

November 20, 2020
Special Meeting

ATTENTION:

Protecting the public, our partners, and our staff are of the utmost importance. Due to health concerns with the novel coronavirus this meeting will be held online. The public is encouraged to participate online and will be given opportunities to comment, as noted below.

If you wish to participate online, please click the link below to register and follow the instructions in advance of the meeting. Technical support for the meeting will be provided by RCO's interim board liaison who can be reached at julia.mcnamara@rco.wa.gov.

Registration Link: https://zoom.us/webinar/register/WN_hxiKzxwjT6uVDVIZ23ffAg

Phone Option: (669)900-6833 - **Webinar ID:** 958 9323 2710

Location: **Online Only**

Special Accommodations: People with disabilities needing an accommodation to participate in RCO public meetings are invited to contact Leslie Frank by phone (360) 902-0220 or e-mail Leslie.Frank@rco.wa.gov.

FRIDAY, NOVEMBER 20

OPENING AND MANAGEMENT REPORTS

11:00 a.m. Call to Order

- Roll Call and Determination of Quorum
- Remarks of the Chair

Chair

BOARD BUSINESS: EXECUTIVE SESSION

11:05 a.m. Executive Session: Personnel Matter (Board Members Only)

12:00 p.m. ADJOURN

Next Meeting:

January 26-27, 2021, Natural Resources Building, Room 172, Olympia, WA, 98501 - **Subject to change considering COVID**

**RECREATION AND CONSERVATION FUNDING BOARD SUMMARIZED MEETING
AGENDA AND ACTIONS**

FRIDAY, November 20, 2020

Item	Formal Action	Follow-up Action
OPENING AND MANAGEMENT REPORTS		
Call to Order A. Roll Call and Determination of Quorum B. Remarks of the Chair		
BOARD BUSINESS: EXECUTIVE SESSION		
Executive Session: Personnel Matter (Board Members Only)		
ADJOURN		

RECREATION AND CONSERVATION FUNDING BOARD SUMMARY MINUTES

Date: November 20, 2020

Place: Online

Recreation and Conservation Funding Board Members:

Ted Willhite, Chair	Seattle	Shiloh Burgess	Wenatchee
Kathryn Gardow	Seattle	Brock Milliern	Designee, Department of Natural Resources
Michael Shiosaki	Seattle	Don Hoch	Designee, Washington State Parks
Henry Hix	Okanogan	Joe Stohr (Absent)	Designee, Department of Fish and Wildlife

This summary is to be used with the materials provided in advance of the meeting. The Recreation and Conservation Office (RCO) retains a recording as the formal record of the meeting.

Call to Order

Chair Ted Willhite opened the meeting at 11 a.m. Following roll call and determination of quorum by Interim Board Liaison, **Julia McNamara**, Chair Willhite covered webinar protocol and etiquette.

Executive Session: Personnel Matter (Board Members Only)

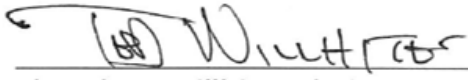
Chair Willhite explained the Recreation and Conservation Funding Board (RCFB) members would be convening for an executive session to discuss a personnel matter. This session would include RCFB members, RCO staff members Director Kaleen Cottingham and Deputy Director, Scott Robinson, and Jim Reid, a contracted process facilitator. Through [RCW 42.30.110\(g\)](#), the RCFB entered an Executive Session that lasted until 12 p.m.

ADJOURN- Meeting adjourned at 12:00 P.M.

When returning to adjourn the meeting, **Chair Willhite** noted the executive session only held discussion of a personnel matter, with no decisions made. Chair Willhite also mentioned that Member Milliern had recused himself from the personnel matter.

The next meeting will January 26-27, 2021, Online- Subject to change considering COVID. If another special meeting is convened before January 26, 2021 to address this personnel issue, proper notice will be given to partners and the public.

Approved by:



Theodore Willhite, Chair

1-26-2021

Date