

## Full Application Change Guidelines

### Community Outdoor Athletic Facilities (COAF)

Here are answers to some frequently asked questions for applicants submitting full applications.

#### **May I change the amount of my original budget request?**

Yes. We asked about your budget in the pre-application phase to help you scope your project effectively, inform the advisory committee to help them evaluate projects, and help support RCO's decisions about full application invitations.

As you work through the more detailed metrics and budget in the full application, we expect your overall budget to shift slightly in that refinement. However, you may increase the grant request by no more than 10 percent and you may not ask for more than \$1.2 million.

#### **The policy says I am not able to substantively change the proposed scope of work from the pre-application. What types of things can I change?**

A substantive change would represent anything that would have a meaningful impact on the community benefits of the project, and thus how the project would have been evaluated by the advisory committee during the pre-application round.

Examples of things that may not be changed include the following:

- Location of the project
- Type of project (acquisition, development, combination)
- Type of athletic facility and proposed condition at project completion
- Removal of, or significant reductions to, major "in-bounds" elements (court or field lighting, coverings, resurfacing, etc.)
- Changing the surfacing of an athletic field from artificial to natural, unless significantly expanding the size or adding a field.

Examples of things that represent a natural evolution of a project as it gets refined, and which may be changed, include the following:

- Adding ancillary costs such as permitting, cultural resources, and architectural and engineering.
- Adding in-bounds elements (irrigation, drainage, etc.) that weren't fully considered at the time of pre-application and are necessary to support the proposed use.
- Adding in-bounds amenities (goals, nets, bases, hurdles, fences, buoys, etc.) or minor out-of-bounds support amenities (scoreboard, landscaping, signs, etc.)
- Removing or changing "out of bounds" facilities or elements (landscaping, maintenance sheds, pump houses, restrooms, permits, signs, storage areas, etc.).

As always, if you have questions, please contact your outdoor grants manager.