

# WA Coast Restoration and Resiliency Initiative 2024 Application Training

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February 15, 2024

10:00 am to 12:00 pm





# Workshop Overview



Program Overview



Schedule



Eligibility



Application Process



Info For Funded Projects



Funding provided by the WA state legislature through the capital budget.

## WCRRI Partners



**COAST SALMON**  
PARTNERSHIP

# Program Overview



**Mission to protect and restore ecosystems of the WA coast while promoting the resilience of coastal communities through job creation and hazard reduction.**

Began as local effort supported by The Nature Conservancy.

First legislature funding in 2015.

About \$10-\$12 million awarded every biennium.

Resiliency added in the 2019-2021 biennium.

# Program Strategy

Projects should:

- Address highest priority ecological protection and restoration needs.
- Foster ecological and community resilience to reduce hazards or risk.
- Use cost-effective and process-based solutions.
- Communicate the effectiveness of their actions at increasing the resiliency of the ecosystem.
- Provide employment opportunities for coastal communities.
- Be stand-alone, focused projects with discrete metrics.





# Grant Schedule

**2025-2027 Biennium**

# Important Dates 2024

Draft Applications Due	March 14
Eligibility Notification	March 29
Site Visits	April 24 - May 8 (TBD)
Final Applications Due	June 6
Draft Investment Plan	August 5
Funding Start Date	July 1, 2025



A landscape photograph showing a field of tall, dry grass in the foreground. In the background, there are rolling hills and a line of trees under a dramatic, cloudy sky at sunset. The sky is filled with orange and yellow light from the setting sun, with darker clouds above. A dark circular overlay is positioned on the right side of the image, containing the text 'Program Eligibility'.

# Program Eligibility



# Eligibility: Applicants & Match

## Eligible Applicants

- Federal, State, & Local agencies
- Native American tribes
- Public or private corporations
- Non-profits
- Quasi- governmental entities (enhancement groups, irrigation/conservation districts)

## Funding Cap \$2,000,000

## Match-Not Required

- Points awarded if leveraged
- Must be documented in billings and part of scope
- Same rules apply (i.e., ineligible actions/costs, award period)





# Eligibility: Eligible Costs

## Pre-Agreement Costs

- Acquisitions granted Waiver of Retroactivity from RCO
  - Allows land purchased prior to award to be eligible
  - Must be approved by RCO prior to purchase
  - Good for any RCO program, 2 grant rounds
  - Must follow RCO acquisition policies
  - Does not guarantee funding award
- Costs necessary to establish land values (Acquisition)
- Engineering & Design Costs (Restoration and Planning)
- Wood, culverts, bridges if cost effective and prior approval

**Restoration Projects – RCO Manual 5**

**Acquisition Projects – RCO Manual 3**

***Costs must directly relate to work identified in project SOW***

## Eligibility: A&E and Admin Cost Limits

- Admin (**Acquisition**):

- Limited to 5% of total Acquisition costs.
- Eligible costs in Acquisitions Manual 3.



- AA&E (**Restoration**):

- Limited to 30% of Construction Costs.
- Eligible costs in Restoration Manual 5.

- **Planning:**

- All costs considered admin/non-capital.
- Incorporate into project costs.



# Ineligible Project Elements

- Property acquisition through eminent domain.
- Property acquired before the project start date w/o waiver.
- Restoration activities before the project start date.
- Land leases.
- Mitigation projects, activities, or funds.
- Maintenance, not including riparian stewardship projects.
- Effectiveness monitoring
- Purchase of existing structures that are not essential to the site.
- Building or indoor facility construction.
- Capital facilities and public works projects.
- Flood protection structures must link to community resilience.
- Septic or sewage treatment systems.
- Operation or construction of fish hatcheries.
- Net pens, artificial rearing facilities, remote site incubation systems, and supplementation.
- Operation of hydropower facilities.
- Fish harvest and harvest management activities that are outside innovative learning.
- Fishing license buy-back.
- Park facilities or structures.
- Lobbying or legislative activities.
- Costs to apply for WCRRI or other grants.
- **Commercial activities**
- Projects that do not address an important habitat condition or ecosystem functions.
- Environmental cleanup.
- Purchase of motor vehicles as a direct expense.

## Eligibility: Other Requirements

**Restoration Policies**—RCO Manual 5

**Acquisition Policies**— RCO Manual 3

- Buildings must be removed (fee simple)
- Public Access (fee simple)
- Perpetuity
- Deed of Right/Assignment of Rights
- Avoid Future Conversions! (Man. 7)

**Stewardship Commitment**

- 10-yr for Restoration
- Perpetuity for Acquisition

**Sponsor Responsible for all Permitting**





# Acquisition Toolkit

<https://rco.wa.gov/grants/grant-requirements/acquisition-tool-kit/>

- General Procedures
- Required Documents
- Manual 3-Acquisition
- Escrow Information
- Waiver of Retroactivity

The screenshot shows the Washington State Recreation and Conservation Office (RCO) website. The header includes the RCO logo and navigation links: Grants, What We Do, Get Involved, About Us, and Contact Us. The main content area is titled "Acquisition Tool Kit" and features a sidebar with a "GRANTS" menu. The menu items are: Find a Grant, Apply for a Grant, Grant Requirements, Acquisition Tool Kit (highlighted with an orange bar and a right arrow), Match Reduction, Planning Requirements, Making Your Project Accessible, Using Sustainable Practices, Grant Manuals, Evaluation, Post Award Information, and Contact a Grants Manager. The main content area contains the following sections:

- Project sponsors acquiring real property in any RCO grant program may use the information below to successfully complete their projects.**
- Buying without a Signed RCO Contract?**  
You will need a Waiver of Retroactivity if you plan to purchase real property before having a signed RCO grant contract in hand. You must submit your request before closing on the property, preferably at least 30 days in advance. See Section 2 of [Manual 3](#) for more information.  
[Waiver of Retroactivity Checklist](#)
- General Procedure**  
Below are resources that may help you stay organized and ensure you meet RCO grant requirements.  
[Common Things that Need RCO Approval](#)  
[Quick-Step Guide \(Manual 3: Acquisition Projects, Section 1\)](#)  
[Project Deliverables](#)
- Required Documents**
- When Applying**  
All RCO grant applications for acquisition projects must provide a signed RCO [Landowner Acknowledgement Form](#) for each property proposed for acquisition.  
Grant applicants in any category of the Washington Wildlife and Recreation Program must include documentation that they have reviewed and conferred with the local jurisdictions where the lands are located. Here is a [sample letter](#) that may be used to initiate this requirement, and a sample [Conferral Documentation Form](#) to document completion of this process.
- After Grant Award**

# Eligibility: Other Requirements

## Cultural Resource Consultation Required

(RCO responsible if no federal or other state nexus)

## Outcome of Consultation Depends On Risk

- Consultation with affected tribes and DAHP
- Proceed under Inadvertent Discovery Plan
- Archaeological monitoring of ground disturbance
- CR Survey prior to implementing
  - Proceed under Inadvertent Discovery Plan
  - Archaeological monitoring of ground disturbance
  - Modify/Mitigate

Budget for  
Potential Follow-up  
Actions



Squaxin  
Tribal Artifact

# Eligibility: Planning Projects

- Assessments
  - Fish passage barrier inventories
  - Reach-scale habitat assessment
  - Landowner Willingness Survey
  - Innovative Techniques
- Feasibility/Scoping Studies
- Designs





