

Appendix C: Funded Project Forms

Landownership Certification Form

This form ensures the sponsor reviewed property information and that no existing deed restrictions, liens, easements, or other encumbrances would impede construction, operation, or maintenance of the project. This form is **required** for all restoration projects and for all preliminary or final design projects after project site identification. The sponsor must submit the form before RCO issues a grant agreement. Visit the RCO website to download a [Landownership Certification Form](#).

Landowner Agreements

A landowner agreement is required for a restoration project on land that the sponsor does not own. Provide RCO with a signed landowner agreement before construction or before reimbursement for any construction expenses.

The agreement is a document between the sponsor and the landowner that, at a minimum, allows access to the site by the sponsor and RCO staff for project implementation, inspection, maintenance, and monitoring; clearly states that the landowner will not intentionally compromise the integrity of the project; and clearly describes and assigns all project monitoring and maintenance responsibilities.

The landowner agreement remains in effect for a minimum of ten years from the date of project completion. The date of project completion is the date of final payment to the sponsor, as defined in section E of the salmon grant agreement. It is the sponsor's responsibility to inform the landowner of this date. Visit the RCO website to download a [Landowner Agreement Form](#).

Acquisition Stewardship Plan

If the sponsor acquired land fee simple, the sponsor must provide a stewardship plan at the close of the project. A stewardship plan ensures the landowner will maintain the property in perpetuity. To download a [template with the recommended plan components](#), visit the RCO website.

Restoration Stewardship Plan

If the sponsor completed a restoration project on land the sponsor owns, the sponsor must provide a stewardship plan at the close of the project. A stewardship plan ensures the landowner will maintain the project area at least ten years after completion. Visit the RCO website to download a [stewardship plan template](#) with the recommended plan components.

Riparian restoration projects will complete a riparian enhancement plan (appendix L) to fulfill this requirement.

Amendment Requests

A sponsor may appeal any decision to the SRFB by using the [amendment request template](#) to submit a request to an RCO grants manager. Refer to the Appendix H: SRFB Amendment Request Authority, for more information.