RCO Preliminary Title Report and Commitment Checklist

Submittal of this checklist is one of the options for satisfying the preliminary title review as described in manual 3. Fill out and attach/submit this form along with the Preliminary Title Report or Preliminary Commitment for Title.

On the checklist, the project sponsor certifies that the sponsor has reviewed the title and identifies which encumbrances will be cleared before closing. RCO will review the checklist and contact the project sponsor with any outstanding concerns.

*See next page*

**Preliminary Title Report/Commitment Checklist**

RCO Project #

Project Sponsor/Applicant Name:

### RCO Policy on Encumbrances

*Property rights acquired with RCO funding must be free of encumbrances that disproportionately limit the value or uses for the public (i.e., habitat conservation or salmon habitat recovery values or the recreation use of a site). RCO will make the final determination on which encumbrances on the property do not conflict with the purpose of the RCO funded project. (manual 3, section 6)*

I have reviewed the attached preliminary title report or commitment, including all noted exceptions/encumbrances, and recommend the following:

[ ] The following exceptions will remain on title at closing:

*List each exception by number (as listed in report) with a brief description of purpose, location on the property, and impacts (if any) to the project goals and objectives.*

[ ] The following exceptions will be removed/cleared at closing (e.g., taxes, deeds of trust, monetary liens):

*List each exception by number (as listed in report).*

[ ] The following exceptions should be removed and we will make every effort to do so:

*List each exception by number (as listed in report) with a brief description of why you expect to be able to have it removed at closing.*

RCO’s expectation is that those identified for removal will not appear on the final title policy; failure to do so may result in a withholding of final reimbursement. The project sponsor must document reasons and/or efforts for any that cannot be cleared.

I certify to the best of my knowledge that with the above action the property and/or rights to be acquired will meet RCO policy.

Print name:

Signature:

Title:

Date: