	Halibut Fishing open Area 9	2	0
10-Jun	4 (Observation)	0 (Observation)	0 (Observation)		4	0
11-Jun	19 (Observation)	0 (Observation)	0 (Observation)	Halibut Fishing open Area 9	19	0
12-Jun	12 (Observation)	0 (Observation)	0 (Observation)		12	0
13-Jun	26 (Observation)	0 (Observation)	0 (Observation)	Halibut Fishing open Area 9	26	0
14-Jun	11 (Observation)	0 (Observation)	0 (Observation)		11	0
15-Jun	4 (Observation)	0 (Observation)	0 (Observation)	Halibut Fishing open Area 9	4	0
16-Jun	5 (Observation)	0 (Observation)	0 (Observation)		5	0
17-Jun	5 (Observation)	1 (Observation)	0 (Observation)	Halibut Fishing open Area 9	5	0
18-Jun	6 (Observation)	0 (Observation)	0 (Observation)		6	0
19-Jun	5 (Observation)	0 (Observation)	0 (Observation)	Halibut Fishing open Area 9	5	0
20-Jun	3 (Observation)	0 (Observation)	0 (Observation)		3	0
21-Jun	8 (Observation)	0 (Observation)	0 (Observation)	Halibut Fishing open Area 9	8	0
22-Jun	9 (Observation)	0 (Observation)	0 (Observation)		9	0
23-Jun	9 (Observation)	0 (Observation)	0 (Observation)	Halibut Fishing open Area 9	9	0
24-Jun	7 (Observation)	0 (Observation)	0 (Observation)		7	0
25-Jun	30 (Observation)	0 (Observation)	0 (Observation)	Halibut Fishing open Area 9/Tribal Crab/ 3 40' box trucks for crab catch	30	0
26-Jun	27 (Observation)	0 (Observation)	0 (Observation)	Tribal Crab/ 3 40' box trucks for crab catch	27	0
27-Jun	20 (Observation)	0 (Observation)	0 (Observation)	Halibut Fishing open Area 9/Tribal Crab/ 3 40' box trucks for crab catch	20	0
28-Jun	42 (Observation)	0 (Observation)	0 (Observation)	Tribal Crab/ 3 40' box trucks for crab catch	42	0
29-Jun	14 (Observation)	0 (Observation)	0 (Observation)	Halibut Fishing open Area 9	14	0
30-Jun	7 (Observation)	0 (Observation)	0 (Observation)		7	0
1-Jul	7 (Observation)	0 (Observation)	0 (Observation)		7	0
2-Jul	30 (Observation)	0 (Observation)	0 (Observation)		30	0
3-Jul	20 (Observation)	0 (Observation)	0 (Observation)		20	0
4-Jul	12 (Observation)	0 (Observation)	0 (Observation)		12	0
5-Jul	15 (Observation)	0 (Observation)	0 (Observation)		15	0
6-Jul	11 (Observation)	0 (Observation)	0 (Observation)		11	0
7-Jul	3 (Observation)	0 (Observation)	0 (Observation)		3	0
8-Jul	2 (Observation)	0 (Observation)	0 (Observation)		2	0
9-Jul	9 (Observation)	0 (Observation)	0 (Observation)		9	0
10-Jul	11 (Observation)	0 (Observation)	0 (Observation)		11	0
11-Jul	10 (Observation)	1 (Observation)	0 (Observation)		10	0
12-Jul	11 (Observation)	1 (Observation)	0 (Observation)		11	1
13-Jul	6 (Observation)	0 (Observation)	0 (Observation)		6	0
14-Jul	7 (Observation)	0 (Observation)	0 (Observation)		7	0
15-Jul	5 (Observation)	1 (Observation)	0 (Observation)	Sand being removed from Ft. W/docks installed	5	0

				July 16 - Aug 15 Chinook – min. size 22". Other salmon species – no min. size. Daily limit 2. Only 1 Chinook may be retained. Release chum, wild coho, and wild Chinook. Season may close earlier if Chinook quota is attained. Area 9  Sand being removed from Ft. W	39	12
16-Jul	39 (Observation)	8 (Observation)	12 (Observation)		11	6
17-Jul	11 (Observation)	2 (Observation)	6 (Observation)		43	8
18-Jul	43 (Observation)	9 (Observation)	8 (Observation)		41	8
19-Jul	41 (Observation)	6 (Observation)	8 (Observation)			
20-Jul						
21-Jul						
22-Jul						
23-Jul						
24-Jul						
25-Jul						
26-Jul						
27-Jul						
					2314	150