# Eligibility: Required Design Deliverables

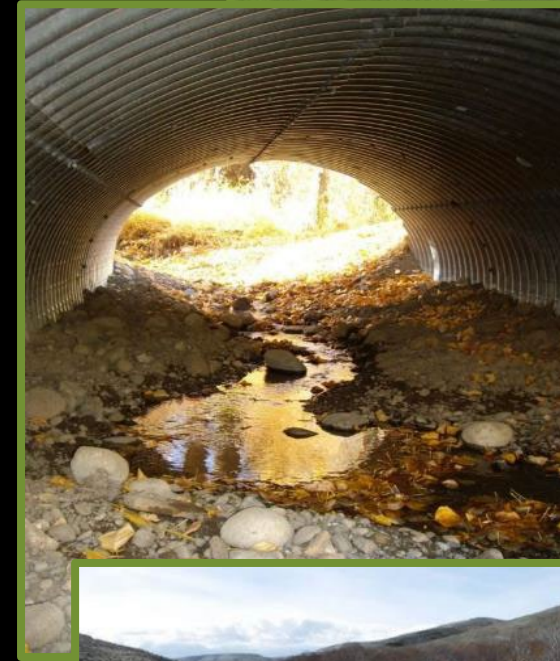
Deliverables	Project Stage				
	Conceptual Design	Preliminary Design	Final Design	Construction	Field-Fit Projects
1 Design Drawings	Due by closing	Conceptual due at application; Permit ready designs due by closing	Conceptual or preliminary due at application; Final due by closing	Due at application	Due at application
2a Basis of Design Report: Introduction, Goals, and Objectives	Due by closing	Due at application	Due at application	Due at application	Due at application
2b Basis of Design Report: Site Characterization	Due by closing	Due at application	Due at application	Due at application	Due at application
2c Basis of Design Report: Alternatives Assessment and Selection	Due by closing	Due at application	Due at application	Due at application	Due at application
2d Basis of Design Report: Cost Estimate	Estimate Due by closing	Updates due by closing	Updates due by closing	Due at application	Estimate due at application
2e Basis of Design Report: Design Considerations, Evaluations, and Analyses	—	Due by closing	Updates due by closing	Due at application	May be required before construction
2f Basis of Design Report: Permit and Stakeholder Consultation	—	Due by closing	Updates due by closing	Due before construction	May be required before construction
3 Landownership Certification Form	—	Due before agreement	Due before agreement	Due before agreement	Due before agreement
4 Construction Permits	—	Optional	Optional	Due before construction	Due before construction
5 Construction Quantities	—	—	Due by closing	Due before construction	May be required before construction

## Manual 24 Appendix F

- Conceptual, Preliminary and Final descriptions
- Detailed requirements
- Deliverables

## Eligibility: Restoration

- Improve natural habitat functionality and/or resiliency.
- Grant request of \$350,000+ requires preliminary designs by final application deadline.
- Applicable design requirements.







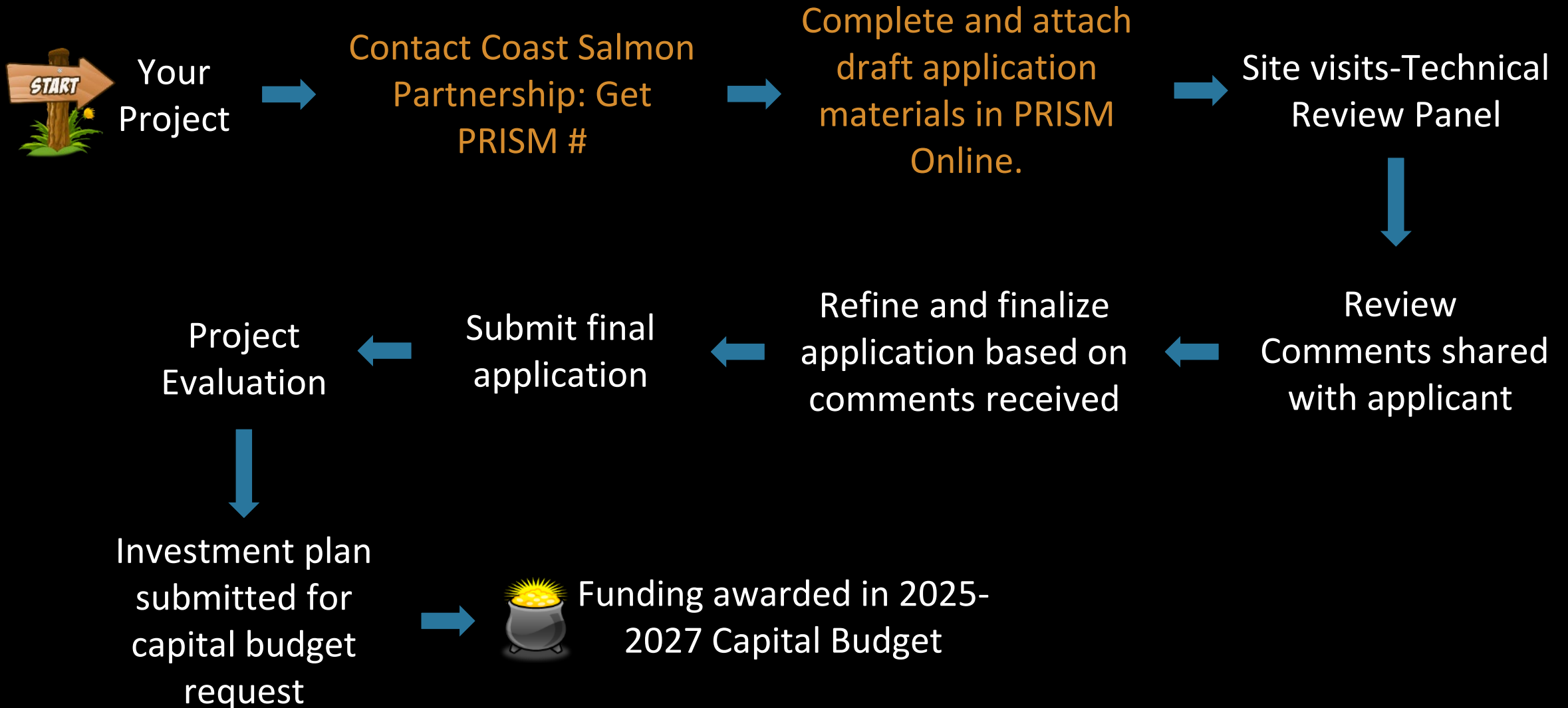
# Application Process



# What's New in 2024

- Priority Habitat & Species Parcel Report
  - Incorporate results into Problem Statement - proposal questions.
  - Required attachment.
- Jobs question modified for FTE reporting.
- Adopted recent SRFB manual 18 changes:
  - Preliminary design requirement for restoration request-\$350,000 +.
  - Revised design criteria structure & deliverable table.
- “Other” Restoration metric –For activities that otherwise don’t fit what’s in PRISM.

# Application Process



# Grant Materials


<https://rco.wa.gov/grant/washington-coast-restoration-and-resiliency-initiative/>

Manual 24

Grant Forms

App Checklists

Reference Documents



WASHINGTON STATE  
Recreation and  
Conservation Office

[Grants](#)[What We Do](#)[Get Involved](#)[About Us](#)[Contact](#)

land and water. These same communities have some of the highest unemployment rates in the state. Given the urgency of needs, the Legislature created the Washington Coast Restoration and Resiliency Initiative in 2015 to provide funding and technical assistance for communities along Washington's coast.

The grant program is aimed at proactively addressing the region's highest priority restoration and resiliency needs and putting people to work restoring coastal lands and waters.


Projects must address the region's highest priority ecological protection and restoration needs while stimulating economic growth and creating jobs in coastal communities. In addition, projects must provide substantial protection and restoration of ecosystem functions, goods, and services through cost-effective methods.

More information available on the Coast Salmon Partnership's [Washington Coast Restoration and Resiliency Web site](#).










## Grant Application Schedule

Item	Date
Request for Proposals <a href="#">Request for Proposals</a>	January 22, 2024
Application Workshop at 10 a.m. <a href="#">Register to attend</a>	February 15, 2024
Draft Applications Due	March 14, 2024
Eligibility Notification <i>Applicants notified if applications meets minimum eligibility requirements.</i>	March 29, 2024
Project Site Visit and Presentation <i>In-Person or Virtual Site Visits</i>	April 24, 2024 - May 8, 2024 <i>Applicants will be notified of specific dates.</i>
Review Comments to Applicants <i>Applicants provided comments from Technical Review Panel.</i>	May 23, 2024
Final Application Due	June 6, 2024
Grant Awarded	July 1, 2025 <i>Included in state capital budget.</i>







### Application Resources

 [GRANT MANUAL](#)







#### Grant Forms

-  [Applicant Authorization Resolution](#)
-  [Barrier Evaluation Form](#)
-  [Conceptual Project Form](#)
-  [Correction Analysis Form](#)
-  [Cost Estimate Template](#)
-  [Fiscal Data Collection Sheet](#)
-  [Landowner Acknowledgement Form](#)
-  [Landownership Certification Form](#)
-  [Project Partner Contribution Form](#)

#### WCRRI Resources

-  [Acquisition Stewardship Plan](#)
-  [Amendment Request Form](#)
-  [Draft Project Proposal Checklist](#)
-  [Final Project Proposal Checklist](#)
-  [Landowner Agreement for Restoration Projects](#)
-  [Restoration Stewardship Plan](#)

#### General Resources

-  [2020 Application Workshop Slideshow](#)
-  [Manual 3: Acquisition Projects](#)
-  [Manual 5: Restoration Projects](#)
-  [Manual 7: Long-Term Obligations](#)
-  [Manual 8: Reimbursements](#)
-  [Manual 18: Salmon Recovery Grants](#)



# Application Review

- RCO grant manager review
  - Reviewed for eligibility & completeness
- Technical review
  - Peer-reviewed ranking process.
  - Final proposals evaluated using criteria in Appendix A.
  - Reviewers will use Evaluation Module in PRISM



# Draft Application Materials

- PRISM Application: Project Details, Proposal Questions, Metrics, Costs
- Project maps-location, vicinity, site plan or parcel \*
- Designs, if available
- Barrier evaluation and Correction Analysis forms (fish passage) \*
- Photographs \*
- Draft cost estimate (template available) \*

\*Required attachments

✓checklists available on WCRRI website.



# Site Visits and Comments

- Scheduled after March 14.
- Either on site or remote presentations.
- Opportunity with review team.
- Written comments to follow.

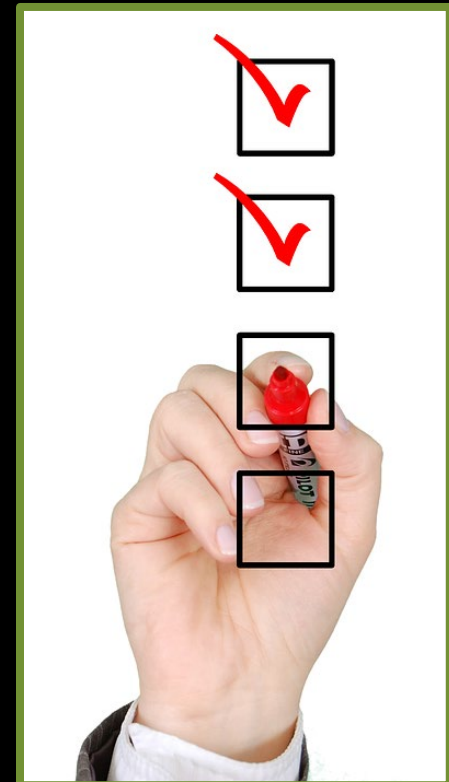




# Final Application Materials

- Finalize draft application materials
- Responses to review comments \*
- Community Support Documentation \*
- Landowner acknowledgement form(s) \*
- Project Partnership Contribution Form (state/fed sponsors) \*
- Designs
  - Preliminary designs required for \$350,000+ construction request \*
  - Previous design phase deliverables
- Application Authorization Form (except tribal applicants) \*
- RCO Fiscal Data Collection Sheet \*
- **Priority Habitat and Species Parcel Report \***

Submit



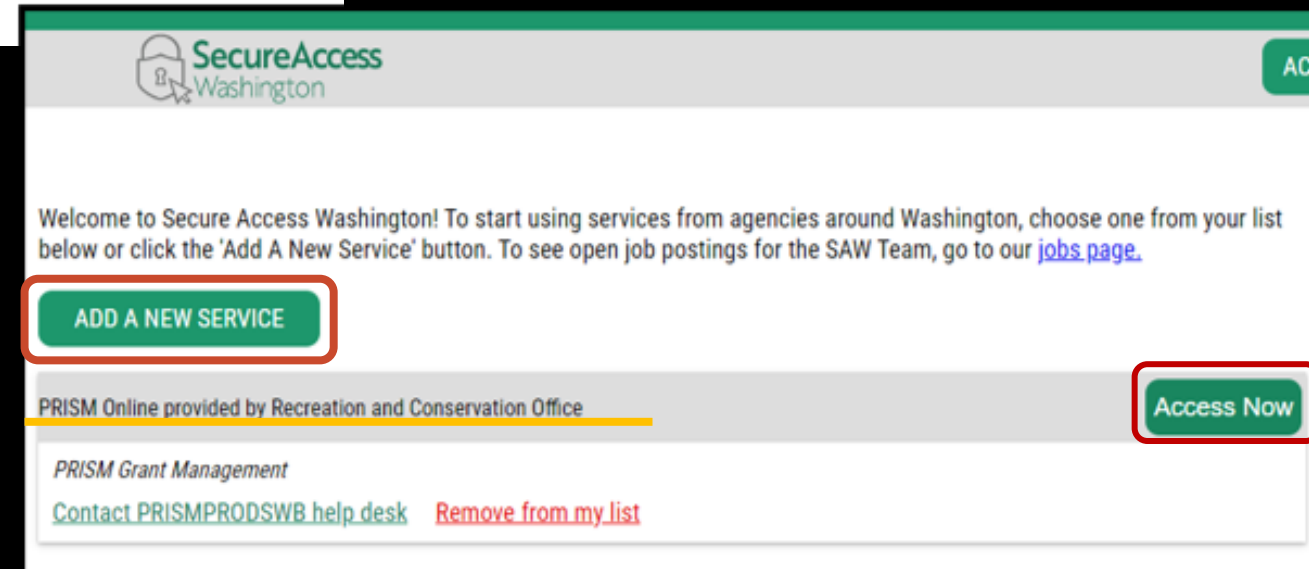
# Using PRISM Online to Apply

<https://rco.wa.gov/grants/apply-for-a-grant/prism/>

1. Get SAW Account
2. Get PRISM Account
3. Submit conceptual project form to Rebekah Brooks  
[rebekahbrookscontracting@gmail.com](mailto:rebekahbrookscontracting@gmail.com)
4. Receive PRISM project number and complete application

Training videos available

Technical difficulties: [prismsupport@rco.wa.gov](mailto:prismsupport@rco.wa.gov)



# PRISM Online Dashboard

https://securetest.rc.wa.gov/PRISM/Sponsor/#Actions

Salmon Team - Home Spon-Home Browse

File Edit View Favorites Tools Help

https--securetest.rc.wa Spon-Billing Wizard

PRISM online

Home Menu Sponsor Resources Help

Sponsor Name

+ New Action

Project Actions Project Search

Go to Project

Go

Recent Activity

- 15-1134 R Grays River Reach 3 and 4 Mass Wasting Project (Cowlitz Indian Tribe)
- 17-1067 P Grays Pond Reconnection Design (Cowlitz Indian Tribe)
- 15-1114 R Upper Hamilton Creek Restoration (Lower Columbia Estuary Partner)
- 15-1135 R EF Grays River Large Wood Retention (Cowlitz Indian Tribe)
- 16-1534 R Lower South Fork Grays River Restoration (Cowlitz Indian Tribe)
- 17-1066 P Gobar Creek Design (Cowlitz Indian Tribe)
- 18-1389 P Lower East Fork Grays Design (Cowlitz Indian Tribe)

Applications Billings Progress/Final Reports Attachments Properties

Project #	Sponsor	Project	Status
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Click an action button above to load project data.

# PRISM Application

**PRISM**  
online

Home Menu Sponsor Resources Staff Resources Help Kay Caromile

**APPLICATION WIZARD**

- PROJECT DETAILS
  - Parties
  - Contacts
  - Program & Project Type
  - Worksites & Properties
  - Worksite Details
- QUESTIONS
  - Project Proposal
- METRICS
  - Planning Metrics
  - Overall Project Metrics
- COSTS
  - Cost Summary
- Attachments
- Submit Application

**OPTIONS**

- Project Application Report
- Application Review Report

**PROJECT: 20-1318 PLAN, KAY'S TEST APPLICATION**  
Sponsor: [Pierce Co Conservation Dist](#) Program: ESRP Pre-proposal Status: Preapplication

Back Check Page for Errors Save **Next**

Application Due Date: 4/1/2022

**PROJECT PROPOSAL**

**PROJECT DESCRIPTION**

**B I U** [Text Box] [Bulleted List] [Numbered List] [Link] [Unlink]

Enter a description of the project. RCO uses the Project Description for press releases and the Project Shapshot. Your description should include the following items ...[more](#)  
0 of 1500 characters

**PROJECT QUESTIONS**

*We recommend you save often as you work on completing the description and questions.*

✓ #1: What are the problems your project seeks to address? Include the source and scale of each problem. Describe the site or drift cell conditions and how those conditions impact ecosystem functions, including important species valued by society. Include current and historic factors important to understand the problems.

**B I U** [Text Box] [Bulleted List] [Numbered List] [Link] [Unlink]

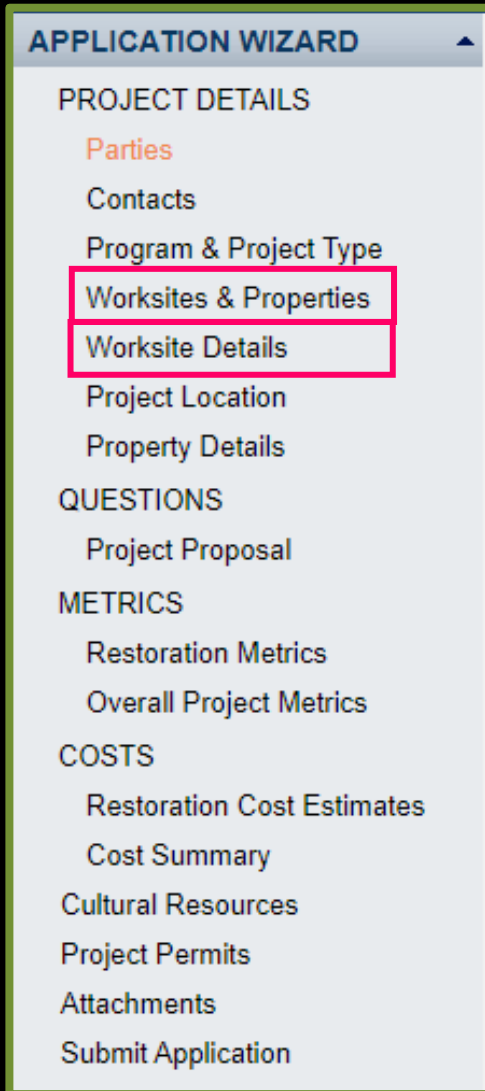
Description is required  
0 of 3000 characters

Save often!

Character  
Limits



# PRISM Application



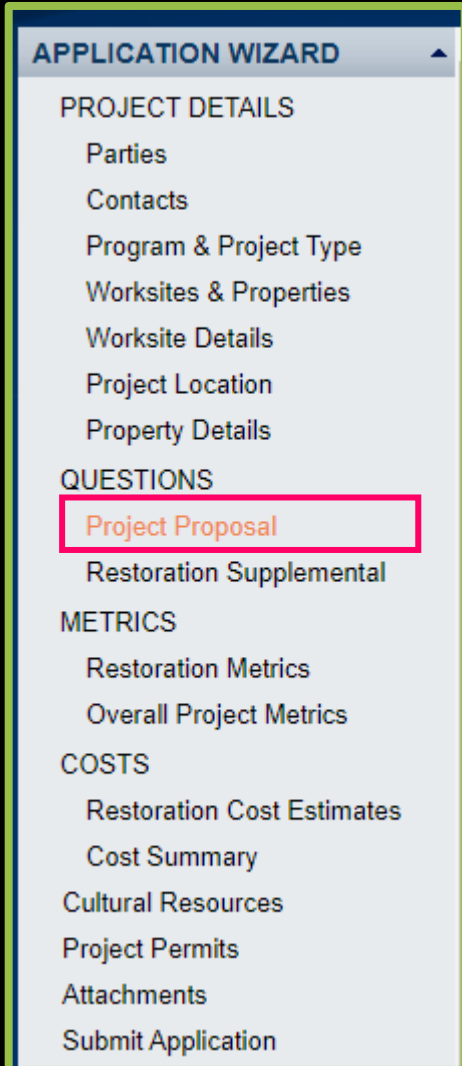
## Worksites and Properties Page

- Must have at least one worksite
  - Multiple: work in separate, disjointed locations or counties.
  - Large-scale invasive species: worksite by watershed.
  - Bill costs by worksite
- Property for each landowner in worksite.
  - Large-scale invasive species: single property by landowner type, land use, or other logical grouping.
  - Assessment or inventory projects (not required)

## Worksite Details Page

- List fish species which are the intended to have project benefits. Others can be included in text box.

# PRISM Application



## Project Proposal Page

- Project Problem Statement should include:
  - Location
  - Habitat type
  - Priority species benefitting
  - Goal(s)
  - Proposed actions (correspond with metrics)
- Include SMART objectives
- Supplemental Questions for certain project types

# Metrics Page-By Project Type

## RESTORATION METRICS

Click the "+" symbol to expand the metric options, or click "Expand All" to see all of the available... [more](#)

**Collapse All** ☒ **Show Definitions**

### Worksite: (#1)

#### Acres of Habitat Treated

Other Habitat Type Treated: Excluding stream habitats, the type (ex: forest, wetland, prairie, etc.) and total acres of treated/protected at the project worksite (to the nearest .01 acre) for the species indicated above. Multiple treatments should only be "counted" once, so that the total reflects actual area subjected to treatments regardless of how many were applied.

#### Identify the Habitat Types Treated

Describe the various habitat types treated

#### Other Species Targeted

Identify any non-fish species that will benefit from this project. Put N/A if none.

#### Miles of Stream and/or Shoreline Treated or Protected (C.0.b)

The total length of freshwater stream, side channel, and/or marine shoreline treated or protected at the project worksite (to the nearest 0.01 mile). Multiple treatments in the same stretch of stream, side channel, or shoreline should only be "counted" once to reflect actual stream, side channel, or shoreline length subjected to treatments regardless of how many treatments were applied. This does not include "miles of stream made accessible," which is an "effect" not a treatment. Use the minimum measurement of the portion of the stream treated by the project area. Include the stream adjacent to riparian areas. This does not include "miles of stream made accessible," which is an "effect" not a treatment. Use the minimum measurement of the portion of the stream treated by the project area. Include the stream adjacent to riparian areas. This does not include "miles of stream made accessible," which is an "effect" not a treatment. Use the minimum measurement of the portion of the stream treated by the project area. Include the stream adjacent to riparian areas. This does not include "miles of stream made accessible," which is an "effect" not a treatment. Use the minimum measurement of the portion of the stream treated by the project area. Include the stream adjacent to riparian areas.

#### Project Identified In a Plan or Watershed Assessment (C.0.c)

Name of the Recovery Plan that identifies the need or justification for conducting this project. If not identified in Recovery Plan, watershed assessment or other plan which justifies the need for the project. Use endnote citation format (Author, address). If project was not identified in a plan, enter "none." (500 characters max).

- Carefully read descriptions
- Complete for each worksite
- Project Plan: use citation format indicated.
- These are your overarching metric totals.
- Then select your specific activities and work types-all that apply.
- Enter metrics and cost estimates (grant + match).



# Metrics Page

- Design projects: select highest level of design to be achieved.
- Barrier projects
  - Downstream barrier, report 0 miles gained.
- Be accurate
  - Don't over-commit or double count.
- Indirect: all costs with Worksite #1 only.
- Metrics are important!

## Riparian Habitat Project

is implemented above the ordinary high water mark and within the flood plain of streams that provide the environmental conditions necessary to sustain salmonids throughout their life cycle. This includes lakeshores of connected lakes.