## RECREATION AND CONSERVATION FUNDING BOARD SUMMARIZED MEETING AGENDA AND ACTIONS

TUESDAY, July 21, 2020

Item	Formal Action	Follow-up Action
<b>OPENING AND MANAGEMENT REPORTS</b>		
<b>Call to Order</b> <ul style="list-style-type: none"><li>A. Roll Call and Determination of Quorum</li><li>B. Overview of online meeting procedures</li><li>C. Review and Approval of Agenda</li><li>D. Remarks of the Chair</li></ul>	<b>Decision</b> <u>Approval of July 2020 Agenda</u> <b>Moved by:</b> Member Shiosaki <b>Seconded by:</b> Member Milliern <b>Decision:</b> Approved	
<b>1. Consent Agenda</b> <ul style="list-style-type: none"><li>A. Board Meeting Minutes: April 21, 2020</li><li>B. Time Extensions</li><li>C. Cost Increase</li></ul>	<b>Decision</b> <u>Resolution 2020-12</u> <b>Moved by:</b> Member Milliern <b>Seconded by:</b> Member Burgess <b>Decision:</b> Approved	
<b>2. Director's Report</b> <ul style="list-style-type: none"><li>A. Director's Report</li><li>B. Legislative &amp; Policy Update</li><li>C. Grant Management Report</li><li>D. Grant Services Report</li><li>E. Performance Report</li><li>F. Fiscal Report</li></ul>		<b>Task:</b> Designated board members will assist the communications director with the creation of the "Diversity, Equity, and Inclusion" resolution.
<b>BOARD BUSINESS: BRIEFINGS</b>		
<b>3. Discussion with Local Park Directors on Current COVID-19 Situation</b>		<b>Task:</b> Discuss with WRPA agencies how to move forward in light of COVID-19 related difficulties.
<b>4. State Agency Partner Reports and COVID-19 Updates</b>		

<b>BOARD BUSINESS: DECISIONS</b>		
<b>5. Proposed Changes for the Second Grant Cycle Due to COVID-19</b>	<b>Decision</b> <u>Resolution 2020-13</u> <b>Moved by:</b> Member Shiosaki <b>Seconded by:</b> Member Gardow <b>Decision:</b> Approved	
<b>6. Proposed Changes with Existing Grants Due to COVID-19</b>	<b>Decision</b> <u>Resolution 2020-14</u> <b>Moved by:</b> Member Milliern <b>Seconded by:</b> Member Hix <b>Decision:</b> Approved	
<b>BOARD BUSINESS: REQUEST FOR DIRECTION</b>		
<b>7. Budget</b>		<b>Task:</b> <ul style="list-style-type: none"> <li>• Bring back data on historical completion rate for recreation and conservation projects.</li> <li>• Bring back multiple funding calculations concerning the WWRP funding levels</li> </ul>
<b>BOARD BUSINESS: BRIEFINGS</b>		
<b>8. Boating Infrastructure Grants: Application and Opportunity for Public Comment</b>		
<b>9. Overview of New Community Forest Grant Program</b>		<b>Task:</b> Bring list back to the board in November.
<b>10. Economic Study Presentation- Update to the 2015 Report</b>		
<b>ADJOURN</b>		



**Recreation and Conservation Funding Board**  
**Resolution #2020-12**  
**July 21, 2020 - Consent Agenda**

**BE IT RESOLVED**, that the following July 21, 2020 Consent Agenda items are approved:

Resolution 2020-12

- A. Board Meeting Minutes: April 21, 2020
- B. Time Extensions:
  - Inholdings and Adjacent Properties 2014, State Parks (RCO [14-1681](#))
- C. Cost Increases:
  - Cheney Park Field Lighting, City of South Bend (RCO [18-1550](#))

Resolution moved by: Member Milliern

Resolution seconded by: Member Burgess

**Adopted**/~~Defeated~~/~~Deferred~~ (*underline one*)

Approved Date: 7-21-2020

**Recreation and Conservation Funding Board  
Pandemic Response Match Relief for the Fall 2020 Grant Cycle  
Resolution 2020-13**

**WHEREAS**, Revised Code of Washington Chapter 79A.25 authorizes the Recreation and Conservation Funding Board (board) to adopt policies and rules for the grant programs which it administers, including setting match requirements for some programs; and

**WHEREAS**, the COVID-19 pandemic and “Stay Home, Stay Healthy” directive for Washington State have put pressure on applicants and capital funds dedicated for continuing parks and recreation infrastructure investments in the state; and

**WHEREAS**, RCO staff have worked with stakeholders and advisory committees for the affected Boating Facilities Program, Firearms and Archery Range Recreation, Nonhighway and Off-road Vehicle Activities, and Recreational Trails Program to propose some match reduction efforts for the 2020 grant round for the above programs; and

**WHEREAS**, RCO staff recommended reducing match requirements for grant applicants to help encourage continued investments in parks and recreation infrastructure through the period of recovery from the COVID-19 pandemic;

**NOW, THEREFORE BE IT RESOLVED**, the board adopts the match reduction, evaluation criteria modifications, and related policies as described in Item 5 for the fall 2020 grant cycle;

**BE IT FURTHER RESOLVED**, that RCO staff is directed to take the necessary steps to implement the applicable revisions for each of the grant programs and incorporate these changes in its outreach to prospective grant applicants.

*Resolution moved by:*                      Member Shiosaki

*Resolution seconded by:*                Member Gardow

**Adopted**/*Defeated/Deferred (underline one)*

*Date:*    7-21-2020

**Recreation and Conservation Funding Board**  
**Extend the Delegation of Authority to the Director to Address Emerging Issues**  
**Associated with Implementation of Funded Projects**  
**Resolution #2020-14**

**WHEREAS**, Chapters 79A.25 and 79A.15 of the Revised Code of Washington authorizes the Recreation and Conservation Funding Board (board) to adopt policies and rules for the grant programs it administers; and

**WHEREAS**, the board has adopted policies and procedures for all board-administered grant programs; and

**WHEREAS**, the COVID-19 pandemic and the "Stay Home, Stay Healthy" Proclamation for Washington State has presented challenges for complying with a few board-adopted policies or procedures for sponsors in the implementation phase of funded projects; and

**WHEREAS**, the board's meeting schedule to consider various anticipated sponsor requests may result in delayed or failed implementation, loss of matching resources and additional expense; and

**WHEREAS**, in response to the COVID-19 pandemic and the continuously evolving recommendations from governing authorities and health officials that require timely decision-making in response to sponsor inquiries and requests; and

**WHEREAS**, the board has in previous years delegated authority to the Recreation and Conservation Office (RCO) director to make specific project decisions or waivers based on rules and policies on its behalf; and

**WHEREAS**, the delegation of additional authority, approved under Resolution 2020-10, supports the board's objective to ensure funded projects and programs are managed efficiently and in conformance with existing legal authorities; and its strategy to regularly monitor progress in meeting objectives and adapt management to meet changing needs; and

**NOW, THEREFORE BE IT RESOLVED**, that the board extends through June 30, 2021, the delegation of additional authorities granted to RCO's director to make project specific decisions that are necessary for project implementation, provided the decisions made are consistent with the program purpose, the intent of adopted policies, and meets statutory requirements; and

**BE IT FURTHER RESOLVED**, that the director may hold any request for full board consideration, as needed, and present the request along with staff's report on the decisions made at the subsequent board meeting.

*Resolution moved by:*           Member Milliern

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*Resolution seconded by:*       Member Hix

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**Adopted**/*Defeated/Deferred (underline one)*

*Date:*                               7-21-2020

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## Next Meeting: Thursday November 5, 2020 – Online using Zoom. RECREATION AND CONSERVATION FUNDING BOARD SUMMARY MINUTES

**Date:** July 21, 2020

**Place:** Online

### Recreation and Conservation Funding Board Members:

<b>Ted Willhite, Chair</b>	Seattle	<b>Shiloh Burgess</b>	Wenatchee
<b>Kathryn Gardow</b>	Mukilteo	<b>Brock Milliern</b>	Designee, Department of Natural Resources
<b>Michael Shiosaki</b>	Seattle	<b>Peter Herzog</b>	Designee, Washington State Parks
<b>Henry Hix</b>	Okanogan	<b>Joe Stohr</b>	Designee, Department of Fish and Wildlife

**This summary is to be used with the materials provided in advance of the meeting. The Recreation and Conservation Office (RCO) retains a recording as the formal record of the meeting.**

### Call to Order

**Chair Ted Willhite** opened the Recreation and Conservation Funding Board (RCFB) meeting at 9 AM and invited the RCFB Administrative Assistant to call roll, determining quorum. Chair Willhite thanked all participants and audience members for joining the online meeting platform. Question and concerns from the public were welcomed and directed toward Board Liaison, **Wyatt Lundquist**. With permissions from Chair Willhite, Mr. Lundquist explained proper webinar etiquette and instructions. Chair Willhite then invited a RCFB member to make a motion to approve the meeting agenda.

**Motion:** Approval of July 21, 2020 Agenda

**Moved by:** Member Shiosaki

**Seconded by:** Member Milliern

**Decision:** **Approved**

Chair Willhite then recognized two remarkable events of the present time; the COVID-19 pandemic and the awakening of the Black Lives Matter (BLM) movement. With a greater focus on the BLM movement, Chair Willhite reminded the audience of George Floyd's death, Juneteenth, and noted one of the State Comprehensive Outdoor Recreation Plan's (SCORP) priorities- improve equity.

RCO Director, **Kaleen Cottingham**, explained that the Recreation and Conservation Office (RCO) had begun creating an internal "Diversity, Equity, and Inclusion" (DEI)



statement. To ensure the statement's intentions are carried through in all RCO activities, a staff advisory committee will be created.

### **Item 1: Consent Agenda**

**Chair Willhite** requested a motion to approve the consent agenda.

**Motion:** Resolution 2020-12

**Moved by:** Member Milliern

**Seconded by:** Member Burgess

**Decision:** **Approved**

### **Item 2: Director's Report**

#### **Director's Report**

Before **Director Cottingham** gave an update on RCO's activities, she explained that **Susan Zemek**, RCO Communication's Director, would be creating a resolution to bring back to RCFB's November meeting. Member Gardow and Chair Willhite requested to be involved in the resolution creation.