### Total Riparian Miles Streambank Treated (C.5.b.1)

Number of miles (to nearest 0.01 miles) of streambank treated.

### Total Riparian Acres Treated (C.5.b.2)

Number of acres (to nearest 0.1 acre) of riparian area treated.

#### ☐ Conservation grazing management (C.5.g.1)

- Alteration of agricultural land use practices to reduce grazing pressure for conservation. (e.g., rotate livestock grazing to minimize impact on riparian areas)

#### ☐ Debris/structures removal (C.5.j.1)

- Removal of debris (e.g., tires, appliances) or structures (e.g., old cabins) from the riparian area to allow growth of riparian vegetation.

#### ☐ Fencing (C.5.d.1)

- Creation of livestock exclusion or other riparian fencing.

#### ☒ Forestry practices / stand management (C.5.i.1)

- Treating or managing trees and undergrowth in riparian area including prescribed burnings, stand thinning, stand conversions, and silviculture.

### Total cost for Forestry practices / stand management

Enter the cost (to the nearest dollar) of this work type, as close as you can reasonably get it.

### Riparian Acres Treated for forestry practices/stand management (C.5.i.2)

Number of acres (to nearest 0.1 acre) treated.

#### ☒ Planting (C.5.c.1)

Riparian planting or native plant establishment.

### Total cost for Planting

Enter the cost (to the nearest dollar) of this work type, as close as you can reasonably get it.

### Species Of Plants planted in riparian (C.5.c.2)

Species (scientific) name(s) of plants, text field.

# PRISM Application

## APPLICATION WIZARD

### PROJECT DETAILS

Parties

Contacts

Program & Project Type

Worksites & Properties

Worksite Details

Project Location

Property Details

### QUESTIONS

Project Proposal

### METRICS

Restoration Metrics

Overall Project Metrics

### COSTS

Restoration Cost Estimates

Cost Summary

Cultural Resources

Project Permits

Attachments

Submit Application

## RESTORATION COST ESTIMATES

Work Types you selected in the Metrics screen determine the costs on this screen. You may enter or edit costs here. The subtotal below shows the limited Admin/AA&E costs (excluding Indirect Costs if applicable).

### Worksite #1:

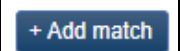
Category	Work Type	Estimated Cost	Note
Agency Indirect Costs	Agency Indirect	\$275,616	
Pre-Restoration Acquisitions And Nursery Operations Project	Nursery operation (C.12.c.1)	\$245,565	
Upland Habitat And Sediment Project	Upland vegetation management (C.6.h.1)	\$751,836	
WCRI Outreach / Education / Landowner Recruitment	WCRI Outreach Events Conducted	\$3,000	
Subtotal:		\$1,276,017	
Admin, Architecture, and Engineering		\$51,168	
Total Estimate For Worksite:		\$1,327,185	

### Summary

Total Estimated Costs Without AA&E:	\$1,276,017	
Total Estimated AA&E:	\$51,168	(5.11%) Max: \$300,120 (30.00%)
Total Estimated Restoration Costs:	\$1,327,185	

- Roll-up of costs entered on Metrics Page.
- Should be total costs = grant + match
- Rounds costs to nearest \$1
- Align with cost estimate attachment

# Match

- Cost Summary Page
- Click  button to add sources.
- Use drop down lists to select category, type and funding organization.
- Make sure totals correlate to your cost estimates.
- Enter amount for each type.

online

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TEST

Alissa Ferrell

APPLICATION WIZARD

PROJECT DETAILS

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[Grant Manager Comments](#)
[Change Log](#)

OPTIONS

[Grant Manager Comments Rpt](#)
[Project Application Report](#)
[Project Summary](#)

Go to Project:

GO

Go to Org:

GO

Go to Person:

GO

PROJECT: 21-1169 REST, TESTEAST FORK GRAYS FLOODPLAIN RECONNECTION

[Sponsor: Cowlitz Indian Tribe](#)
[Program: WA Coast Rst Resiliency Proj](#)
[Status: Application Returned](#)

Back

Check Page for Errors

Save

Next

Complete

FUNDING REQUEST AND MATCH

The "Total Cost Estimate" above must equal your "Total Funding Request".

Enter the amount you are requesting and your sponsor match below. If you need to edit your cost estimates, click on the links in the grid to make edits or by click on applicable screen in the Navigation Panel on the left side of the page.

FUNDING PROGRAM


WA Coast Rst Resiliency Proj

\$1,316,376

87.77 %

Limit for selected program: \$2,000,000.

SPONSOR MATCH

Use the "Add Match" button to add each type of match associated with this project. After selecting Match Category and Type, tab or click off the field to see the metrics. 

Collapse All

☒ Show Definitions

Match Category

Match Type

State Funding

Grant - RCO Salmon

Amount

The value of the RCO Salmon grant contributed to the project.

\$183,391.00

Funding Organization

The name of the entity that provided the Salmon grant.

Recreation and Conservation Office (R)

click here for droplist

State Funding

Other Monetary Funding

Other In-Kind Contributions

Donated Paid Labor

Donated Unpaid Labor

Match Total:

\$183,391

12.23 %

Total Funding Request (Funding + Match):

\$1,499,767

100.00 %

36



# PRISM Application: Cultural Resources

- Clearly map your worksites including staging areas
- Be detailed about the extent of ground disturbing or other planned work.
- Mapping tutorial linked directly on the page.



## CULTURAL RESOURCES

Application Due Date: 6/12/202

Full Screen Map

Click the Full Screen Map button to open a new window with a full screen map. You will find Edit Map tool there if you have edit access.

Use the function buttons to search for addresses, select layers, change the basemap, access the notes, or return home.

For instructions, please click here: [APE Mapping Tool Tutorial](#).

Please do NOT include any information that identifies the location of archaeological sites or the sites of traditional religious, ceremonial, or social uses. This information is protected by state and federal law to help prevent the looting or destruction of these sites.

Q Map Search



# PRISM Application: Cultural Resources

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[Staff Resources](#)
[Help](#)

[TEST](#)

[Switch User](#)

APPLICATION WIZARD

PROJECT DETAILS

Parties

Contacts

Program & Project Type

Worksites & Properties

Worksite Details

Project Location

Property Details

QUESTIONS

Project Proposal

Acquisition Supplemental

METRICS

Acquisition Metrics

Worksite Metrics

Overall Project Metrics

COSTS

Acquisition Cost Estimates

Cost Summary

Cultural Resources

Project Permits

Attachments

Submit Application

Grant Manager Comments

Change Log

OPTIONS

Grant Manager Comments Rpt

Project Application Report

Project Summary

Go to Project:

GO

Go to Org:

GO

PROJECT: 22-1008 ACQ, TESTWEST FORK GRAYS RIVER CONSERVATION PROJECT

Sponsor: [Columbia Land Trust](#)

Program: WA Coast Rst Resiliency Proj

Status: Application Submitted

Back

Check Page for Errors

Save

Next

Complete

CULTURAL RESOURCES

Full Screen Map

Click the Full Screen Map button to open a new window with a full screen map. You will find Edit Map tool there if you have edit access.

Use the function buttons to search for addresses, select layers, change the basemap, access the notes, or return home.

For instructions, please click here: [APE Mapping Tool Tutorial](#).