Following, Director Cottingham explained that staff are now able to return to the office and some field work by following proper COVID-19 protocols.

Director Cottingham then moved to address the current biennium budget cuts and furlough days that affected most state agencies. During the month of July, RCO staff were directed to take one furlough day a week. Then, from August until November, four more furlough days must be taken. While these days will assist in cutting costs, a 15 percent general fund cut exercise was also required of RCO, mostly affecting RCO's salmon recovery efforts.

In closing, Director Cottingham explained that Tribal agreements were being updated due to concerns about sovereign immunity; RCO staff are creating the new Community Forest Grant program; and noted that the 2021 RCFB meeting calendar would need review by board members for approval in the August, 2020 meeting.

#### **Legislative & Policy Update**

**Wendy Brown**, RCO Policy Director, deferred her update until Item 7.

#### **Grant Management Report**

Due to technical connectivity issues, Director Cottingham updated the board on behalf of Marguerite Austin, RCO Grant Section Manager. She described the "director approved" changes through the RCFB's delegation of authority in light of COVID-19.

Since the last RCFB meeting, there had been two incidents where delegated authority was used: one for a waiver of the 10 percent non-federal, non-state match requirement for a farmland acquisition in Kittitas county; and the other for a waiver of the need for an appraiser to be onsite for an appraisal, as there was evidence that they had previously visited the site. For greater detail on the matter, Director Cottingham stated that this could be found in Grant Management Section of the Director's report.

## **Grant Services Report**

**Kyle Guzlas**, RCO Grant Service section manager, gave an update on the online technical review meetings, cultural resource consultations, the work of the compliance team, and the status of the No Child Left Inside (NCLI) grant program.

For the first time ever, all technical review meetings were hosted and streamed online using Zoom and are available for viewing on YouTube. Mr. Guzlas explained that RCO hosted 20 technical review panel meetings, totaling 125 hours of meetings. Of the 109 Advisory Committee members, 96 members were able to participate in these meetings and they were able to provide valuable feedback to each of the applicants. The volunteer contribution to this process is amazing and is what makes this process special and important. Mr. Guzlas also highlighted the new PRISM Review and Evaluation Module that was developed by **Scott Chapman**, RCO's Data Section Manager, and the PRISM team. This tool proved to be even more critical for the success of the remote, online process.

Mr. Guzlas followed with a brief update on RCO's cultural resources consultation efforts. He detailed that RCO's Cultural Resource Coordinator, **Sarah Thirtyacre**, had continued consulting and maintaining relationships with the Tribes, paying more attention to those with active projects, as project timelines continue to change due to COVID-19 restrictions. Most tribal historic preservation officers are working remotely, and some are furloughed during these difficult times. Sarah has done a wonderful job in building and maintaining relationships with consulting parties to help keep construction schedules on time.

Concerning RCO's compliance team, Mr. Guzlas explained that **Myra Barker**, RCO Compliance Specialist, had continued responding to ongoing requests from sponsors concerning changes in uses that may not comply to RCO grant program policies. On average, there were about 10 compliance requests per month. Mr. Guzlas noted that Ms. Barker had also continued work on several active project conversions across the state.

During Washington's quarantine, compliance staff has been unable to complete field work, but as counties move toward Phase 3, compliance staff can begin work in the field while following social distancing protocols laid out by Governor Inslee.

In closing, Mr. Guzlas explained that the No Child Left Inside grant program will open for new applications on August 10. On the same day, State Parks and RCO will be hosting a new applicant webinar. Mr. Guzlas explained that funding for youth outdoor programming is more critical than ever and that this program can be a part of the mental health recovery and provide jobs for the citizens of Washington.

#### *General Public Comment:*

**Christine Mahler**, Washington Wildlife and Recreation Coalition, commended RCO and RCFB on their work concerning diversity, equity, and inclusion. Ms. Mahler expressed the importance of holding this discussion with the natural resource agencies.

Ms. Mahler closed thanking RCO for their work and continued communication during the pandemic.

#### **Item 3: Discussion with Local Park Directors on Current COVID-19 Situation**

**Adam Cole**, RCO Policy Specialist, opened discussion with the Washington Recreation and Parks Association (WRPA) local parks directors. The directors provided an update on local parks and recreation agencies' responses to COVID-19 including impacts to operations as well as capital projects. They highlighted their slow recovery from the 2008 recession and speculated a similarity constrained budgetary environment post COVID-19.

Mr. Cole then introduced **Pete Mayer**, Metro Parks Tacoma, who led the discussion. Mr. Mayer explained that the following briefing would include discussion from himself, **Sally Brawly**, Eastmont Park and Recreation District, **Julie Parascondola**, City of Kent Parks and Recreation Department, **Jennifer Wills**, City of Longview Parks and Recreation Department, **Al Vorderbrueggen**, City of Spokane Parks and Recreation, and **Doug Levy**, Washington Recreation and Parks Association lobbyist.

Mr. Mayer followed by presenting RCFB with a greater understanding of the funding sources related to the operating budget, capital budget and other dedicated sources. He detailed that most of the funding sources will be negatively impacted. Sources such as property tax, sales tax, earned revenue and real-estate excise tax have proven to be unstable, yet this is what partially funds these agencies.

Mr. Mayer explained that alongside negative funding impacts, COVID-19's inconsistent spread made the Governor's response and local parks agency guidelines related to operations and services in the recreation sector difficult to develop. There had been many closures, cancellations, restrictions on mass gatherings, pause in capital development, furloughs, layoffs, and unpredictable federal aid. Mr. Mayer explained that issues related to COVID-19 will inevitably lead to a prolonged economic crisis.

Addressing the BLM movement, Mr. Mayer explained that because of racial and social injustices, the black community has faced food insecurity, environmental injustices, discriminatory policies and practices, and disproportionate COVID-19 health impacts.

The WRPA hopes to combat these injustices and recognized that being outdoors plays a critical role in the lives of all Washingtonians. Outdoor recreation provides mental and physical health benefits, jobs, a place for community expression, and brings about normalcy considering COVID-19. Parks and recreation can also bring in members of the community to engage in decision making when it comes to underserved communities.

In recent activities, Mr. Mayer explained that the WRPA had led the Western States Parks and Recreation Group that includes agencies from Washington, Oregon, Idaho and California. This group's monthly coordinating calls focused on statewide consistency concerning post-COVID-19 recovery. With the assistance of these states, the WRPA has created post-COVID-19 framework documents to share with Governor Inslee, where they have pledged to commit to public health guidance and placed emphasis on parks and recreation being a low cost and effective public health intervention.

Following, Mr. Mayer invited other WRPA members to speak on the opportunities and challenges faced during COVID-19. From each of their briefings, it was clear that the largest issue for each agency was financial instability leading to projects not being completed or postponement and staff furloughs or layoffs.

After hearing from each agency, Mr. Mayer invited the RCFB to collaborate on the following:

- Supporting more funding for maintenance and operations
- Regional collaboration on topics such as aquatic facilities and sports complexes
- An update and maintenance of the State Trails Database
- Ease grant policy considerations and requirements such as scope changes
- Flexibility with processes such as conversions as there may be partial closures that extend beyond two years
- Bolstering alignment with the Governor's Healthiest Next Generation
- Assuring equitable distribution of capital investments.

During discussion, Member Gardow expressed interest in recreation's role in boosting the economy. Ms. Parascondola explained that recreational agencies could boost the economy by keeping people employed through these agencies, but this will only be possible through funds allotted by the federal government.

Closing, Director Cottingham promised to initiate a conversation concerning the previously listed topics in order to map out a path forward for further analysis by the RCO and the RCFB and will work with the WRPA on those items where the board has the ability to act.

#### **Break: 10:51AM-11:00AM**

#### **Item 4: State Agency Partner Reports and COVID-19 Updates**

**Jon Snyder, Governor's Office**, was not available for an update.

#### **Brock Milliern, Department of Natural Resources**

Member Milliern briefed the RCFB on current and future impacts of COVID-19 on DNR. Because state lands have just begun to reopen between the months of May, June and July, there had an explosion of people utilizing the land. These reopening's were made possible with coordination between the land-owning agencies and the governor.

Member Milliern explained that while Discover Pass funding dipped during the state land closures, this funding source had now stabilized. Unfortunately, DNR's largest funding sources, the gas tax, had not met its normal funding level and remains unlikely to do so.

In his closing statement, Member Milliern addressed racial injustice, informing the board that DNR has hired a contractor that will assist DNR by looking through a lens of social justice.

#### **Peter Herzog, State Parks and Recreation Commission**

On behalf of State Parks and Recreation Commission, Mr. Herzog discussed COVID-19's impacts. These impacts included state lands closures from March to April, causing a decrease in funding. Just as DNR, State Parks did see an increase in camping funds and Discover Pass funding as the state lands began to reopen in the month of May. Member Herzog explained the importance of the Discover Pass sales, as it funds approximately half of what the agency does.

Concerning the budget, Member Herzog explained that State Parks was bracing for the 15 percent general fund reduction requested by the Office of Financial Management (OFM). For the 2021-2023 budget, Member Herzog explained that there would be a 21



percent increase requested in the operating budget submittal, with a total request of \$188,000,000. For the capital budget, State Parks will be submitting a request for \$97,000,000. The reasoning behind these budget requests is hope of stimulating the economy through recreation and conservation related jobs and activities.

### **Joe Stohr, Department of Fish and Wildlife**

Member Stohr gave a brief update on the activities of WDFW in light of COVID-19. As the Governor requested the state agencies to begin working from home, WDFW staff moved to teleworking, with a limited number of staff continuing with work on the ground.