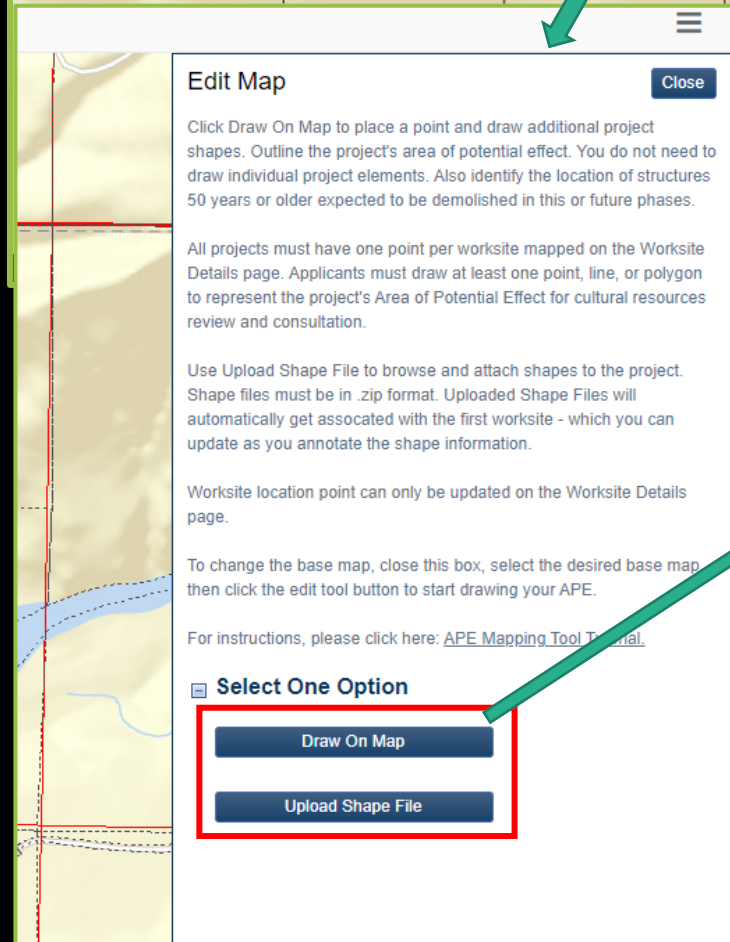
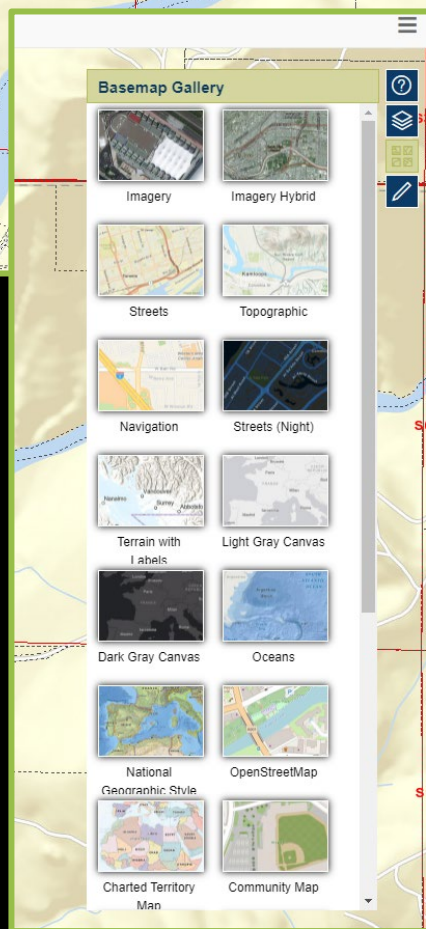
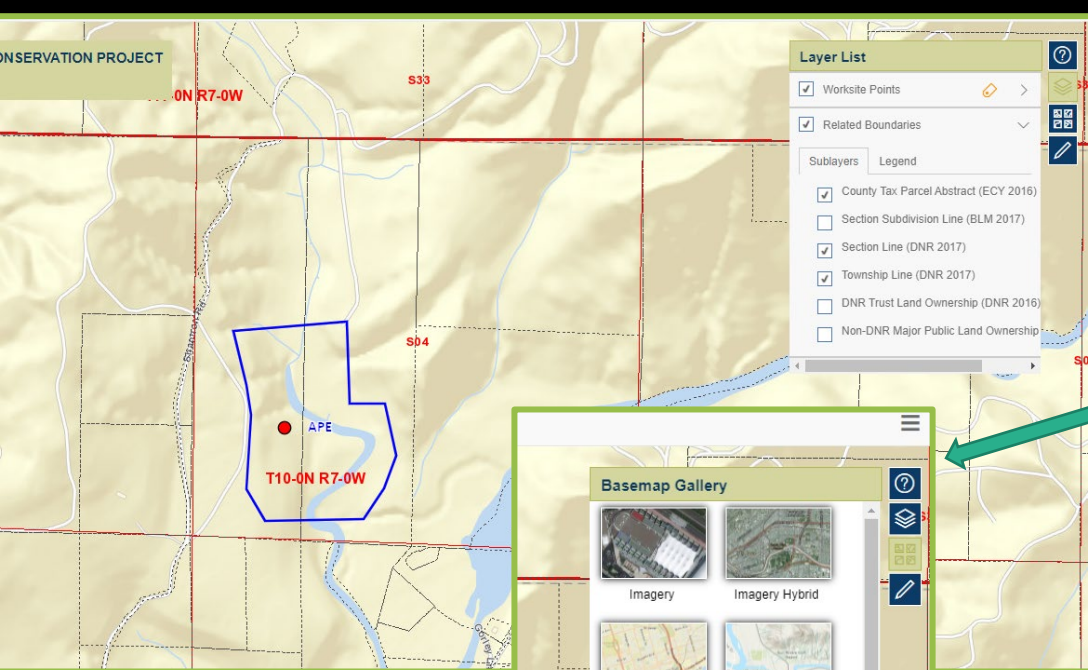
Please do NOT include any information that identifies the location of archaeological sites or the sites of traditional religious, ceremonial, or social uses. This information is protected by state and federal law to help prevent the looting or destruction of these sites.