Addressing WDFW's budget, Member Stohr noted the 15 percent budget reduction for the next biennium requested by OFM, amounting to \$24,000,000. WDFW also expects a decrease in federal funding, such as the hatchery funding and utility funding, leading to a \$36,000,000 loss.

Member Stohr then explained that during the months of April, May and June, WDFW faced a \$7.5 million decrease in funding as hatcheries and hunting seasons remained closed. Fortunately, as these seasons subsequently opened, license sales increased dramatically, and WDFW experienced a \$2,000,000 increase from last year's revenue.

Closing, Member Stohr noted that WDFW had been an active participant in the DEI development for the past two years as they have an internal advisory committee to look at ways to improve culture. Member Stohr also explained that a DEI coordinator has been hired to help with programs and recruitment.

### **Item 5: Proposed Changes for the Second Grant Cycle Due to COVID-19**

**Marguerite Austin**, RCO Section Manager, referred to Item 2 and gave a brief update concerning grant cycle changes due to COVID-19. For the first half of the 2020 grant round, the RCFB adopted a new policy to reduce match in order to make project funding easier for applicants submitting grant proposals. Ms. Austin displayed the table below, showing the number of applicants who are requesting reduced match.

2020 Grant Applications by Program/Category	Applications Submitted	Reduced Match	Percent Using Reduced Match
Aquatic Lands Enhancement Account	19	7	37%
WWRP Local Parks	83	39	47%
WWRP Trails	29	23	79%
WWRP Water Access	17	10	59%
Youth Athletic Facilities: Large	37	22	59%
Youth Athletic Facilities: Small	10	8	80%
<b>Total</b>	<b>195</b>	<b>109</b>	<b>56%</b>

Moving forward to Item 5, Ms. Austin presented a proposal for match reduction for the second grant round of 2020. Beginning on August 10, RCO will begin accepting applications for the following four programs: Boating Facilities Program (BFP), Firearms and Archery Range Recreation (FARR), Nonhighway and Off-road Vehicle Activities (NOVA), and Recreation Trails Program (RTP). Following the November submission deadline, a ranked list of projects will be created and brought back to the April 2021 RCFB meeting for approval.

Ms. Austin went on to explain that on May 21, 2020, RCO staff met with the RTP Advisory Committee to discuss the impact of COVID-19 and what the RCO and the RCFB could do to assist applicants in the upcoming grant cycle. After hearing the concerns and suggestions from the committee, RCO staff proposed the following three match related items:

1. Reduce the required match for BFP and RTP. For BFP, staff recommended using the three match reduction policy pathways: Communities in Need, Counties in Need, and Underserved Populations, approved for Washington Wildlife and Recreation Program outdoor recreation projects. If approved, the BFP match would range from 10 to 25 percent for local agency applicants.

For RTP, after consulting with Rick Judd, program manager with the Federal Highway Administration, staff recommended using toll credits for match. The Washington State Department of Transportation, which generates toll credits, agreed with this option, which essentially means by substituting toll credits for match RTP applicants could request 100 percent grants.

Additional match policy caveats:

- a. Reduced match cannot exceed the grant limit or \$500,000 per project, whichever is less.
  - b. The minimum match is based on the primary sponsor.
  - c. The match reduction is limited to two projects per applicant for BFP.
2. Suspend the 10 percent non-state, non-federal match requirement for the fall grant programs.
  3. Suspend use of the "Matching Share" criterion for this grant cycle, which affects all four fall programs.

Chair Willhite commented that normally match reduction would be concerning but agreed that it was necessary considering the economic distress associated with COVID-19.

*Public Comment: No comment*

Resolution 2020-13

**Moved by:** Member Shiosaki

**Seconded by:** Member Gardow

**Decision:** Approved

### **Item 6: Proposed Changes with Existing Grants Due to COVID-19**

**Scott Robinson**, RCO Deputy Director, asked the board for the continuation of delegation of authority to the director in order to make prompt decisions on currently funded projects. The purpose of this delegation is to reduce the impact that COVID-19 is having on funded projects in a timely manner.

Mr. Robinson explained that RCO staff recommends the extension of the delegation of authority to the Director through June 30, 2021. All updates concerning project changes will be reported to the board at subsequent meetings.

Chair Willhite opened the item to discussion and RCFB members expressed concern with the language about RCO reporting project changes to the board. In response, Ms. Austin read through the resolution, where there was a detailed statement concerning the report of project changes at subsequent meetings. Because Member Gardow sought for greater clarification in the statement, the resolution was amended to include the phrase "each board meeting" versus "subsequent meetings".

*Public Comment: No comment*

Resolution 2020-14

**Moved by:** Member Milliern

**Seconded by:** Member Hix

**Decision:** Approved as amended

**Break: 12:00PM-12:30PM**

### **Item 7: Budget**

**Wendy Brown**, RCO Policy Director, gave an update concerning the current and future biennial budgets.

Ms. Brown explained that before signing the supplemental budget, Governor Inslee vetoed numerous new spending line items due to the COVID-19 economic impacts. For RCO, the funding to facilitate stewardship needs effort and funding for the advisory group on funding outdoor recreation were among some of the vetoes, totaling \$375,000.

Following the vetoes, the Economic and Revenue Council released an unofficial revenue forecast on April 30, 2020, estimating a decrease of \$7 billion in revenue collections over the next three years. Ms. Brown explained that this led OFM to direct state agencies to do an exercise to cut 15 percent from their FY21 general fund appropriation. OFM also directed state agencies to freeze hiring, avoid large equipment purchases, and not to create new personal services contracts. When the official forecast was released in June 2020, OFM directed RCO to make a 15 percent cut to RCO's maintenance operating budget in the 2021-2023 biennium.

For the FY21 (current biennium) budget exercise, RCO will delay the hiring of the new orca recovery position, return the funding for the implementation of House Bill 2311, and propose cuts to a limited number of salmon recovery efforts.

To further reduce general fund spending, Ms. Brown explained that OFM and the Governor rescinded general wage increases for some management employees and furloughed many state employees for eight days between the months of July-November, totaling \$138,000 in savings at RCO.

Ms. Brown explained that revenue for the operating budget comes from several tax sources, which ultimately affects the bond capacity in the capital budget.

Ms. Brown then began discussing options for funding the Washington Wildlife and Recreation Program (WWRP) and Youth Athletic Facilities (YAF) programs in 2021-23. For the WWRP, an average of \$82 million has been appropriated by legislature or 69 percent of the requested amount. In the past biennium, RCFB requested \$130 million and was appropriated 65 percent of that (\$85 million).

When setting a funding request for the 2021-2023 biennium, Ms. Brown displayed the following options:

- Option 1: Set the funding request based on a percent of bond capacity leading to a 127.4-million-dollar request.
- Option 2: Set the funding request on a per capital basis:
  - Average per capita: \$104.5 million
  - 10-Year projection: \$113 million
  - 20-Year projection: \$123 million
- Option 3: Set it based on the application received and funded:
  - All applications, 2020: \$174.6 million
  - 50 percent funded: \$87.3 million
  - 75 percent funded: 130.9 million
  - 50 percent in all categories: \$202 million

For YAF, Ms. Brown presented three options. The board could request \$11.3 million to fund all the projects, \$10 million to fund most of the projects, or chose a percentage of projects that the board would like to see funded and base the request on that percent.

In closing, Ms. Brown explained that RCFB would come back in August to decide on the final request amount for the recreation and conservation programs. This would also include funding for the new Community Forest Program.

When opened to discussion, Member Gardow expressed concern with fully funding each program, as some projects could end up falling off the list. RCO staff explained that this should not be an issue with these programs. Following, Member Shiosaki also expressed concern with fully funding programs, as economic turmoil in the coming years is a likely aftermath of COVID-19.

In juxtaposition, Members Stohr, Milliarn and Burgess leaned in favor of a higher funding request. Although, Member Burgess requested that RCO staff come back with data portraying the historical completion rate for projects under these funding categories.



### *Public Comment:*

**Christine Mahler**, Washington Wildlife and Recreation Coalition (WWRC), thanked RCFB for their previous funding requests for WWRP funding. She explained that WWRC's board was currently developing their own advocacy recommendations for funding the WWRP. The metrics for developing that number include various measures, some of which aligned closely with RCO's. In total, WWRC estimated that there should be 130 million to 150 million dollar request for WWRP funding.

For the following meeting, Director Cottingham explained that RCO would bring back multiple calculations and processes concerning funding requests.

Ms. Brown suggested that RCFB discuss the YAF funding request. Chair Willhite and Member Milliern suggested fully funding the program, while Member Gardow suggested funding it at 10 million dollars, as it is typical for some projects to not make it across the finish line.

### **Item 8: Boating Infrastructure Grant: Applications Overview and Opportunity for Public Comment**

**Karl Jacobs**, RCO Senior Outdoor Grants Manager, gave a brief report on the Boating Infrastructure Grant (BIG) program and projects.

This year, there were four projects submitted. Two of the projects were Tier One projects, with a request of approximately \$170,000. Mr. Jacobs explained that Tier One projects are only submitted every other year, unless extra funding remains. After review from the Boating Programs Advisory Committee (BPAC), RCO's director will select which projects will move forward.

The first project is from the Port of Camas-Washougal. There is a request of \$72,813, with \$24,271 provided in match to update a marina fuel dock. The second project is from the Port of Kingston, where a restroom needs to be replaced. The funding request is \$97,152, with a match of \$161,875.

Moving forward, Mr. Jacobs explained that Tier Two projects have an annual request for proposals. This year there were two projects with a request of 1.56 million dollars. These projects will also be reviewed by the BPAC and applications will be submitted to the US Fish and Wildlife Service for review in early September. These projects will be competing nationally for funding.