Q Map Search

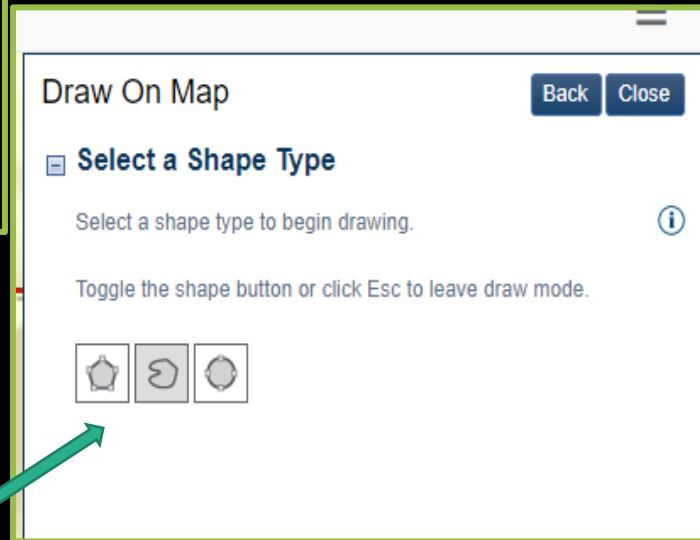
+

-

Worksite #1: West Fork Grays River



# Cultural Resource Full Screen Map





## Detailed Cost Estimate

- |    | A  | B  | C        | D             | E   | F  | G   | H                             | I   | J                                  | K | L |
|----|--|--|----------|---------------|---|--|---|-------------------------------|---|------------------------------------|---|---|
| 5  | <b>The costs on this page are for design projects, not for the design phase of a restoration grant.</b><br>See Manual 18, Appendix D for additional information regarding allowable costs. |  |          |               |   |  |   |                               |   |                                    |   |   |
| 6  |  |  |          |               |   |  |   |                               |   |                                    |   |   |
| 7  |  |  |          |               |   |  |   |                               |   |                                    |   |   |
| 8  |  |  |          |               |   |  |   |                               |   |                                    |   |   |
| 9  |  |  |          |               | OVERALL   | GRANT                                      | MATCH   |                               |   |                                    |   |   |
| 10 |  |  |          |               | Budget must account for all costs to complete the | Enter only the amount of the grant request | The Grant Request and Match should equal the total project cost and Budget Check cell should be 0. Sponsors must account for all sources and types of match need to complete the project. |                               |   |                                    |   |   |
| 11 |  |  |          |               | Amount  | Amount                                     | Match   | Funding not reported in PRISM | Source (Grant, Cash, Materials, Labor, Volunteers, etc) | Match Type (federal, state, local) |   |   |
| 12 | Design Costs   |  |          |               |   |  |   |                               |   |                                    |   |   |
| 13 | Category   | Task Description                                       | Qty      | Rate          |   |  |   |                               |   |                                    |   |   |
| 14 | Other  | Project Leadship                                       | 200.00   | \$ 63.04      | \$ 12,608   | \$ 12,608                                  | \$ -  | \$ -                          |   |                                    |   | 0 |
| 15 | Data collection  | Inform survey/collect data                             | 200.00   | \$ 60.00      | \$ 12,000   | \$ 12,000                                  | \$ -  | \$ -                          |   |                                    |   | 0 |
| 16 | Permits  | Coordination of required permits and public outreach   | 100.00   | \$ 52.50      | \$ 5,250  | \$ 5,250                                   | \$ -  | \$ -                          |   |                                    |   | 0 |
| 17 | Agency Coordination  | Coordinate with resource and funding entities          | 100.00   | \$ 52.50      | \$ 5,250  | \$ 5,250                                   | \$ -  | \$ -                          |   |                                    |   | 0 |
| 18 | Preliminary design   | Coordinate design team and stakeholders                | 100.00   | \$ 60.00      | \$ 6,000  | \$ 6,000                                   | \$ -  | \$ -                          |   |                                    |   | 0 |
| 19 | Administrative   | Financial and Compliance rep.                          | 60.00    | \$ 47.28      | \$ 2,837  | \$ 2,837                                   | \$ -  | \$ -                          |   |                                    |   | 0 |
| 20 | Administrative   | Reporting on project status and accomplishments        | 40.00    | \$ 42.02      | \$ 1,681  | \$ 1,681                                   | \$ -  | \$ -                          |   |                                    |   | 0 |
| 21 | Outside Contracts (Below)  |  |          | \$ -          | \$ -  | \$ -                                       | \$ -  | \$ -                          |   |                                    |   | 0 |
| 22 | Preliminary design   | Retain design engineering firm to complete preliminary | 100      | \$ 68,000.00  | \$ 68,000   | \$ 68,000                                  | \$ -  | \$ -                          |   |                                    |   | 0 |
| 23 | Other  | Legal review   | 100      | \$ 4,000.00   | \$ 4,000  | \$ 4,000                                   | \$ -  | \$ -                          |   |                                    |   | 0 |
| 24 | Other  | Survey as needed to inform real estate title, etc.     | 100      | \$ 4,000.00   | \$ 4,000  | \$ 4,000                                   | \$ -  | \$ -                          |   |                                    |   | 0 |
| 25 | Other  |  |          | \$ -          | \$ -  | \$ -                                       | \$ -  | \$ -                          |   |                                    |   | 0 |
| 26 |  |  |          | \$ -          | \$ -  | \$ -                                       | \$ -  | \$ -                          |   |                                    |   | 0 |
| 27 |  |  |          | \$ -          | \$ -  | \$ -                                       | \$ -  | \$ -                          |   |                                    |   | 0 |
| 28 |  |  |          | \$ -          | \$ -  | \$ -                                       | \$ -  | \$ -                          |   |                                    |   | 0 |
| 29 | Indirect Costs   |  |          |               |   |  |   |                               |   |                                    |   |   |
| 30 |  | Description  | Approved | Total Project |   |  |   |                               |   |                                    |   |   |
| 31 |  | Indirect   | 17.300%  | \$ 45,625.60  | \$ 8,167  | \$ 8,167                                   | \$ -  | \$ -                          |   |                                    |   | 0 |
| 32 |  | Indirect   | 0.000%   | \$ -          | \$ -  | \$ -                                       | \$ -  | \$ -                          |   |                                    |   | 0 |
| 33 |  |  |          | \$ 8,167      | \$ 8,167  | \$ -                                       | \$ -  | \$ -                          |   |                                    |   |   |
| 34 |  |  |          | \$ 8,167      | \$ 8,167  | \$ -                                       | \$ -  | \$ -                          |   |                                    |   |   |
| 35 | <b>GTOTAL \$ 133,793 \$ 133,793 \$ - \$ -</b>  |  |          |               |   |  |   |                               |   |                                    |   |   |
| 36 | <b>PRISM Project \$ 133,793</b>  |  |          |               |   |  |   |                               |   |                                    |   |   |

# Required Attachments – Landowner Acknowledgement

- One per landowner (non-sponsor owned property)
- Assessments, Inventories (not required at application)
- Reach-scale Acquisitions (priority parcels for application).

## Landowner Acknowledgement Form

### Landowner Information

Name of Landowner:

Landowner Contact Information:

☐ Mr. ☐ Ms. Title:

First Name:  Last Name:

Contact Mailing Address:

Contact E-Mail Address:

Property Address or Location:

1.  (Landowner or Organization) is the legal owner of property described in this grant application.
2. I am aware that the project is being proposed on my property.
3. If the grant is successfully awarded, I will be contacted and asked to engage in negotiations.
4. My signature does not represent authorization of project implementation.

## Required Attachments – Authorization Form

- Governing board is aware of the project application.
- Designates authority to apply for and enter into agreement.
- Requires a governing body resolution.
- Can list multiple projects.
- **Not required for tribal sponsors.**

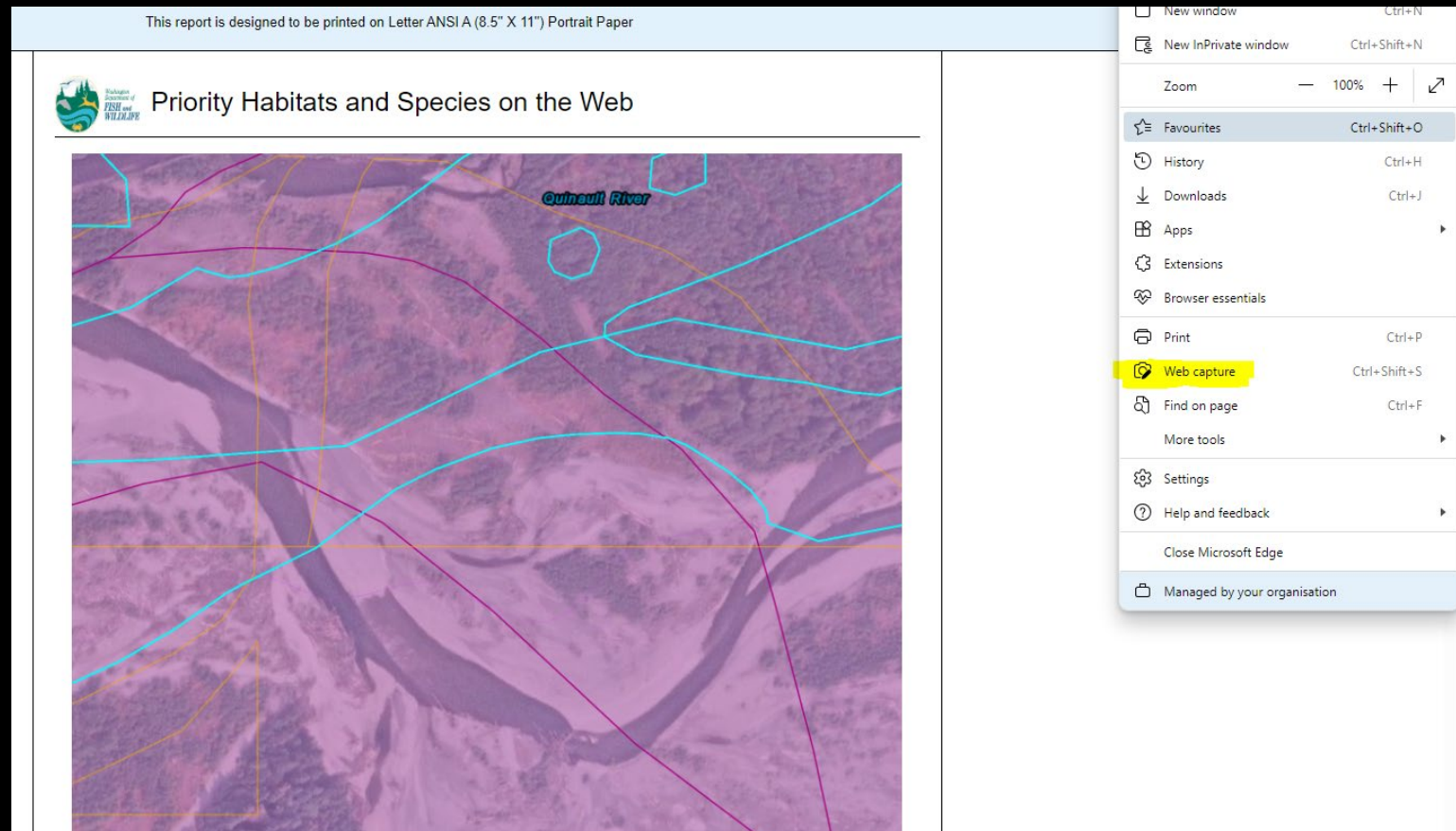




# Required Attachments – Priority Habitat & Species Parcel Report

## [PHS on the Web \(wa.gov\)](https://www.wa.gov)

- Zoom into project area- mark polygon, point or parcel select
- Click generate report
- Print & scan, or save as web capture to upload to PRISM



# PRISM Final Application

Run Error Check and Submit  
by June 6!