The first project is on Mercer Island to replace a pier. The BIG request is for \$334,000, with a match of \$111,910. The second project in Port Orchard is for replacement of 3000

feet of breakwater that also provides transient moorage. The request is for 1.2 million dollars and the match will be 5.1 million dollars.

### **Item 9: Overview for New Community Forest Grant Program**

**Ben Donatelle**, RCO Natural Resources Policy specialist, gave a brief overview of the new Community Forest grant program. The proviso directed RCO to create the program and allow for the board to review the ranked list of projects. This list will be provided to the Board in their November meeting.

Giving a brief history of this community forest program, Mr. Donatelle explained that there had been a 2018 budget proviso that directed DNR to create an ownership and economic analysis of one existing community forest- Mount Adams community forest. This proviso also directed DNR to compile a list of potential community forests from around the state, creating a map known as the Northwest Community Forests map. From the list created by DNR, three of the projects were funded in the 19/21 biennial budget. The funding for these projects came through RCO. These projects were the Mount Adams community forest, the Gold Hill community forest, and Nanson Ridge community forest.

When moving forward into the 2020 supplemental session, there was a bill going through legislature (HB1946), which would have created this program and an account at RCO, establishing a biennial community forest program, but this bill did not pass. Instead, much of the language in the bill was taken and established in a budget proviso, directing RCO to create the program for this year through an advisory committee with a wide variety of organizations that work in forestry.

Mr. Donatelle provided a brief overview of the proviso, detailing that RCO had to:

- Develop funding criteria and a project list
- Develop accounting assurance
- Have RCFB review and approve the ranked list, which would be due by December 31<sup>st</sup> to legislature
- Follow these project requirements
  - Must acquire forestland
  - Must be a fee simple acquisition
  - Only local governments, Tribes, nonprofits, and state agencies were eligible and State agencies could only apply in partnership with the previously named entities
  - Must promote, enhance, or develop community and economic benefits

While including the above criteria, Mr. Donatelle explained that the program would allow for applicants to use a limited amount of funding toward restoration and recreation within the project. The program also kept match attributions low to encourage a wider variety of applicants.

Mr. Donatelle mentioned that the advisory committee's goals for the program included community driven governance and use, a balance of economic development with forest conservation, and they wanted each forest to establish self-sustaining forest management.

Community forests must have community driven priorities, which would be detailed in a community forest management plan. Mr. Donatelle explained that sponsors would have to create this plan using a fraction of the allocated project funds. This plan would follow the guidance of the Washington Integrative Forest Management Plan as well as a description of the public benefits, public engagement processes, and a financial management plan.

Mr. Donatelle stated that a community forest would provide forest products, forest restoration, ecosystem services, recreation opportunities and economic development.

Moving forward with the program, RCO's communication team has begun public outreach, informing applicants that applications will be accepted from September 1 through October 1. The communications team also helped with public comment on the program development. Following submission, there will be project evaluations completed from October 10-25, with a ranked list for board review being ready at the November 5<sup>th</sup> meeting. This list would then be submitted to legislature on or before December 31, 2020.

When opened to discussion, Member Gardow noticed that the Community Forest plan required a five-year monitoring report. She expressed interest in why it was a requirement.

Mr. Donatelle explained that any program that acquires a conservation easement is required to provide a five-year monitoring report because it helps provide transparency surrounding how the community forest revenue use is applied.

#### **Item 10: Economic Study Presentation- Update to the 2015 Report**

**Wendy Brown** gave a high-level overview of the updated [Economic Analysis of Outdoor Recreation](#) in Washington State. Through a partnership with DNR and Recreational Equipment, Inc (REI), RCO was able to update the 2015 Economic Analysis

by applying the same methodology using new participation data and updated spending profiles.

The updated economic analysis, as compared to the 2015 report, measured increases in the following: participation in outdoor recreation, consumer spending, jobs, taxes, total economic contribution, and ecosystem services value.

Ms. Brown went on to explain that the economic analysis also included a chart depicting the amount of spending and time that different land types acquire. For example, city parks may not gain a lot of revenue in daily use, but they have one of the higher rates of use.

She then displayed several maps; one expressed population participant days weighted by county populations, which displays hotspots where people visit most often. Another map displayed the percentage of recreation-based jobs per county. The final map displayed which counties have greater economic impacts.

Concerning ecosystem services, there was data that put a value on services such as aesthetic information, air quality, climate stability, cultural value, disaster risk reduction, food, habitat, science and education, soil retention, water quality, and water capture and supply. The total value was calculated at \$240 billion.

Further information on this topic can be found in the report itself.

**Closing:**

Chair closed the meeting at 2:31 pm

**ADJOURN- Meeting adjourned at 2:31 pm**

*The next meeting will be Thursday August 12, 2020 – Online using Zoom*

**Approved by:**

**Approved by:**

  
\_\_\_\_\_  
Theodore Willhite, Chair

11-05-2020

\_\_\_\_\_  
Date