The screenshot shows the PRISM online application wizard interface. A green arrow points to the 'Submit Application' link in the left sidebar. A blue arrow points from the 'Check Application for Errors' button in the 'EDIT' section to the 'APPLICATION WIZARD' checklist on the right. The 'EDIT' and 'CERTIFY' sections are circled in green.

**APPLICATION WIZARD**

PROJECT DETAILS

- ✓ Parties
- ✓ Contacts
- ✓ Program & Project Type
- ✓ Worksites & Properties
- ! Worksite Details

QUESTIONS

- ✓ Project Proposal
- ✓ Evaluation Criteria

METRICS

- ✓ Restoration Metrics
- ✓ Overall Project Metrics

COSTS

- ! Cost Summary

! Attachments

! Submit Application

✓ Change Log

**PRISM online**

Home Menu Sponsor Resources Staff Resources

PROJECT: 20-1318 PLAN, ...  
Sponsor: Pierce Co Conservation Dist Program

Back Check Application

**EDIT**

Check Application for Errors To determine if you have successfully completed all the re explanation marks must be corrected prior to submitting th

**CERTIFY**

☐ I certify that to the best of my knowledge, the information in this application is true and co been fully completed to the best of my ability. I understand that if this application is found submit additional documents before evaluation or approval of this project and I agree to p

**SUBMIT**

Submit Application Only the Project Contact, Alternate Contact, or Lead Entity the project to "Application Submitted" status. This tells age

Status Name	Status Date	Submitted By	Subm
Preapplication	03/02/2020		

Go to Project:

# *Application Quick Tips*



- ✓ **Be thorough**
- ✓ **Meet evaluation criteria**
- ✓ **Connect problem and solution**
- ✓ **Use Application Checklists**

Manual 24-Appendix B

- ✓ **Save Often**
- ✓ **Start/Finish Early**
- ✓ **Ask for Help**

Grant Manager

- ✓ **PRISM Help Desk**  
[prismsupport@rco.wa.gov](mailto:prismsupport@rco.wa.gov)



An aerial photograph of a riverbank. The river is on the left, with some debris floating in it. The right bank is covered in dense green vegetation and some yellow wildflowers. Two people are visible on the bank, working with the plants. The text 'Information For Funded Projects' is overlaid in white on the left side of the image.

# Information For Funded Projects

# Project Implementation

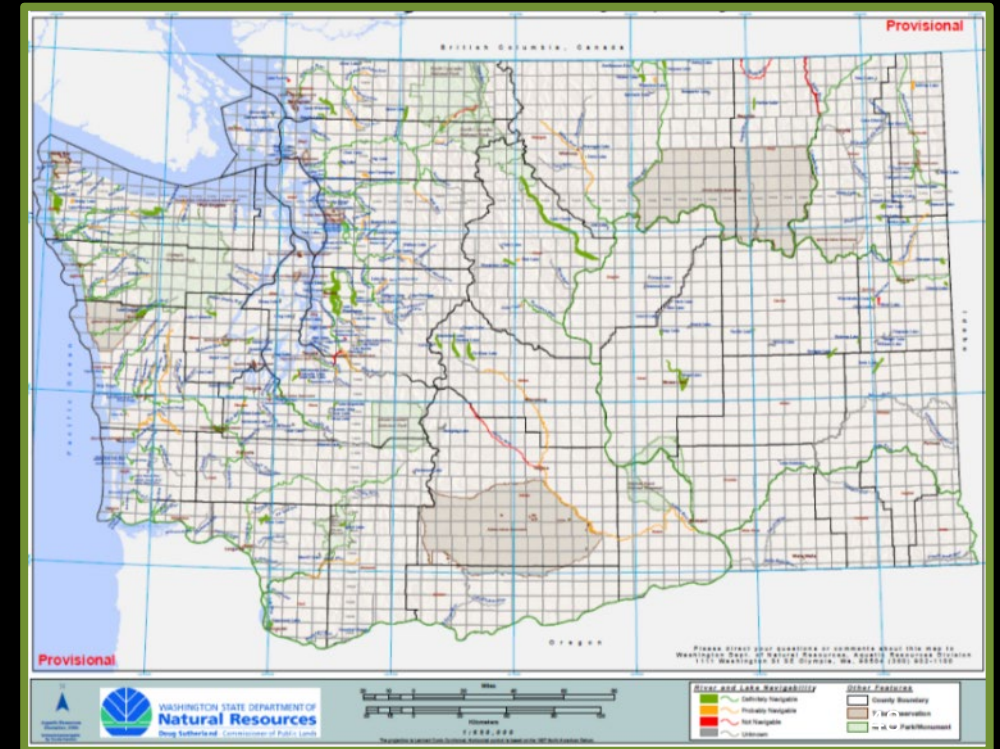
- To get an agreement:
  - Landowner certification form (restoration)
  - Acquisition only: preliminary title report.
- Do not begin construction until you:
  - Acquire Site Control (e.g., Landowner Agreement).
  - Complete Cultural Resources Consultation.
  - Obtain All Permits.
  - Acquisition Due Diligence: appraisal, review, etc.
- Approved pre-agreement costs





# DNR State Owned Aquatic Lands

- In-water projects:
  - Consult DNR Aquatic Land Manager early.
  - Determine if on State Owned Aquatic Land (SOAL).
- If on SOAL, work with DNR:
  - Obtain landowner acknowledgement form.
  - Need legal authorization to use SOAL.





# WDFW Managed Lands

- Landowner forms must be signed by the State Lands Division Manager.
  - Landowner acknowledgement form, access permits/agreements, landowner agreement.
- WDFW is the lead state agency for cultural resources.



# Getting Paid

- Reimbursement-based payments.
- PRISM billing
- Advance option
- Match
- Manual 8

<https://rco.wa.gov/recreation-and-conservation-office-grants/post-award-info/billing/>



# Grant Administration

- Progress reports every 6 months.
- Amendments-process in Manual 24
- Acquisition or sponsor-owned property: stewardship plan
- Non-sponsor owned property: landowner agreements
- Milestones and deliverables
- Final Report in PRISM
- Long-term obligations



# Carbon Credit Policy

- Eligible allowable use for WCRRI funded acquisitions.
- Policy in Manual 3
- Parcel specific, approved by RCO
- Program enrollment can't:
  - Subordinate RCO's deed of right or assignment of rights
  - Conflict or interfere with RCO's funding purpose and ability to enforce the terms of RCO's project agreement;
  - Reduce or diminish RCO's ability to pursue a remedy in the event of non-compliance or conversion.
  - Conflict with RCO project income policy.

# Questions

Alissa Ferrell, RCO Grant Manager:

[alissa.ferrell@rco.wa.gov](mailto:alissa.ferrell@rco.wa.gov)

(360) 867-8618

Ned Pittman, Program Director:

[ned@coastsalmonpartnership.org](mailto:ned@coastsalmonpartnership.org)

(360) 532-9113





Thank you!

